



LAKE DON PEDRO

Community Services District

Special Meeting of the Board of Directors

9751 Merced Falls Road
January 21, 2016, at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of **three minutes** is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. Interim Manager's Report: Peter J. Kampa
- c. Chief Plant Operator's Report: R. Gilgo

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the December 2015 Treasurer's Report
- b. Approval of the Minutes - Special Board Meeting December 11, 2015
- c. Approval of the Minutes – Special Board Meeting January 13, 2016

5. DISCUSSION AND ACTION ITEMS:

- a. Approval of a Resolution extending the drought emergency declaration in accordance with the California Public Contract Code.
- b. Review of the current Emergency Groundwater Well Project budget report and schedule.
- c. Approval of a Resolution amending the 2015/16 fiscal year budget to reflect the updated Emergency Groundwater Well Project costs and funding.
- d. Review of the results of the recently completed Customer Service Survey.
- e. Approval of the District's draft 2015 Strategic Plan as drafted and amended at the October, November and December 2015 Board meetings.

6. DIRECTORS COMMENTS:

Any Director may address the Board on any item of interest that is within the subject matter and jurisdiction of the District. Generally no discussion or comment by other Board members should be expected on non-agenda items, except to properly place the matter on a future agenda for review, discussion or action as appropriate.

7. ADJOURNMENT:



LAKE DON PEDRO

Community Services District

Special Board Meeting
January 21, 2016
Agenda Page 2

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2331. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
December 11, 2015, at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held special meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Johnson called the meeting to order at 1:02 p.m.
Directors present: Johnson, Ross, Hankemeier, Sult, and Warren
Also present: IGM P. Kampa
Also present: Staff S. Marchesiello
Also present: Attorney Ray Carlson

2. **PUBLIC COMMENT:**
Two public members spoke

3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
President Johnson gave a verbal report. He thanked the public for taking the LDPCSD customer survey. The survey allowed customers that cannot attend our meeting to give their input. He commented that he felt one of the best things the board did was to drill the wells. From his perspective it was a good financial move in comparison to trucking water in for the community. He also wanted to commend staff and management for positioning this District to have the infrastructure in place to keep the community water running. He also thought the board should revisit the outside place of use restrictions resolution.

 - b. Interim Manager's Report: Peter J. Kampa
Presented by IGM P. Kampa

 - c. Chief Plant Operator's Report: R. Gilgo
Presented by IGM P. Kampa

4. **APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President**
 - a. Read and file the November 2015 Treasurer's Report
 - b. Approval of the Minutes - Special Board Meeting November 16, 2015
 - c. Approval of a Resolution authorizing James Sult as a signatory on District bank accounts and removing Charles Day

Motion: To approve the consent calendar

Votes: Carried 5-0

First: Hankemeier Second: Warren

Ayes: Hankemeier, Warren Ross, Sult, and Johnson

Nays: None

5. DISCUSSION AND ACTION ITEMS:

- a. Approval of a Resolution extending the Emergency Declaration Pursuant to Public Contract Code Sections 22035 and 22050, Related to Continuing with Emergency Water Supply Construction Projects without Public Bidding

Motion: To approve the recommended motion to approve resolution xxxx extending the emergency declaration pursuant to public contract code section 22035 and 22050, related to continuing with emergency water supply construction projects without public bidding as presented

Votes: Carried 5-0

First: Hankemeier Second: Warren

Ayes: Hankemeier, Warren, Ross, Sult, and Johnson

Nays: None

- b. Approval of a Resolution continuing Stage III water emergency – water warning and implementing modified water conservation measures.

Motion: To approve the recommended motion to approve resolution xxxx continuing stage III water emergency – water warning and implementing modified water conservation measures as presented

Votes: Carried 5-0

First: Hankemeier Second: Warren

Ayes: Hankemeier, Warren, Ross, Sult, and Johnson

Nays: None

- c. Discussion regarding the potential grant funding to be awarded to the District from the Department of Water Resources through the 2015 Implementation Grant Program of the Integrated Regional Water Management Grants

No action taken – IGM P. Kampa will be developing the scope of work.

- d. Approval of the District's draft Vision 2020, Strategic Plan covering 2016-2020
Consensus of the board to schedule a special meeting in the future for this item

Closed open session – 3:02 p.m.

6. CLOSED SESSION:

The Board will meet with its legal counsel in closed session to discuss Existing Litigation (1 case, Lake Don Pedro Community Services District vs. Kent/Topie)

Resume open session – 4:00 p.m.

Report Out: The board met with the attorney for informational purposes and no action was taken

7. DIRECTORS COMMENTS:

Johnson – Commented that he would like to thank Director Ross for contacting Pete Kampa when the District was looking at replacing our previous General Manager for the position. He would like to see a fact sheet for the community that we could post on the website. It should include items such as wells operating, water restrictions, and outside watering. He also wanted the board to know the next regular scheduled meeting is on January 19th because Monday is a

holiday. Also, the LDP Owners Association is moving their regular meetings to quarterly - Wednesdays 6:30 p.m. He spoke to the board president and asked if LDPCSD could hold their special meeting the same night and place which would be January 13th at the Elementary School. In addition, he would like the monthly reports to state the status of the projects, leak report, and customer survey results. He informed the board that a customer wanted us to know that with the rim fire the runoff of rain will be faster. He thanked the board, Pete and Syndie for doing a really good job. He said he is very pleased.

Hankemeier – Commented that he wanted to wish everyone a Merry Christmas and Happy New Year.

Sult – Commented that Pete had put out a couple of messages and said that messages that come the General Manager is what people like. He thanked the IGM P. Kampa and would like to see him continue this practice.

Warren – Commented that he wanted to know if he could go on LDPCSD Facebook and post something himself. He also stated that when we do a public meeting we really want to emphasize how we appreciate the 50% reduction the customers have done. He recommended the Directors provide a lot homemade cookies to thank our customers.

8. ADJOURNMENT: 5:23 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

**Special Meeting Minutes of the Board of Directors
Lake Don Pedro Community Services District**

NOTE SPECIAL MEETING LOCATION

**Lake Don Pedro Elementary School, Multi-Purpose Room
2411 Hidalgo**

LaGrange, CA 95329

January 13, 2016 at 6:30 p.m.

The intent of this meeting is to provide a public forum to inform community members of the current status of the drought related water supply emergency, review the status of emergency water supply projects, and to clarify the District's current water conservation requirements. Public comments and questions will be encouraged at the appropriate time(s) during the meeting as determined by the Board President.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

The Board of Directors of the Lake Don Pedro Community Services District held a Special Meeting at the Lake Don Pedro Elementary School, Multipurpose Room, Merced Falls Rd., La Grange, CA 95329.

President Johnson called the meeting to order at 6:34 p.m.

Directors present: Johnson, Hankemeier, Sult, Ross, and Warren

Also present: IGM P. Kampa

Also present: Staff S. Marchesiello

2. WATER SUPPLY STATUS UPDATE:

- a) Presentation on the current water supply situation, District water supply improvement projects and water supply contingency plans

Items 2 & 3 were combined

3. DISCUSSION REGARDING CURRENT WATER CONSERVATION REQUIREMENTS

Items 2 & 3 were combined together in the discussion and presentation. A special meeting was conducted. Input and comments were received from the public. The presentation was given by IGM P. Kampa. Please see attached.

4. ADJOURNMENT: 8:30 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: December 2015

The district ended the month of December 2015 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	162,337
Total Restricted:		<u>\$ 162,337</u>
Unrestricted:		
Checking	\$	88,856
Money Market - Working Capital	\$	381,764
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 470,745</u>
Total Restricted & Unrestricted:		<u>\$ 633,082</u>

The district ended December 2015 with the following amounts affecting our financial status:

	Dec-2015	Year to Date
Sales & Business Revenue:	<u>\$ 107,569</u>	<u>\$ 689,253</u>
Total Operating Expenses:	<u>\$ (93,299)</u>	<u>\$ (529,293)</u>
Non-Operating Income/Expense:	<u>\$ (25,729)</u>	<u>\$ (102,942)</u>
Water Drought Income/Expense:	<u>\$ (36,636)</u>	<u>\$ (436,234)</u>
Change in Net Assets (P&L):	<u>\$ (48,095)</u>	<u>\$ (379,216)</u>
Net Cash Flow:	<u>\$ 278,436</u>	<u>\$ (657,273)</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue	A/R Water Drought Reimb
Current	\$ 276	\$ -	\$ -	\$ 91,338	\$ -
> 30 Days	\$ 40,920	\$ -	\$ -	\$ -	\$ 204,703
> 60 Days	\$ 412	\$ -	\$ 74	\$ -	\$ -
> 90 Days	\$ 4,155	\$ -	\$ -	\$ -	\$ -
> 120 Days	\$ 15,942	\$ 189,552	\$ 5,250	\$ -	\$ -
Credits	\$ (12,300)				
Total	\$ 49,405	\$ 189,552	\$ 5,324	\$ 91,338	\$ 204,703
Total Combined	\$ 330,295		\$ 5,324		\$ 204,703
G/L Balance	\$ 330,295		\$ 5,324		\$ 204,703
Difference	\$ -		\$ -		\$ -

* Amount of availability payments received: \$105,397

* Amount of availability payments outstanding: \$84,155

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 51,445	\$ -	\$ 5,000
> 30 Days	\$ -	\$ -	\$ 5,000
> 60 Days	\$ -	\$ -	\$ 5,000
> 90 Days	\$ -	\$ -	\$ 15,000
Credits	\$ -	\$ -	\$ -
Total	\$ 51,445	\$ -	\$ 30,000
G/L Balance	\$ 51,445	\$ -	\$ 30,000
Difference	\$0	\$0	\$0

Name

Title

Date

Statement of Revenues and Expenses (P&L)
December 2015 & Year-To-Date Versus 6/30/16 Budget

		Dec-15	Dec vs Budget %	2015-2016 YTD	YTD vs Budget %	2015-2016 Prop. Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	0.00%	-	0.00%	1,000	1,000
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	5,000	33.33%	15,000	10,000
01-0-4010-400	Water Sales Residential	13,096	5.82%	119,600	53.16%	225,000	105,400
01-0-4010-402	Water Availability Revenue	15,796	8.31%	94,604	49.79%	190,000	95,396
01-0-4010-403	Water Service Charges	78,228	8.32%	469,209	49.92%	940,000	470,791
01-0-4020-410	Interest Income - LAIF	-	0.00%	245	70.05%	350	105
01-0-4020-413	Int Inc Penalties - Customer	1,881	8.55%	11,392	51.78%	22,000	10,608
01-0-4020-414	Transfer Fee Income	450	6.00%	3,550	47.33%	7,500	3,950
01-0-4020-415	Other Income	-	0.00%	1,783	12.29%	14,500	12,717
01-0-4020-416	Meter Set Fee	-	0.00%	1,000	25.00%	4,000	3,000
01-0-4020-417	Interest Income Guaranty Fed	5	1.79%	88	29.18%	300	212
01-0-4020-901	Hydrant Rental	-	0.00%	-	0.00%	100	100
01-0-4020-902	Hydrant Consumption	-	0.00%	-	0.00%	700	700
01-0-4020-999	Avail Fee Income	-	0.00%	1,290	99.23%	1,300	10
01-0-4040-100	Lease Fee	1,800	8.33%	10,800	50.00%	21,600	10,800
01-0-4050-575	Office Fire Reimbursement	-	0.00%	-	0.00%	32,000	32,000
	Transfer From Reserve					44,499	
TOTAL REVENUE		111,256	7.32%	718,561	47.28%	1,519,849	801,288
Expenses							
01-1-5010-100	Regular Pay - Plant	14,448	11.61%	64,798	52.05%	124,500	59,702
01-1-5010-101	Overtime Pay	1,519	7.59%	10,027	50.14%	20,000	9,973
01-1-5010-102	Sick Pay	539	10.58%	2,385	46.76%	5,100	2,715
01-1-5010-104	Vacation Pay	2,420	33.62%	5,409	75.13%	7,200	1,791
01-1-5010-105	Holiday Pay	1,847	25.30%	3,507	48.04%	7,300	3,793
01-1-5010-200	PERS	1,424	13.16%	5,606	51.80%	10,822	5,216
01-1-5010-201	FICA/Medicare	1,589	12.66%	6,589	52.48%	12,554	5,965
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,302	1,302
01-1-5010-203	Health Insurance	3,895	8.78%	22,379	50.44%	44,364	21,985
01-1-5010-204	Workers Compensation	503	5.42%	3,817	41.17%	9,272	5,455
01-1-5010-206	Dental Insurance	390	8.34%	2,341	50.02%	4,680	2,339
01-1-5010-207	Vision Care	-	0.00%	-	0.00%	300	300
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	38	3.85%	1,000	962
01-1-5020-501	Lease Of Equipment	-	0.00%	-	0.00%	1,000	1,000
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	9,758	45.60%	21,400	11,642
01-1-5020-511	Repair & Maintenance - Vehicle	6,500	50.78%	9,629	75.23%	12,800	3,171
01-1-5020-512	Repair & Maintenance - Distribution	-	0.00%	32,775	69.73%	47,000	14,225
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	5,000	5,000
01-1-5020-518	R&M Transmission - 10" Irrigation	-	0.00%	-	0.00%	2,000	2,000
01-1-5020-520	Small Tools & Equipment	-	0.00%	123	2.46%	5,000	4,877
01-1-5020-522	Gas, Oil & Lubricant - Plant	791	3.73%	8,364	39.38%	21,240	12,876
01-1-5020-524	Health & Safety	38	0.63%	1,188	19.81%	6,000	4,812
01-1-5020-529	Telephone - T & D	674	12.96%	3,902	75.04%	5,200	1,298
01-1-5020-544	Water Testing Fees	1,760	14.19%	7,440	60.00%	12,400	4,960
01-1-5020-545	Water System Fees	-	0.00%	8,863	47.14%	18,800	9,937
01-1-5020-548	Water Testing Materials	-	0.00%	7	1.08%	688	681
01-1-5021-521	Water Treatment Chemicals	-	0.00%	28,268	60.05%	47,075	18,807
01-1-5021-524	P G & E Power - Office	179	7.86%	1,469	64.60%	2,274	805
01-1-5021-525	P G & E Power - Intake	3,545	4.00%	44,318	50.00%	88,639	44,321
01-1-5021-526	P G & E Power - Well	806	10.90%	4,797	64.88%	7,394	2,597
01-1-5021-527	P G & E Power - Water Treatment	1,281	3.66%	14,324	40.96%	34,972	20,648
01-1-5021-528	P G & E Power - Distribution	1,202	4.50%	11,182	41.91%	26,680	15,498
01-1-5021-529	P G & E Power - Well 2	-	0.00%	-	0.00%	4,000	4,000
01-1-5021-530	P G & E Power - Medina	-	0.00%	-	0.00%	4,000	4,000
01-1-5021-531	P G & E Power - Well 5/6	-	0.00%	-	0.00%	4,000	4,000
01-1-5021-561	Purchased Water Actual-mid-p	5,000	6.18%	30,000	37.08%	80,900	50,900
01-1-5023-533	Outside Services	127	3.84%	634	19.20%	3,300	2,666

		Dec	2015-2016	YTD vs	2015-2016	Remaining	
	Dec-15	vs Budget %	YTD	Budget %	Prop. Budget	Budget	
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	500	500
01-1-5023-537	Pest Control	32	8.00%	192	48.00%	400	208
01-1-5023-538	Engineering Services	-	0.00%	2,590	17.27%	15,000	12,410
01-1-5023-539	Employee Education	-	0.00%	81	4.03%	2,000	1,920
01-1-5024-540	Memberships	-	0.00%	417	208.62%	200	(217)
01-1-5024-541	Subscriptions	-	0.00%	-	0.00%	200	200
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500
01-1-5024-543	Licenses, Permits & Cert.	199	19.90%	499	49.90%	1,000	501
01-1-5032-583	Depreciation Expense	13,836	8.39%	82,122	49.77%	165,000	82,878
01-2-6010-100	Regular Pay - Administration	8,913	12.48%	36,603	51.27%	71,400	34,797
01-2-6010-101	Overtime Pay	729	18.84%	3,032	78.35%	3,870	838
01-2-6010-102	Sick Pay	188	6.78%	188	6.78%	2,768	2,580
01-2-6010-104	Vacation Pay	1,928	62.59%	3,440	111.68%	3,080	(360)
01-2-6010-105	Holiday Pay	842	27.64%	1,715	56.27%	3,048	1,333
01-2-6010-200	PERS	791	13.12%	3,049	50.57%	6,030	2,981
01-2-6010-201	FICA/Medicare	973	15.11%	3,462	53.77%	6,439	2,977
01-2-6010-202	SUI	91	6.97%	218	16.78%	1,302	1,084
01-2-6010-203	Health Insurance	1,656	9.08%	9,255	50.74%	18,240	8,985
01-2-6010-204	Workers Compensation	50	9.09%	378	69.02%	547	169
01-2-6010-206	Dental Insurance	159	8.55%	956	51.30%	1,863	907
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	100	100
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	109	21.86%	500	391
01-2-6020-512	Propane	-	0.00%	343	34.26%	1,000	657
01-2-6020-515	Customer Billing Supplies	-	0.00%	401	20.04%	2,000	1,599
01-2-6020-529	Telephone - Admin	313	6.25%	1,858	37.16%	5,000	3,142
01-2-6020-530	Office Supplies	55	2.21%	1,893	75.74%	2,500	607
01-2-6020-531	Postage	478	5.47%	5,050	57.81%	8,736	3,686
01-2-6023-531	Computer IT	1,453	6.72%	9,816	45.39%	21,623	11,807
01-2-6023-532	R & M Equipment	-	0.00%	-	0.00%	500	500
01-2-6023-533	Outside Services	8,696	7.37%	50,932	43.16%	118,000	67,068
01-2-6023-535	Office Cleaning Serv	-	0.00%	700	41.67%	1,680	980
01-2-6023-536	Legal Services	11,662	77.75%	15,213	101.42%	15,000	(213)
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	7,000	7,000
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	900	900
01-2-6024-540	Memberships	-	0.00%	4,308	143.60%	3,000	(1,308)
01-2-6024-541	Subscriptions	-	0.00%	-	0.00%	300	300
01-2-6024-542	Publications	-	0.00%	659	32.96%	2,000	1,341
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	1,000	1,000
01-2-6024-547	County Fees	-	0.00%	262	26.20%	1,000	738
01-2-6024-999	County Avail Fee	-	0.00%	1,310	93.57%	1,400	90
01-3-6025-100	Regular Pay	1,000	8.33%	4,200	35.00%	12,000	7,800
01-3-6025-201	FICA/Medicare	77	8.33%	321	35.00%	918	597
01-3-6025-202	SUI	-	0.00%	-	0.00%	744	744
01-3-6025-204	Workers Compensation	-	0.00%	-	0.00%	78	78
01-3-6025-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	2,000	2,000
01-3-6025-550	Board Meeting Expense	-	0.00%	-	0.00%	1,300	1,300
01-3-6025-555	Board Election Expenses	-	0.00%	-	0.00%	3,000	3,000
01-9-6030-569	Credit Card Service Charges	316	6.31%	2,082	41.64%	5,000	2,918
01-9-6030-572	Business Insurance Expense	2,224	7.11%	19,824	63.34%	31,300	11,476
01-9-6030-576	Misc Other Expense	9,287	132.68%	8,730	124.71%	7,000	(1,730)
01-9-6030-577	Retired Employee Health	1,963	5.29%	14,830	39.97%	37,100	22,270
01-9-6030-580	Retired EE Benefit Expense	-	0.00%	-	0.00%	180,000	180,000
01-9-6031-580	Interest Long Term Debt	4,125	8.14%	25,118	49.54%	50,700	25,582
01-9-6032-583	Depreciation Expense	205	5.85%	1,451	41.45%	3,500	2,049
01-9-6035-575	Office Fire Recovery	-	0.00%	-	0.00%	32,000	32,000
TOTAL EXPENSES	122,715	7.80%	661,543	42.04%	1,573,422	911,879	
Total Revenue Before Water Drought Activity	111,256	7.32%	718,561	47.28%	1,519,849	801,288	

	Dec-15	Dec vs Budget %	2015-2016 YTD	YTD vs Budget %	2015-2016 Prop. Budget	Remaining Budget	
Total Expense Before Water Drought Activity	122,715	7.80%	661,543	42.04%	1,573,422	911,879	
Net Income / (Loss) Before Water Drought Activity	(11,459)	21.39%	57,018	-106.43%	(53,573)	(110,591)	
Emergency Water Activity							
01-0-4020-418	Well 2 Grant Revenue	-	0.00%	138,818	36.39%	381,500	242,682
01-0-4020-419	Medina Well Grant Revenue	-	0.00%	38,429	14.92%	257,600	219,171
01-0-4020-420	Well 3/4 Grant Revenue	-	0.00%	123,013	47.86%	257,000	133,987
01-0-4020-421	Well 5 Grant Revenue	-	0.00%	81,690	24.77%	329,820	248,130
01-0-4020-422	Well 6 Grant Revenue	-	0.00%	-	0.00%	329,820	329,820
01-0-4020-423	Barge Grant Revenue	-	0.00%	60,900	100.00%	60,900	-
TOTAL WATER REVENUE		-	0.00%	442,850	27.39%	1,616,640	1,173,790
01-1-5020-535	Water Supply Emergency 2014	-	0.00%	103,194	491.40%	21,000	(82,194)
01-9-6030-584	Well 2	27,850	7.09%	151,742	38.63%	392,760	241,018
01-9-6030-585	Medina Well	4,450	0.74%	359,173	59.87%	599,950	240,777
01-9-6030-586	Well 3/4	-	0.00%	57,951	22.55%	257,000	199,049
01-9-6030-587	Well 5	4,337	1.32%	118,540	35.94%	329,820	211,280
01-9-6030-588	Well 6	-	0.00%	8,577	2.60%	329,820	321,243
01-9-6030-589	Grant Application Services	-	0.00%	79,907	99.88%	80,000	93
01-9-6030-590	NBS rate evaluation	-	0.00%	-	0.00%	54,000	54,000
TOTAL EMERGENCY PROJECTS		36,637	1.77%	879,084	42.58%	2,064,350	1,185,266
Net Income / (Loss) From Water Emergency	(36,637)	8.18%	(436,234)	97.44%	(447,710)	(11,476)	
Total Revenue	111,256	3.55%	1,161,411	37.03%	3,136,489	1,975,078	
Total Expense	159,351	4.38%	1,540,627	42.35%	3,637,772	2,097,145	
Net Income / (Loss)	(48,095)	9.59%	(379,216)	75.65%	(501,283)	(122,067)	

* Total income and expenses are different from the Statement of Revenue & Expenses due to how the finance and non-operating income are combined. Net income is identical.

Recap of water drought related projects to show remaining budget amounts:

Account #	Account	2014-2015 YTD	2015-2016 YTD	Activity from Inception	Total Budget	Remaining Budget
01-9-6030-584	Water Supply Emergency 2014	132,505	103,194	235,699	21,000	(214,699)
01-9-6030-584	Well 2	142,298	151,742	294,040	392,760	98,720
01-9-6030-585	Medina Well	32,328	359,173	391,502	599,950	208,448
01-9-6030-586	Well 3/4	66,152	57,951	124,103	257,000	132,897
01-9-6030-587	Well 5	-	118,540	118,540	329,820	211,280
01-9-6030-588	Well 6	-	8,577	8,577	329,820	321,243
01-9-6030-589	Grant Application Services	-	79,907	79,907	80,000	93
01-9-6030-590	NBS rate evaluation	-	-	-	54,000	54,000
		373,283	879,084	1,252,366	2,064,350	811,984

<u>Vendor</u>	<u>Check Amount</u>
000012 AQUA LAB	1,220.00
000025 CHEMCO PRODUCTS COMPANY	6,223.79
000032 BOBCAT CENTRAL INC.	1,801.50
000065 KKI CORPORATION	435.25
000076 USPS	469.63
000091 VALERO MARKETING & SUPPLY	791.20
000105 PACIFIC GAS & ELECTRIC	10,927.55
000106 BINKLEY ASSOCIATES, INC	1,855.00
000120 QUILL CORPORATION	21.51
0001226 McCoy Passenger Tire Co	1,179.74
000165 ACWA/JPIA	7,513.53
000196 AQUA SIERRA CONTROLS, INC	2,234.68
000203 GRISWOLD, LaSALLE, COBB, DOWD	7,647.44
000321 MCMASTER - CARR *	765.95
0003221 KAMPA COMMUNITY SOLUTIONS LLC	6,250.00
000383 BUSINESS CARD	489.22
000550 LUIS'S HOUSEKEEPING / YARDS	140.00
000564 TOTAL WASTE SYSTEMS MARIPOSA	126.72
000583 COPY KING	376.69
000585 MO CAL OFFICE SOLUTIONS	234.82
000596 MARIPOSA CO. HEALTH DEPARTMENT	199.00
000606 BARRY ELECTRIC	423.03
000623 MOUNTAIN ALARM INC	37.80
000635 Contractor Compliance And Monitoring Inc	3,800.00
00071 Mother Lode Answering Service	219.00
005200 Price Ford	1,686.12
101000 Sierra Telephone	77.45
660108 VERIZON WIRELESS	168.32
702 Warmerdam CPA Group	5,329.00
UB*10425 MIKE COOK	47.00
UB*10426 BERIT BROWN	134.10

Report Total: 62,825.04

Lake Don Pedro Community Services District

Special Meeting of January 21, 2016

AGENDA SUPPORTING DATA

5. DISCUSSION AND ACTION ITEMS:

- a. Approval of a Resolution extending the Emergency Declaration Pursuant to Public Contract Code Sections 22035 and 22050, Related to Continuing with Emergency Water Supply Construction Projects without Public Bidding

Background

In March 2015, the Board adopted Resolution 2015-13, as required by the California Public Contract Code to avoid the time delays of competitive bidding and related administrative work. In order to continue our emergency exemption, the Board must find an ongoing need for emergency declaration. Due to the information presented in the resolution, we strongly recommend that the Board extend the emergency declaration by adopting the attached resolution.

Recommended Motion

Motion to approve the Resolution ____ extending the Emergency Declaration Pursuant to Public Contract Code Sections 22035 and 22050, Related to Continuing with Emergency Water Supply Construction Projects without Public Bidding as presented.

RESOLUTION NO. 2016-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
EXTENDING THE EMERGENCY DECLARATION PURSUANT TO
PUBLIC CONTRACT CODE §§ 22035 AND 22050**

The Board of Directors of the Lake Don Pedro Community Services District does hereby find:

WHEREAS, the Lake Don Pedro Community Services District (“District”) is a California community services district formed and existing under the provisions of the California Community Services District Law, codified at Government Code §§ 61000-61144, and all acts and laws amendatory thereof or supplementary thereto, and possessing all the powers thereof; and

WHEREAS, prior hereto, the District has adopted Resolution Nos. 2014-02 on February 18, 2014 and Resolution 2014-09, on December 3, 2014 respectively (the “Resolutions”); and

WHEREAS, the Resolutions established water conservation measures in response to the Governor’s drought and state of emergency proclamations of January 17, 2014 and April 25, 2014; and

WHEREAS, the District has determined that the remaining water supply in Lake McClure is inadequate to meet domestic, sanitation and fire protection purposes for the foreseeable future (declarations in Resolutions 2014-02, 2014-09 and 2015-15); and

WHEREAS, the Merced Irrigation District (MID) has notified the District that the current Temporary Urgency Petition approved by the State Water Resources Control Board (SWRCB) and Federal Energy Regulatory Commission (FERC) allowing the District to divert water from Lake McClure below minimum pool of 115,000 acre feet will expire December 31, 2015; and

WHEREAS, state and federal restrictions have prohibited the District from pumping water from its primary Lake McClure water supply beginning on December 31, 2015 and extending until the reservoir storage rises above 125,000 acre feet; and

WHEREAS, the District’ current water supply is only derived from the emergency wells, which are in various stages of construction, with additional construction work required to be completed as quickly as possible to allow for continuous temporary use of the new wells as the sole water supply of the District until Lake McClure has recovered; and

WHEREAS, completion of construction on the wells, including final power supply, electrical and SCADA controls, permanent piping, meter and vault installation, valves and final

easement acquisition could take an additional 30 to 60 days; and

WHEREAS, development of plans, specifications, notices, public bidding and other administrative requirements of the Public Contract Code needed for public bidding of the remaining well construction work will extend the construction by an additional 90 to 120 days or longer; and

WHEREAS, completion of construction of the projects is immediately needed on an emergency basis to avoid a water supply outage and health and safety crisis in the community; and

WHEREAS, in January 2015, the District Board took action for the District to become subject to the Uniform Construction Cost Accounting Act (UCCAA), set out at Public Contract Code §§ 22000-22045; and

WHEREAS, Public Contract Code § 22035 provides that in cases of emergency the District Board, as the governing body of the District, may (and upon compliance with Public Contract Code § 22050) proceed without giving notice of bids to let contracts; and

WHEREAS, Public Contract Code § 22035 also provides that the governing body may delegate to the appropriate agency manager the power to declare an emergency and/or proceed with repairs or replacements without approval by the Board; and

WHEREAS, Public Contract Code § 22050 provides contracting procedures without giving notice for bids to let contracts for these emergencies; and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT RESOLVED by the Board of Directors of the Lake Don Pedro Community Services District, that the District hereby adopts the following to be effective immediately and throughout the duration of the water supply emergency:

1. All findings in Resolutions 2014-02, 2014-09 and 2015-15 are incorporated herein.
2. All of the foregoing recitals are true and correct, and are incorporated herein.
3. The emergency conditions and needs declared in Resolution 2015-13 remain in effect and are extended by adoption of this Resolution.
4. The Board finds on the basis of the foregoing, including all matter incorporated by reference in the foregoing, that a continuing grave water supply emergency is facing the District such that the time required for the notice and advertisement for public bids would preclude timely action by the District to secure an alternate or supplemental water supply before the District's Lake McClure supply is not available due to drought, low water levels and regulatory requirements on governing water use from Lake McClure.
5. The Board finds that due to the water supply emergency, that pursuant to Public Contract Code § 22035, public bidding to let contracts to secure an alternate or supplemental water

- supply will not be given.
6. The Board further finds that due to the water supply emergency, that pursuant to Public Contract Code § 22050, public bidding to let contracts to secure an alternate or supplemental water supply will not be given, in that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.
 7. The Board, pursuant to Public Contract Code § 22050(b), hereby delegates to the District General Manager the authority to order any action pursuant to Public Contract Code §22050(a)(1).
 8. The Board shall review the above emergency action pursuant to the requirements of Public Contract Code § 22050(c).
 9. This Resolution is effective immediately upon its adoption.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on January 21, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Danny Johnson, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary

CERTIFICATE OF SECRETARY

STATE OF CALIFORNIA)
)
 COUNTY OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and acting Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District, duly called and held at the District office at 9751

Merced Falls Road, La Grange, CA 95239, on January 21, 2016.

DATED:

Syndie Marchesiello, Secretary

Lake Don Pedro Community Services District

Special Meeting of January 19, 2015

AGENDA SUPPORTING DATA

5. DISCUSSION AND ACTION ITEMS:

- d. Approval of the District's draft Vision 2020, Strategic Plan covering 2016-2020

Background

The Board has conducted two consecutive strategic planning sessions followed by consideration of a preliminary strategic plan report for the last three months. In December 2015, District management was directed to revise the plan to have a more positive, outcome oriented direction. The requested changes have been made, and the purpose of this agenda item is to review, amend as necessary and approve the final draft of the "Vision 2020 Strategic Plan". The draft Vision 2020 is attached and will be reviewed in the level of detail requested by the Board during the meeting.

As stated in prior meeting, this is YOUR strategic plan, so you must feel very comfortable with approving this document, as it will drive many future actions and decisions. Please make sure that you have a full understanding of the goals, objectives and actions of this plan.

Recommended Motion

Motion to approve the Vision 2020, Lake Don Pedro CSD Strategic Plan.



LAKE DON PEDRO
Community Services District

Vision 2020 - Strategic Plan



Board of Directors:

President - Danny Johnson

Vice President – Dan Hankemeir

Board Member – Emery Ross

Board Member – Russ Warren

Board Member – James Sult

General Manager – Peter J. Kampa

1/21/2016



VISION 2020

PLANNING FOR TOMORROW; TODAY

The Lake Don Pedro Community Services District (herein referred to as CSD or LDPCSD) Board of Directors is committed to providing customers with ample quantities of high quality water meeting all standards. This directive sounds straight forward and easy enough to accomplish; until you peel back the layers and understand the complexity of the LDPCSD infrastructure, and of compliance with very stringent state and federal water and local government regulations. With

some of the underground infrastructure failing at a higher than normal rate, and many other critical system components such as pumps, valves, fire hydrants and controls reaching the end of their useful life the CSD Board has directed the completion of this strategic business plan to chart the course for continued improvement over the next five years.

This plan directs the immediate preparation and adoption of an infrastructure replacement and system maintenance plan to maximize the useful life of the existing infrastructure that we already have in place; the least expensive way to operate this water utility. This plan has been publically prepared during the past six months, including both special and regular board meetings. Once approved by the Board, the actions outlined in the Plan are set into immediate action, with regular public updates provided to the Board to ensure progress is consistent, relevant and on track toward success.

2015 taught the CSD that planning is essential, both short and long range. In this Strategic Vision 2020, the Board directs actions to:

- Optimize system maintenance to reduce and stabilize costs
- Identify the infrastructure and equipment replacement and upgrade needs of the District
- Establish systems to direct management actions and evaluate their performance
- Establish performance based standards for all positions in the District

DRAFT VISION 2020 - STRATEGIC PLAN

For the Lake Don Pedro Community Services District

Prepared under the direction of the LDPCSD Board of Directors, by Peter J. Kampa, GM

January 21, 2016

MISSION STATEMENT

The Lake Don Pedro CSD will make prudent financial decisions in providing our customers with ample quantities of high quality water meeting all standards.

VISION STATEMENT

The Board of Directors herein establishes this Vision 2020 Plan to ensure that the District by the year 2020 will:

- Provide a consistently high level of customer service
- Achieve a sound financial plan with rates charged equitably to all beneficiaries of the system; both active users and properties
- Maintain a consistently high level of water system reliability and a very efficient operation
- Uphold a culture of respect and informed action
- Hold a high value to our employees and will provide an environment to ensure that we attract and retain a highly skilled and efficient workforce; and likewise our employees are accountable and high performers

Strategic Elements, Goals and Objectives

For the purposes of Vision 2020, the District as an organization is defined in four primary areas or elements including:

- Management and administration
- Personnel and organization
- Infrastructure and operations, and
- Partnerships and relationships

In each of these areas, the Board of Directors has developed the following goals and objectives, achievement of which will ensure that the District will accomplish and achieve our collective vision of what we expect the LDPCSD to look like in the year 2020.

Successful accomplishment of the actions described in this Vision 2020 is directly tied to:

1. Having adequate resources in terms of personnel to perform the work or activities specified in this plan which may add and be in addition to their existing daily responsibilities. This includes not only understanding the time required to complete the new work, but also the time commitments for existing work.
2. Having access to professional consultants and other contractors necessary to complete certain evaluations as required by law, where lack of staff availability will cause delays and more rapid completion of the task is required, or where staff expertise or experience may be lacking
3. Having clear and reasonable expectations of the level and type of work that can be reasonably completed within the timeframe desired
4. Having adequate financial resources to complete the directives detailed in the Vision 2020
5. Updating the Vision and plan on a frequent enough basis to keep it current and relevant. For example, if priorities change from year to year, and funding is not made available to complete some of the Vision objectives, then these bypassed items should be considered for priority of continued inclusion in the plan, modification or deletion and a new schedule identified.

This Plan assumes many future Board actions, each of which is individually subject to public debate and consideration at the time adopted in the future. For example, this Vision 2020 directs the development of system maintenance and capital improvement plans; and identifies an estimated cost for development of these plans but not the cost of implementation of the projects contained in the CIP. In the case of the Capital Improvement Plan (CIP) for example, the Board will adopt standards that set the criteria for the plan, and will adopt the CIP in total. The CIP as proposed to the Board will identify the estimated cost of each infrastructure and equipment item, and the timeline for its completion.

The Vision 2020 conveys no higher authority for management actions than allowed in current policy. For example, the Vision 2020 directs the development of a system Maintenance Plan to increase system reliability and efficiency, as well as to reduce costs. Attachment A identifies the approximate cost of development of the full Maintenance Plan at \$85,000 in consulting, contracting and software costs. Approval of this Vision 2020 Plan directs management to move forward with the Maintenance Plan development, but does not allow management to award associated contracts or otherwise spend outside of the existing budgets or Board approvals.

The Vision 2020 Plan where appropriate describes the approximate level of work being completed in each area today, the issue we intend to address and the reason and/or benefits of doing so, and the specific actions to be undertaken to accomplish each objective. The Vision objectives, or work to be done, are prepared to be SMART, meaning:

- **Specific** – identified to the level of detail where we all know what we are describing
- **Measurable** – identified so that you know when you are done with the task
- **Attainable** – identified as something normal or required and achievable
- **Realistic** – identified as possible to be done both within the timeframe and money and other resources available to the District
- **Timeframe** attached - The date at which that task is expected to be completed, which is within the Vision planning period of five years

The Board has directed that the development of maintenance and capital improvement plans are a higher priority than general administrative matters such as policy housekeeping. The General Manager is expected to be mindful of this priority in the event that competition for financial or staff resources requires a decision in their allocation. The GM is expected to keep the administrative house in order, and keep the Board involved in the priorities of the District.

Lastly, the success of Vision 2020 and the District's finances are intrinsically linked. Table 1 summarizes the Vision's objectives, their schedule and cost for implementation as described.

INFRASTRUCTURE AND OPERATIONS

1) *Develop a system maintenance plan and strategy*

To maximize the useful life of the existing expensive infrastructure, control operation and maintenance costs and maximize the efficiency of financial investments in the system, the optimal level of water system maintenance needs to be identified and performed, as required to keep the system operating to industry standards. Once identified, these maintenance practices need to be included in a maintenance plan and strategy developed for its implementation.

- a) Develop a system infrastructure inventory, identify and input critical information
- b) Purchase appropriate asset management software
- c) Identify the staffing requirements in terms of employee numbers, skill/training/certification levels and availability
- d) Develop a performance report for the Board and public

2) *Develop and implement a plan to control system leaks and keep them under control*

- a) Adopt system leak performance expectations
- b) Produce a leak performance report to monitor leakage rates as an indicator of maintenance program success and project prioritization within the capital improvement plan

3) *Prioritize Infrastructure Replacement and Upgrade Projects for system reliability, efficient operations and investments*

- a) Consider health and safety, cost savings, government requirements, redundancy and efficiency
- b) Perform a condition analysis on all assets and document replacement needs
- c) Identify necessary system capacity enhancements and plan/schedule their completion
- d) Calculate cost of capacity enhancements into connection and capacity fees

4) *Develop a Capital Improvement Plan (CIP)*

The Board directs management to develop a CIP designed to identify the cost to replace critical system components BEFORE the items fail, and to develop adequate reserve funds or cash flow for their implementation.

- a) Plan for the longest necessary period of infrastructure, vehicle and equipment replacements and upgrades
- b) Schedule improvements for planning, design, permitting and construction
- c) Develop a CIP funding/financing plan
- d) Update connection, capacity and other development related fees to include CIP

PARTNERSHIPS AND RELATIONSHIPS

1) *Increase the productivity of relationships between the District and its stakeholders*

- a) Use an inclusive approach in identifying entities with which to partner
- b) Develop and maintain a comprehensive, current list of partners, their relationship or likely interest in the District, contact person(s) phone and email address. Include:
 - i) Lake Don Pedro Owners Association, Merced Irrigation District, PG&E, County supervisors and management staff (both counties), Tuolumne county Fire and Calfire, Yosemite/Mariposa IRWMP
- c) Increase communication with partners by including them in distribution of newsletters and other outreach materials
- d) Advise and include stakeholders in strategic planning activities
- e) Participate in meetings and activities of stakeholders if invited
- f) Provide updates to Boards of Supervisors on critical projects and issues

MANAGEMENT AND ADMINISTRATION

1) Refine the financial reporting to maximize transparency and accountability

The Board of Directors has the fiduciary responsibility to ensure that the financial affairs of the District are conducted in compliance with law and government accounting standards. To accomplish this, the Board adopts policies to clearly articulate its expectations to management with regard to the handling of District finances, and hires an accounting firm to conduct an annual audit of the District's financial statements to verify to the maximum extent feasible that the financial statements are understandable, accurate and the exposure to fraud, theft and other financial crimes are minimized.

It is important that the Board have an opportunity to review regular financial reports to determine that management is operating the District finances in compliance with policy, including the budgeting, purchasing and future reserve policies. California law describes the board responsibility as the development of policy, with the day to day operation of the District and its finances delegated to the General Manager. Examples of determining compliance with financial policies are:

- Ensuring that purchases are within total budget amounts (if the policy requires Board approval to exceed)
- Ensuring that CIPs are approved, and construction projects or materials purchases are competitively bid (if the policy requires such)
- Review of Treasurer's and budget reports and ensuring that account balances are within the limits prescribed by the policy
- Review of the Treasurer's Report for determination that the District accounts and investments are in accordance with policy.

The Board is not responsible for the day to day operation of the District, and therefore individual Directors are not required as part of their Board responsibility to review each check written, review bank statements or verify bank reconciliation records. However, some Board members feel it is their responsibility to review the finances in a higher level of detail, which is completely understandable and management will prepared new or revised draft policies for consideration if the Board determines it necessary as detailed below.

The District Board, management and the public have wrangled with the amount, type and level of detail of financial reports to be received by the Board. Too much detail is not necessary and confusing, but when presented too little or summary information only, some critical financial health indicators or trends that the Board should know and understand, could be missed. The Board has directed a change in the method of monthly financial reporting to make the statements easier to read and understand, as a priority activity. The

Board has also directed financial reporting to be able to track performance by activity, such as operations, personnel and administration costs.

- a) Develop a monthly financial report that increases financial transparency to the public and that contains a level of detail adequate to inform the Board in a timely manner on:
 - i) Performance to budget
 - ii) Identification and explanation of unanticipated revenue or expense trends
 - iii) Longer term expenses such as retirement, retired employee medical obligations, debt service (loans), and capital improvement plans
 - iv) Warrant (check) list to confirm policy compliance
 - v) Treasurer's Report containing the required detail of investments and their balances, as well as the balance of established reserves.

2) Create a comprehensive Budgeting/Accounting Program and Policy

Currently the District prepares a budget annually for the ensuing fiscal year. Management will review all current policies and propose any new policies necessary to implement this plan; for example, a reserve policy for the Capital Improvement Plan (to be developed). Any policies proposed will be consistent with the community services district law and Generally Accepted Accounting Principles (GAAP) which must also be followed by the District. The GM will focus on policies that will:

- a) Develop updated budgeting and financial policies that will increase transparency and accountability and:
 - i) Create budget performance measurements
 - ii) Provides for regular, understandable public reports, preparation of annual Management Discussion and Analysis to compliment the audited financial statements, and a midyear budget review
 - iii) Describe fixed asset accounting

3) Create a financial reserve policy that addresses necessary reserve funds and their appropriate use

Reserve funds are critical to ensure that cash available to the District is adequate to cover expenses as they occur, for all liabilities including personnel, materials, supplies, and infrastructure projects. Droughts and other emergencies, as we have seen firsthand, can drain the funds of the District. Dedicated reserve funds show the public and state regulators that the Board is adequately planning its financial future.

- a) The District shall prepare a reserve policy to govern the creation and expenditure of reserve funds for:
 - i) Capital infrastructure, equipment, technology and vehicle replacements and improvements based on industry standards, condition assessments and capital improvement plans
 - ii) Rate stabilization to cover losses of revenue due to drought, weather conditions, fluctuations in expenses
 - iii) Personnel obligations such as retirement costs and retiree medical expenses
 - iv) Contingencies

4) Develop an understanding of Management roles, responsibilities and performance expectations

Paramount to the success of this Vision and the future achievements of this District are the development of performance expectations of a General Manager in all aspects of managing the District and administering its day to day affairs, as well as the manager's role in helping the Board plan critical programs. The Board's role in support of successful implementation of the policies, programs and projects of the District must also be identified and documented. Completion of the following objectives will ensure that District managers and Board members of today and in the future will fully

understand their role and responsibility; as well as how to measure and articulate the success of management actions and the District in general.

- a) The District shall prepare and adopt a strategic plan
- b) The General Manager and Board shall jointly prepare annual management performance objectives which shall be widely published and used to convey management value and District performance expectations
- c) An updated General Manager job description shall be prepared to support strategic plan implementation
- d) An updated General Manager performance evaluation process shall be developed
 - i) A portion of the GM's performance will be evaluated based on successful implementation of the Vision 2020 and future strategic plans

5) *Develop a comprehensive Board/Board member orientation program*

Board members are elected to govern this multimillion dollar, very complex public utility typically with no experience in serving on a governance team and taking policy action in lieu of direct, hand-on work. In order for the Board, especially with new Board members, to come up to full "decision-making" speed quickly, a comprehensive orientation program is needed to connect new Board members to the District and their governance role. This Board orientation program will also support the Board's understanding of management's role in running the District, and serve to inform their collective view of the success of management and the District's services in general.

- a) Develop a Board member orientation program with the understanding that:
 - i) Management will provide the orientation for each Board member as early as possible following election or appointment
 - ii) A resource binder containing comprehensive general information about special districts, community services districts, board member roles and responsibilities, specific District information and policies
 - iii) A system tour to understand the District properties, facilities and infrastructure will be provided
 - iv) The current strategic plan, Board member norms and Board meeting protocol will be placed on the agenda as necessary for update

6) *Develop up to date policies, organizational procedures and a supportive administrative structure*

The Board of Directors adopts policies, and District management operates the District in compliance with Board policies. Policies are the Board's statements of how management is expected to handle the day to day affairs of the District. Management will propose updated policies for Board approval as the need is identified. All policies will be organized into a continuously numbered, organized policy manual.

7) *Develop Board member Norms and Board meeting protocol*

Norms or "rules" on how the Board will conduct itself during meetings and Board meeting "protocol" will substantially improve the Board's meeting process to increase efficiency and reduce controversy, while improving decision making ability, ensure comprehensive public input while creating a positive, understanding environment for the public at meetings.

- a) Conduct Board workshops to create agreements, protocol and policies
 - i) To increase cooperation and effective deliberations among Board members during meetings
 - ii) Ensure effective and productive Board meetings
 - iii) Include focused public input, increase transparency and accountability
 - iv) Reduce hostility and misunderstandings during meetings
 - v) Clarify Board and staff roles and responsibilities

8) *Have a solid communication plan and strategy*

- a) Keep an updated website and social media page, posting reports, project or issue blogs, adopted policies and board meeting information
- b) Produce some form of newsletter for distribution to customers, that summarizes activities and accomplishments.
- c) Conduct at least one annual community meeting, public workshop or other venue where the Board can receive general public input on how the District is performing, and the District can convey its performance for the year.
- d) Develop a simple written plan detailing public communication responsibilities and expectations; assigning responsibilities to appropriate staff members

9) *Improve public image of the District through a variety of means*

Due to the fact that we collect and spend the public's money, the public must have trust and faith in the District.

- a) Perform customer surveys to determine customer needs, trends, concerns and perception of the value of the service they receive.
- b) Increase information output from the District on the positive work being done with ratepayer dollars, accomplishments and solid Board decisions
- c) Adopt Board Norms and meeting protocol to make the Board meetings more efficient and positive
- d) Create a strategic plan, tie accomplishments to customer dollars and advertise the successes achieved through plan implementation

10) *Create a Board Committee "Plan"*

Board committees can be an effective vehicle to increase Board and public understanding and input on critical or controversial projects or issues. Used properly, committees are an ideal location for District management to see if Board support of major initiatives is likely, resulting in efficient and focused effort and more informed, orderly Board meetings.

- a) Create a Board committee policy defining which committees are created, their purpose, membership, action taken, reporting and recommendations to Board. A draft policy containing the following will be developed by staff and proposed for Board approval. It is understood that once adopted, this policy is adopted by the Board, that regular updates should be considered to ensure that the needs of new Board members are met.
 - i) The Committee policy will identify the public involvement strategy of each committee, which may be left up to the Committee chair itself on an issue by issue basis.
 - ii) The Committee policy will identify when ad-hoc committees may be appropriate and the procedures for their creation and work.
- b) The committee policy will require the development of a committee work plan that will define the areas of the strategic plan to be undertaken by the established committees
- c) The Committee policy and work plans will be considered annually by the Board

PERSONNEL AND ORGANIZATION

One of the largest annual expenses of the District is its personnel. With solid well trained employees experienced in their job, the services of the District can be delivered efficiently and the infrastructure maintained to industry standards and expected to perform for its full, predictable service life. The District operations requires water treatment and water distribution operators certified by the state and performing operations and maintenance duties in compliance with state requirements. The competition for certified water and wastewater operators in the state is huge; with an expectation of a near future shortage of operators in the thousands within the next five years.

To attract and retain highly performing operators or administrative office employees in our rural area requires attractive positions with competitive pay and benefits, advancement opportunities and a flexible work environment. Also, the District has a significant amount of technical maintenance and operational work to complete each and every day. With its small staff, supervisors such as the Operations Supervisor, actively participate in not only work planning, assignment and employee performance management, but also spend time directly performing field work, therefore employees must be prepared to perform their duties with little direct supervision. To accomplish this, clear performance expectations must be laid out by the District for each position; and authority and responsibility accepted by the employee. The continued employment and potential for advancement of all District staff members will be based on their performance to these standards.

1) *Update the District organizational chart, job descriptions and job requirements if needed*

2) *Update the performance evaluation process for all positions*

Develop performance expectations by position

Create a system tying expected performance to the strategic plan

3) *Perform a salary and benefits survey*

Evaluate all positions' pay, benefits and work environment compared agencies in the region, with like budgets, similar budgets, and serving similar populations

Evaluate the pay versus job responsibilities for mid management positions and consider salary versus hourly

Table 1, Summary of Objectives, Schedule and Cost

Objectives	Start Date	Completion Date	Cost
Management and Administration			
Refine the financial reporting to maximize transparency and accountability	3/1/15	3/31/16	\$3,000
Create a comprehensive Budgeting/Accounting Program and Policy	2/1/16	4/31/16	\$2,000
Create a financial reserve policy that addresses necessary reserve funds and their appropriate use	2/1/16	4/31/16	\$1,000
Develop an understanding of Management roles, responsibilities and performance expectations	10/1/15	4/31/16	\$0
Develop a comprehensive Board/Board member orientation program	2/1/16	3/28/16	\$500 + \$300/yr
Develop up to date policies, organizational procedures and a supportive administrative structure	2/1/16	12/31/16	\$0
Develop Board member Norms and Board meeting protocol	10/1/15	12/30/16	\$0
Have a solid communication plan and strategy	2/1/15	5/30/16	\$4,000 ¹ + \$2,000 ¹ /yr
Improve public image of the District through a variety of means	2/1/16	12/31/16	\$1,000/yr
Create a Board Committee "Plan"	2/1/16	8/31/16	\$0
Update and improve the District's record management system and document office procedures	2/1/16	12/31/17	\$20,000 ² + \$2,000/yr
Personnel and Organization			
Update the District organizational chart, job descriptions and job requirements	2/1/16	12/31/16	\$10,000 ¹
Update the performance evaluation process for all positions	2/1/16	12/31/16	\$0
Perform a salary and benefits survey	4/1/16	6/1/16	\$10,000 ¹
Infrastructure and Operations			
Develop a system maintenance plan and strategy	2/1/16	8/31/16	\$75,000 ¹
Develop and implement a plan to control system leaks and keep them under control	2/1/16	4/31/16	\$0
Prioritize Infrastructure Replacement and Upgrade Projects for system reliability, efficient operations and investments	5/1/16	8/31/16	\$0
Develop a Capital Improvement Plan (CIP)	3/1/16	12/31/16	\$10,000 ¹
Partnerships and Relationships			
Increase the productivity of relationships between the District and its stakeholder	2/1/16	12/31/17	\$500/yr

¹ Requires a 2015/16 fiscal year budget amendment

² Existing record scanning to be included in 2016/17 fiscal year budget

Lake Don Pedro Community Services District
Wells No. 2, 3, 4, 5 and Medina Work Scope, Budget, Funding Source
 January 11, 2016

Well 2: Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00		\$ 30,000.00				
2	Plans, Specifications, and Estimates (PS&E)	\$ 40,000.00		\$ 30,000.00			\$ 10,000.00	
3	Environmental Documents	\$ 3,500.00		\$ 3,500.00				
4	Right-of-Way (ROW) Acquisition	\$ 15,000.00		\$ 15,000.00				
5	Permitting	\$ 1,500.00		\$ 1,500.00				
6	Project Management	\$ 30,000.00		\$ 10,000.00			\$ 20,000.00	
Total:		\$ 120,000.00	\$ -	\$ 90,000.00	\$ -	\$ -	\$ 30,000.00	\$ -

Well 2: Phase 2 - Construction

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Test Hole Drilling, Sampling, Logging, Testing (Assume 8 Test Holes)	\$ 88,000.00	\$ 83,000.00					\$ 5,000.00
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 50,000.00	\$ 45,000.00					\$ 5,000.00
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 60,000.00	\$ 60,000.00					
4	Site Improvements and Fencing	\$ 10,000.00	\$ 10,000.00					
5	Power Source Improvements	\$ 25,000.00	\$ 2,000.00	\$ 23,000.00				
6	Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 15,000.00		\$ 15,000.00				
	Contingency	\$ 79,760.00		\$ 29,760.00			\$ 50,000.00	
Total:		\$ 327,760.00	\$ 200,000.00	\$ 67,760.00	\$ -	\$ -	\$ 50,000.00	\$ 10,000.00

Well 2: Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Resident Engineering	\$ 10,000.00		\$ 10,000.00				
2	Construction Surveying	\$ 2,500.00		\$ 2,500.00				
3	Inspection	\$ 10,000.00		\$ 10,000.00				
4	Project Closeout	\$ 5,000.00		\$ 1,240.00			\$ 2,500.00	\$ 1,260.00
Total:		\$ 27,500.00	\$ -	\$ 23,740.00	\$ -	\$ -	\$ 2,500.00	\$ 1,260.00

Well 2 Total: \$ 475,260.00 \$ 200,000.00 \$ 181,500.00 \$ - \$ - \$ 82,500.00 \$ 11,260.00

Medina Well: Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	(Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Project Evaluations and Pre-Design Engineering	\$ 10,000.00					\$ 10,000.00	
2	Plans, Specifications, and Estimates (PS&E)	\$ 30,000.00					\$ 29,175.00	\$ 825.00
3	Environmental Documents	\$ 3,500.00						\$ 3,500.00
4	Right-of-Way (ROW) Acquisition (Property Purchase + Pipeline Easement)	\$ 262,350.00						\$ 262,350.00
5	Permitting	\$ 1,500.00						\$ 1,500.00
6	Project Management	\$ 30,000.00					\$ 20,000.00	\$ 10,000.00
Total:		\$ 337,350.00	\$ -	\$ -	\$ -	\$ -	\$ 59,175.00	\$ 278,175.00

Medina Well: Phase 2 - Construction

Task No.:	Task Description:	(Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Existing Well, Sampling, Logging, Testing	\$ 10,000.00		\$ 10,000.00				
2	Install Temporary Piping to Existing WTP, Transducers at Wells 1 and 2, Testing	\$ 50,000.00		\$ 50,000.00				
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 60,000.00		\$ 60,000.00				
4	Site Improvements and Fencing	\$ 10,000.00		\$ 10,000.00				
5	Power Source Improvements	\$ 25,000.00		\$ 25,000.00				
6	Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 75,000.00		\$ 75,000.00				
	Contingency	\$ 57,600.00		\$ 27,600.00			\$ 30,000.00	
Total:		\$ 287,600.00	\$ -	\$ 257,600.00	\$ -	\$ -	\$ 30,000.00	\$ -

Medina Well: Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	(Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Resident Engineering	\$ 10,000.00					\$ 10,000.00	
2	Construction Surveying	\$ 2,500.00					\$ 2,500.00	
3	Inspection	\$ 10,000.00					\$ 10,000.00	
4	Project Closeout	\$ 5,000.00					\$ 5,000.00	
Total:		\$ 27,500.00	\$ -	\$ -	\$ -	\$ -	\$ 27,500.00	\$ -

Medina Well Total: \$ 652,450.00 \$ - \$ 257,600.00 \$ - \$ - \$ 116,675.00 \$ 278,175.00

Well 2 and Medina Total \$ 1,127,710.00 \$ 200,000.00 \$ 439,100.00 \$ - \$ - \$ 199,175.00 \$ 289,435.00

Wells 3 & 4: Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00			\$ 29,825.00		\$ 175.00	
2	Plans, Specifications, and Estimates (PS&E)	\$ 10,000.00			\$ 9,350.00		\$ 650.00	
3	Environmental Documents	\$ 20,000.00			\$ 18,000.00		\$ 2,000.00	
4	Right-of-Way (ROW) Acquisition	\$ -						
5	Permitting	\$ 5,000.00			\$ 5,000.00			
6	Project Management	\$ 15,000.00					\$ 15,000.00	
Total:		\$ 80,000.00	\$ -	\$ -	\$ 62,175.00	\$ -	\$ 17,825.00	\$ -

Wells 3 & 4: Phase 2 - Construction

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Test Hole Drilling, Sampling, Logging, Testing (Assume 2 Test Holes)	\$ 22,000.00			\$ 22,000.00			
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 100,000.00					\$ 100,000.00	
3	Well Equipping, Mechanical, Electrical, and Controls	\$ -						
4	Site Improvements and Fencing	\$ -						
5	Power Source Improvements	\$ -						
6	Connection to Water System, Pipe, Valving, Surface Restoration	\$ -						
7	Portable Water Treatment Plant	\$ -						
	Contingency	\$ -						
Total:		\$ 122,000.00	\$ -	\$ -	\$ 22,000.00	\$ -	\$ 100,000.00	\$ -

Wells 3 & 4: Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Resident Engineering	\$ 10,000.00					\$ 10,000.00	
2	Construction Surveying	\$ -						
3	Inspection	\$ -						
4	Project Closeout	\$ -						
Total:		\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
Well 3 & 4 Total:		\$ 212,000.00	\$ -	\$ -	\$ 84,175.00	\$ -	\$ 127,825.00	\$ -

Well 5: Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00			\$ 30,000.00			
2	Plans, Specifications, and Estimates (PS&E)	\$ 40,000.00			\$ 40,000.00			
3	Environmental Documents	\$ 30,000.00			\$ 30,000.00			
4	Right-of-Way (ROW) Acquisition	\$ 15,000.00			\$ 15,000.00			
5	Permitting	\$ 1,500.00			\$ 1,500.00			
6	Project Management	\$ 30,000.00			\$ 29,000.00		\$ 1,000.00	
Total:		\$ 146,500.00	\$ -	\$ -	\$ 145,500.00	\$ -	\$ 1,000.00	\$ -

Well 5: Phase 2 - Construction

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Test Hole Drilling, Sampling, Logging, Testing	\$ 25,000.00			\$ 19,000.00		\$ 6,000.00	
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 75,000.00			\$ 9,000.00		\$ 66,000.00	
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 75,000.00			\$ 75,000.00			
4	Site Improvements and Fencing	\$ 50,000.00			\$ 50,000.00			
5	Power Source Improvements	\$ 25,000.00			\$ 25,000.00			
6	Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 30,000.00			\$ 30,000.00			
	Contingency	\$ 34,825.00			\$ 34,825.00			
Total:		\$ 314,825.00	\$ -	\$ -	\$ 242,825.00	\$ -	\$ 72,000.00	\$ -

Well 5: Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	Cost:	DWR DERP:	SWRCB:	USDA:	SRF:	DWR Bond Law	District:
1	Resident Engineering	\$ 10,000.00			\$ 10,000.00			
2	Construction Surveying	\$ 2,500.00			\$ 2,500.00			
3	Inspection	\$ 10,000.00			\$ 10,000.00			
4	Project Closeout	\$ 5,000.00			\$ 5,000.00			
Total:		\$ 27,500.00	\$ -	\$ -	\$ 27,500.00	\$ -	\$ -	\$ -

Well 5 Total: \$ 488,825.00 \$ - \$ - \$ 415,825.00 \$ - \$ 73,000.00 \$ -

Grand Total: \$ 1,828,535.00 \$ 200,000.00 \$ 439,100.00 \$ 500,000.00 \$ - \$ 400,000.00 \$ 289,435.00

Lake Don Pedro Community Services District
 Budget vs Actual Expenditures
 January 11, 2016

Legend:
 Actual/Expense
 Over Budget

Well 2 - Phase 1 - Planning/Engineering/Environmental

Task No. / Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1 Project Evaluations and Pre-Design Engineering	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 29,705.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3/30/2015	3/30/2015
2 Plans, Specifications, and Estimates (PS&E)	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ 12,905.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/15/2015	8/15/2015
3 Environmental Documents	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6/30/2015	6/30/2015
4 Right-of-Way (ROW) Acquisition	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 8,990.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/15/2015	8/15/2015
5 Permitting	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/15/2015	8/15/2015
6 Project Management	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 21,979.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
Total:	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ 73,581.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000.00	\$ 73,581.72

Well 2 - Phase 2 - Construction

Task No. / Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1 Test Hole Drilling, Sampling, Logging, Testing (Assume 8 Test Holes)	\$ 88,000.00	\$ 83,000.00	\$ 74,810.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	3/30/2015	3/30/2015
2 Well Drilling, Install Casing and Screening, Development, and Testing	\$ 50,000.00	\$ 45,000.00	\$ 70,405.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	7/30/2015	7/30/2015
3 Valvrooms	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
4 Well Equipment, Mechanical, Electrical, and Plumbing	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
5 Site Assessments and Fencing	\$ 25,000.00	\$ 2,000.00	\$ 1,000.00	\$ 23,000.00	\$ 3,712.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
6 Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 28,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7/15/2015	7/15/2015
7 Contingency (12%)	\$ 29,760.00	\$ -	\$ -	\$ 29,760.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
Total:	\$ 277,760.00	\$ 200,000.00	\$ 146,216.55	\$ 67,760.00	\$ 31,852.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 277,760.00	\$ 188,059.06

Well 2 - Phase 3 - Construction Management/Inspection/Project Closeout

Task No. / Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1 Resident Engineering	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 4,995.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
2 Construction Surveying	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 899.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
3 Inspection	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 4,079.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
4 Project Closeout	\$ 2,500.00	\$ -	\$ -	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,260.00	\$ -	10/15/2015	10/15/2015
Total:	\$ 25,000.00	\$ -	\$ -	\$ 23,740.00	\$ 9,974.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,260.00	\$ -	\$ 25,000.00	\$ 9,974.47
Well 2 Total:	\$ 392,760.00	\$ 200,000.00	\$ 146,216.55	\$ 181,500.00	\$ 115,408.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,260.00	\$ 10,000.00	\$ 392,760.00	\$ 271,825.25

Medina Well - Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Project Evaluations and Pre-Design Engineering	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 6,884.80	5/15/2015	5/15/2015
2	Plans, Specifications, and Estimates (PS&E)	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 24,834.90	8/30/2015	8/30/2015
3	Environmental Documents	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	6/30/2015	6/30/2015
4	Right-of-Way (ROW) Acquisition (Property Purchase + Pipeline Easement)	\$ 262,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,350.00	\$ 256,727.75	8/30/2015	8/30/2015
5	Permitting	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	5/30/2015	5/30/2015
6	Project Management	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 19,449.17	11/15/2015	11/15/2015
Total:		\$ 317,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317,350.00	\$ 307,196.62	\$ 317,350.00	\$ 307,196.62

Medina Well - Phase 2 - Construction

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Existing Well, Sampling, Logging, Testing	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5/15/2015	5/15/2015
2	Install Temporary Piping to Existing WTP.	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ 37,428.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6/30/2015	6/30/2015
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
4	Site Improvements and Fencing	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
5	Power Source Improvements	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 27,322.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
6	Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
Total:		\$ 276,000.00	\$ -	\$ -	\$ 276,000.00	\$ 81,750.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,600.00	\$ 81,750.86

Medina Well - Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Resident Engineering	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 1,922.70	10/15/2015	10/15/2015
2	Construction Surveying	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	10/15/2015	10/15/2015
3	Inspection	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 1,006.20	10/15/2015	10/15/2015
4	Project Closeout	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	11/15/2015	11/15/2015
Total:		\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 2,928.90	\$ 25,000.00	\$ 2,928.90
Medina Well Total:		\$ 599,950.00	\$ -	\$ -	\$ 257,600.00	\$ 81,750.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 342,350.00	\$ 310,125.52	\$ 599,950.00	\$ 391,876.38
Well 2 and Medina Total:		\$ 992,710.00	\$ 200,000.00	\$ 146,216.55	\$ 439,100.00	\$ 197,159.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 353,610.00	\$ 320,125.52	\$ 992,710.00	\$ 683,501.64

Wells 3 & 4: Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 175.00	\$ -	\$ -	7/30/2015	7/30/2015
2	Plans, Specifications, and Estimates (PS&E)	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 629.75	\$ -	\$ -	7/30/2015	7/30/2015
3	Environmental Documents	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 1,788.80	\$ -	\$ -	7/15/2015	7/15/2015
4	Right-of-Way (ROW) Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
5	Permitting	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	7/15/2015	7/15/2015
6	Project Management	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 15,381.67	\$ -	\$ -	8/30/2015	8/30/2015
Total:		\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 17,975.22	\$ -	\$ -	\$ 75,000.00	\$ 17,975.22

Wells 3 & 4: Phase 2 - Construction

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Test Hole Drilling, Sampling, Logging, Testing (Assume 2 Test Holes)	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -	3/30/2015	3/30/2015
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 96,104.51	\$ -	\$ -	7/30/2015	7/30/2015
3	Controls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
4	Site Improvements and Fencing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
5	Power Source Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
6	Connection to Water System, Pipe, Valving, Surface Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
7	Portable Water Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total:		\$ 172,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,000.00	\$ 96,104.51	\$ -	\$ -	\$ 172,000.00	\$ 96,104.51

Wells 3 & 4: Phase 3 - Construction Management/Inspector/Project Closeout

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Resident Engineering	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 9,413.30	\$ -	\$ -	7/30/2015	7/30/2015
2	Construction Surveying	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
3	Inspection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
4	Project Closeout	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total:		\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 9,413.30	\$ -	\$ -	\$ 10,000.00	\$ 9,413.30
Well 3 & 4 Total:		\$ 257,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,000.00	\$ 123,495.03	\$ -	\$ -	\$ 257,000.00	\$ 123,495.03

Well 5 (Medina 2) - Phase 1 - Planning/Engineering/Environmental

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	8/30/2015	8/30/2015
2	Plans, Specifications, and Estimates (PS&E)	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
3	Environmental Documents	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
4	Right-of-Way (ROW) Acquisition	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/30/2015	9/30/2015
5	Permitting	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/15/2015	8/15/2015
6	Project Management	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	11/15/2015	11/15/2015
	Total:	\$ 96,500.00	\$ -	\$ -	\$ -	\$ -	\$ 25,500.00	\$ -	\$ -	\$ -	\$ 71,000.00	\$ 14,541.03	\$ -	\$ -	\$ 96,500.00	\$ 14,541.03

Well 5 (Medina 2) - Phase 2 - Construction

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Test Hole Drilling, Sampling, Logging, Testing	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 5,700.00	\$ -	\$ -	8/15/2015	8/15/2015
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 65,848.93	\$ -	\$ -	8/30/2015	8/30/2015
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 49,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/30/2015	9/30/2015
4	Site Improvements and Fencing	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
5	Power Source Improvements	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 12,153.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
6	Connection to Raw Water System, Pipe, Valving, Surface Restoration	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
	Total:	\$ 208,320.00	\$ -	\$ -	\$ -	\$ -	\$ 136,320.00	\$ 12,153.50	\$ -	\$ -	\$ 72,000.00	\$ 71,548.93	\$ -	\$ -	\$ 208,320.00	\$ 83,702.43

Well 5 (Medina 2) - Phase 3 - Construction Management/Inspection/Project Closeout

Task No.:	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Resident Engineering	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 916.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
2	Construction Surveying	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
3	Inspection	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/15/2015	10/15/2015
4	Project Closeout	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11/15/2015	11/15/2015
	Total:	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 916.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 916.50
	Well 5 Total:	\$ 329,820.00	\$ -	\$ -	\$ -	\$ -	\$ 166,820.00	\$ 13,070.00	\$ -	\$ -	\$ 143,000.00	\$ 86,099.01	\$ -	\$ -	\$ 329,820.00	\$ 99,160.01

Well 6 (Medina 3) - Phase 1 - Planning/Engineering/Environmental

Task No.	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Project Evaluations and Pre-Design Engineering	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/30/2015	9/30/2015
2	Plans, Specifications, and Estimates (PS&E)	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/30/2015	10/30/2015
3	Environmental Documents	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/30/2015	10/30/2015
4	Right-of-Way (ROW) Acquisition	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/30/2015	10/30/2015
5	Permitting	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10/30/2015	10/30/2015
6	Project Management	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1/30/2016	1/30/2016
Total:		\$ 96,500.00	\$ -	\$ -	\$ -	\$ -	\$ 96,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,500.00	\$ -

Well 6 (Medina 3) - Phase 2 - Construction

Task No.	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Test Hole Drilling, Sampling, Logging, Testing	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 5,360.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/15/2015	9/15/2015
2	Well Drilling, Install Casing and Screening, Development, and Testing	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/30/2015	9/30/2015
3	Well Equipping, Mechanical, Electrical, and Controls	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11/30/2015	11/30/2015
4	Site Improvements and Fencing	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12/30/2015	12/30/2015
5	Power Source Improvements	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12/30/2015	12/30/2015
6	Connection to Distribution System, Pipe, Valving, Surface Restoration	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11/30/2015	11/30/2015
Total:		\$ 208,320.00	\$ -	\$ -	\$ -	\$ -	\$ 208,320.00	\$ 5,360.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 208,320.00	\$ -

Well 6 (Medina 3) - Phase 3 - Construction Management/Inspection/Project Closeout

Task No.	Task Description:	Cost:	DERP Budget:	DERP Actual:	SWRCB Budget:	SWRCB Actual:	USDA Budget:	USDA Actual:	SRF Budget:	SRF Actual:	Bond Law Budget:	Bond Law Actual:	District Budget:	District Actual:	Completion Date Budget:	Completion Date Actual:
1	Resident Engineering	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,360.00	\$ -	\$ 1,640.00	\$ -	\$ -	\$ -	\$ -	\$ -	12/30/2015	12/30/2015
2	Construction Surveying	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	12/30/2015	12/30/2015
3	Inspection	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	12/30/2015	12/30/2015
4	Project Closeout	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	1/30/2016	1/30/2016
Total:		\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,360.00	\$ -	\$ 16,640.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -
Well 6 Total:		\$ 329,820.00	\$ -	\$ -	\$ -	\$ -	\$ 313,180.00	\$ 5,360.00	\$ 16,640.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 329,820.00	\$ 5,360.00
Wells 5 and 6		\$ 659,640.00	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 18,430.00	\$ 16,640.00	\$ -	\$ 143,000.00	\$ 86,090.01	\$ -	\$ -	\$ 659,640.00	\$ 104,520.01
Well 3-6 Total:		\$ 916,640.00	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 18,430.00	\$ 16,640.00	\$ -	\$ 400,000.00	\$ 209,585.05	\$ -	\$ -	\$ 916,640.00	\$ 228,015.05
Budget Total:		\$ 1,909,350.00	\$ 200,000.00	\$ 146,216.55	\$ 439,100.00	\$ 197,159.56	\$ 500,000.00	\$ 18,430.00	\$ 16,640.00	\$ -	\$ 400,000.00	\$ 209,585.05	\$ 353,610.00	\$ 320,125.52	\$ 1,909,350.00	\$ 891,514.88
Reimbursable Total:		\$ 1,555,740.00	\$ 200,000.00	\$ 146,216.55	\$ 439,100.00	\$ 197,159.56	\$ 500,000.00	\$ 18,430.00	\$ 16,640.00	\$ -	\$ 400,000.00	\$ 209,585.05	\$ 1,555,740.00	\$ 571,989.16	\$ 1,555,740.00	\$ 571,989.16

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
Emergency Water Supply Analysis
 January 6, 2016

SUPPLY:

Emergency Water Supply Source Well Name:	Estimated Yield ¹ (GPM)
Ranchito Well #1 (Constructed 1992)	75
Ranchito Well #2	90
Medina Well	90
Well #5	100
TOTAL WATER SUPPLY:	355
TOTAL TITLE 22 ASSIGNED SUPPLY:²	177.5

¹ Based on hydrogeologic analysis of 10-day pumping test results, continuous pumping at this flow is projected to draw down 50% of the available water column from static water level to overall well depth over approximately a 6 month period.
 Estimated yield as calculated in the Source Group Final Report, Section 3, Table 2.

² CCR Title 22 Section 64554 requires that hard rock wells be assigned a source capacity equal to 50% of the yield identified in the 10-day pumping test. Applicability of reg. in an emergency is unknown.

DEMAND:

Demand During Drought Restriction (MDD-Drought)^{3,4,5} (gpm) =	464
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³ Based on water treatment plant operation records: plant influent meter readings. This accounts for (includes) backwash water and distribution system leakage.

⁴Per CCR TITLE 22 Section 64554: At all times, a system's sources shall have the capacity to meet maximum day demand (MDD).

⁵MDD is calculated per the method described in CCR Title 22 Section 64554 subsection b, except instead of using 10 years of data, we used only 2015 data, after mandated drought reduction. We refer to this special MDD as "MDD-Drought." Specifically, the average day demand (ADD) of the max 2015 summer month was multiplied by the peaking factor of 1.5 for MDD per Title 22 Section 64554.