

Regular Meeting of the Board of Directors

9751 Merced Falls Road
May 16, 2022 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending April 30, 2022 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting April 18, 2022 and Special Meeting of April 25, 2022

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval of Resolution 2022-xxxx regarding the proposal from General Compressor North for backup air compressors and associated hardware
- b. Discussion / Action regarding Test Well Proposal located on Merced Falls Rd, APN #002-170-044-000
- c. Discussion / Approval regarding Rescheduling June 20th, 2022 Regular Board Meeting to June 27th, 2022 Special Board Meeting
- d. Information / Correspondence regarding the State Income Survey Memo Received from RCAC (Rural Community Assistance Corporation)

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

6. CLOSED SESSION:

- a. PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager
CLOSED SESSION

7. ADJOURNMENT:

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

May 16th, 2022

Our District has successfully added redundancy to our Intake System for the first time in over a decade. The ability to pump water from our fixed Intake pump and provide water from our Floating Water Barge is invaluable. We are confident these two water intake systems will function ideally, while we await the completion of our DWR Intake Upgrade Project.

District Operations staff have been in preparations for the water demand increase this summer. Our Treatment Plant is operating efficiently, with all instrumentation calibrated accordingly. Raw water quality has fluctuated significantly, however treatment operators have made the appropriate adjustments to secure water quality.

The District's focus continues to be distribution upgrades throughout the system, while maintaining a reasonable capital reserve in the event of system failures/emergency.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

DWR SMALL COMMUNITY DROUGHT RELIEF PROGRAM- Nothing to report at this time.

USDA LOAN / RAW WATER MAIN REPLACEMENT- Robert Neilson, the State Engineer, is preparing the Preliminary Engineering Report (PER) for the Raw Water Intake Pump Station. This will save the District the expenses associated with writing a PER. The PER would then be used to formally apply for funding through the USDA. We anticipate the USDA will provide the required funding for the project, but it is currently unknown what amount of the funding will be grant versus low-interest loan.

Current District Projects

- **EMERGENCY LEAK CREW** – There has been **ONE-service** leak since our last meeting. Staff continues to assist water loss numbers with quick and immediate repairs once notified.
- **INTAKE PUMP LINE EXCHANGE – COMPLETE**
- **ALAMO & ARBOLODA PRESSURE STATION UPGRADE – PLEASE SEE ATTACHED STAFF REPORT & PROPOSAL**
- **PORTER WELL – PLANNING COMMITTEE**
- **BACKWASH FILTER SURVEILANCE & MEDIA CELL REPLACEMENT - COMPLETE**
- **RANCHITO I FLOW METER REPLACEMENT – COMPLETE**
- **RANCHITO II PUMP REPLACEMENT** – The pump shaft fractured and will be replaced. Pump contractor will attempt to diagnose the cause, with a series of tests.
- **HYDRANT/VALVE MAINTENANCE** – District operations staff continues to move forward with our hydrant maintenance plan. Staff check operation of hydrant, and isolation valve. Clean, and paint hydrant according to gpm hydrant test. Clear any soil/debris from around each location, and place a blue reflector adjacent from hydrant to help notify fire department of location in the case of an emergency.

Operations

- **SERVICE ORDERS** – This past month we have completed 30 service order requests:
 - 7 Meter boxes cleaned & rodent protected
 - 3 Meter reads, for properties being sold
 - 5 Possible leaks
 - 3 Meter installs
 - 2 Meter tests
 - 1 Water pressure
- **BARGE** – Operations staff recently completed the design and build of pipe floats. These floats will assist in securing the 12” HDPE pipeline located in Barrett Cove.
- **MONTHLY METER READS** - Staff performed **1518** monthly meter reads for billing.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.

- **SEDIMENTATION BASIN CLEANING** – Raw water quality has forced operations staff to empty and clean basin monthly. This has drastically increased water used in our treatment plant.
- **WATER QUALITY / JAR TESTS** – Ever changing raw water quality has required staff to perform bi-weekly water quality/ jar tests. These tests allow water treatment operators the ability to experiment with chemical dosage in a controlled setting. Our treatment operators perform numerous tests weekly to determine the proper dosage.

Administrative

- **GM PERFORMANCE EVALUATION – CLOSED SESSION**
- **LABOR MONITORING & COMPLIANCE** – Received Board approval on 4/18/22, awaiting contract.
- **APRIL DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**
- **TEST WELL – PLEASE SEE ATTACHED STAFF REPORT**
- **INTAKE PROJECT DESIGN BUILD – PLEASE SEE ATTACHED STAFF REPORT**
- **STATE INCOME SURVEY- PLEASE SEE ATTACHED MEMO**
- **CSDA GM/LEADERSHIP SUMMIT** – The District received a full scholarship to attend this training event.

Sincerely,

Patrick McGowan
General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: May 16th, 2022
Subject: Monthly Water Loss Report

Date: 3/30/2022 – 4/28/2022

Plant Effluent Meter Reading: 199,326 (ccf)

Water Sold: 11,523 (ccf) = 26.45 Acre Feet

Flows into System: 15,369 (ccf) = 35.28 Acre Feet

Change in Storage: 51 (ccf) = .11 Acre Feet

Flows Out of Zone: 13,937 (ccf) = 31.99 Acre Feet

Water Used at Plant: 1,278.43 (ccf) = 2.93 Acre Feet

Pumped From Lake: 14,983 (ccf) = 34.4 Acre Feet

Pumped From Wells: 2,278 (ccf) = 5.2 Acre Feet

Total Water Pumped: 17,261 (ccf) = 39.6 Acre Feet

Real and Apparent Treated Water Loss: 3.89 Acre Feet = 11%



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: May 16th, 2022
Subject: Reservoir Level Update

Description – Reservoir Level

April 10th, 2022

732.95' Above Sea Level
357,712 Acre Feet Water Storage

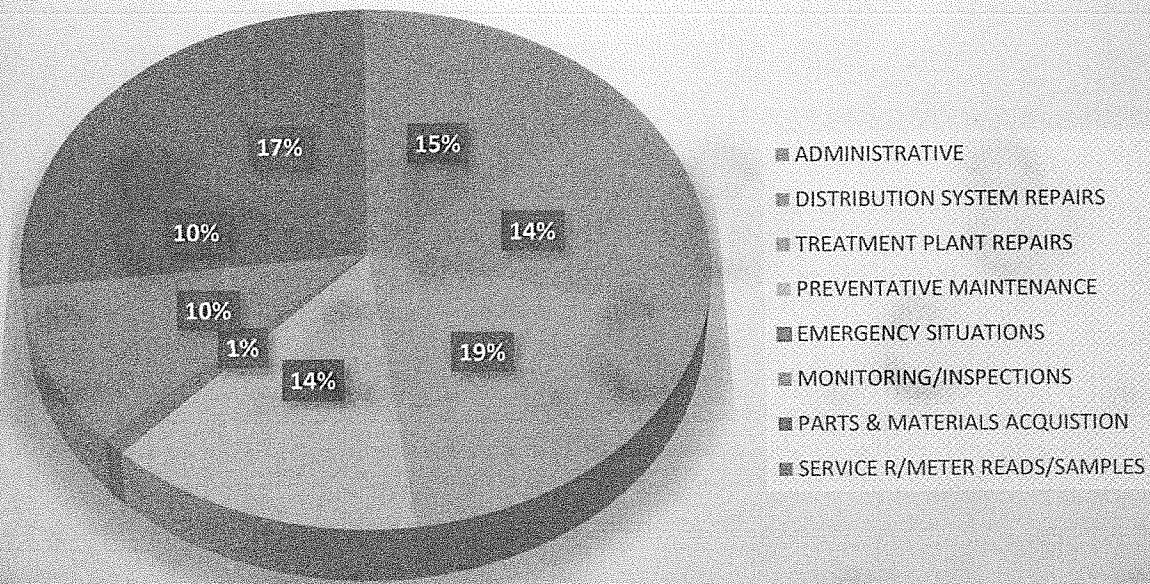
May 9th, 2022

753.12' Above Sea Level
427,234 Acre Feet Water Storage

69,522 Acre Feet Increase in Storage
22.7 Billion Gallons of Water Increase
20.17' Increase in Reservoir Level
Rainfall Total = 12.33"

ADMINISTRATIVE	15%
DISTRIBUTION SYSTEM REPAIRS	14%
TREATMENT PLANT REPAIRS	19%
PREVENTATIVE MAINTENANCE	14%
EMERGENCY SITUATIONS	1%
MONITORING/INSPECTIONS	10%
PARTS & MATERIALS ACQUISITION	10%
SERVICE R/METER READS/SAMPLES	17%

APRIL TASK BREAKDOWN



LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: April 2022

The district ended the month of April 2022 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	175,371
Total Restricted:		\$ 175,371
Unrestricted:		
Checking	\$	86,217
Money Market - Working Capital	\$	461,847
Petty Cash	\$	125
Total Unrestricted:		\$ 548,189
Total Restricted & Unrestricted:		\$ 723,560

The district ended April 2022 with the following amounts affecting our financial status:

	<u>Apr-2022</u>	<u>Year to Date</u>
Sales & Business Revenue:	\$ 130,865	\$ 1,320,975
Total Operating Expenses:	\$ (133,118)	\$ (1,265,400)
Non-Operating Income/Expense:	\$ (14,762)	\$ (112,374)
Water Drought Income/Expense:	\$ -	\$ (56,446)
Change in Net Assets (P&L):	\$ (17,015)	\$ (113,245)
 Net Cash Flow:	 \$ 49,518	 \$ (102,632)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 30,224	\$ -	\$ -	\$ 113,394
> 30 Days	\$ 480	\$ -	\$ -	\$ -
> 60 Days	\$ 16,115	\$ -	\$ -	\$ -
> 90 Days	\$ (9,192)	\$ -	\$ -	\$ -
> 120 Days	\$ 24,234	\$ 180,210	\$ 35,241	\$ -
Credits	\$ (26,021)			
Total	\$ 35,840	\$ 180,210	\$ 35,241	\$ 113,394
Total Combined	\$ 329,444		\$ 35,241	
G/L Balance	\$ 329,444		\$ 35,241	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$101,199

* Amount of availability payments outstanding: \$79,011

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 97,913	\$ -	\$ 6,538
> 30 Days	\$ -	\$ -	\$ 7,363
> 60 Days	\$ -	\$ -	\$ 6,084
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 97,913	\$ -	\$ 19,985
G/L Balance	\$ 97,913	\$ -	\$ 19,985
Difference	\$0	\$0	\$0

- AP includes \$48,801.25 from Howk Systems

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name

Title

Date

Statement of Revenues and Expenses (P&L)
April 2022 & Year-To-Date Versus 6/30/22 Approved Budget

	Apr-22	April vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
Revenue						
01-0-3010-301	Meter Reconnection Fee	-	#DIV/0!	50	#DIV/0!	- (50)
01-0-3010-302	Donated Capital - Meters Curre	15,000	15.79%	75,000	78.95%	95,000 20,000
01-0-4010-400	Water Sales Residential	27,891	7.12%	311,590	79.51%	391,900 80,310
01-0-4010-402	Water Availability Revenue	14,929	7.84%	149,465	78.50%	190,400 40,935
01-0-4010-403	Water Service Charges	85,545	8.18%	839,870	80.29%	1,046,000 206,130
01-0-4020-410	Interest Income - LAIF	138	8.12%	488	28.72%	1,700 1,212
01-0-4020-413	Int Inc Penalties - Customer	2,362	11.14%	26,181	123.50%	21,200 (4,981)
01-0-4020-414	Transfer Fee Income	1,000	9.71%	7,950	77.18%	10,300 2,350
01-0-4020-415	Other Income	(31)	-0.31%	18,695	183.28%	10,200 (8,495)
01-0-4020-416	Meter Set Fee	1,500	15.79%	8,500	89.47%	9,500 1,000
01-0-4020-900	Hydrant Service Charge	-	0.00%	84	21.00%	400 316
01-0-4020-901	Hydrant Rental	-	0.00%	1,240	206.67%	600 (640)
01-0-4020-902	Hydrant Consumption	-	0.00%	527	75.26%	700 173
01-0-4020-999	Avail Fee Income	-	0.00%	1,699	70.81%	2,400 701
01-0-4040-100	Lease Fee	2,350	7.83%	23,500	78.33%	30,000 6,500
TOTAL REVENUE	150,684	8.32%	1,464,840	80.92%	1,810,300	345,460
Expenses						
01-1-5010-100	Regular Pay - Plant	17,632	8.48%	159,830	76.84%	208,000 48,170
01-1-5010-101	Overtime Pay	3,023	11.63%	22,801	87.70%	26,000 3,199
01-1-5010-102	Sick Pay	709	9.33%	6,315	83.09%	7,600 1,285
01-1-5010-104	Vacation Pay	906	8.23%	8,583	78.03%	11,000 2,417
01-1-5010-105	Holiday Pay	506	5.16%	8,509	86.82%	9,800 1,291
01-1-5010-200	PERS	1,449	8.05%	14,211	78.95%	18,000 3,789
01-1-5010-201	FICA/Medicare	1,663	9.24%	15,710	87.28%	18,000 2,290
01-1-5010-202	SUI	-	0.00%	1,015	59.71%	1,700 685
01-1-5010-203	Health Insurance	4,264	8.20%	42,874	82.45%	52,000 9,126
01-1-5010-204	Workers Compensation	522	5.86%	10,408	116.94%	8,900 (1,508)
01-1-5010-206	Dental Insurance	315	8.52%	3,153	85.22%	3,700 547
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	97	9.69%	1,000 903
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	36,828	193.83%	19,000 (17,828)
01-1-5020-511	Repair & Maintenance - Vehicle	1,397	13.97%	8,745	87.45%	10,000 1,255
01-1-5020-512	Repair & Maintenance - Distribution	412	0.61%	36,381	54.30%	67,000 30,619
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	5,000 5,000
01-1-5020-517	R&M Transmission - Well #2	-	0.00%	6,426	98.86%	6,500 74
01-1-5020-520	Small Tools & Equipment	742	6.74%	6,427	58.42%	11,000 4,574
01-1-5020-521	Vehicle Equipment Fuel	1,711	8.15%	12,657	60.27%	21,000 8,343
01-1-5020-522	Gas, Oil & Lubricant - Plant	50	0.71%	3,154	45.05%	7,000 3,846
01-1-5020-524	Health & Safety	778	9.73%	4,358	54.47%	8,000 3,642
01-1-5020-529	Telephone - T & D	1,150	12.11%	11,415	120.16%	9,500 (1,915)
01-1-5020-544	Water Testing Fees	330	2.20%	13,175	87.83%	15,000 1,825
01-1-5020-545	Water System Fees	-	0.00%	11,014	256.14%	4,300 (6,714)
01-1-5020-548	Water Testing Materials	-	0.00%	83	8.28%	1,000 917
01-1-5021-521	Water Treatment Chemicals	12,524	26.65%	69,196	147.23%	47,000 (22,196)
01-1-5021-524	P G & E Power - Office	233	4.66%	2,707	54.15%	5,000 2,293
01-1-5021-525	P G & E Power - Intake	8,433	9.37%	99,097	110.11%	90,000 (9,097)
01-1-5021-526	P G & E Power - Well	1,546	34.34%	13,122	291.60%	4,500 (8,622)
01-1-5021-527	P G & E Power - Water Treatment	2,647	9.13%	28,246	97.40%	29,000 754
01-1-5021-528	P G & E Power - Distribution	2,773	7.49%	33,185	89.69%	37,000 3,815
01-1-5021-529	P G & E Power - Well 2	564	22.57%	3,228	129.10%	2,500 (728)
01-1-5021-530	P G & E Power - Medina	15	0.28%	1,236	22.48%	5,500 4,264
01-1-5021-532	P G & E Power - Well 5/6	15	0.28%	1,236	22.48%	5,500 4,264
01-1-5021-561	Purchased Water Actual-mid-p	6,538	7.97%	66,375	80.94%	82,000 15,625
01-1-5023-533	Outside Services	301	4.01%	3,209	42.79%	7,500 4,291
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	80	40.00%	200 120
01-1-5023-537	Pest Control	4,472	81.31%	4,748	86.33%	5,500 752
01-1-5023-538	Engineering Services	-	0.00%	4,530	26.65%	17,000 12,470
01-1-5023-539	Employee Education	-	0.00%	-	0.00%	1,000 1,000
01-1-5024-540	Memberships	-	0.00%	631	63.12%	1,000 369
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	363	19.11%	1,900 1,537
01-1-5032-583	Depreciation Expense	31,397	11.98%	219,015	83.59%	262,000 42,985
01-2-6010-100	Regular Pay - Administration	25,775	10.78%	189,778	79.40%	239,000 49,222
01-2-6010-101	Overtime Pay	101	6.72%	1,948	129.86%	1,500 (448)
01-2-6010-102	Sick Pay	510	10.84%	3,427	72.91%	4,700 1,273
01-2-6010-104	Vacation Pay	836	11.61%	7,494	104.08%	7,200 (294)
01-2-6010-105	Holiday Pay	358	6.89%	4,299	82.67%	5,200 901

		Apr-22	April vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
01-2-6010-200	PERS	2,351	11.99%	16,793	85.68%	19,600	2,807
01-2-6010-201	FICA/Medicare	2,107	12.40%	15,345	90.26%	17,000	1,655
01-2-6010-202	SUI	52	3.25%	867	54.20%	1,600	733
01-2-6010-203	Health Insurance	4,353	7.91%	44,676	81.23%	55,000	10,324
01-2-6010-204	Workers Compensation	52	6.45%	1,029	128.67%	800	(229)
01-2-6010-206	Dental Insurance	319	8.38%	3,186	83.83%	3,800	614
01-2-6010-207	Vision Care	-	0.00%	135	90.13%	150	15
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	438	43.83%	1,000	562
01-2-6020-512	Propane	-	0.00%	1,613	161.28%	1,000	(613)
01-2-6020-515	Customer Billing Supplies	-	0.00%	2,578	99.15%	2,600	22
01-2-6020-529	Telephone - Admin	1,431	22.01%	12,613	194.04%	6,500	(6,113)
01-2-6020-530	Office Supplies	233	6.64%	4,201	120.02%	3,500	(701)
01-2-6020-531	Postage	1,344	13.71%	7,049	71.93%	9,800	2,751
01-2-6023-531	Computer IT	2,052	9.77%	25,275	120.36%	21,000	(4,275)
01-2-6023-532	R & M Equipment	524	14.96%	6,381	182.33%	3,500	(2,881)
01-2-6023-533	Outside Services	2,500	7.14%	24,755	70.73%	35,000	10,245
01-2-6023-535	Office Cleaning Serv	160	9.41%	1,560	91.76%	1,700	140
01-2-6023-536	Legal Services	2,335	29.19%	9,593	119.91%	8,000	(1,593)
01-2-6023-537	Audit Services	-	0.00%	9,225	108.53%	8,500	(725)
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-2-6024-540	Memberships	-	0.00%	6,662	77.47%	8,600	1,938
01-2-6024-542	Publications	-	0.00%	306	38.21%	800	494
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	763	763.00%	100	(663)
01-2-6024-999	County Avail Fee	-	0.00%	-	0.00%	2,500	2,500
01-3-6025-100	Regular Pay	900	16.98%	6,100	115.09%	5,300	(800)
01-3-6025-201	FICA/Medicare	69	17.21%	467	116.66%	400	(67)
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	78	9.79%	800	722
01-9-6030-569	Credit Card Service Charges	857	8.09%	9,630	90.85%	10,600	970
01-9-6030-572	Business Insurance Expense	6,281	8.72%	71,780	99.69%	72,000	220
01-9-6030-576	Misc Other Expense	30	5.22%	496	86.95%	570	74
01-9-6030-577	Retired Employee Health	1,177	4.85%	14,837	61.06%	24,300	9,463
01-9-6031-580	Interest Long Term Debt	1,960	6.83%	21,716	75.67%	28,700	6,984
01-9-6032-583	Depreciation Expense	17	8.60%	174	87.09%	200	26
TOTAL EXPENSES		167,699	9.49%	1,521,638	86.08%	1,767,620	245,982
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-590	NBS Rate Evaluation	-	0.00%	16,207	124.67%	13,000	(3,207)
01-9-6030-596	USDA Intake Upgrade	-	0.00%	(420)	-4.20%	10,000	10,420
01-9-6030-597	DWSRF Expenses	-	-	-	-	-	-
01-9-6030-598	DWR Intake Upgrade	-	-	41,705	-	-	-
01-9-6030-599	SWRCB Grant Disbursements	-	-	34,826	-	-	-
TOTAL CIP IN PROGRESS		-	0.00%	92,317	401.38%	23,000	(69,317)
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!	35,870	#DIV/0!	-	(35,870)
TOTAL CARRYOVER PROJECT REVENUE		-	#DIV/0!	35,870	#DIV/0!	-	(35,870)
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace	-	0.00%	4,069	13.56%	30,000	25,931
01-0-1090-314	Barge Renovation	352	3.52%	9,402	94.02%	10,000	598
01-0-1090-318	SCADA Update Project	1,560	19.50%	12,811	160.14%	8,000	(4,811)
01-0-1090-320	Alamo, Enebro & Intake	1,167	7.29%	2,698	16.86%	16,000	13,302
TBD	Replacement Truck	-	0.00%	-	0.00%	27,000	27,000
01-0-1090-219	Fence At Sites	-	0.00%	1,300	26.00%	5,000	3,700
01-0-1090-317	Water Main Replacement	-	0.00%	-	0.00%	2,000	2,000
01-0-1090-322	Flushing/Valve Program	95	0.63%	14,325	95.50%	15,000	675
01-0-1090-321	Filter Tank Inspection Cleaning	-	0.00%	12,315	123.15%	10,000	(2,315)
01-0-1090-325	Plant Security Upgrades	-	0.00%	5,112	102.23%	5,000	(112)
TBD	Plant Grounds Upgrades	-	0.00%	-	0.00%	5,000	5,000
TBD	Test Wells	-	0.00%	-	0.00%	44,000	44,000
TBD	Used Vacuum Truck / Valve Truck	-	0.00%	-	0.00%	15,000	15,000
TBD	Office Backup Generator	-	0.00%	-	0.00%	5,000	5,000
01-0-1090-323	Intake Emergency	52,465	-	52,465	-	-	-
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		55,638	28.24%	114,497	58.12%	197,000	82,503

LDPGSD Financials**Statement of Net Assets (Balance Sheet)****Asset :****for the month ending April 2022**

Cash and investments	\$	723,560
Restricted cash	\$	-
Accts Receivable net of res	\$	235,191
Water Drought Receivable	\$	-
Inventory	\$	69,931
Prpd expense & deposits	\$	20,096
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	96,562
Total current assets	\$	1,354,526
Property, plant & equipment	\$	13,337,077
less depreciation	\$	(7,933,642)
C I P	\$	785,975
Net P P & E	\$	6,189,409
Other L T Assets		
Total Assets	\$	7,543,936
Liabilites:		
Accounts payable	\$	97,913
Interest payable	\$	2,940
Water Accrual	\$	19,985
Accrued Payroll	\$	92,663
A/P Accrued Payables	\$	2,682
L T debt, current	\$	96,683
Total current liab	\$	312,865
L T debt		
Post Retirement Benefit	\$	1,653,377
Net Pension Liability	\$	370,471
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	50,403
Muni Loan	\$	474,851
less current above	\$	(96,683)
Total Liabilites	\$	2,798,528
Net assets	\$	4,745,408
Total liab & net ass't	\$	7,543,936

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
135	000118	D & D PEST CONTROL *	04/05/2022	4,436.00
136	000571	KELLOGG'S SUPPLY	04/05/2022	523.67
137	001038	DON PEDRO PUMP	04/05/2022	1,166.56
138	UB*10860	MR/MRS BRYAN BERGER	04/05/2022	156.30
139	UB*10861	JACKIE FERREBEE	04/05/2022	116.38
140	UB*10862	THOMAS / PEGGY PORTER	04/05/2022	191.46
141	UB*10863	AARON & JUDITH VUREK	04/05/2022	199.39
142	UB*10864	ANITA BAILLIE	04/05/2022	87.21
143	UB*10865	SIERRA MARIPOSA PROPERTIES	04/05/2022	65.27
144	UB*10866	MARTY & PATRICIA TAMBURO	04/05/2022	70.92
145	UB*10867	EFRAIN MENDOZA	04/05/2022	146.39
146	UB*10868	EDWIN ITZIGHEINE, ET/AL	04/05/2022	164.42
147	UB*10869	BRIDGET TAFOYA SOTO	04/05/2022	178.84
148	UB*10870	SCOTT & DAWN BOWERS	04/05/2022	132.82
149	0009777	LONNIE VAUX	04/05/2022	193.32
150	000442	KAMPS PROPANE INC.	04/11/2022	85.48
151	0007592	FERGUSON ENT LLC #3325	04/11/2022	724.92
152	000203	GRISWOLD, LaSALLE, COBB, DOWD	04/11/2022	444.59
153	000178	HOWARD E. HUTCHING CO., INC.	04/11/2022	2,565.08
154	000094	USA BlueBook	04/11/2022	419.78
155	000105	PACIFIC GAS & ELECTRIC	04/11/2022	13,876.06
156	000165	ACWA/JPIA	04/11/2022	9,794.20
157	00071	Mother Lode Answering Service	04/11/2022	446.00
498	000076	USPS	04/04/2022	784.40
499	000076	USPS	04/04/2022	559.10

Report Total: 37,528.56

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
April 18, 2022 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular Meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
Vice President Ross called the meeting to order at 12:59 p.m.
Directors present: Hankemeier, Ross, Johnson, Warren, and Sperry
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
2. **PUBLIC COMMENT:**
The Board of Directors received one public comment
3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None presented at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM P. McGowan***
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending March 31, 2022 including summary of claims paid
 - b. Approval of the Minutes of the Special Meeting of March 21, 2022

Motion: To approve the consent calendar
Votes: Carried 5-0
First: Ross Second: Warren
Ayes: Ross, Warren, Johnson, Sperry, and, Hankemeier
Absent:
5. **DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Approval of Resolution 2022-xxxx regarding Contractor Compliance Monitoring Agreement

Motion: To approve the Resolution 2022-xxxx approving the Contractor Compliance Monitoring Agreement
Votes: Carried 5-0
First: Johnson Second: Warren
Ayes: Johnson, Warren, Sperry, and, Hankemeier
Absent:

- b. Information - State Income Survey
Information Item Only – No Action Taken
- c. Information - Intake Pump & Motor Line Exchange Power Point
Information Item Only – No Action Taken
- d. Information - Funding Agreement / DWR Intake Project
Information Item Only – No Action Taken
- e. Discussion / Approval of the new Preliminary Engineering Report (PER) to be completed regarding the Proposed Project of the Raw Water Transmission Replacement Project

Motion: To approve General Manager Patrick McGowan’s recommendation to request the new Preliminary Engineering Report (PER) be completed for the proposed project

Votes: Carried 5-0

First: Johnson Second: Ross

Ayes: Johnson, Ross, Warren, Sperry, and, Hankemeier

Absent:

Close Open Session: 2:16 p.m.

Reconvene to Open Session: 3:06 p.m.

6. CLOSED SESSION:

a. CONFERENCE WITH LEGAL COUNSEL—REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code § 54956.8

Property:	Groundwater well property
Agency Negotiator:	Patrick McGowan
Negotiating Parties:	District and Owner
Under Negotiation:	Price, Terms and Conditions

REPORT OUT: Item 6a will be referred to the Planning committee

b. PERSONNEL MATTERS (Government Code §54957)

Public Employee Performance Evaluation, General Manager

REPORT OUT: Item 6a will be referred to the Planning committee

7. ADJOURNMENT: 3:07 p.m.

Respectfully submitted by,

**S. Marchesiello
Board Secretary**

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
April 25, 2022 at 10:00 a.m.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

The Board of Directors of the Lake Don Pedro Community Services District held a special Meeting at 9751 Merced Falls Rd., La Grange, CA 95329.

Vice President Ross called the meeting to order at 10:00 a.m.

Directors present: Hankemeier, Ross, Johnson, and Sperry

Director absent: Warren

Also present: GM P. McGowan

Also present: Board Secretary: S. Marchesiello

Also present: Syed Bukhari from Blomberg & Griffin Accountancy Corporation

Closed Open Session: 10:00

Reconvene to Open Session 10:28 a.m.

2. CLOSED SESSION:

- a. CLOSED SESSION - PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager

Report Out: The Board created an Ad Hoc Committee consisting of President Hankemeier and Director Johnson to review item A and bring back recommendations to the Board of Directors

- b. CONFERENCE WITH LEGAL COUNSEL—REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code § 54956.8

Property: Groundwater well property

Agency Negotiator: Patrick McGowan

Negotiating Parties: District and Owner

Under Negotiation: Price, Terms and Conditions

Report Out: The Board created an Ad Hoc Committee consisting of President Hankemeier and Director Johnson to review item B and bring back recommendations to the Board of Directors

3. ADJOURNMENT: 10:29 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: May 16th, 2022

Subject: Alamo & Arboloda Pressure Station Upgrades

In the event of an emergency it is ideal to have spare parts & materials to ensure the ability to our operations staff to keep community in water. With the current delays in the supply chain nationwide, I felt this the appropriate time to secure backups to these two locations. The attached proposal is for two backup air compressors, and the hardware associated to ensure water reliability for our Alamo and Arboloda pressure zones.

Recommendation – Accept attached proposal #16393 from General Air Compressor North for backup air compressors at our Alamo & Arboloda sites.

General Air Compressors North

Sales - Service - Parts - Complete Installations - Preventative Maintenance

2272 Hoover Ave. Modesto CA 95354

Phone 209-541-1010 Fax 209-541-1011

Attention:	Randy	Phone:	209-852-2331	Phone:	
Company:	Don Pedro Lake / Sub Division	Fax:	209-852-2268	Cell Phone:	209-916-5025
Address:	9751 Merced Falls	Account:		Fax To:	
City:	La Grange	State:	Ca	Mail To:	
			95329		
Mailing:	Randy@ldpcsd.org	Contact:	Scott	Quote:	16393

Replacement Compressor Pump Thomas

Qty	Brand	Part Number	Description	Price Each	Price Ext
2	Thomas	270072	4172 Oil Less Articulating Piston Compressor, 1.4 CFM .33hp, 115/230v 60hz, 1phase	\$2259.95	\$4519.90
2	Zeks	ZFC135G	1" Filter, 1 Micron Element	\$455.56	\$911.12
2	Misc	Plumbing	1"x1/2" Hex Bushing	\$3.55	\$7.10
2	Misc	Plumbing	1" Quick Coupler for Portable Connection (Glad Hand)	\$7.55	\$15.10
<p>Price does not include installation, inbound freight or sales tax Price quote is good for 30 days</p>					

Labor/Non Taxable

HWDF

Trade-In Items

Quotation Date:	3/15/2022	Sales Tax Rate:		Sub Total:	\$5453.22
Quote:	16393	Order Deposit:		Trade In Total:	
Customer P.O.:		Balance Due:	\$5453.22	Non Taxable Total:	
Customer Signature:		Terms:	Net 30 Days	Total Taxable:	\$5453.22
		ETA:	2 Weeks	Sales Tax:	\$0.00
		F.O.B.:	Factory	Total After Trade In:	\$5453.22

RESOLUTION 2022 - xx

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING
AGREEMENT #16393 WITH GENERAL AIR COMPRESSOR NORTH

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS In the event of an emergency it is ideal to have spare parts & materials to ensure the ability to our operations staff to keep community in water; and

WHEREAS, with the current delays in the supply chain nationwide, I felt this the appropriate time to secure backup to these two locations; and

WHEREAS, the attached proposal presented as exhibit A is for two backup air compressors, and the hardware associated to ensure water reliability for our Alamo and Arboloda pressure zones.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVE AGREEMENT #16393 WITH GENERAL AIR COMPRESSOR NORTH INCLUDED HEREIN AS Exhibit A.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on May 16th, 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello,
Secretary CERTIFICATE
OF SECRETARY
(STATE OF
CALIFORNIA) (COUNTY
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on May 16th, 2022



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: May 16th, 2022

Subject: APN # 001270044000 (Merced Falls RD) Well Test Hole

The community had an overwhelming response last year, in regards to the District's Test Well Letter. Unfortunately few areas within our District are known to have water. Property owner located at APN # 002170044000 on Merced Falls Rd expressed interest in pursuing the District's Test Well opportunity. This area is known to encompass groundwater. I met with local hydrological engineer, and property owner representative to investigate the potential for water onsite. It is the opinion of hydrological engineer that there is sufficient water located on property. Please see attached proposal exhibit b for well test hole.

Recommendation – The proposed site is approximately 3,290' away from our existing raw water main. Budgetary estimate to tie into the raw water main is \$100,000-125,000. I do not feel this is a viable option for our District at this time.



TANKO BROS., INC.
 Well Drilling • Pump Sales & Service
 21047 Shaws Flat Road
 SONORA, CA 95370
 State Lic. #395633
 (209) 532-7797

PROPOSAL SUBMITTED TO <i>Don Pedro Water Co.</i>	PHONE <i>209-617-9777</i>	DATE <i>4.19.22</i>
STREET <i>9751 Marled Falls Rd</i>	JOB NAME	
CITY STATE and ZIP CODE <i>La Grange, CA 95329</i>	JOB LOCATION <i>Marled Falls Rd (T. Emerson Property)</i>	
ARCHITECT <i>ATTN: Patricia</i>	DATE OF PLANS	JOB PHONE

We Propose hereby to furnish material and labor — complete in accordance with specifications below, for the sum of:

Payment to be made as follows: _____ dollars (\$ *10753⁰⁰*).

CASH OR CREDIT CARD UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____
TANKO BROS., INC
21047 Shaws Flat Rd.
Sonora, CA 95370

Note: This proposal may be withdrawn by us if not accepted within _____ days.

We hereby submit specifications and estimates for:

CONSTRUCT MONITOR WELL

<i>350'</i>	<i>DRAWING</i>	<i>25⁰⁰/ft</i>	<i>8750.00</i>
<i>4'</i>	<i>8 5/8" STEEL CASING</i>	<i>32⁰⁰/ft</i>	<i>128.00</i>
	<i>COUNTY DRILLING PERMIT</i>		<i>375.00</i>
	<i>MOBILIZATION - RIG + TRUCK</i>		<i>-</i>
	<i>- INCLUDES FUEL SURCHARGE</i>		<i>1500.00</i>

Total 10753.00

IF NECESSARY:

<i>4"</i>	<i>PVC LINER</i>	<i>9²⁵/ft</i>
<i>6 5/8"</i>	<i>STEEL CASING</i>	<i>23⁵⁰/ft</i>
<i>8 5/8"</i>	<i>STEEL CASING</i>	<i>32⁰⁰/ft</i>
<i>1"</i>	<i>GRAVEL</i>	<i>125⁰⁰/yd</i>
<i>6"</i>	<i>PVC CASING</i>	<i>13⁰⁰/ft</i>

Actual water production depends upon hydrological conditions beyond the control of Contractor, and which are subject to dramatic changes in short periods of time. Therefore, Contractor does not warrant the continued production of any quantity or quality of water observed or reported at any stage of or at the conclusion of the project.

PRICE WILL INCREASE OR DECREASE DEPENDING UPON FOOTAGE DRILLED AND MATERIALS USED.

PUMP SYSTEM IS NOT INCLUDED IN THIS ESTIMATE.



Google Earth

Distance 3,290 ft

Start new

400 m

Camera: 2,432 m 37°38'12"N 120°18'21"W

336 m
FortyNine G



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: May 16th, 2022

Subject: JUNE BOARD MTG.

I am requesting that we reschedule our June Board meeting from June 20th, 2022 to June 27th, 2022, so that I may participate in the annual California Special District Association General Manager/Leadership Summit scheduled on 6/19/22-6/21/22.

Recommendation – Reschedule June Board meeting from June 20th to June 27th.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: May 16th, 2022

Subject: State Income Survey

Please see attached memo exhibit c from RCAC coordinator.

Income Survey

Hello Patrick,

The roll out of the income survey did not go according to plan and I apologize. This was an administrative error with the mail house, but the right survey arrived at the right home. On roughly half the surveys, the address on the survey form does not correspond with the correct person. But the survey ID (LDP-####) is correct on every single person's survey form. I would encourage customers to just cross out the incorrect address and right in the correct address but they we can identify the survey subject by that unique survey ID. Because the addresses were randomized before being assigned a survey ID, no one will be able to figure out who's address is who because there is no rhyme or reason to the order of the survey ID's. For this reason, people's identities are still safe (if they ask).

So far we have received 115 valid responses for Don Pedro, and we need an additional 114. I did some outreach efforts with the community and I'm hoping people got the message, and we will get a decent number of responses despite everything that happened.

I am drafting a letter to go inside the second mailing as an explanation for the customers and to hopefully quell any confusion about this. I will get your approval on that explanation piece when we cross that bridge.

I hope this email helps and I will keep you posted as we get more responses recorded.

Thank you for your patience

SAMANTHA VAN BREUKELEN

RCAC | ENVIRONMENTAL PROGRAMS

Rural Development Specialist | Pinon Hills

Cell: (760) 996-3202

Email: svanbreukelen@rcac.org

www.rcac.org

RCAC is an equal opportunity provider, employer, and lender

My work hours may be different than yours. Please do not feel obligated to reply outside of your work hours.