

Special Meeting of the Board of Directors

9751 Merced Falls Road
June 27, 2022 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending May 31, 2022 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting May 16, 2022

5. PUBLIC HEARING: A Notice of Public Hearing has been published and hearing to be held for the purpose of receiving public input and comment as required for the following revenue collection and budget related items. At the conclusion of the public hearing, the Board will consider adoption of Resolution approving the various actions.

- a. Adoption of a Resolution Approving the Placement of the Availability Billing and Delinquent Account balances on the Mariposa and Tuolumne County 2022-2023 Tax Rolls for collection
- b. Adoption of a Resolution Approving the LDPCSD 2022-23 Final Budget

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

6. DISCUSSION AND ACTION ITEMS:

- a. Discussion /Approval of a Resolution approving 2022 – 23 COLA (Cost of Living Adjustment)
- b. Discussion / Approval regarding the future status of the Chevy 2003 Silverado District Vehicle

7. CLOSED SESSION:

- a. PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager
CLOSED SESSION

- b. CONFERENCE WITH LEGAL COUNSEL—REAL PROPERTY NEGOTIATIONS
Pursuant to Government Code § 54956.8
Property: Groundwater well property
Agency Negotiator: Patrick McGowan
Negotiating Parties: District and Owner
Under Negotiation: Price, Terms and Conditions

- c. PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, Office Manager / Board Secretary
CLOSED SESSION

8. ADJOURNMENT:

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

June 27th, 2022

As we approach the end of our fiscal year, I am assessing each line item within our existing budget. I am quite pleased with the fiscal responsibility our District exhibited this past fiscal year. The cost of commodities, specifically energy, fuel, and water treatment chemicals inevitably sky rocketed in 2022. We have preserved our budget, while continuing to upgrade our aging distribution system and treatment plant. Attempting to forecast a year in advance in this current economy is a challenge.

District Operations staff have been in preparations for the water demand increase this summer. Our Treatment Plant is operating efficiently, with all instrumentation calibrated accordingly. Raw water quality has fluctuated significantly, however treatment operators have made the appropriate adjustments to secure water quality.

The District's focus continues to be distribution upgrades throughout the system, while maintaining a reasonable capital reserve in the event of system failures/emergency.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

DWR SMALL COMMUNITY DROUGHT RELIEF PROGRAM- Nothing to report at this time.

USDA LOAN / RAW WATER MAIN REPLACEMENT- Robert Neilson, the State Engineer, is preparing the Preliminary Engineering Report (PER) for the Raw Water Intake Pump Station. This will save the District the expenses associated with writing a PER. The PER would then be used to formally apply for funding through the USDA. We anticipate the USDA will provide the required funding for the project, but it is currently unknown what amount of the funding will be grant versus low-interest loan.

Current District Projects

- **EMERGENCY LEAK CREW** – There has been **Two-service** leak since our last meeting. Staff continues to assist water loss numbers with quick and immediate repairs once notified.
- **PRESSURE REGULATING STATIONS** – District operations staff are performing preventative maintenance on our twelve P.R.S in our system. Each station is located in underground vaults. To safely perform maintenance and appropriate adjustments all three operations staff members are required.
- **T.U.D MUTUAL AID AGREEMENT** – Upon completion of LDPCSD staff cleaning and inspecting our twelve Pressure Regulating Stations, we will need assistance performing any repairs. District administrative staff was able to assist, providing me with an agreement contract between LDPCSD and TUD from 2015. The agreement provides mutual aid assistance to each District for qualified employees to perform work. The costs associated are significantly less than procuring a licensed contractor to perform work.
- **LDPCSD OFFICE HVAC UNIT** – Our office HVAC unit had a large Freon leak. The service technician contacted, identified three leaks in the copper evaporation coil. Repairs were made, and three additional areas were removed as a preventative measures.
- **PORTER WELL – PLANNING COMMITTEE**
- **RANCHITO II PUMP REPLACEMENT** – I have requested that pump contractor reevaluate plan moving forward. I have contacted other pump contractors to gain a second and third opinion. I have been unsuccessful in finding an additional contractor.
- **HYDRANT/VALVE MAINTENANCE** – District operations staff continues to move forward with our hydrant maintenance plan. Staff check operation of hydrant, and isolation valve. Clean, and paint hydrant according to gpm hydrant test. Clear any soil/debris from around each location, and place a blue reflector adjacent from hydrant to help notify fire department of location in the case of an emergency.

Operations

- **SERVICE ORDERS** – This past month we have completed 22 service order requests:
 - 6 Meter boxes cleaned & rodent protected
 - 4 Meter reads, for properties being sold
 - 5 Possible leaks
 - 2 Meter installs
 - 2 Meter tests
 - 3 Water pressure

- **BARGE** – Operations staff recently completed the design and build of pipe floats. These floats will assist in securing the 12” HDPE pipeline located in Barrett Cove.
- **MONTHLY METER READS** - Staff performed **1518** monthly meter reads for billing.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.
- **WATER QUALITY** – Our treatment operators perform numerous tests weekly to determine the proper dosage. After months of experimentation, we have found that the chemical dosage of our Polymer added to our raw water has NO influence on water quality. To minimize costs we have significantly lowered our Polymer dosage. Water quality remains consistent.

Administrative

- **GM PERFORMANCE EVALUATION – CLOSED SESSION**
- **MID REPORTING** – We submitted quarterly outside place of use water consumption to Merced Irrigation District representatives.
- **FY 2022-2023 BUDGET – PLEASE SEE ATTACHED BUDGET**
- **APRIL DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**
- **STATE INCOME SURVEY**- An additional 11 responses are required to conclude the survey.
- **WATER THEFT** – District staff have been diligent in monitoring our system for illegal water use. With their support, I recently contacted Tuolumne County Sheriff Department and filed a complaint against property owners outside our service area. District staff obtained pictures of unmarked water trucks stealing water from nearby hydrants. Staff secured hydrants with locks and all information gathered was submitted to Sheriff Department.
- **CSDA GM/LEADERSHIP SUMMIT** – The District received a full scholarship to attend this training event. The opportunity to learn and grow from other experienced managers in the water industry is invaluable. I greatly value this annual event.

Sincerely,

Patrick McGowan
General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: June 27th, 2022
Subject: Monthly Water Loss Report

Date: 4/28/2022 – 5/27/2022

Plant Effluent Meter Reading: 220,253 (ccf)

Water Sold: 16,202 (ccf) = 37.19 Acre Feet

Flows into System: 20,927 (ccf) = 48.03 Acre Feet

Change in Storage: 263 (ccf) = .60 Acre Feet

Flows Out of Zone: 18,828 (ccf) = 43.22 Acre Feet

Water Used at Plant: 2,626 (ccf) = 6.02 Acre Feet

Pumped From Lake: 21,509 (ccf) = 49.37 Acre Feet

Pumped From Wells: 1,513 (ccf) = 3.47 Acre Feet

Total Water Pumped: 23,022 (ccf) = 52.84 Acre Feet

Real and Apparent Treated Water Loss: 4.13 Acre Feet = 8.6%



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: June 27th, 2022
Subject: Reservoir Level Update

Description – Reservoir Level

May 9th, 2022

753.12' Above Sea Level
427,234 Acre Feet Water Storage

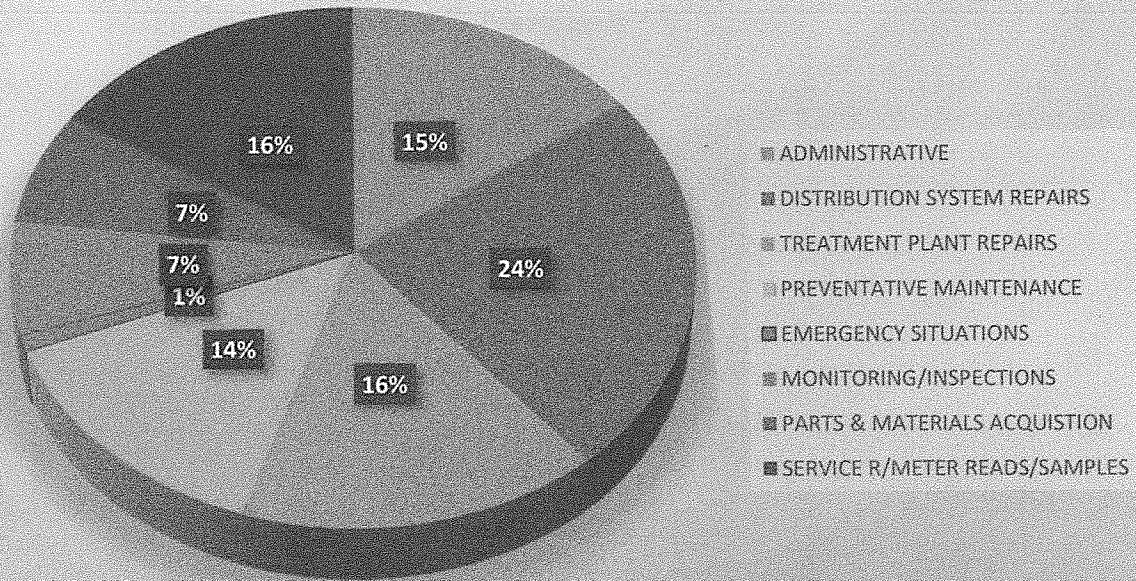
June 9th, 2022

757.30' Above Sea Level
442,773 Acre Feet Water Storage

15,539 Acre Feet Increase in Storage
5 Billion Gallons of Water Increase
4.18' Increase in Reservoir Level
Rainfall Total = 12.33”

ADMINISTRATIVE	15%
DISTRIBUTION SYSTEM REPAIRS	24%
TREATMENT PLANT REPAIRS	16%
PREVENTATIVE MAINTENANCE	14%
EMERGENCY SITUATIONS	1%
MONITORING/INSPECTIONS	7%
PARTS & MATERIALS ACQUISITION	7%
SERVICE R/METER READS/SAMPLES	16%

MAY TASK BREAKDOWN



**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: May 2022

The district ended the month of May 2022 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:	
Investment - LAIF	\$ 175,371
Total Restricted:	<u>\$ 175,371</u>
Unrestricted:	
Checking	\$ 79,415
Money Market - Working Capital	\$ 423,496
Petty Cash	<u>\$ 125</u>
Total Unrestricted:	<u>\$ 503,036</u>
Total Restricted & Unrestricted:	<u>\$ 678,407</u>

The district ended May 2022 with the following amounts affecting our financial status:

	May-2022	Year to Date
<u>Sales & Business Revenue:</u>	<u>\$ 142,213</u>	<u>\$ 1,463,188</u>
<u>Total Operating Expenses:</u>	<u>\$ (109,293)</u>	<u>\$ (1,374,692)</u>
<u>Non-Operating Income/Expense:</u>	<u>\$ (13,058)</u>	<u>\$ (125,431)</u>
<u>Water Drought Income/Expense:</u>	<u>\$ (2,417)</u>	<u>\$ (58,864)</u>
<u>Change in Net Assets (P&L):</u>	<u>\$ 17,445</u>	<u>\$ (95,799)</u>
 <u>Net Cash Flow:</u>	 <u>\$ (45,153)</u>	 <u>\$ (147,785)</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 35,913	\$ -	\$ 68	\$ 124,832
> 30 Days	\$ 964	\$ -	\$ -	\$ -
> 60 Days	\$ 12,221	\$ -	\$ -	\$ -
> 90 Days	\$ 8,765	\$ -	\$ -	\$ -
> 120 Days	\$ 13,615	\$ 180,210	\$ 35,241	\$ -
Credits	\$ (23,845)			
Total	\$ 47,633	\$ 180,210	\$ 35,309	\$ 124,832
Total Combined	\$ 352,675		\$ 35,309	
G/L Balance	\$ 352,675		\$ 35,309	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$152,720

* Amount of availability payments outstanding: \$27,490

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 28,637	\$ -	\$ 8,724
> 30 Days	\$ -	\$ -	\$ 6,538
> 60 Days	\$ -	\$ -	\$ 7,363
> 90 Days	\$ -	\$ -	\$ 6,084
Credits	\$ -	\$ -	\$ -
Total	\$ 28,637	\$ -	\$ 28,709
G/L Balance	\$ 28,637	\$ -	\$ 28,709
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
May 2022 & Year-To-Date Versus 6/30/22 Approved Budget

		May-22	May vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	50	#DIV/0!	100	#DIV/0!	-	(100)
01-0-3010-302	Donated Capital - Meters Curre	10,000	10.53%	85,000	89.47%	95,000	10,000
01-0-4010-400	Water Sales Residential	39,272	10.02%	350,862	89.53%	391,900	41,038
01-0-4010-402	Water Availability Revenue	14,990	7.87%	164,455	86.37%	190,400	25,945
01-0-4010-403	Water Service Charges	85,720	8.20%	925,590	88.49%	1,046,000	120,410
01-0-4020-410	Interest Income - LAIF	-	0.00%	488	28.72%	1,700	1,212
01-0-4020-413	Int Inc Penalties - Customer	2,412	11.38%	28,593	134.87%	21,200	(7,393)
01-0-4020-414	Transfer Fee Income	1,000	9.71%	8,950	86.89%	10,300	1,350
01-0-4020-415	Other Income	40	0.39%	18,735	183.68%	10,200	(8,535)
01-0-4020-416	Meter Set Fee	1,000	10.53%	9,500	100.00%	9,500	-
01-0-4020-800	Hydrant Service Charge	26	6.50%	110	27.50%	400	290
01-0-4020-801	Hydrant Rental	120	20.00%	1,360	226.67%	600	(760)
01-0-4020-902	Hydrant Consumption	35	5.02%	562	80.28%	700	138
01-0-4020-999	Avail Fee Income	-	0.00%	1,699	70.81%	2,400	701
01-0-4040-100	Lease Fee	-	0.00%	23,500	78.33%	30,000	6,500
TOTAL REVENUE		154,665	8.54%	1,619,504	89.46%	1,810,300	190,796
Expenses							
01-1-5010-100	Regular Pay - Plant	10,973	5.28%	170,803	82.12%	208,000	37,197
01-1-5010-101	Overtime Pay	1,696	6.52%	24,497	94.22%	26,000	1,503
01-1-5010-102	Sick Pay	144	1.89%	6,458	84.98%	7,600	1,142
01-1-5010-104	Vacation Pay	604	5.49%	9,187	83.52%	11,000	1,813
01-1-5010-105	Holiday Pay	506	5.16%	9,015	91.99%	9,800	785
01-1-5010-200	PERS	894	4.97%	15,105	83.92%	18,000	2,895
01-1-5010-201	FICA/Medicare	1,085	6.03%	16,795	93.31%	18,000	1,205
01-1-5010-202	SUI	-	0.00%	1,015	59.71%	1,700	685
01-1-5010-203	Health Insurance	4,264	8.20%	47,137	90.65%	52,000	4,863
01-1-5010-204	Workers Compensation	522	5.86%	10,930	122.81%	8,900	(2,030)
01-1-5010-206	Dental Insurance	315	8.52%	3,468	93.74%	3,700	232
01-1-5010-546	Travel, Meetings & Mileage	98	9.80%	195	19.48%	1,000	805
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	36,828	193.83%	19,000	(17,828)
01-1-5020-511	Repair & Maintenance - Vehicle	-	0.00%	8,745	87.45%	10,000	1,255
01-1-5020-512	Repair & Maintenance - Distribution	1,372	2.05%	37,754	56.35%	67,000	29,246
01-1-5020-515	R&M Transmission - Intake	-	0.00%	0	0.00%	5,000	5,000
01-1-5020-517	R&M Transmission - Well #2	-	0.00%	6,426	98.86%	6,500	74
01-1-5020-520	Small Tools & Equipment	74	0.67%	6,500	59.09%	11,000	4,500
01-1-5020-521	Vehicle Equipment Fuel	1,575	7.50%	14,232	67.77%	21,000	6,768
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	0.00%	3,154	45.05%	7,000	3,846
01-1-5020-524	Health & Safety	468	5.85%	4,828	60.32%	8,000	3,174
01-1-5020-529	Telephone - T & D	1,157	12.18%	12,572	132.33%	9,500	(3,072)
01-1-5020-544	Water Testing Fees	160	1.07%	13,335	88.80%	15,000	1,665
01-1-5020-545	Water System Fees	-	0.00%	11,014	256.14%	4,300	(6,714)
01-1-5020-548	Water Testing Materials	-	0.00%	83	8.28%	1,000	917
01-1-5021-521	Water Treatment Chemicals	-	0.00%	69,188	147.23%	47,000	(22,186)
01-1-5021-524	P G & E Power - Office	294	5.89%	3,002	60.04%	5,000	1,998
01-1-5021-525	P G & E Power - Intake	10,061	11.18%	109,158	121.29%	90,000	(19,158)
01-1-5021-526	P G & E Power - Well	2,068	45.96%	15,190	337.56%	4,500	(10,690)
01-1-5021-527	P G & E Power - Water Treatment	3,059	10.55%	31,305	107.95%	29,000	(2,305)
01-1-5021-528	P G & E Power - Distribution	3,653	9.87%	38,838	99.56%	37,000	163
01-1-5021-529	P G & E Power - Well 2	53	2.13%	3,261	131.23%	2,500	(781)
01-1-5021-530	P G & E Power - Medina	19	0.35%	1,255	22.83%	5,500	4,245
01-1-5021-532	P G & E Power - Well 5/6	19	0.35%	1,255	22.82%	5,500	4,245
01-1-5021-561	Purchased Water Actual-mid-p	8,724	10.64%	75,098	91.58%	82,000	6,902
01-1-5023-533	Outside Services	1,218	16.24%	4,427	59.03%	7,500	3,073
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	80	40.00%	200	120
01-1-5023-537	Pest Control	36	0.65%	4,784	86.98%	5,500	716
01-1-5023-538	Engineering Services	-	0.00%	4,530	26.65%	17,000	12,470
01-1-5023-539	Employee Education	650	65.00%	650	65.00%	1,000	350
01-1-5024-540	Memberships	-	0.00%	631	63.12%	1,000	369
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	363	19.11%	1,900	1,537
01-1-5032-583	Depreciation Expense	22,321	8.52%	241,336	92.11%	262,000	20,664
01-2-6010-100	Regular Pay - Administration	16,899	7.07%	208,677	86.48%	239,000	32,323
01-2-6010-101	Overtime Pay	34	2.24%	1,982	132.10%	1,500	(482)
01-2-6010-102	Sick Pay	1,781	37.90%	5,208	110.81%	4,700	(508)
01-2-6010-104	Vacation Pay	545	7.58%	8,039	111.65%	7,200	(839)
01-2-6010-105	Holiday Pay	358	6.89%	4,657	89.56%	5,200	543
01-2-6010-200	PERS	1,563	7.97%	18,355	93.65%	19,600	1,245

		May-22	May vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
01-2-6010-201	FICA/Medicare	1,391	8.18%	16,736	98.45%	17,000	264
01-2-6010-202	SUI	-	0.00%	867	54.20%	1,600	733
01-2-6010-203	Health Insurance	4,353	7.91%	49,029	89.14%	55,000	5,971
01-2-6010-204	Workers Compensation	52	6.45%	1,081	135.12%	800	(281)
01-2-6010-206	Dental Insurance	319	8.38%	3,504	92.21%	3,800	296
01-2-6010-207	Vision Care	-	0.00%	135	90.13%	150	15
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	438	43.83%	1,000	562
01-2-6020-512	Propane	-	0.00%	1,613	161.28%	1,000	(613)
01-2-6020-515	Customer Billing Supplies	-	0.00%	2,578	99.15%	2,600	22
01-2-6020-529	Telephone - Admin	1,389	21.37%	14,002	215.41%	6,500	(7,502)
01-2-6020-530	Office Supplies	297	8.48%	4,497	128.50%	3,500	(997)
01-2-6020-531	Postage	550	5.61%	7,599	77.54%	9,800	2,201
01-2-6023-531	Computer IT	1,855	8.83%	27,130	129.19%	21,000	(6,130)
01-2-6023-532	R & M Equipment	-	0.00%	6,381	182.33%	3,500	(2,881)
01-2-6023-533	Outside Services	13,100	37.43%	37,855	108.16%	35,000	(2,855)
01-2-6023-535	Office Cleaning Serv	-	0.00%	1,560	91.76%	1,700	140
01-2-6023-536	Legal Services	1,829	22.86%	11,421	142.77%	8,000	(3,421)
01-2-6023-537	Audit Services	-	0.00%	9,225	108.53%	8,500	(725)
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-2-6024-540	Memberships	-	0.00%	6,662	77.47%	8,600	1,938
01-2-6024-542	Publications	-	0.00%	306	38.21%	800	494
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	763	763.00%	100	(663)
01-2-6024-999	County Avail Fee	-	0.00%	-	0.00%	2,500	2,500
01-3-6025-100	Regular Pay	300	5.66%	6,400	120.75%	5,300	(1,100)
01-3-6025-201	FICA/Medicare	23	5.74%	490	122.40%	400	(90)
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	78	9.79%	800	722
01-9-6030-569	Credit Card Service Charges	940	8.87%	10,570	99.72%	10,600	30
01-9-6030-572	Business Insurance Expense	5,955	8.27%	77,735	107.97%	72,000	(5,735)
01-9-6030-576	Misc Other Expense	33	5.83%	529	92.78%	570	41
01-9-6030-577	Retired Employee Health	1,177	4.85%	16,015	65.90%	24,300	8,285
01-9-6031-580	Interest Long Term Debt	1,960	6.83%	23,676	82.50%	28,700	5,024
01-9-6032-583	Depreciation Expense	18	8.89%	192	95.97%	200	8
TOTAL EXPENSES		134,802	7.63%	1,656,440	93.71%	1,767,620	111,180
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-590	NBS Rate Evaluation	-	0.00%	16,207	124.67%	13,000	(3,207)
01-9-6030-596	USDA Intake Upgrade	-	0.00%	(420)	-4.20%	10,000	10,420
01-9-6030-597	DWSRF Expenses	-	-	-	-	-	-
01-9-6030-598	DWR Intake Upgrade	2,417	-	44,122	-	-	-
01-9-6030-599	SWRCB Grant Disbursements	-	-	34,826	-	-	-
TOTAL CIP IN PROGRESS		2,417	10.51%	94,734	411.89%	23,000	(71,734)
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!	35,870	#DIV/0!	-	(35,870)
TOTAL CARRYOVER PROJECT REVENUE		-	#DIV/0!	35,870	#DIV/0!	-	(35,870)
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace	4,170	13.90%	8,239	27.46%	30,000	21,761
01-0-1090-314	Barge Renovation	-	0.00%	9,402	94.02%	10,000	598
01-0-1090-318	SCADA Update Project	-	0.00%	12,811	160.14%	8,000	(4,811)
01-0-1090-320	Alamo, Enebro & Intake	-	0.00%	2,698	16.86%	16,000	13,302
TBD	Replacement Truck	-	0.00%	-	0.00%	27,000	27,000
01-0-1090-219	Fence At Sites	-	0.00%	1,300	26.00%	5,000	3,700
01-0-1090-317	Water Main Replacement	-	0.00%	-	0.00%	2,000	2,000
01-0-1090-322	Flushing/Valve Program	426	2.84%	14,751	98.34%	15,000	249
01-0-1090-321	Filter Tank Inspection Cleaning	20,390	203.90%	32,705	327.05%	10,000	(22,705)
01-0-1090-325	Plant Security Upgrades	-	0.00%	5,112	102.23%	5,000	(112)
TBD	Plant Grounds Upgrades	-	0.00%	-	0.00%	5,000	5,000
TBD	Test Wells	-	0.00%	-	0.00%	44,000	44,000
01-0-1090-326	Used Vacuum Truck / Valve Truck	-	0.00%	-	0.00%	15,000	15,000
TBD	Office Backup Generator	-	0.00%	-	0.00%	5,000	5,000
01-0-1090-323	Intake Emergency	151	-	52,615	-	-	-
01-0-1090-312	Intake Barge	322	-	322	-	-	-
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		25,458	12.92%	139,955	71.04%	197,000	57,045

LDPCSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending May 2022****Asset :**

Cash and investments	\$	678,407
Restricted cash	\$	-
Accts Receivable net of res	\$	218,384
Water Drought Receivable	\$	-
Inventory	\$	69,931
Prpd expense & deposits	\$	31,278
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	96,562
Total current assets	\$	1,303,748

Property, plant & equipment	\$	13,337,077
less depreciation	\$	(7,955,981)
C I P	\$	811,433
Net P P & E	\$	6,192,529

Other L T Assets

Total Assets \$ **7,496,277**

Liabilites:

Accounts payable	\$	28,637
Interest payable	\$	4,900
Water Accrual	\$	28,709
Accrued Payroll	\$	90,998
A/P Accrued Payables	\$	2,682
L T debt, current	\$	96,683
Total current liab	\$	252,609

L T debt		
Post Retirement Benefit	\$	1,653,377
Net Pension Liability	\$	365,623
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	50,403
Muni Loan	\$	474,851
less current above	\$	(96,683)

Total Liabilites \$ **2,733,424**

Net assets \$ **4,762,853**

Total liab & net ass't \$ **7,496,277**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
158	00008	SENTRY ALARM SYTEMS	05/02/2022	778.34
159	001110	SDRMA	05/02/2022	325.88
160	000105	PACIFIC GAS & ELECTRIC	05/02/2022	564.21
161	702	Warmerdam CPA Group	05/02/2022	2,500.00
162	0000129	PRECISION ENVIRO-TECH	05/02/2022	330.00
163	000550	LUIS'S HOUSEKEEPING / YARDS	05/02/2022	160.00
164	000196	AQUA SIERRA CONTROLS, INC	05/02/2022	1,559.97
165	0002321	STREAMLINE	05/02/2022	200.00
166	0007349	Recology Mariposa	05/02/2022	300.90
167	000105	PACIFIC GAS & ELECTRIC	05/02/2022	30.66
168	000136	AT&T	05/02/2022	1,824.92
169	660108	VERIZON WIRELESS	05/02/2022	175.26
170	0006293	WEX Bank	05/02/2022	1,711.42
171	000383	BUSINESS CARD	05/02/2022	7.95
172	000383	BUSINESS CARD	05/02/2022	139.91
173	000383	BUSINESS CARD	05/02/2022	669.90
174	000383	BUSINESS CARD	05/02/2022	55.24
175	000383	BUSINESS CARD	05/02/2022	791.29
176	000383	BUSINESS CARD	05/02/2022	16.15
177	0007592	FERGUSON ENT LLC #3325	05/02/2022	94.74
178	000118	D & D PEST CONTROL *	05/02/2022	36.00
179	000128	GRAINGER, INC.	05/02/2022	351.58
180	000025	CHEMCO PRODUCTS COMPANY	05/02/2022	11,219.09
181	000105	PACIFIC GAS & ELECTRIC	05/02/2022	15,631.40
182	UB*10871	MR/MRS TIMOTHY EILAND	05/02/2022	189.48
183	UB*10872	MR/MRS ROBERT TEMPLE	05/02/2022	161.56
184	UB*10873	MR/MRS KENNETH DICKMAN	05/02/2022	12.79
185	UB*10874	RICHARD CORDEIRO	05/02/2022	150.00
186	UB*10875	HAMEED AZIZ	05/02/2022	3.41
187	UB*10876	DONALD & JACQUELYN NIELSEN	05/02/2022	211.34
188	UB*10877	JAMES & PATRICIA BOHANNAN	05/02/2022	190.33
189	000383	BUSINESS CARD	05/09/2022	200.46
190	000263	Brenntag	05/09/2022	1,304.88
191	000203	GRISWOLD, LaSALLE, COBB, DOWD	05/09/2022	2,335.42
192	000585	MO CAL OFFICE SOLUTIONS	05/09/2022	214.49
193	0001226	McCoy Passenger Tire Co	05/09/2022	998.85
194	000092	HOWK SYSTEMS	05/09/2022	52,464.75
195	00071	Mother Lode Answering Service	05/09/2022	446.00
196	000165	ACWA/JPIA	05/09/2022	9,794.20
197	0002321	STREAMLINE	05/09/2022	200.00
198	0001765	LISE LEMONNIER	05/09/2022	160.00
199	000571	KELLOGG'S SUPPLY	05/20/2022	262.98
200	702	Warmerdam CPA Group	05/20/2022	2,500.00
201	000152	ERS INDUSTRIAL SERVICE	05/20/2022	20,390.00
202	0007349	Recology Mariposa	05/20/2022	308.08
203	000105	PACIFIC GAS & ELECTRIC	05/20/2022	38.21
204	000105	PACIFIC GAS & ELECTRIC	05/20/2022	53.13
205	000049	Springbrook Holding Company LL	05/20/2022	11,923.92
206	00008	SENTRY ALARM SYTEMS	05/20/2022	468.00
207	0007592	FERGUSON ENT LLC #3325	05/26/2022	876.60
208	0001001	State Water Resources Control Board	05/26/2022	2,417.00
209	000304	HRM Consulting Inc	05/26/2022	602.00
210	000411	Bartel Associates LLC	05/26/2022	8,100.00
211	000110	SDRMA Wrk Comp/QTR	05/26/2022	7,408.16
212	000136	AT&T	05/26/2022	1,829.81
213	0006293	WEX Bank	05/26/2022	1,574.98
214	000383	BUSINESS CARD	05/26/2022	395.19
215	000383	BUSINESS CARD	05/26/2022	1,439.56
216	000383	BUSINESS CARD	05/26/2022	10.73
217	000383	BUSINESS CARD	05/26/2022	7.95
218	000383	BUSINESS CARD	05/26/2022	277.96
219	000383	BUSINESS CARD	05/26/2022	150.61

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
500	000076	USPS	05/02/2022	549.78

Report Total: 170,097.42

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
May 16, 2022 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular Meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Hankemeier called the meeting to order at 1:00 p.m.
Directors present: Hankemeier, Johnson, and Sperry
Directors absent: Warren, Ross
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello

2. **PUBLIC COMMENT:**
The Board of Directors received no public comments

3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None presented at this time

 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM P. McGowan***

4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending April 30, 2022 including summary of claims paid
 - b. Approval of the Minutes of the Regular Meeting April 18, 2022 and Special Meeting of April 25, 2022

Motion: To approve the consent calendar
Votes: Carried 3-0
First: Johnson Second: Sperry
Ayes: Johnson, Sperry, and, Hankemeier
Absent: Warren, Ross

5. **DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Approval of Resolution 2022-xxxx regarding the proposal from General Compressor North for backup air compressors and associated hardware

Motion: To approve the General Manager recommendation to approve resolution 2022-xxxxx regarding the proposal from General Compressor North for backup air compressors and associated hardware
Votes: Carried 3-0
First: Johnson Second: Sperry

Ayes: Johnson, Sperry, and, Hankemeier
Absent: Warren, Ross

- b. Discussion / Action regarding Test Well Proposal located on Merced Falls Rd, APN #002-170-044-000

No action taken

- c. Discussion / Approval regarding Rescheduling June 20th, 2022 Regular Board Meeting to June 27th, 2022 Special Board Meeting

Motion: To approve rescheduling June 20th, 2022 regular board meeting to June 27th, 2022 special board meeting to accommodate GM Patrick McGowan can attend CSDA General Manager Leadership Conference

Votes: Carried 3-0

First: Johnson Second: Sperry

Ayes: Johnson, Sperry, and, Hankemeier

Absent: Warren, Ross

- d. Information / Correspondence regarding the State Income Survey Memo Received from RCAC (Rural Community Assistance Corporation)

Information only – No action taken

Close Open Session: 1:28 p.m.

Reconvene Open Session: 2:13 p.m.

6. CLOSED SESSION:

- a. PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager
CLOSED SESSION

REPORT OUT: **The Ad Hoc Committee did not have enough information from the other board members so they cannot make a “real clean” evaluation at this time**

7. ADJOURNMENT: 2:14 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Syndie Marchesiello
Date: June 27, 2022
Subject: Availability Billing / Delinquent Accounts
Purpose: For the Board of Directors to approve placing the amounts on the tax rolls for collections.

At the beginning of the fiscal year in July the availability lots are billed. The availability fee and delinquent charges are placed on the tax rolls for collection.

Per Government Code 61115(b), a notice was posted June 23rd & 18th for a Public Hearing held June 27, 2022 at the District office. In addition, a lien may be filed on the delinquent properties.

**Recommendation – The Board of Directors make a motion that states:
The Board approves availability, delinquent charges and lien & release fees, to be sent to Mariposa and Tuolumne Counties to be placed on the 2022 / 2023 tax rolls for collection with the exception of any balances that have been paid prior to placing them on the tax rolls. In addition, to have liens placed on the appropriate properties so as to meet the requirements of the counties and aid in collection of those fees.**

Amount Applied to Mariposa and Tuolumne Co.
2022-2023 Tax Rolls

Mariposa County Availability (Standby) Fee

\$116,320.00

Tuolumne County Availability (Standby) Fee

\$65,496.36

Delinquents without Processing Fees

\$26,395.27

Total \$208,211.63

APN	Past Due Amount
001020014	1,127.95
001260035	1,184.18
019070005	567.53
019080015	728.14
019090021	940.34
019090036	351.53
019100020	662.13
019130005	710.59
019140006	823.83
020020008	635.66
020030050	693.86
020040023	858.25
020230001	1,744.54
020290004	635.13
021010011	782.49

021090010	647.12
021150006	348.56
021160003	880.77
021170016	632.43
021180009	1,717.89
021210024	408.63
021230019	632.43
021250006	839.97
021260015	985.26
075020004	297.53
075100025	925.94
075160012	701.88
075170018	495.62
075170029	754.93
075220003	404.77
076040018	775.73
076040034	1,180.28
076070021	599.95
076150013	719.43

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

RESOLUTION 2022-XXX

Approving 2022-2023 Availability and Delinquent Charges applied to the tax rolls for collection

WHEREAS, the Lake Don Pedro Community Services District collects (Water) Availability Charges from vacant parcels within its boundaries, as well as collecting delinquent monthly service charges from active water customers as authorized in law; and

WHEREAS, the 2022-2023 Availability Fees and Delinquent Charges were submitted to the Board, and requested certification of the proposed charges to be place on the tax rolls for collection in addition to lien and lien release fees, and

WHEREAS, the 2022-2023 Availability and Delinquent Charges were duly presented to the public at the Special Board Meeting of June 27, 2022 and opportunity for public input provided; and

WHEREAS, the District must certify the 2022-2023 Availability and Delinquent Charges and submit them as approved to the County of Tuolumne and County of Mariposa for collection on the tax rolls by August 1st and August 10th of each year.

NOW THEREFORE BE IT RESOLVED that the Availability and Delinquent Charges as submitted are hereby certified and approved for submission to the respective counties for collection on the tax rolls.

This resolution was passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District, this 27th day of June 2022 by the following vote:

- AYES:** (0)
- NAYS:** (0)
- ABSENT:** (0)
- ABSTAIN:** (0)

ATTEST:

Dan Hankemeier, President of the Board

Syndie Marchesiello, Secretary

CERTIFICATE OF SECRETARY

I, Syndie Marchesiello, as the duly appointed Secretary of the Lake Don Pedro Community Services District, do hereby certify that the foregoing Resolution was duly and regularly adopted on the 27th day of June 2022 at the Special Meeting of the Board of Directors.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: June 27th, 2022

Subject: FY 2022-2023 Final Budget

Description – Our District has been highly successful working within our operating budget for the third successive year. I have reviewed FY 2021-2022 Budget thoroughly and made appropriate adjustments for our upcoming FY 2022-2023 Final Budget. Long-term Budget projections during the extreme inflation our country is experiencing is difficult. Modest adjustments were made from last year to current Budget proposed. Small Capital Improvement Projects have been proposed, however our main focus continues to be our DWR Intake Upgrade Project and keeping capital reserves available to facilitate this project.

Recommendation – Accept FY 2022-2023 Final Budget.

		2021-2022 Approved Budget	2021-2022 YTD Totals Thru 3/31/22	2022-2023 Proposed Budget
Revenue				
01-0-3010-301	Meter Reconnection Fee		50	100.00
01-0-3010-302	Donated Capital - Meters Curre	95,000	75,000	95,000
01-0-4010-400	Water Sales Residential	391,900	311,590	395,000
01-0-4010-402	Water Availability Revenue	190,400	149,465	185,000
01-0-4010-403	Water Service Charges	1,046,000	839,870	1,060,000
01-0-4020-410	Interest Income - LAIF	1,700	488	1,656
01-0-4020-413	Int Inc Penalties - Customer	21,200	26,181	23,000
01-0-4020-414	Transfer Fee Income	10,300	7,950	10,300
01-0-4020-415	Other Income*	10,200	18,695	10,200
01-0-4020-416	Meter Set Fee	9,500	8,500	9,500
01-0-4020-900	Hydrant Service Charge	400	84	400
01-0-4020-901	Hydrant Rental	600	1,240	1,300
01-0-4020-902	Hydrant Consumption	700	527	750
01-0-4020-999	Avail Fee Income	2,400	1,699	2,400
01-0-4040-100	Lease Fee	30,000	23,500	28,200
TBD	Transfer From Reserve	0	-	
TOTAL REVENUE		1,810,300	1,464,839	1,822,806
Expenses				
01-1-5010-100	Regular Pay - Plant	208,000	159,830	208,000
01-1-5010-101	Overtime Pay	26,000	22,801	27,560
01-1-5010-102	Sick Pay	7,600	6,315	8,056
01-1-5010-104	Vacation Pay	11,000	8,583	11,660
01-1-5010-105	Holiday Pay	9,800	8,509	10,388
01-1-5010-200	PERS	18,000	14,211	19,080
01-1-5010-201	FICA/Medicare	18,000	15,710	19,080
01-1-5010-202	SUI	1,700	1,015	1,700
01-1-5010-203	Health Insurance	52,000	42,874	52,000
01-1-5010-204	Workers Compensation	8,900	10,408	13,000
01-1-5010-206	Dental Insurance	3,700	3,153	4,000
01-1-5010-546	Travel, Meetings & Mileage	1,000	97	1,000
01-1-5020-510	Repair & Maintenance - Plant	19,000	36,828	23,000
01-1-5020-511	Repair & Maintenance - Vehicle	10,000	8,745	10,000
01-1-5020-512	Repair & Maintenance - Distribution	67,000	36,381	33,000
01-1-5020-515	R&M Transmission - Intake	5,000	-	5,000
01-1-5020-517	R&M Transmission - Well #2	6,500	6,426	15,000
01-1-5020-520	Small Tools & Equipment	11,000	6,427	10,000
01-1-5020-521	Vehicle Equipment Fuel	21,000	12,657	14,000
01-1-5020-522	Gas, Oil & Lubricant - Plant	7,000	3,154	5,000
01-1-5020-524	Health & Safety	8,000	4,358	7,500
01-1-5020-529	Telephone - T & D	9,500	11,415	13,000
01-1-5020-544	Water Testing Fees	15,000	13,175	15,000
01-1-5020-545	Water System Fees	4,300	11,014	11,000
01-1-5020-548	Water Testing Materials	1,000	83	1,000
01-1-5021-521	Water Treatment Chemicals	47,000	69,196	38,000
01-1-5021-524	P G & E Power - Office	5,000	2,707	2,850
01-1-5021-525	P G & E Power - Intake	90,000	99,097	110,500
01-1-5021-526	P G & E Power - Well	4,500	13,122	17,000
01-1-5021-527	P G & E Power - Water Treatment	29,000	28,246	35,000
01-1-5021-528	P G & E Power - Distribution	37,000	33,185	40,000
01-1-5021-529	P G & E Power - Well 2	2,500	3,228	4,500
01-1-5021-530	P G & E Power - Medina	5,500	1,236	1,000

		2021-2022 Approved Budget	2021-2022 YTD Totals Thru 3/31/22	2022-2023 Proposed Budget
01-1-5021-532	P G & E Power - Well 5/6	5,500	1,236	1,000
01-1-5021-561	Purchased Water Actual-mid-p	82,000	66,375	83,000
01-1-5023-533	Outside Services	7,500	3,209	5,500
01-1-5023-535	Fire Protection/Weed Control	200	80	250
01-1-5023-537	Pest Control	5,500	4,748	5,500
01-1-5023-538	Engineering Services	17,000	4,530	5,000
01-1-5023-539	Employee Education	1,000	-	1,000
01-1-5024-540	Memberships	1,000	631	1,000
01-1-5024-542	Publications	0	-	500
01-1-5024-543	Licenses, Permits & Cert.	1,900	363	1,000
01-1-5032-583	Depreciation Expense	262,000	219,015	252,000
01-2-6010-100	Regular Pay - Administration	239,000	189,778	242,000
01-2-6010-101	Overtime Pay	1,500	1,948	1,500
01-2-6010-102	Sick Pay	4,700	3,427	4,900
01-2-6010-104	Vacation Pay	7,200	7,494	7,600
01-2-6010-105	Holiday Pay	5,200	4,299	5,500
01-2-6010-200	PERS	19,600	16,793	21,000
01-2-6010-201	FICA/Medicare	17,000	15,345	19,500
01-2-6010-202	SUI	1,600	867	1,250
01-2-6010-203	Health Insurance	55,000	44,676	55,000
01-2-6010-204	Workers Compensation	800	1,029	1,300
01-2-6010-206	Dental Insurance	3,800	3,186	3,900
01-2-6010-207	Vision Care	150	135	722
01-2-6010-546	Travel, Meetings & Mileage	1,000	438	1,000
01-2-6020-512	Propane	1,000	1,613	1,650
01-2-6020-515	Customer Billing Supplies	2,600	2,578	2,600
01-2-6020-529	Telephone - Admin	6,500	12,613	12,500
01-2-6020-530	Office Supplies	3,500	4,201	3,700
01-2-6020-531	Postage	9,800	7,049	9,500
01-2-6023-531	Computer IT	21,000	25,275	26,500
01-2-6023-532	R & M Equipment	3,500	6,381	4,000
01-2-6023-533	Outside Services	35,000	24,755	27,000
01-2-6023-535	Office Cleaning Serv	1,700	1,560	1,700
01-2-6023-536	Legal Services	8,000	9,593	8,000
01-2-6023-537	Audit Services	8,500	9,225	9,000
01-2-6023-539	Employee Education	1,000	-	1,000
01-2-6024-540	Memberships	8,600	6,662	8,600
01-2-6024-542	Publications	800	306	800
01-2-6024-543	Licenses, Permits & Cert.	100	763	800
01-2-6024-547	County Fees	0	-	0
01-2-6024-999	County Avail Fee	2,500	-	2,000
01-3-6025-100	Regular Pay	5,300	6,100	6,000
01-3-6025-201	FICA/Medicare	400	467	500
01-9-6030-546	Travel, Meetings & Mileage	800	78	800
01-9-6030-569	Credit Card Service Charges	10,600	9,630	11,000
01-9-6030-572	Business Insurance Expense	72,000	71,780	72,000
01-9-6030-576	Misc Other Expense	570	496	580
01-9-6030-577	Retired Employee Health	24,300	14,837	19,500
01-9-6030-580	Retired EE Benefit Expense	0	-	0
01-9-6031-580	Interest Long Term Debt	28,700	21,716	25,500
01-9-6032-583	Depreciation Expense	200	174	200
TOTAL EXPENSES		1,767,620	1,521,640	1,763,226

	2021-2022 Approved Budget	2021-2022 YTD Totals Thru 3/31/22	2022-2023 Proposed Budget	
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)				
01-9-6030-590	NBS Rate Evaluation	13,000	16,207	COMPLETE
01-0-1090-314	Barge Renovation	10,000	9,402	COMPLETE
01-0-1090-219	Security Fence District Sites	5,000	1,300	COMPLETE
01-0-1090-323	Intake Emergency	0	52,465	COMPLETE
01-0-1090-321	Filter Tank Inspection Cleaning	10,000	12,315	11,000
01-0-1090-322	Flushing/Valve Program	15,000	14,325	6,000
01-9-6030-597	DWSRF Expense		-	
01-0-1090-216	Auto Meter Read/Replace	30,000	4,069	26,000
TOTAL CIP IN PROGRESS	83,000	110,083	43,000	
CARRYOVER PROJECT (GRANT) REVENUE				
01-9-6030-598	DWR Intake Upgrade		41,705	
01-9-6030-596	USDA Potential Grant/Loan Funding		(420)	
01-9-6030-599	SWRCB Grant Disbursements		34,826	
01-0-4020-431	SWRCB Grant Revenue		35,870	
TOTAL CARRYOVER PROJECT REVENUE		111,981		
NEW CAPITAL PURCHASES / IMPROVEMENTS				
01-0-1090-326	Vacuum Truck/Valve Truck/Dump Trailer	15,000	-	16,000
TBD	1999 GMC Dump Truck Restoration			11,000
TBD	Replacement Truck	27,000	-	45,000
TBD	2022 SCADA Master Plan			16,000
TBD	2022 Computer Server Upgrade			22,000
TBD	2022 Pressure Regulating Station PMP			10,000
TBD	IM4000 Digital Copier System			9,000
TBD	Fleet GPS Monitoring			1,800
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS	42,000	-	130,800	
BUDGET SUMMARY				
OPERATING REVENUE	1,810,300	1,464,839	1,828,206	
OPERATING EXPENSES	1,767,620	1,521,640	1,763,226	
INCOME/LOSS FROM OPERATIONS	42,680	(56,801)	64,980	
LOAN PAYMENTS (PRINCIPAL)	87,680	83,491	93,380	
TOTAL CIP AND STUDIES	125,000	110,083	173,800	
TOTAL OPERATING EXPENSES PLUS LOAN & CIP	1,980,300	1,715,214	2,030,406	
OVER EXPENSES	(170,000)	#REF!	(200,400)	
DEPRECIATION (ADD BACK IN)	265,000	219,189	252,000	
GASB 45 LIABILITY				
TRANSFER FROM RESERVES				
FINAL NET INCOME/LOSS	95,000	#REF!	49,800	

RESOLUTION 2022-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
ADOPTION OF FY 2022-2023 FINAL BUDGET

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, our District has been highly successful working within our operating budget for the third successive year; and

WHEREAS, I have reviewed FY 2021-2022 Budget thoroughly and made the appropriate adjustments for our upcoming FY 2022-2023 Final Budget; and

WHEREAS, long-term Budget projections during the extreme inflation our country is experiencing is difficult; and

WHEREAS, modest adjustments were made from last year to current Budget proposed. Small Capital Improvement Projects have been proposed, however our main focus continues to be our DWR Intake Upgrade Project and keeping capital reserves available to facilitate this project

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT FY 2022-2023 FINAL BUDGET.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on June 27th, 2022, by the following vote:

- AYES: ()
- NOES: ()
- ABSENT: ()
- ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF
SECRETARY (STATE OF
CALIFORNIA) (COUNTY OF
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on June 27th, 2022.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: June 27th, 2022

Subject: Cost of Living Adjustment Increase

Description – Our District considers revisions to the salaries paid to employees on an annual basis in conjunction with the development and approval of its annual budget. The District has established a goal to maintain employee salary and benefits provided, as well as an employment environment conducive to the attraction and retention of high quality, efficient, skilled and highly productive employees. Recent Federal Government adjustments have been made and the annual inflation rate for 2022 has been revised to 8.6%. One means used by the District to ensure that employee wages remain competitive in the local government and water supply industry and at the same time avoid large impacts to the District budget is to adjust the scale of hourly wages paid to employees by the appropriate Consumer Price Index (CPI) annually, to reflect the relative change in the cost of living from year to year. The April 2022 Consumer Price Index for Bay Area Clerical Workers is used to calculate the changes necessary to the Salary Chart; which is determined to be 6.5% for 2021/2022 fiscal year.

Recommendation – Approve the 6.5% cost of living adjustment increase to all District salary schedules.



Databases, Tables & Calculators by Subject

Change Output Options: From: 2012 ▼ To: 2022 ▼ 

include graphs include annual averages [More Formatting Options](#) ➔

Data extracted on: May 17, 2022 (12:35:58 PM)

CPI for Urban Wage Earners and Clerical Workers (CPI-W)


Series Id: CWURS49BSA0
 Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, urban wage earners and clerical workers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100

Download:  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012		234.648		236.626		236.890		238.445		240.864		236.454	237.097	235.572	238.622
2013		240.262		241.764		243.052		242.903		243.711		242.602	242.125	241.141	243.109
2014		245.148		247.932		250.085		249.877		250.508		247.680	248.326	247.097	249.555
2015		249.809		252.875		254.736		256.060		256.107		255.492	253.910	252.041	255.780
2016		257.141		259.386		261.017		262.326		264.026		263.222	260.830	258.715	262.946
2017		265.569		268.896		269.508		269.827		271.272		271.342	268.990	267.426	270.555
2018		275.699		278.039		280.219		281.536		283.183		283.278	279.572	277.035	282.110
2019		284.758		288.266		288.581		288.514		291.707		289.456	288.192	286.615	289.770
2020		292.010		290.304		292.420		293.062		294.442		295.687	292.601	291.297	293.906
2021		297.170		302.294		304.971		307.423		309.656		312.019	304.602	300.275	308.928
2022		316.463		322.021											

12-Month Percent Change

Series Id: CWURS49BSA0
 Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, urban wage earners and clerical workers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100

Download:  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012		3.5		2.2		2.7		3.0		3.7		2.3	2.9	2.8	3.0
2013		2.4		2.2		2.6		1.9		1.2		2.6	2.1	2.4	1.9
2014		2.0		2.6		2.9		2.9		2.8		2.1	2.6	2.5	2.7
2015		1.9		2.0		1.9		2.5		2.2		3.2	2.2	2.0	2.5
2016		2.9		2.6		2.5		2.4		3.1		3.0	2.7	2.6	2.8
2017		3.3		3.7		3.3		2.9		2.7		3.1	3.1	3.4	2.9
2018		3.8		3.4		4.0		4.3		4.4		4.4	3.9	3.6	4.3
2019		3.3		3.7		3.0		2.5		3.0		2.2	3.1	3.5	2.7
2020		2.5		0.7		1.3		1.6		0.9		2.2	1.5	1.6	1.4
2021		1.8		4.1		4.3		4.9		5.2		5.5	4.1	3.1	5.1
2022		6.5		6.5											

RESOLUTION 2022-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
APPROVAL OF COLA (COST OF LIVING) FOR
2022/23 FISCAL YEAR

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District considers revisions to the salaries paid to employees on an annual basis in conjunction with the development and approval of its annual budget; and

WHEREAS, the District has established a goal to maintain employee salary and benefits provided, as well as an employment environment conducive to the attraction and retention of high quality, efficient, skilled and highly productive employees; and

WHEREAS, one means used by the District to ensure that employee wages remain competitive in the local government and water supply industry and at the same time avoid large impacts to the District budget is to adjust the scale of hourly wages paid to employees by the appropriate Consumer Price Index (CPI) annually, to reflect the relative change in the cost of living from year to year; and

WHEREAS, the Consumer Price Index for Bay Area Clerical Workers is used to calculate the changes necessary to the Salary Chart; which is determined to be 6.5% for 2021/2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT 6.5% COST OF LIVING INCREASE ADJUSTMENTS TO ALL POSITIONS AND ALL STEPS.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on June 27th, 2022, by the following vote:

AYES: ()
NOES: ()
ABSENT: ()
ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF
SECRETARY (STATE OF
CALIFORNIA) (COUNTY OF
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on June 27th, 2022.

Syndie Marchesiello

From: Syndie Marchesiello
Sent: Wednesday, May 25, 2022 7:02 AM
To: 'Daniel Hankemeier'
Cc: Patrick McGowan
Subject: RE: Item for the Agenda

Dan,
You email has been received.

Regards,
Syndie Marchesiello
Office Manager / Board Secretary
PH# (209) 852-2251 Ext. 2
Fax #(209) 852-2268
www.ldpcsd.org

From: Daniel Hankemeier [REDACTED]
Sent: Tuesday, May 24, 2022 11:11 PM
To: Syndie Marchesiello [REDACTED]
Cc: Patrick McGowan [REDACTED]
Subject: Item for the Agenda

Syndie: Please add the damaged Vehicle to the Agenda for June. The status and of the vehicle and what is to happen with it. I know there is perhaps 10,000 dollars in damages of it. Does repairing it have any value. Is there any place money can be drawn to repair it on the Budget. If it is determined that it should be repaired it probably would not be completed until July when next years budget is developed. Or should it be replaced with a new vehicle.

I do think the board should have been notified of the incident. [REDACTED]
[REDACTED]

Thank you.

Daniel L. Hankemeier



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: June 27th, 2022

Subject: Damaged Vehicle (President Hankemeier's Agenda Item Request)

Description – The LDPCSD Board was notified of this vehicle incident on **8/16/21**, during our August Board Meeting. It was then brought up once more on **9/28/21** in our September Board Meeting.

The Incident

On **Friday July 30th 2021** the District's 2003 GMC service truck was damaged. The incident occurred on location of a service line replacement near the intersection of Enramada & Arboloda Dr. To properly secure our work site location the GMC Service Truck was parked in our cone zone, along with the District's 1999 GMC Dump Truck. While staff were repairing the service line the Dump Truck's emergency brake either failed or was not engaged properly and rolled back to strike 2003 GMC Service Truck located directly behind. According to staff on site the Dump Truck tires were secured (chocked) however the two chocks slide due to the rocky terrain and incline. The 2003 GMC Service Truck was operable with front end (cosmetic) damage. The truck was driven to District yard and parked in vehicle line. The 1999 GMC Dump Truck, was inspected, and has had its scheduled servicing since this date and remains in working order.

Truck History

In June of 2019 when I arrived in our District, I found this 2003 GMC Service Truck in poor working condition not suitable to be driven. The District invested approximately \$9,314.74 to ensure the truck was safe to operate. Work completed consisted of: full service, new tires, motor mounts, transmission leak, new exhaust system, radiator, brakes, a functional seat, and upholstery work. The Truck operated ideally prior to the incident in July of 2021. Since this accident the tools, and materials used have been transferred to our 2020 Ford F250 Service Truck. Currently the District has **4** operable vehicles, for our **4** Operation's Staff members.

Solutions

Preliminary estimates to fix damaged front end range from \$7,000 - \$11,000. The truck has minimal resale value in current condition. Staff currently have 4 operable work trucks, including a 2020 F250 Service Truck that has replaced this damaged vehicle.

To date, in our approved FY 2021-2022 Operating Budget we have a remaining \$1,255 available in our Repair & Maintenance Vehicle 01-1-5020-511 fund.

LDPCSD Past Practices

On 1/31/2019 the LDPCSD Board agreed to sell on surplus a non-operable 1998 Chevy 1500, non-operable Chevy 2001 1500, and 18' x 8.5' flatbed triple axel trailer for a combined total of \$300. Upon my arrival in the District all three items listed above were still on District grounds. I attempted to reverse the transactions, offering to purchase back from buyer but was unsuccessful. I do not wish to give away District assets for a fraction of their value.

Recommendation – Retain damaged 2003 GMC Service Truck, as inventory in case needed in future.

RESOLUTION NO. 2018-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT APPROVING DISPOSAL OF SURPLUS ITEMS /
EQUIPMENT**

WHEREAS, as clearly written in policy # 3085 – Disposal of Surplus items, which were adopted by this Board to allow for disposal of surplus items / equipment as necessary; and

WHEREAS, surplus items / equipment are as follows:

•1998 Chevy Silverado 1500 with blown v6 vortec motor

•2001 Chevy Silverado 1500 with blown v6 vortec motor

•18x8.5 flatbed triple axel trailer with pineal hitch

(Non-roadway approved budd wheels)

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Lake Don Pedro Community Services District does hereby approve the disposal of surplus items / equipment as listed.

BE IT FURTHER RESOLVED, that this approval shall take effect immediately upon adoption of this Resolution.

PASSED AND ADOPTED, by the Board of Directors of the lake Don Pedro Community Services District at Regular Meeting held October 15, 2018 by the following vote:

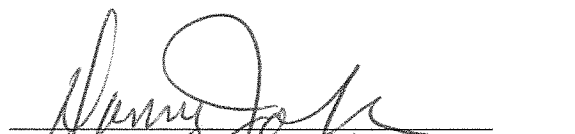
AYES: (4) Hankemeier, Ross, Warren, Sperry

NOES:

ABSTAIN:

ABSENT: (1) Johnson

ATTEST:



Danny Johnson / Board President

LDPCSD Board of Directors



Syndie Marchesiello / Board Secretary

STATE OF CALIFORNIA)

COUNTY OF MARIPOSA) ss.
LAKE DON PEDRO COMMUNITY
SERVICES DISTRICT)

CERTIFICATION OF LAKE DON PEDRO COMMUNITY SERVICES DISTRICT, Syndie Marchesiello, Board Secretary of the Lake Don Pedro Community Services District, do hereby certify that this is a true and correct copy of the original Resolution No. 2018-19, adopted by the Governing Board of Directors of the Lake Don Pedro Community Services District, California on October 15, 2018, which is now on file in my office.

Witness my hand and seal of the Lake Don Pedro Community Services District, California, this 15th day of October 2018.

Syndie Marchesiello, Board Secretary

Notice of Surplus Property

The

Lake Don Pedro Community Services District
declared the following as surplus property in October 2018
and is soliciting public bids for the purchase of same.

1998 Chevy Silverado 1500 with blown v6 vortec motor

2001 Chevy Silverado 1500 with blown v6 vortec motor

18x8.5 flatbed triple axel trailer with pineal hitch
(Non-roadway approved budd wheels)

All bids must be received at the District Office at
9751 Merced Falls Rd.
La Grange, Ca. 95329
(209) 852-2331

by

January 28th, 2019 @ 2:00 p.m.

Bids are to be provided in a sealed envelope and contain the bidder's contact information and amount of bid. Items are sold as-is with no warranty of suitability. Items will be sold to the highest bidder. Items may be viewed at the same location during regular business hours
Mon, Tues, Thurs, Fri 7:30 a.m. – 2:30 p.m.

RELEASE OF ALL CLAIMS
DISPOSAL OF SURPLUS PROPERTY
OFFERED BY
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

1998 Chevy Silverado 1500 with blown v6 vortec motor

2001 Chevy Silverado 1500 with blown v6 vortec motor

18x8.5 flatbed triple axel trailer with pineal hitch
(Non-roadway approved budd wheels)

Lake Don Pedro Community Services District (District) has prior hereto advertised for sale of the above described surplus property, offered "as is", "where is", pursuant to published notice. Sierra Communications & Constructions Inc. is the successful bidder on such offer, and hereby represents and warrants: That with respect to any and all claims for damages to property or personal injury that may arise out of Buyer's removal of surplus property from the District's property, or arising out of any events, happenings or circumstances occurring in, in any way or manner, in connection with the said surplus property removal, and in return for good and valuable consideration the sufficiency of which is hereby acknowledged, on behalf of itself, its successors and assigns, Buyer does hereby agree as follows:

Buyer hereby makes a full and final release of any and all claims of any kind or nature that are asserted, capable of assertion, or that are assertable by Buyer against District. This release applies to all unknown, unanticipated and unsuspected injuries, damages, claims and expenses arising out of any of said claims, whether now known or disclosed. Buyer acknowledges that it is familiar with, and/or has been advised by counsel of, the provisions of California Civil Code § 1542, which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor." With respect to the claims being released hereunder, Buyer waives and relinquishes, to the fullest extent permitted by law, all provisions, rights, and benefits of California Civil Code § 1542 and all other statutes or common law principles of similar effect. Buyer hereby agrees and acknowledges that this waiver and relinquishment is an essential term of this Agreement, without which the consideration provided to Buyer would not have been given. In connection with such waiver and relinquishment, Buyer acknowledges that if it hereafter discovers claims presently unknown or unsuspected, or facts in addition to or different from those which it now knows or believes to be true, that it is the intent of Buyer in executing this Agreement to fully, finally, and forever to settle and release all such matters in advance of their occurrence, and all such claims relative thereto, which exist, may exist or might have existed, whether or not previously or currently asserted or that may be asserted in any action or otherwise and which are hereby made the subject of the release granted by Buyer hereunder.

Buyer further agrees that is will save, indemnify, defend, and hold the District, its directors, officers, employees, agents, representatives and all persons acting for or on its behalf, free and harmless from any against any and all claims (including claims of third parties) arising in any way from the removal of the subject surplus property from the District's property.

Date: 1/31/19

Stacy Baal

Buyer Signature

Date: 1-31-19

[Signature]
LDPCSD General Manager

SIERRA COMMUNICATIONS & CONSTRUCTION INC

P O BOX 308 PH 209-742-4948
CATHEYS VALLEY, CA 95306

1523

90-4327/1211
03

Date 1-31-2019

CHECK ARMOR

Pay To The
Order of

LARRY DON PERDO

\$ 300 —

Three hundred

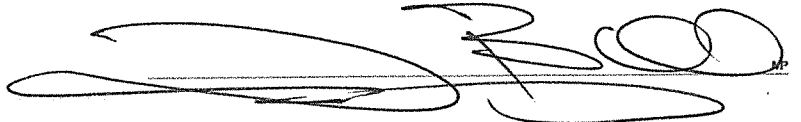
Dollars

Security Features Details on Back.

Yosemite Bank

A DIVISION OF PREMIER VALLEY BANK
5171 Hwy 49 N
Mariposa, CA 95338

For



⑈001523⑈ ⑆121143273⑆ 0303005060⑈