

**Lake Don Pedro Community Services District**  
9751 Merced Falls Rd. La Grange, CA 95329  
(209) 852-2331 – [www.ldpcsd.org](http://www.ldpcsd.org)

**DIRECTORS**  
Dan Hankemeier, President  
Emery Ross, Vice President  
Dan Johnson  
Russell Warren  
Mary Smith

## **Regular Meeting of the Board of Directors**

9751 Merced Falls Road  
**June 19, 2023 at 1:00 p.m.**

*Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

### **Amended Agenda**

**1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:

**2. PUBLIC COMMENT:**

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

**3. PUBLIC HEARING: A Notice of Public Hearing has been published and hearing to be held for the purpose of receiving public input and comment as required for the following revenue collection and budget related items. At the conclusion of the public Hearing, the Board will consider adoption of Resolution approving the various actions.**

- a. Adoption of a Resolution Approving the Placement of the Availability Billing and Delinquent Account balances on the Mariposa and Tuolumne County 2023-2024 Tax Rolls for collection

**4. CLOSED SESSION:**

a. CLOSED SESSION  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
GOVERNMENT CODE SECTION 54957(b)(1)  
Report from Subcommittee  
Title: General Manager

**5. PRESENTATION ONLY:**

- a. Presiding Officer's Report  
b. General Manager's Report:  
● Grant / Study Updates  
● Current District Projects  
● Operations Updates

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

- Administrative Updates

**6. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending May 31, 2023 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting of May15, 2023

**7. DISCUSSION AND ACTION ITEMS:**

- a. Discussion / Information only regarding the LDPCSD Leak Crew Report
- b. Adoption of a Resolution Approving the LDPCSD 2023-24 Preliminary Budget
- c. Discussion / Approval of the LDPCSD Proposed Organizational Chart
- d. Discussion /Approval of a Resolution approving 2023 -2024 COLA (Cost of Living Adjustment)
- e. Discussion / Information only regarding the LDPCSD Grant Project Update Report
- f. Discussion / Information only regarding the Filter Estimates Report
- g. Discussion / Information only regarding the Accounts Receivable Report
- h. Discussion / Information only regarding the LDPCSD Financial Update Report
- i. Discussion / Approval regarding the American Pavement Systems Stockpile Agreement
- j. Discussion / Approval of a Resolution to updated Bank Signature Cards removing previous Director Donelda Sperry and adding Director Mary Smith

**8. ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

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# Lake Don Pedro Community Services District

## STAFF REPORT

**To:** Board of Directors  
**From:** Syndie Marchesiello  
**Date:** May 17, 2023  
**Subject:** Availability Billing / Delinquent Accounts  
**Purpose:** For the Board of Directors to approve placing the amounts on the tax rolls for collections.

At the beginning of the fiscal year in July the availability lots are billed. The availability fee and delinquent charges are placed on the tax rolls for collection.

Per Government Code 61115(b), a notice was posted June 6<sup>th</sup>, 8<sup>th</sup>, & 14<sup>th</sup> for a Public Hearing held June 19, 2023 at the District office. In addition, a lien may be filed on the delinquent properties.

**Recommendation – The Board of Directors make a motion that states:  
The Board approve resolution 2023-xxxx approving the availability, delinquent charges and lien / release fees, to be sent to Mariposa and Tuolumne Counties to be placed on the 2023 / 2024 tax rolls for collection with the exception of any balances that have been paid prior to placing them on the tax rolls. In addition, to have liens placed on the appropriate properties so as to meet the requirements of the counties and aid in collection of those fees.**

**Amount Applied to Mariposa and Tuolumne Co.**  
**2023-2024 Tax Rolls**

Mariposa County Availability (Standby) Fee

\$115,188.00

Tuolumne County Availability (Standby) Fee

\$65,043.00

Delinquents without Processing Fees

\$44,059.94

**Total \$224,290.94**

APN	Past Due Amount
001-020-014	682.58
001-260-035	1,196.26
019-010-016	1,513.89
019-010-025	377.45
019-040-019	1,065.72
019-050-010	1,007.45
019-060-011	561.32
019-060-024	1,112.58
019-070-005	693.23
019-090-021	992.61
019-090-036	615.32
019-120-018	760.62
019-130-015	383.40
019-140-001	1,491.83
019-140-006	1,116.13

019-150-015	1,327.63
020-020-008	615.31
020-030-005	615.31
020-040-023	504.59
020-070-030	749.50
020-070-038	624.22
020-230-001	2,319.19
020-230-013	613.62
020-290-008	312.46
021-030-024	950.75
021-090-010	618.14
021-110-010	915.34
021-120-013	1,152.87
021-140-005	355.42
021-150-006	615.31
021-160-003	1,209.42
021-170-016	726.32
021-180-009	1,581.67
021-210-032	758.14
021-230-019	727.28
021-260-015	985.26
021-380-044	442.95
075-020-004	745.58
075-040-021	298.19
075-070-008	482.11

075-100-025	657.23
075-140-006	371.95
075-160-012	733.71
075-170-018	596.71
075-170-029	573.82
075-190-014	333.23
075-190-019	590.13
075-190-023	690.37
075-210-010	340.65
075-210-011	669.40
076-040-018	268.83
076-040-034	785.03
076-150-013	573.82
076-210-019	431.44
076-220-009	506.90
076-240-022	728.89
076-240-027	296.28
075-240-006	1,094.58

**LAKE DON PEDRO COMMUNITY SERVICES DISTRICT**

**RESOLUTION 2023-XXX**

**Approving 2023-2024 Availability and Delinquent Charges applied to the tax rolls for collection**

**WHEREAS**, the Lake Don Pedro Community Services District collects (Water) Availability Charges from vacant parcels within its boundaries, as well as collecting delinquent monthly service charges from active water customers as authorized in law; and

**WHEREAS**, the 2023-2024 Availability Fees and Delinquent Charges were submitted to the Board, and requested certification of the proposed charges to be place on the tax rolls for collection in addition to lien and lien release fees, and

**WHEREAS**, the 2023-2024 Availability and Delinquent Charges were duly presented to the public at the Special Board Meeting of June 19, 2023 and opportunity for public input provided; and

**WHEREAS**, the District must certify the 2023-2024 Availability and Delinquent Charges and submit them as approved to the County of Tuolumne and County of Mariposa for collection on the tax rolls by August 1<sup>st</sup> and August 10<sup>th</sup> of each year.

**NOW THEREFORE BE IT RESOLVED that** the Availability and Delinquent Charges as submitted are hereby certified and approved for submission to the respective counties for collection on the tax rolls.

This resolution was passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District, this 19<sup>th</sup> day of June 2023 by the following vote:

- AYES:** (0)
- NAYS:** (0)
- ABSENT:** (0)
- ABSTAIN:** (0)

ATTEST:

\_\_\_\_\_  
*Dan Hankemeier, President of the Board*

\_\_\_\_\_  
*Syndie Marchesiello, Secretary*

CERTIFICATE OF SECRETARY

*I, Syndie Marchesiello, as the duly appointed Secretary of the Lake Don Pedro Community Services District, do hereby certify that the foregoing Resolution was duly and regularly adopted on the 19<sup>th</sup> day of June 2023 at the Regular Meeting of the Board of Directors.*



# Lake Don Pedro Community Services District

## GENERAL MANAGER'S REPORT

June 19th, 2023

With the fiscal year ending, District staff schedules are particularly demanding. Administrative staff have worked tirelessly completing multiple end of year reports, Request for Proposal's, in addition to Preliminary Budget FY 2023-2024. Operations staff have been diligent in preparing for high water demand months to come.

The Request for Proposal were distributed to the four selected contracting firms, for our much-anticipated Intake Upgrade Project. We anticipate this vital system upgrade beginning September/October of 2023.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

### *Grant/Study Updates*

**DWR BARRETT COVE RAW WATER INTAKE PROJECT- PLEASE SEE STAFF REPORT**

**USDA LOAN / RAW WATER MAIN REPLACEMENT- PLEASE SEE STAFF REPORT**

**DWSRF- PLEASE SEE STAFF REPORT**

### *Current District Projects*

- **EMERGENCY LEAK CREW** – We have performed **two water main repairs & four service leaks** since our last meeting.
- **RAW WATER MAIN LEAK- COMPLETE**
- **WATER TREATMENT FILTERS – PLEASE SEE STAFF REPORT**



- **WEED ABATEMENT** – Staff have spent a great deal of time cutting weeds at all District sites, in preparation for our summer months.
- **2023 LDPCSD MAINTENANCE PLAN** – District operations staff have been diligent in completing scheduled service work orders on District assets. I have been busy collecting photographs of all District sites, in order to compile a comprehensive easy to follow maintenance plan. I will provide a formal update in July Board meeting.
- **ENEBRO STORAGE TANK VENT-** During one of our late winter storms, high winds blew the vent off our Enebro water storage facility. Staff have ordered the appropriate hardware to properly fix.
- **BARGE STORAGE** – District Operations Lead met with Don Pedro Custom Marine and TLMC. We met to discuss the best way to winterize/store the outboard for the barge. It was the consensus of subject matter experts to add fuel additive/stabilizer to the gas and run the motor for 15-20 minutes. Once complete, we will need to cover the motor either with a tarp or purchase the cover made for that motor and secure it to the barge with a locked chain or cable. Custom Marine advised us to keep battery in place since it is connected and maintained with solar. Prior to the next usage of the barge, we will need to have the outboard serviced and the impeller replaced otherwise it could result in engine damage and or permanent failure.
- **RAW WATER TANK LEVEL TRANSDUCER** – We recently identified our raw water tank dumping pumped water to waste. We have contacted our controls contractor and ordered a new level transducer to remedy this issue.
- **RAW WATER TANK CLEANING & INSPECTION – COMPLETE**
- **DISTRICT SITE METER REPLACEMENT PROJECT** – Staff have identified all non-operable flow meters at tank sites. I am working with Sparling Meter representative to order the appropriate replacements for our Alamo, Arboloda, and Coronado sites. Once these upgrades are completed we will then transition to additional sites.
- **ARBOLODA STATION** – We have ordered a new pump & motor to complete station upgrade. District staff will perform the install.
- **TREATMENT PLANT INSTRUMENTATION** – Operations staff performed all servicing, cleaning, and re-calibration of treatment plant instrumentation.
- **SEDIMENTATION BASIN** – Operations staff have begun emptying & cleaning sedimentation basin weekly to ensure water quality meets standards. This maintenance item requires 2 to 3 operators for approximately half a day to perform duties.

## *Operations*

- **SERVICE ORDERS & USA'S** – This past month we have completed 56 service order requests & 66 USA Tickets included:
  - 38 meter reads, for properties being transferred/sold or ZERO CONSUMPTION
  - 7 possible leaks
  - 2 faulty meters replaced
- **MONTHLY METER READS** - Staff performed **1526** monthly meter reads for billing. We read approximately 350 of these meters manually.
- **USA NORTH 811** – Underground Service Alert is a non-profit organization that links the excavation community and the owners of the underground lines. LDPCSD receives USA Ticket requests daily to locate and mark our existing water lines for a planned excavation. PG&E and their subcontractors have been extremely active in our community.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1<sup>st</sup> or 3<sup>rd</sup> Tuesday of each month.
- **WATER STORAGE SITE INSPECTIONS** – Field staff are in the process of visiting each water storage facility, and hydro-pneumatic station in order to perform preventive maintenance on pumps, visually inspect all components and cleanup area.
- **WATER QUALITY** – With the continued rainstorms, runoff has made treating water difficult. Treatment operators have been diligent, performing jar tests, and adjusting chemical dosages to maximize water quality while also minimizing costs associated.

## *Administrative*

- **RAW WATER TANK CLEANING & INSPECTION – COMPLETE**
- **ON- CALL CALENDAR- COMPLETE**
- **DISTRICT SYSTEM MAPS** – Staff have compiled 11 x 17” District system maps. These maps will be placed in each District vehicle so that all operations staff can access system information while working in the field.
- **2022-2023 ELECTRONIC ANNUAL REPORT** – We recently completed the 2022-2023 eAR. This extensive all-encompassing District annual report requires the attention of the administrative and operations team to compile appropriate information.
- **CSDA MID-STATE CHAPTER MEETING** – We met on 6/1/23 for our quarterly meeting of the Board of Directors.
- **LDP BAPTIST CHURCH – COMPLETE**

- **TANK SITE METER UPGRADES** – I am actively working with Sparling meter representative to find the appropriate meters to replace existing non-operable.
- **OPERATIONS STAFF JOB DESCRIPTIONS** – I have requested the assistance of District legal counsel to assist in this matter. This will be on the July Agenda.
- **DWR INTAKE UPGRADE RFP'S** – Working with contracted engineers we distributed these request for proposals 6/2/2023.
- **CALPERS 457 PLAN** – I met with local CalPERS representatives in regards to the retirement plan option offered to District staff. They would like to schedule a site visit to discuss the benefits with District staff.
- **LDP GOLF COURSE INVESTMENT GROUP** – I have provided the investment group requested information and am awaiting a response.
- **LAKE DON PEDRO OWNERS ASSOCIATION** – I periodically check in with owners association to ensure there are no issues with properties within our area. LDPOA has no issues or concerns at this time.
- **SWRCB DROUGHT TECHNICAL MONITORING ORDER** – This in depth monthly report tracks the usage of all District water sources.
- **MAY DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**

Sincerely,

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Patrick McGowan, General Manager



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**  
**From: Patrick McGowan**  
**Date: June 19th, 2023**  
**Subject: Reservoir Level Update**

**Description – Reservoir Level**

**May 6th, 2023**

**802.93' Above Sea Level**

**640,666 Acre Feet Water Storage**

**June 6th, 2023**

**834.98' Above Sea Level**

**815,404 Acre Feet Water Storage**

**174,738 Acre Feet INCREASE in Storage**

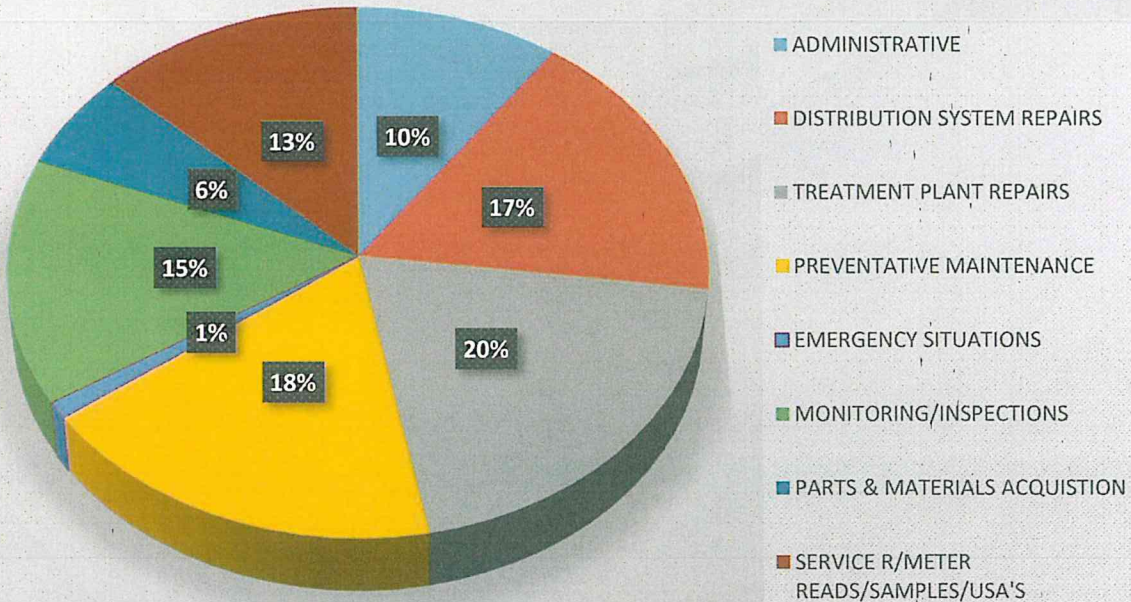
**57 Billion Gallons of Water increase**

**32.05' increase in Reservoir Level**

**Seasonal Rainfall Total = 33.76"**

ADMINISTRATIVE	10%
DISTRIBUTION SYSTEM REPAIRS	17%
TREATMENT PLANT REPAIRS	20%
PREVENTATIVE MAINTENANCE	18%
EMERGENCY SITUATIONS	1%
MONITORING/INSPECTIONS	15%
PARTS & MATERIALS ACQUISITION	6%
SERVICE R/METER READS/SAMPLES/I	13%

### MAY TASK BREAKDOWN





# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: Monthly Water Loss Report**

**Date: 4/26/2023 – 5/30/2023**

**Water Sold: 17,602 (ccf) = 40.40 Acre Feet**

**Flows into System: 23,609 (ccf) = 54.19 Acre Feet**

**Change in Storage: 313.83 (ccf) = .72 Acre Feet**

**Flows Out of Zone: 20,750 (ccf) = 47.63 Acre Feet**

**Water Used at Plant: 4,016 (ccf) = 9.22 Acre Feet**

**Pumped From Lake: 30,498 (ccf) = 70 Acre Feet**

**Pumped From Wells: 1,701 (ccf) = 3.91 Acre Feet**

**Total Water Pumped: 32,199 (ccf) = 73.91 Acre Feet**

While performing remote reads on 5/30/2023, Operations Staff identified the level transducer in our raw water tank was not working properly. The raw water tank was calling Intake for water when tank was already full. This system failure resulted in approximately 20 acre feet of water being pumped and dumped directly to waste.

# LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

## Treasurer's Report

Reporting Period: May 2023

**The district ended the month of May 2023 with the following balances in our accounts:**

\* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	178,413
Total Restricted:		<u>\$ 178,413</u>
Unrestricted:		
Checking	\$	34,214
Money Market - Working Capital	\$	413,947
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 448,286</u>
Total Restricted & Unrestricted:		<u>\$ 626,699</u>

**The district ended May 2023 with the following amounts affecting our financial status:**

	May-2023	Year to Date
Sales & Business Revenue:	\$ 154,219	\$ 1,546,382
Total Operating Expenses:	\$ (151,459)	\$ (1,543,816)
Non-Operating Income/Expense:	\$ (30,645)	\$ (187,082)
Water Drought Income/Expense:	\$ (23,432)	\$ (67,749)
Change in Net Assets (P&L):	\$ (51,317)	\$ (252,265)
Net Cash Flow:	\$ 36,497	\$ (133,597)

**Accounts Receivable:**

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 887	\$ -	\$ -	\$ 137,201
> 30 Days	\$ 56,077	\$ -	\$ -	\$ -
> 60 Days	\$ 100	\$ -	\$ -	\$ -
> 90 Days	\$ 13,625	\$ -	\$ -	\$ -
> 120 Days	\$ 34,252	\$ 177,912	\$ 35,377	\$ -
Credits	\$ (28,440)			
<b>Total</b>	<b>\$ 76,501</b>	<b>\$ 177,912</b>	<b>\$ 35,377</b>	<b>\$ 137,201</b>
<b>Total Combined</b>	<b>\$ 391,614</b>		<b>\$ 35,377</b>	
 G/L Balance	 \$ 391,614		 \$ 35,377	
 <b>Difference</b>	 \$ -		 \$ -	

\* Amount of availability payments received: \$165,798

\* Amount of availability payments outstanding: \$12,114

**Accounts Payables:**

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 64,854	\$ -	\$ 12,798
> 30 Days	\$ -	\$ -	\$ 7,654
> 60 Days	\$ -	\$ -	\$ 6,434
> 90 Days	\$ -	\$ -	\$ 71,750
Credits	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 64,854</b>	<b>\$ -</b>	<b>\$ 98,636</b>
 G/L Balance	 \$ 64,854	 \$ -	 \$ 98,636
 <b>Difference</b>	 \$0	 \$0	 \$0



“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

---

Name

Title

Date

**Statement of Revenues and Expenses (P&L)  
May 2023 & Year-To-Date Versus 6/30/23 Approved Budget**

		May-23	May vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
<b>Revenue</b>							
01-0-3010-301	Meter Reconnection Fee	-	0.00%	200	200.00%	100	(100)
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	30,000	31.58%	95,000	65,000
01-0-4010-400	Water Sales Residential	45,322	11.47%	385,240	97.53%	395,000	9,760
01-0-4010-402	Water Availability Revenue	14,804	8.00%	162,163	87.66%	185,000	22,837
01-0-4010-403	Water Service Charges	92,422	8.72%	984,264	92.86%	1,060,000	75,736
01-0-4020-410	Interest Income - LAIF	-	0.00%	3,042	183.67%	1,656	(1,386)
01-0-4020-413	Int Inc Penalties - Customer	2,946	12.81%	33,121	144.00%	23,000	(10,121)
01-0-4020-414	Transfer Fee Income	1,050	10.19%	7,200	69.90%	10,300	3,100
01-0-4020-415	Other Income	(18)	-0.17%	1,163	11.41%	10,200	9,037
01-0-4020-416	Meter Set Fee	500	5.26%	4,000	42.11%	9,500	5,500
01-0-4020-900	Hydrant Service Charge	29	7.25%	345	86.25%	400	55
01-0-4020-901	Hydrant Rental	40	3.08%	560	43.08%	1,300	740
01-0-4020-902	Hydrant Consumption	53	7.02%	606	80.73%	750	144
01-0-4020-999	Avail Fee Income	-	0.00%	1,804	75.17%	2,400	596
01-0-4040-100	Lease Fee	2,350	8.33%	24,950	88.48%	28,200	3,250
<b>TOTAL REVENUE</b>		<b>159,498</b>	<b>8.75%</b>	<b>1,638,658</b>	<b>89.90%</b>	<b>1,822,806</b>	<b>184,148</b>
<b>Expenses</b>							
01-1-5010-100	Regular Pay - Plant	19,174	9.22%	196,567	94.50%	208,000	11,433
01-1-5010-101	Overtime Pay	2,063	7.49%	23,674	85.90%	27,560	3,886
01-1-5010-102	Sick Pay	700	8.69%	8,503	105.55%	8,056	(447)
01-1-5010-104	Vacation Pay	840	7.20%	10,774	92.40%	11,660	886
01-1-5010-105	Holiday Pay	802	7.72%	7,377	71.02%	10,388	3,011
01-1-5010-200	PERS	1,802	9.44%	22,858	119.80%	19,080	(3,778)
01-1-5010-201	FICA/Medicare	1,724	9.04%	18,800	98.53%	19,080	280
01-1-5010-202	SUI	-	0.00%	756	44.47%	1,700	944
01-1-5010-203	Health Insurance	4,208	8.09%	46,568	89.55%	52,000	5,432
01-1-5010-204	Workers Compensation	562	4.32%	8,830	67.92%	13,000	4,170
01-1-5010-206	Dental Insurance	315	7.88%	3,468	86.71%	4,000	532
01-1-5010-546	Travel, Meetings & Mileage	248	24.80%	2,275	227.49%	1,000	(1,275)
01-1-5020-510	Repair & Maintenance - Plant	265	1.15%	13,426	58.38%	23,000	9,574
01-1-5020-511	Repair & Maintenance - Vehicle	-	0.00%	8,217	82.17%	10,000	1,783
01-1-5020-512	Repair & Maintenance - Distribution	2,217	6.72%	36,200	109.70%	33,000	(3,200)
01-1-5020-515	R&M Transmission - Intake	1,802	36.04%	3,902	78.04%	5,000	1,098
01-1-5020-517	R&M Transmission - Well #2	-	0.00%	15,000	100.00%	15,000	-
01-1-5020-520	Small Tools & Equipment	962	9.62%	4,455	44.55%	10,000	5,545
01-1-5020-521	Vehicle Equipment Fuel	1,433	10.24%	16,336	116.69%	14,000	(2,336)
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	0.00%	2,332	46.65%	5,000	2,668
01-1-5020-524	Health & Safety	468	6.24%	4,790	63.87%	7,500	2,710
01-1-5020-529	Telephone - T & D	2,133	16.41%	13,787	106.06%	13,000	(787)
01-1-5020-544	Water Testing Fees	1,300	8.67%	13,990	93.27%	15,000	1,010
01-1-5020-545	Water System Fees	-	0.00%	13,343	121.30%	11,000	(2,343)
01-1-5020-548	Water Testing Materials	-	0.00%	2,556	255.62%	1,000	(1,556)
01-1-5021-521	Water Treatment Chemicals	18,427	48.49%	67,891	178.66%	38,000	(29,891)
01-1-5021-524	P G & E Power - Office	277	9.71%	3,647	127.97%	2,850	(797)
01-1-5021-525	P G & E Power - Intake	14,357	12.99%	126,033	114.06%	110,500	(15,533)
01-1-5021-526	P G & E Power - Well	939	5.52%	2,363	13.90%	17,000	14,637
01-1-5021-527	P G & E Power - Water Treatment	3,352	9.58%	37,000	105.71%	35,000	(2,000)
01-1-5021-528	P G & E Power - Distribution	4,044	10.11%	43,133	107.83%	40,000	(3,133)
01-1-5021-529	P G & E Power - Well 2	73	1.62%	657	14.59%	4,500	3,843
01-1-5021-530	P G & E Power - Medina	527	52.69%	4,060	406.00%	1,000	(3,060)
01-1-5021-532	P G & E Power - Well 5/6	527	52.69%	4,060	405.99%	1,000	(3,060)
01-1-5021-561	Purchased Water Actual-mid-p	12,798	15.42%	102,086	123.00%	83,000	(19,086)
01-1-5023-533	Outside Services	616	11.20%	21,217	385.77%	5,500	(15,717)
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250
01-1-5023-537	Pest Control	38	0.69%	5,175	94.09%	5,500	325
01-1-5023-538	Engineering Services	-	0.00%	2,869	57.37%	5,000	2,131
01-1-5023-539	Employee Education	70	7.00%	304	30.35%	1,000	696
01-1-5024-540	Memberships	-	0.00%	1,211	121.05%	1,000	(211)
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	630	63.00%	1,000	370
01-1-5032-583	Depreciation Expense	32,831	13.03%	243,816	96.75%	252,000	8,184
01-2-6010-100	Regular Pay - Administration	19,692	8.14%	229,391	94.79%	242,000	12,609
01-2-6010-101	Overtime Pay	304	20.28%	2,844	189.57%	1,500	(1,344)
01-2-6010-102	Sick Pay	388	7.91%	11,455	233.78%	4,900	(6,555)

		May-23	May vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
01-2-6010-104	Vacation Pay	659	8.67%	9,350	123.02%	7,600	(1,750)
01-2-6010-105	Holiday Pay	433	7.86%	5,379	97.80%	5,500	121
01-2-6010-200	PERS	1,881	8.96%	21,988	104.70%	21,000	(988)
01-2-6010-201	FICA/Medicare	1,617	8.29%	19,077	97.83%	19,500	423
01-2-6010-202	SUI	-	0.00%	567	45.36%	1,250	683
01-2-6010-203	Health Insurance	3,918	7.12%	45,272	82.31%	55,000	9,728
01-2-6010-204	Workers Compensation	56	4.27%	611	47.01%	1,300	689
01-2-6010-206	Dental Insurance	319	8.17%	3,504	89.85%	3,900	396
01-2-6010-207	Vision Care	-	0.00%	100	13.85%	722	622
01-2-6010-546	Travel, Meetings & Mileage	344	34.35%	1,689	168.90%	1,000	(689)
01-2-6020-512	Propane	-	0.00%	647	39.20%	1,650	1,003
01-2-6020-515	Customer Billing Supplies	-	0.00%	4,058	156.09%	2,600	(1,458)
01-2-6020-529	Telephone - Admin	3,615	28.92%	17,980	143.84%	12,500	(5,480)
01-2-6020-530	Office Supplies	491	13.26%	4,177	112.90%	3,700	(477)
01-2-6020-531	Postage	1,868	19.67%	9,692	102.02%	9,500	(192)
01-2-6023-531	Computer IT	2,738	10.33%	31,457	118.70%	26,500	(4,957)
01-2-6023-532	R & M Equipment	-	0.00%	-	0.00%	4,000	4,000
01-2-6023-533	Outside Services	2,500	9.26%	29,025	107.50%	27,000	(2,025)
01-2-6023-535	Office Cleaning Serv	180	10.59%	1,860	109.41%	1,700	(160)
01-2-6023-536	Legal Services	1,725	21.56%	37,337	466.72%	8,000	(29,337)
01-2-6023-537	Audit Services	-	0.00%	8,600	95.56%	9,000	400
01-2-6023-539	Employee Education	-	0.00%	1,451	145.13%	1,000	(451)
01-2-6024-540	Memberships	16	0.19%	7,825	90.99%	8,600	775
01-2-6024-542	Publications	413	51.63%	413	51.63%	800	387
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	800	800
01-2-6024-999	County Avail Fee	-	0.00%	1,857	92.85%	2,000	143
01-3-6025-100	Regular Pay	500	8.33%	7,100	118.33%	6,000	(1,100)
01-3-6025-201	FICA/Medicare	38	7.65%	543	108.63%	500	(43)
01-9-6030-546	Travel, Meetings & Mileage	63	7.91%	2,028	253.49%	800	(1,228)
01-9-6030-569	Credit Card Service Charges	1,021	9.28%	11,344	103.13%	11,000	(344)
01-9-6030-570	Bank Service charges	443	-	3,209	-	-	-
01-9-6030-572	Business Insurance Expense	7,179	9.97%	90,867	126.20%	72,000	(18,867)
01-9-6030-576	Misc Other Expense	301	51.89%	2,638	454.86%	580	(2,058)
01-9-6030-577	Retired Employee Health	1,214	6.23%	13,172	67.55%	19,500	6,328
01-9-6031-580	Interest Long Term Debt	1,560	6.12%	19,540	76.63%	25,500	5,960
01-9-6032-583	Depreciation Expense	18	8.89%	192	95.98%	200	8
<b>TOTAL EXPENSES</b>		<b>187,383</b>	<b>10.63%</b>	<b>1,823,174</b>	<b>103.40%</b>	<b>1,763,226</b>	<b>(59,948)</b>
<b>CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)</b>							
01-9-6030-597	DWSRF Expenses		#DIV/0!		#DIV/0!		
01-9-6030-598	DWR Intake	23,432	#DIV/0!	132,378	#DIV/0!		
<b>TOTAL CIP IN PROGRESS</b>		<b>23,432</b>	<b>#DIV/0!</b>	<b>132,378</b>	<b>#DIV/0!</b>	<b>-</b>	<b>(132,378)</b>
<b>CARRYOVER PROJECT (GRANT) REVENUE</b>							
01-0-4020-430	DWR Grant	-	#DIV/0!	64,629	#DIV/0!		(64,629)
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!		#DIV/0!		-
<b>TOTAL CARRYOVER PROJECT REVENUE</b>		<b>-</b>	<b>#DIV/0!</b>	<b>64,629</b>	<b>#DIV/0!</b>	<b>-</b>	<b>(64,629)</b>
<b>NEW CAPITAL PURCHASES / IMPROVEMENTS</b>							
01-0-1090-216	Auto Meter Read/Replace	264	1.02%	5,495	21.13%	26,000	20,505
01-0-1090-321	Filter Tank Inspection Cleaning	3,898	35.44%	3,898	35.44%	11,000	7,102
01-0-1090-322	Flushing/Valve Program		0.00%	8,073	134.55%	6,000	(2,073)
01-0-1090-323	Intake Emergency			4,951			
01-0-1090-326	Used Vacum Truck / Valve Truck		0.00%		0.00%	16,000	16,000
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%	8,315	75.59%	11,000	2,685
TBD	Replacement Truck		0.00%		0.00%	45,000	45,000
01-0-1090-328	2022 SCADA Master Plan	1,324	8.27%	22,228	138.92%	16,000	(6,228)
TBD	2022 Computer Server Upgrade		0.00%		0.00%	22,000	22,000
01-0-1090-330	Bobcat Restoration			10,479			
01-0-1090-329	2022 Pressure Regulating Station		0.00%	14,064	140.64%	10,000	(4,064)
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000
<b>TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS</b>		<b>5,486</b>	<b>3.19%</b>	<b>77,502</b>	<b>45.06%</b>	<b>172,000</b>	<b>94,498</b>

**LDPCSD Financials****Statement of Net Assets (Balance Sheet)  
for the month ending May 2023****Asset :**

Cash and investments	\$	626,699
Restricted cash	\$	-
Accts Receivable net of res	\$	260,824
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	20,723
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	243,673
<b>Total current assets</b>	<b>\$</b>	<b>1,431,036</b>
Property, plant & equipment	\$	13,752,699
less depreciation	\$	(8,221,607)
C I P	\$	519,047
<b>Net P P &amp; E</b>	<b>\$</b>	<b>6,050,139</b>
Other L T Assets		
<b>Total Assets</b>	<b>\$</b>	<b>7,481,176</b>
<b>Liabilites:</b>		
Accounts payable	\$	64,854
Interest payable	\$	3,900
Water Accrual	\$	98,636
Accrued Payroll	\$	115,483
A/P Accrued Payables	\$	2,682
L T debt, current	\$	101,528
<b>Total current liab</b>	<b>\$</b>	<b>387,084</b>
L T debt		
Post Retirment Benefit	\$	1,803,182
Net Pension Liability	\$	413,646
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	431,141
Muni Loan	\$	378,168
less current above	\$	(101,528)
<b>Total Liabilites</b>	<b>\$</b>	<b>3,344,936</b>
<b>Net assets</b>	<b>\$</b>	<b>4,136,240</b>
<b>Total liab &amp; net ass't</b>	<b>\$</b>	<b>7,481,176</b>

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
566	000076	USPS	05/01/2023	660.75
567	000076	USPS	05/01/2023	856.80
568	000076	USPS	05/02/2023	342.72
744	000010	AMERICAN WATER WORKS ASSOC.	05/03/2023	487.00
745	000550	LUIS'S HOUSEKEEPING / YARDS	05/03/2023	180.00
746	660108	VERIZON WIRELESS	05/03/2023	190.30
747	0000129	PRECISION ENVIRO-TECH	05/03/2023	200.00
748	000118	D & D PEST CONTROL *	05/03/2023	38.00
749	000571	KELLOGG'S SUPPLY	05/03/2023	446.46
750	000383	BUSINESS CARD	05/03/2023	629.91
751	000383	BUSINESS CARD	05/03/2023	178.01
752	000383	BUSINESS CARD	05/03/2023	7.95
753	000383	BUSINESS CARD	05/03/2023	1,050.41
754	000383	BUSINESS CARD	05/03/2023	1,470.74
755	000383	BUSINESS CARD	05/03/2023	483.31
756	000105	PACIFIC GAS & ELECTRIC	05/05/2023	17,037.37
757	101019	McMaster-Carr	05/05/2023	147.34
758	0000536	AGUSTIN CAMPOS	05/05/2023	248.00
759	0000129	PRECISION ENVIRO-TECH	05/05/2023	270.00
760	0002321	STREAMLINE	05/05/2023	200.00
761	UB*10934	GENEVIEVE ALLDRIN	05/05/2023	204.00
762	UB*10935	ANITA BORONOWSKY	05/05/2023	103.64
763	UB*10936	MR/MRS CHRISTOPHER NORMAN	05/05/2023	174.93
764	UB*10937	TARIN FULLER	05/05/2023	112.01
765	UB*10938	KATHERINE SHELDON	05/05/2023	303.77
766	UB*10939	CALEB STOREY	05/05/2023	163.43
767	UB*10940	MICHAEL & VICTORIA LOWEY	05/05/2023	126.86
768	UB*10941	MERLE SEDORE	05/05/2023	122.35
769	00018430	Pine Alley Saw Shop	05/12/2023	501.89
770	0009924	PATRICK MCGOWAN	05/12/2023	63.24
771	000165	ACWA/JPIA	05/12/2023	9,340.22
772	702	Warmerdam CPA Group	05/12/2023	2,500.00
773	00071	Mother Lode Answering Service	05/12/2023	498.00
774	0007349	Recology Mariposa	05/12/2023	308.08
775	0005300	AVENTA TECHNOLOGY INC	05/12/2023	708.75
776	000203	GRISWOLD, LaSALLE, COBB, DOWD	05/12/2023	1,504.67
777	0000129	PRECISION ENVIRO-TECH	05/22/2023	1,030.00
778	000105	PACIFIC GAS & ELECTRIC	05/22/2023	72.98
779	000105	PACIFIC GAS & ELECTRIC	05/22/2023	1,053.88
780	000550	LUIS'S HOUSEKEEPING / YARDS	05/22/2023	180.00
781	0000103	CENTRAL VALLEY GPS	05/22/2023	335.40
782	00008	SENTRY ALARM SYTEMS	05/22/2023	468.00
783	000571	KELLOGG'S SUPPLY	05/22/2023	140.71
784	000025	CHEMCO PRODUCTS COMPANY	05/22/2023	11,954.86
785	0006293	WEX Bank	05/22/2023	1,433.28
786	0000536	AGUSTIN CAMPOS	05/22/2023	70.00
787	000136	AT&T	05/25/2023	4,964.66
788	00015297	INLAND POTABLE SERVICES INC	05/25/2023	3,898.00
789	0009924	PATRICK MCGOWAN	05/25/2023	112.84
790	660108	VERIZON WIRELESS	05/25/2023	195.30
791	000118	D & D PEST CONTROL *	05/25/2023	38.00
792	000425	MARTECH *	05/25/2023	124.63
793	00740827	FERGUSON WATERWORKS	05/25/2023	1,802.17
794	000196	AQUA SIERRA CONTROLS, INC	05/25/2023	615.00
795	000099	CYNTHIA MARCHESIELLO	05/25/2023	230.69
796	000383	BUSINESS CARD	05/25/2023	262.49
797	000383	BUSINESS CARD	05/25/2023	478.28
798	000383	BUSINESS CARD	05/25/2023	481.02
799	000383	BUSINESS CARD	05/25/2023	123.08
800	000383	BUSINESS CARD	05/25/2023	7.95
801	000383	BUSINESS CARD	05/25/2023	445.91
802	00096792	Albert Mole	05/25/2023	247.88

Check Number Vendor No Vendor Name

Check Date

Check Amount

**Report Total:**

**72,627.92**

## Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road  
**May 15, 2023 at 1:00 p.m.**

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:  
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329  
President Hankemeier called the meeting to order at 1:00 p.m.  
Directors present: Hankemeier, Ross, Johnson, and Smith, Warren  
Also present: GM P. McGowan  
Also present: Board Secretary: S. Marchesiello
  
2. **PUBLIC COMMENT:**  
***The Board of Directors received no public comments***
  
3. **PRESENTATION ONLY:**
  - a. Presiding Officer's Report  
***None at this time***
  
  - b. General Manager's Report:
    - Grant / Study Updates
    - Current District Projects
    - Operations Updates
    - Administrative Updates***Presented by GM P. McGowan***
  
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
  - a. Read and file the Treasurer's Report for the period ending April 30, 2023 including summary of claims paid
  - b. Approval of the Minutes of the Regular Meeting of April 17, 2023 and Personnel Committee Meeting April 24, 2023

**Motion: To approve the consent calendar**  
**Votes: Carried 5-0**  
**First: Ross                      Second: Warren**  
**Ayes: Johnson, Warren, Ross, Smith, and Hankemeier**  
**Absent:**
  
5. **DISCUSSION AND ACTION ITEMS:**
  - a. Discussion / Information only regarding the On-Call Standby Calendar  
***No action taken- Information only***

- b. Discussion / Approval regarding Changes to the Stand Duty (on- Call) Policy #2171

**Motion: To approve a two (2) week rotation on the On-Call Policy #2171 to replace one (1) week rotation**

**Votes: Carried 5-0**

**First: Ross                      Second: Warren**

**Ayes: Johnson, Warren, Ross, Smith, and Hankemeier**

**Absent:**

**Motion: To approve the increase in compensation pay of (5) five hours weekly for on-call pay to begin July 1<sup>st</sup> 2023 and (6) six hours beginning the following year July 1<sup>st</sup> 2024**

**Votes: Carried 3-2**

**First: Ross                      Second: Warren**

**Ayes: Johnson, Warren, Ross, Smith, and Hankemeier**

**Nays: Johnson, Hankemeier**

- c. Discussion / Information only regarding USDA (United States Department of Agriculture) Raw Water Main Replacement Update

***No action taken- Information only***

- d. Discussion / Information only regarding the LDP Baptist Church Meter Update

***No action taken- Information only***

- e. Discussion / Information only regarding LDPCSD Water Treatment Filters

***No action taken- Information only***

- f. Discussion / Information only regarding the Barge Storage

**Consensus of the Board of Directors to direct GM McGowan to pull the battery on the barge, drain the fuel and GM McGowan to find a way to secure the motor**

- g. Discussion / Approval of Resolution 2023-xxx Commending Donelda (Nellie) Sperry for her Years of Service to LDPCSD

**Motion: To approve the resolution 2023-xxx commending Donelda (Nellie) Sperry for her years of service to LDPCSD**

**Votes: Carried 5-0**

**First: Ross                      Second: Warren**

**Ayes: Ross, Warren, Johnson, Smith, and Hankemeier**

**Absent:**

Close Open Session: 2:40 p.m.

Reconvene: 4:08 p.m.

## **6. CLOSED SESSION:**

- a. CLOSED SESSION  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
GOVERNMENT CODE SECTION 54957(b)(1)  
Report from Subcommittee  
Title: General Manager

REPORT OUT: **Nothing to report**



**7. ADJOURNMENT: 4:08 p.m.**

Respectfully submitted by,

S. Marchesiello  
Board Secretary



**Lake Don Pedro Community Services District**

**STAFF REPORT**

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: LDPCSD LEAK/CONSTRUCTION CREW**

**Description –**

LDPCSD’S emergency leak/construction crew has done a tremendous job this past year keeping our distribution system pumping. Over this past fiscal year our operations team was extremely short handed. Listed below are the system projects we were able to complete. I placed a numerical value to each type of system upgrade performed. The values placed for each specific job come from past invoices LDPCSD has paid to private contractors in 2016-2019 for work performed.

<b>33 - 1” Water Service replacement/repairs</b>	<b>157,000</b>
<b>6 - 2”- 8” Water Main Repairs</b>	<b>39,000</b>
<b>4 – Water Main Cut In</b>	<b>40,000</b>
<b>3 – 30” Raw Water Main Repairs</b>	<b>22,500</b>
<b>3 – Fire Hydrants Replaced</b>	<b>30,000</b>
<b>3 – 6” Gate Valves Replaced</b>	<b>30,000</b>
<b>2 – Granite Springs 10” 90% Blowout</b>	<b>55,000</b>
<b>1 – 10” Plant Meter Replacement</b>	<b>4,500</b>
<b>46 – Identified and replaced water meters</b>	<b>14,500</b>
	<b>\$392,500</b>

LDPCSD’S ability to complete these emergency system repairs in house is vital to our continued success as a District. Our water system is over fifty years of age, and an experienced team able to fix whatever comes our way is crucial. I believe many of the financial restrictions we are facing today derived from a neglected system for many years. It is my opinion that investing in our District’s system maintenance independence is critical to our future success.



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19<sup>th</sup>, 2023**

**Subject: FY 2023-2024 Preliminary Budget**

### **Description –**

I have reviewed FY 2022-2023 Budget thoroughly and made appropriate adjustments for our upcoming FY 2023-2024 Preliminary Budget. Long-term Budget projections during the extreme inflation our country is experiencing, is difficult.

A sizable increase in revenue is projected in lease revenue highlighted in GL# 01-0-4040-100, from our recent Verizon wireless Cell Tower negotiations. In addition the District is forecasting an increase in revenue from the recent increases in monthly service & commodity charges GL# 01-0-4010-403.

The 2023-2024 Preliminary Budget displays expense increases under GL# 01-1-5010-100, with the proposed addition of a fourth full-time operations staff member. The added operations staff member will assist in maintaining our aging distribution system, and will represent an overall cost savings to LDPCSD. Increases were made to add much needed Capital Improvement Projects. GL # 01-0-1090-321 shows a sizable increase from previous years. This proposed increase has been set aside in order to potentially fund the Water Filter Media Replacement Project. Reserves have also been designated to fund the TBD # Central Station Upgrades. The District's focus continues to be our DWR Intake Upgrade Project and keeping capital reserves available to facilitate this project.

RESOLUTION 2023-xx

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
ADOPTION OF FY 2023-2024 PRELIMINARY BUDGET

**WHEREAS**, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, I have reviewed FY 2022-2023 Budget thoroughly and made the appropriate adjustments for our upcoming FY 2023-2024 Preliminary Budget; and

**WHEREAS**, long-term Budget projections during the extreme inflation our country is experiencing is difficult. I have contacted vendors to inquire about potential cost savings and have been notified of annual increases; and

**WHEREAS**, increases have been proposed in adding an additional full-time operations staff member. The additional operations staff member will assist maintaining our aging distribution system, and represent an overall cost savings to LDPCSD; and

**WHEREAS**, modest adjustments were made from last year to current budget proposed. Small Capital Improvement Projects have been proposed. Two critical larger projects have also been proposed:

Water Treatment Filter media replacement

Central Station Upgrades

**WHEREAS**, our main focus continues to be our DWR Intake Upgrade Project and keeping capital reserves available to facilitate this project

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT FY 2023-2024 PRELIMINARY BUDGET.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on June 19<sup>th</sup>, 2023, by the following vote:

AYES: ( )

NOES: ( )

ABSENT: ( )

ABSTAIN: ( )

\_\_\_\_\_  
Dan Hankemeier, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Syndie Marchesiello, Secretary

CERTIFICATE OF  
SECRETARY (STATE OF  
CALIFORNIA) (COUNTY OF  
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on June 19<sup>th</sup>, 2023.

		2022-2023 Approved Budget	2022-2023 YTD Totals Thru 5/10/23	2023-2024 Proposed Budget
<b>Revenue</b>				
01-0-3010-301	Meter Reconnection Fee	100.00	200	100.00
01-0-3010-302	Donated Capital - Meters Curre	95,000	30,000	65,000
<b>01-0-4010-400</b>	<b>Water Sales Residential</b>	<b>444,000</b>	<b>339,918</b>	<b>437,000</b>
01-0-4010-402	Water Availability Revenue	185,000	147,360	185,000
<b>01-0-4010-403</b>	<b>Water Service Charges</b>	<b>1,080,000</b>	<b>891,842</b>	<b>1,101,500</b>
01-0-4020-410	Interest Income - LAIF	1,656	3,042	3,100
01-0-4020-413	Int Inc Penalties - Customer	23,000	30,174	31,500
01-0-4020-414	Transfer Fee Income	10,300	6,150	7,500
01-0-4020-415	Other Income*	10,200	1,181	5,500
01-0-4020-416	Meter Set Fee	9,500	3,500	6,500
01-0-4020-900	Hydrant Service Charge	400	316	400
01-0-4020-901	Hydrant Rental	1,300	520	750
01-0-4020-902	Hydrant Consumption	750	553	750
01-0-4020-999	Avail Fee Income	2,400	1,804	2,400
01-0-4040-100	Lease Fee	28,200	22,600	77,467
TBD	Transfer From Reserve	0	-	
<b>TOTAL REVENUE</b>		<b>1,891,706</b>	<b>1,479,160</b>	<b>1,924,467</b>
<b>Expenses</b>				
01-1-5010-100	Regular Pay - Plant	208,000	177,393	269,000
01-1-5010-101	Overtime Pay	27,560	21,611	17,000
01-1-5010-102	Sick Pay	8,056	7,803	8,056
01-1-5010-104	Vacation Pay	11,660	9,934	11,660
01-1-5010-105	Holiday Pay	10,388	8,509	11,388
01-1-5010-200	PERS	19,080	21,056	26,000
01-1-5010-201	FICA/Medicare	19,080	17,075	19,080
01-1-5010-202	SUI	1,700	756	1,200
01-1-5010-203	Health Insurance	52,000	42,360	67,000
01-1-5010-204	Workers Compensation	13,000	8,268	14,000
01-1-5010-206	Dental Insurance	4,000	3,153	4,000
01-1-5010-546	Travel, Meetings & Mileage	1,000	2,027	2,500
01-1-5020-510	Repair & Maintenance - Plant	23,000	13,161	20,000
01-1-5020-511	Repair & Maintenance - Vehicle	15,000	8,217	10,000
01-1-5020-512	Repair & Maintenance - Distribution	33,000	33,983	30,000
01-1-5020-515	R&M Transmission - Intake	5,000	2,100	0
01-1-5020-517	R&M Transmission - Well #2	15,000	15,000	0
01-1-5020-520	Small Tools & Equipment	10,000	3,493	6,500
01-1-5020-521	Vehicle Equipment Fuel	14,000	14,903	15,500
01-1-5020-522	Gas, Oil & Lubricant - Plant	5,000	2,332	3,700
01-1-5020-524	Health & Safety	7,500	4,322	6,000
01-1-5020-529	Telephone - T & D	13,000	11,654	13,000
01-1-5020-544	Water Testing Fees	15,000	12,690	13,500
01-1-5020-545	Water System Fees	11,000	13,343	13,700
01-1-5020-548	Water Testing Materials	1,000	2,556	2,750
01-1-5021-521	Water Treatment Chemicals	38,000	49,464	57,000
01-1-5021-524	P G & E Power - Office	2,850	3,370	4,400
01-1-5021-525	P G & E Power - Intake	110,500	111,676	128,500
01-1-5021-526	P G & E Power - Well	17,000	1,424	4,500
01-1-5021-527	P G & E Power - Water Treatment	35,000	33,648	41,000
01-1-5021-528	P G & E Power - Distribution	40,000	39,089	50,000
01-1-5021-529	P G & E Power - Well 2	4,500	584	1,200
01-1-5021-530	P G & E Power - Medina	1,000	3,533	4,500
01-1-5021-532	P G & E Power - Well 5/6	1,000	3,533	4,500

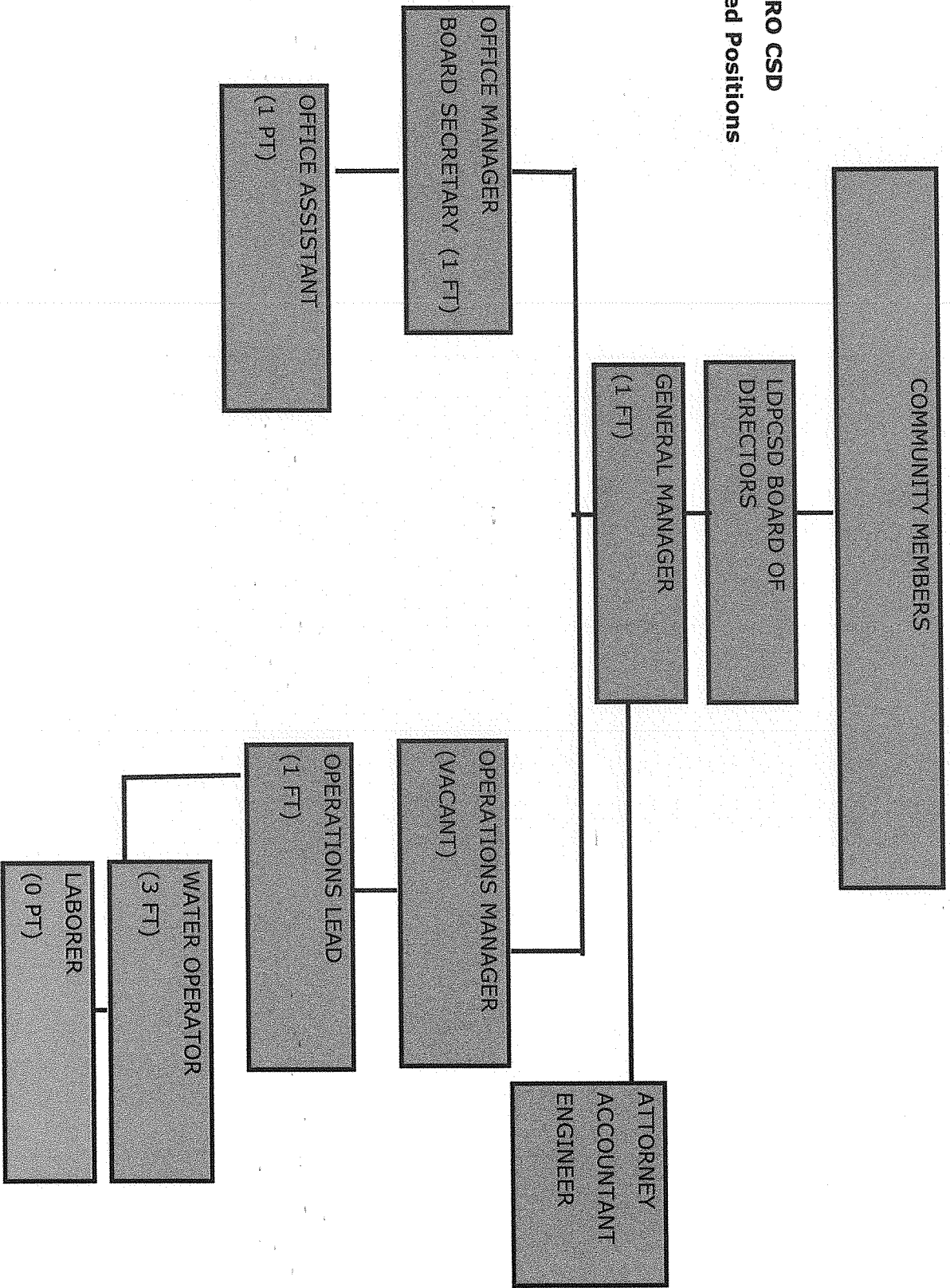
		2022-2023 Approved Budget	2022-2023 YTD Totals Thru 5/10/23	2023-2024 Proposed Budget
01-1-5021-561	Purchased Water Actual-mid-p	83,000	89,288	104,000
01-1-5023-533	Outside Services	5,500	20,601	6,500
01-1-5023-535	Fire Protection/Weed Control	250	-	250
01-1-5023-537	Pest Control	5,500	5,137	5,500
01-1-5023-538	Engineering Services	5,000	2,869	3,500
01-1-5023-539	Employee Education	1,000	234	2,700
01-1-5024-540	Memberships	1,000	1,211	1,500
01-1-5024-542	Publications	500	-	500
01-1-5024-543	Licenses, Permits & Cert.	1,000	630	1,000
01-1-5032-583	Depreciation Expense	252,000	210,895	252,000
01-2-6010-100	Regular Pay - Administration	242,000	209,699	271,000
01-2-6010-101	Overtime Pay	1,500	2,539	2,700
01-2-6010-102	Sick Pay	4,900	11,068	7,200
01-2-6010-104	Vacation Pay	7,600	8,691	8,800
01-2-6010-105	Holiday Pay	5,500	4,946	5,500
01-2-6010-200	PERS	21,000	20,107	20,500
01-2-6010-201	FICA/Medicare	19,500	17,461	19,500
01-2-6010-202	SUI	1,250	567	1,250
01-2-6010-203	Health Insurance	55,000	41,354	50,000
01-2-6010-204	Workers Compensation	1,300	556	1,300
01-2-6010-206	Dental Insurance	3,900	3,186	3,900
01-2-6010-207	Vision Care	722	100	722
01-2-6010-546	Travel, Meetings & Mileage	1,000	1,345	2,600
01-2-6020-512	Propane	1,650	647	1,200
01-2-6020-515	Customer Billing Supplies	2,600	4,058	3,500
01-2-6020-529	Telephone - Admin	12,500	14,365	13,500
01-2-6020-530	Office Supplies	3,700	3,687	3,700
01-2-6020-531	Postage	9,500	7,824	9,500
01-2-6023-531	Computer IT	26,500	28,719	27,500
01-2-6023-532	R & M Equipment	4,000	-	0
01-2-6023-533	Outside Services	27,000	26,525	27,000
01-2-6023-535	Office Cleaning Serv	1,700	1,680	2,100
01-2-6023-536	Legal Services	8,000	35,613	7,000
01-2-6023-537	Audit Services	9,000	8,600	9,000
01-2-6023-539	Employee Education	1,000	1,451	2,700
01-2-6024-540	Memberships	8,600	7,809	8,600
01-2-6024-542	Publications	800	-	800
01-2-6024-543	Licenses, Permits & Cert.	800	-	800
01-2-6024-547	County Fees	0	-	0
01-2-6024-999	County Avail Fee	2,000	1,857	2,000
01-3-6025-100	Regular Pay	6,000	6,600	6,000
01-3-6025-201	FICA/Medicare	500	505	700
01-9-6030-546	Travel, Meetings & Mileage	800	1,965	2,700
01-9-6030-569	Credit Card Service Charges	11,000	10,324	11,000
01-9-6030-572	Business Insurance Expense	72,000	83,688	88,000
01-9-6030-576	Misc Other Expense	580	2,337	580
01-9-6030-577	Retired Employee Health	19,500	11,958	15,200
01-9-6030-580	Retired EE Benefit Expense	0	-	0
01-9-6031-580	Interest Long Term Debt	25,500	17,980	25,500
01-9-6032-583	Depreciation Expense	200	174	200
<b>TOTAL EXPENSES</b>		<b>1,768,226</b>	<b>1,634,870</b>	<b>1,922,336</b>

**CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)**

		2022-2023 Approved Budget	2022-2023 YTD Totals Thru 5/10/23	2023-2024 Proposed Budget
01-0-1090-323	Intake Emergency		4,951	
01-9-6030-598	DWR Intake Upgrade		108,946	
01-0-1090-321	Filter/Tank Inspection Cleaning	11,000	-	90,331
01-0-1090-322	Flushing/Valve Program	6,000	8,073	6,000
01-9-6030-597	DWSRF Expense		-	
01-0-1090-216	Auto Meter Read/Replace	26,000	5,231	7,500
01-0-1090-330	Bobcat 863 Restoration	10,000	10,479	
01-0-1090-327	GMC Dump Truck Restoration	11,000	8,315	4,200
01-0-1090-328	SCADA Master Plan	16,000	20,904	11,000
01-0-1090-329	Pressure Regulating Station PMP	10,000	14,064	9,000
<b>TOTAL CIP IN PROGRESS</b>		<b>90,000</b>	<b>180,963</b>	<b>158,031</b>
<b>CARRYOVER PROJECT (GRANT) REVENUE</b>				
01-9-6030-598	DWR Intake Upgrade		64,629	85,000
01-9-6030-596	USDA Potential Grant/Loan Funding			
01-9-6030-599	SWRCB Grant Disbursements			
01-0-4020-431	SWRCB Grant Revenue			
<b>TOTAL CARRYOVER PROJECT REVENUE</b>			<b>64,629</b>	<b>85,000</b>
<b>NEW CAPITAL PURCHASES / IMPROVEMENTS</b>				
TBD	2000 CAT Backhoe Restoration		-	14,500
TBD	LDPCSD Technology Upgrades	22,000		22,000
TBD	Central Station Control Valves			35,000
TBD	IM4000 Digital Copier System	9,000		9,000
TBD	Site Meter Upgrades			6,000
<b>TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS</b>		<b>31,000</b>		<b>86,500</b>
<b>BUDGET SUMMARY</b>				
<b>OPERATING REVENUE</b>		<b>1,891,706</b>	<b>1,543,789</b>	<b>2,009,467</b>
<b>OPERATING EXPENSES</b>		<b>1,768,226</b>	<b>1,634,870</b>	<b>1,922,336</b>
<b>INCOME/LOSS FROM OPERATIONS</b>		<b>123,480</b>	<b>(91,081)</b>	<b>87,131</b>
<b>LOAN PAYMENTS (PRINCIPAL)</b>		<b>87,680</b>	<b>83,491</b>	<b>101,000</b>
<b>TOTAL CIP AND STUDIES</b>		<b>121,000</b>	<b>180,963</b>	<b>214,531</b>
<b>TOTAL OPERATING EXPENSES PLUS LOAN &amp; CIP OVER EXPENSES</b>		<b>1,976,906</b>	<b>1,899,324</b>	<b>2,237,867</b>
		<b>(170,000)</b>	<b>355,535</b>	<b>228,400</b>
<b>DEPRECIATION (ADD BACK IN)</b>		<b>265,000</b>	<b>211,069</b>	<b>252,000</b>
<b>GASB 45 LIABILITY</b>				
<b>TRANSFER FROM RESERVES</b>				
<b>FINAL NET INCOME/LOSS</b>		<b>95,000</b>	<b>(144,466)</b>	<b>23,600</b>



**LAKE DON PEDRO CSD**  
**2023/24 Funded Positions**  
**6 Full Time**  
**1 Part Time**





# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19<sup>th</sup>, 2023**

**Subject: Cost of Living Adjustment Increase**

**Description** – Our District considers revisions to the salaries paid to employees on an annual basis in conjunction with the development and approval of its annual budget. The District has established a goal to maintain employee salary and benefits provided, as well as an employment environment conducive to the attraction and retention of high quality, efficient, skilled and highly productive employees. Recent Federal Government adjustments have been made and the annual inflation rate for 2023 has been revised to 4.93%. One means used by the District to ensure that employee wages remain competitive in the local government and water supply industry and at the same time avoid large impacts to the District budget is to adjust the scale of hourly wages paid to employees by the appropriate Consumer Price Index (CPI) annually, to reflect the relative change in the cost of living from year to year. LDPCSD has utilized the March Consumer Price Index for Bay Area Clerical Workers to calculate the changes necessary to the Salary Chart for many years. This increase is determined to be 5.1% for 2022/2023 fiscal year.

RESOLUTION 2023-xx

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
APPROVAL OF COLA (COST OF LIVING) FOR  
2023/24 FISCAL YEAR

**WHEREAS**, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District considers revisions to the salaries paid to employees on an annual basis in conjunction with the development and approval of its annual budget; and

**WHEREAS**, the District has established a goal to maintain employee salary and benefits provided, as well as an employment environment conducive to the attraction and retention of high quality, efficient, skilled and highly productive employees; and

**WHEREAS**, one means used by the District to ensure that employee wages remain competitive in the local government and water supply industry and at the same time avoid large impacts to the District budget is to adjust the scale of hourly wages paid to employees by the appropriate Consumer Price Index (CPI) annually, to reflect the relative change in the cost of living from year to year; and

**WHEREAS**, the Consumer Price Index for Bay Area Clerical Workers is used to calculate the changes necessary to the Salary Chart; which is determined to be 5.1% for 2022/2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT 5.1% COST OF LIVING INCREASE ADJUSTMENTS TO ALL POSITIONS AND ALL STEPS.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on June 19<sup>th</sup>, 2023, by the following vote:

AYES: ( )  
NOES: ( )  
ABSENT: ( )  
ABSTAIN: ( )

\_\_\_\_\_  
Dan Hankemeier, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Syndie Marchesiello, Secretary  
CERTIFICATE OF  
SECRETARY (STATE OF  
CALIFORNIA) (COUNTY OF  
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on June 19<sup>th</sup>, 2023.



# Western Information Office

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## Consumer Price Index, West Region — March 2023

**Area prices were up 0.5 percent over the past month, up 5.1 percent from a year ago**

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.5 percent in March, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) The March increase was influenced by higher prices for shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 5.1 percent. (See [chart 1](#) and [table A.](#)) Food prices increased 8.3 percent. Energy prices declined 4.3 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy advanced 5.5 percent over the year. (See [table 1.](#))

### News Release Information

23-708-SAN  
Wednesday, April 12, 2023

### Contacts

#### Technical information:

(415) 625-2270  
[Bl.SinfoSF@bls.gov](mailto:Bl.SinfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

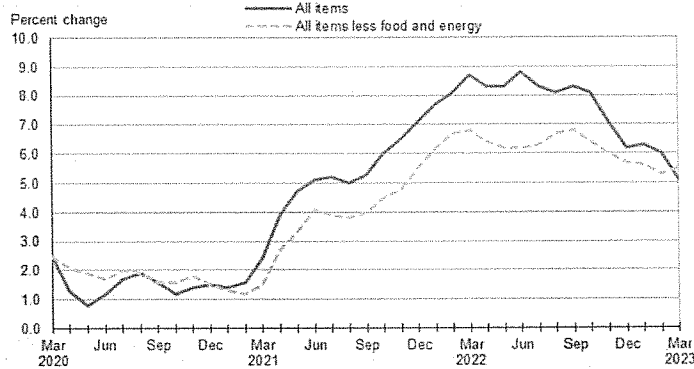
#### Media contact:

(415) 625-2270

### Related Links

[CPI historical databases](#)

Chart 1. Over-the-year percent change in CPI-U, West region, March 2020–March 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

### Food

Food prices were unchanged for the month of March. (See [table 1.](#)) Prices for food at home decreased 0.2 percent, with lower prices in four of the six grocery categories. Prices for food away from home increased 0.5 percent for the same period.

Over the year, food prices increased 8.3 percent. Prices for food at home increased 7.5 percent since a year ago. Price increases across food at home expenditure categories ranged from 3.7 percent for meats, poultry, fish, and eggs to 13.4 percent for cereals and bakery products. Prices for food away from home increased 9.7 percent.

### Energy

The energy index increased 1.3 percent over the month. The increase was mainly due to higher prices for gasoline (3.4 percent). Prices for electricity advanced 2.6 percent, but prices for natural gas service declined 11.5 percent for the same period.

Energy prices declined 4.3 percent over the year, largely due to lower prices for gasoline (-12.7 percent). Prices paid for natural gas service advanced 11.9 percent, and prices for electricity increased 8.0 percent during the past year.

### All items less food and energy

The index for all items less food and energy increased 0.5 percent in March. Higher prices for new and used motor vehicles (0.8 percent), medical care (0.8 percent), and shelter (0.7 percent) were partially offset by lower prices for household furnishings and operations (-0.5 percent) and education and communication (-0.2 percent).

Over the year, the index for all items less food and energy advanced 5.5 percent. Components contributing to the increase included shelter (8.2 percent) and recreation (5.2 percent). Partly offsetting the increases was a price decrease in new and used motor vehicles (-1.0 percent).

Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.2	2.7	0.3	2.9	0.2	1.4	0.9	7.7	0.9	6.3
February	0.2	2.4	0.4	3.1	0.5	1.6	0.8	8.1	0.5	6.0
March	0.4	2.4	-0.2	2.5	0.7	2.4	1.3	8.7	0.5	5.1
April	0.8	2.9	-0.4	1.3	1.0	3.9	0.7	8.3		
May	0.5	2.9	0.1	0.8	0.8	4.7	0.8	8.3		
June	0.0	2.7	0.4	1.2	0.9	5.1	1.2	8.8		
July	0.0	2.7	0.5	1.7	0.6	5.2	0.1	8.3		
August	0.1	2.6	0.3	1.9	0.2	5.0	0.0	8.1		
September	0.3	2.6	0.0	1.6	0.2	5.3	0.3	8.3		
October	0.5	2.8	0.2	1.2	0.8	6.0	0.7	8.1		



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: GRANT PROJECT UPDATES**

**Description –**

**DWSRF Treatment Plant Modernization Planning Project**  
**Project Manager Jessica Krebs DWR**

LDPCSD initially applied for funding through the DWSRF in 2015. The original scope of work for this grant application consisted of: A new deep water intake at Barrett Cove, test Well holes, and a new Treatment Plant. The scope of work has been recently modified and the deep water intake at Barrett Cove has been removed due to another funding source established. This planning project will focus exclusively on the vital need for an **upgraded Treatment Plant & potential ground water well procurements**. We are awaiting reimbursement in the amount of \$36,000 for costs incurred thus far in planning.

**DWR Intake Upgrade Small Community Drought Relief Program**  
**Project Manager Josh Bannister DWR**

*“Due to this winter’s heavy snowfall and continued atmospheric river rain events, we at DWR are on high alert for this next incoming storm which could trigger rapid snowmelt and heavy flooding. I know this project was anticipating construction during a low winter WSE at Lake McClure. With the abrupt change in precipitation this year, please continue to document that situation as it relates to cost or schedule changes so we can best support funding its completion. Especially once it’s bid for construction.*

*Thanks for your continued patience,”*

Our **Barrett Cove Intake Upgrade** received approval of the funding agreement on 12/2/2021 with the State for \$3,600,000. All permitting, application fee’s, planning, and environmental reviews have been performed. The District is awaiting three submitted reimbursements, which are

currently being reviewed by grant project manager. On 5/31/2023 Project Manager Mr. Bannister ensured our District that all submitted claims will be reviewed, processed and awaiting State controller's signature by 7/1/2023. The District reviewed and selected four qualified contractors to participate in the design build of our Intake Upgrade. The Request for Proposal's (RFPS) were finalized and then reviewed by District legal counsel. The RFP'S were sent out the evening of 6/2/2023. The individual proposals are due 7/6/2023 at 3:00PM. Interviews with perspective contractors are scheduled for the week of 6/26/2023, and the selection process to happen 7/17/2023. Negotiations and then subsequent approval will take place in August, and if all goes to plan the contractor selection/notice to proceed is scheduled for September 2023. Once proposals are received, LDPCSD administration along with Black water Engineering will review and present our recommendations to LDPCSD Board of Directors. LDPCSD submitted all pertinent documentation for costs incurred thus far. We are awaiting reimbursement in the amount of \$99,000.

### **USDA Raw Water Main Replacement Project** **Project Manager Sara Brookes**

In 2020 soon after my arrival in the District I began searching for funding to upgrade our antiquated **Barrett Cove Intake system**. I began with United States Department of agriculture that was offering highly competitive low interest loans. In addition to a low interest loan, pending project size & scope some of the funding may be granted to our District as well. In order to apply for this loan opportunity our District had an initial Preliminary engineering Report completed. In December of 2022 LDPCSD secured funding from the Department of Water Resources for our **Barrett Cove Intake Upgrade**.

In May of 2022 with our USDA loan application now submitted I decided to reach out to our previous project manager Antonio Ybarra and see if we could transfer our need to the Districts aging **Raw Water Main**. The District submitted an application, scope of work, and cost estimate for new Raw Water Main on 6-12-22. It was requested that the District perform an additional Preliminary Engineering Report due to change in scope of work. Successful negotiations with the USDA, led to senior engineer Robert Nielsen performing the secondary PER. The cost associated with a PER ranges from \$50-100k. New Project Manager Sara Brookes has requested updated financial records from our District. I provided these documents on 5/19/23. There has been no significant expenses incurred thus far.



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: Treatment Plant Filters**

**Description –**

Our water treatment filters are not functioning ideally at this time. Heading into high demand summer months, this inefficiency can greatly hinder our water production. Our District has sought the recommendations/advice of our existing filter contractor, Engineer, as well as a second and third contractor's opinion. I have been successful in obtaining estimates for a full media replacement from two contracting firms and am eagerly awaiting a requested third. Regardless of who is chosen to perform work, they media replacement will need to be completed this fiscal year. I have proposed funding 01-0-1090-321 Filter/Tank Cleaning with \$90,000 to have mitigation work performed.



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: ACCOUNTS RECEIVABLE**

### **Description –**

Our District has been extremely active repairing and upgrading our water system. This has been blatantly apparent in our financial records. Listed below are expected reimbursements our District will from income sources other than water service, and commodities sales.

23,594.97	<b>Mariposa &amp; Tuolumne County availability fees</b>
99,416.84	<b>DWR Raw Water Intake Upgrade Reimbursable II &amp; III</b>
50,967.70	<b>Verizon Wireless Cell Tower lease negotiated 5 year upfront payment</b>
<u>35,780.84</u>	<b>DWSRF Plant Modernization Reimbursable I</b>
<b>\$ 209,760.35</b>	





**Lake Don Pedro Community Services District**

**STAFF REPORT**

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: LDPCSD FINANCIAL UPDATE**

**Description –**

1 .On June 10<sup>th</sup>, 2020 the District Board of Directors were presented with an option for **\$331,000** from At&t, in exchange for a 99 year lease agreement at our Arboloda cell tower. At this time our Treasure’s Report balance was **\$1,066,852**.

2. On October 12<sup>th</sup>, 2020 the Districts one operable Intake pump failed. At this time our Treasure’s Report showed District reserves at **\$970,136**. The costs associated with this emergency totaled **\$267,523**.

3. On November 8<sup>th</sup> 2021 the LDPCSD Board of Directors voted to adopt new water rate structure. As we are close to half way through the scheduled increase I felt it the appropriate time to review. On December 14<sup>th</sup>, 2020 the rate design was chosen by the Board of Directors. November 12<sup>th</sup>, 2020 I recommended that LDPCSD chose **Alternative A** from attached documents.

Alternative A was a 70% fixed with 30% variable cost option. In addition Alternative A has a 10% increase each year x 5. Over the 5 years of the rate increase this alternative would have brought approximately **\$6,544,570** in revenue.

In resolution 2020–12 the LDPCSD Board of Director’s chose Alternative A with a 70% fixed with 30% variable cost option. **The major difference in these two choices is the 7% increase each year x 5.** Over the 5 years of the rate increase this alternative has brought the District approximately **\$5,971,987** in revenue.

<b>Declining AT&amp;T Lease</b>	<b>= \$331,000 less in revenue per 6-10-2020</b>
<b>Intake Emergency</b>	<b>= \$267,523 in emergency expenses</b>
<b>Rate Structure Chosen</b>	<b>= \$572,583 less in revenue to the District over FY’S 2022-2026.</b>
<b>Current Acct Receive</b>	<b>= \$209,760 accounts receivable expecting</b>
<b>Total</b>	<b>= \$ 1,380,866</b>

These four items have played a considerable role in our current financial state. To date our financial reserves total \$590,000.



# Lake Don Pedro Community Services District

## STAFF REPORT

**To: Board of Directors**

**From: Patrick McGowan**

**Date: June 19th, 2023**

**Subject: AMERICAN PAVEMENT SYSTEMS STOCKPILE AGREEMENT**

**Description –**

American Pavement Systems has been contracted by Mariposa County to perform Merced Falls Road asphalt overlay project. I have been working with representative to ensure District assets (road isolation valves) are protected on this roadway upgrade. APS has requested the use of our District yard to stockpile ground up asphalt that will later be placed as resurfacing upgrade. The use would be approximately 5 working days, and our property would be left as found. With Board approval, I will then begin negotiating any potential benefits the District may receive from this short term partnership.



Date: \_\_\_\_\_

Attn: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

RE: Equipment Staging / Material Storage Agreement

\_\_\_\_\_ (OWNER/PROPERTY MANAGER) agrees to allow American Pavement Systems, Inc. (APS) access to \_\_\_\_\_ (ADDRESS & PARCEL #) for an equipment staging and material storage area. This agreement shall be in place for the duration of \_\_\_\_\_ (NUMBER OF DAYS / WEEKS, STARTING ON.....DATE).

American Pavement Systems, Inc. agrees to compensate the owner/property manager \_\_\_\_\_ for the use of this site.

All equipment and materials that are stored on the above referenced location will be separate from the owner's daily operations. No hazardous materials will be brought on site and no contamination of any sort will be left behind.

Dust control measures will be strictly monitored at all times. APS will clean and restore the location to original condition with owner approval upon move out.

APS will provide all necessary certificates of insurance on owner's request. A Hold Harmless Agreement will exist between owner and APS. The owner and APS agree not to be held responsible for any damages to property or persons except in an act of negligence.

Owner or Owners Representative \_\_\_\_\_

American Pavement Systems, Inc. \_\_\_\_\_

**LAKE DON PEDRO COMMUNITY SERVICES DISTRICT**

**RESOLUTION 2023-xxx**

**Resolution to update Signature Cards  
on All District Accounts**

**WHEREAS**, the District has had a change in Directors, Staff, and Bank Account which requires an update to all banking accounts, as well as open a new business account at PNC / Pinnacle Bank, to reflect the current Board of Directors and Staff,

*And*

**WHEREAS**, the PNC / Pinnacle Business Money Market Bank requires the log in password, the Local Agency Investment Account requires the pin number and the PNC / Pinnacle Business Checking account is set up to require one (1) signature for the Bank to withdraw funds, however, the District will internally require two (2) signatures – one a Director and one a Staff Member,

**NOW THEREFORE IT IS RESOLVED**, that the Board of Directors update the PNC / Pinnacle Bank accounts, and the Local Agency Investment Fund account to include current Directors and approved staff on the signature cards.

**BE IT RESOLVED**, on this 19<sup>th</sup> day of June, 2023 the Board of Directors for the Lake Don Pedro Community Services District have agreed to update the signature cards for the financial institutions as follows:

Authorized Signers PNC /Pinnacle Business Checking Account	Personnel Authorized to Transfer Funds and Direct Deposits PNC / Pinnacle Money Market Account LAIF Account
Director Ross Director Johnson Director Hankemeier Director Warren Director Smith GM Patrick McGowan Syndie Marchesiello	Director Ross Director Johnson Director Hankemeier Director Warren Director Smith Patrick McGowan, GM Syndie Marchesiello, Office Manager

**WHEREFORE**, this resolution was passed and adopted this 19<sup>th</sup> day of June 2023 at the Regular Meeting by the Board of Directors by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
-----  
*Syndie Marchesiello, Board Secretary*

\_\_\_\_\_  
-----  
President - Board of Directors – Director Hankemeier

**CERTIFICATE OF SECRETARY**

*I, Syndie Marchesiello, Secretary of the **Lake Don Pedro Community Services District**, do hereby certify that the foregoing Resolution was duly and regularly updated on the 19<sup>th</sup> day of June, 2023 at the Regular Meeting of the Board of Directors.*

\_\_\_\_\_  
Syndie Marchesiello, Secretary