

**Lake Don Pedro Community Services District**  
9751 Merced Falls Rd. La Grange, CA 95329  
(209) 852-2331 – [www.ldpcsd.org](http://www.ldpcsd.org)

**DIRECTORS**  
Danny Johnson, President  
Mary Smith, Vice President  
Dan Hankemeier  
Russell Warren  
Emery Ross

## **Special Meeting of the Board of Directors**

9751 Merced Falls Road  
**March 11, 2024 at 10:00 a.m.**

*Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

### **AGENDA**

- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
- 2. DISCUSSION AND ACTION ITEMS:**
  - a. Discussion / Approval regarding Acceptance of the Cost Proposal from NBS to conduct a 2024 Water Rate Study
  - b. Discussion / Approval regarding Acceptance of Proposal from Mar-Tech for Construction on Central Tank
- 3. CLOSED SESSION:**
  - a. CLOSED SESSION UNDER GOVERNMENT CODE 54957(b)(1)  
Public employment  
Position: General Manager
- 4. ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility



# Lake Don Pedro Community

## STAFF REPORT

**To: Board of Directors**  
**From: Dave Savidge**  
**Date: March 11<sup>th</sup>, 2024**  
**Subject: Approve Sole Source NBS for Water Rate Study & Accept Proposal**

**Request approval for sole source procurement to update the Water Rate Study. The purpose of this report is to justify the selection of NBS as the sole source for this project.**

**Due to the District's financial condition and urgent needs, a competitive bidding process is not feasible. Selecting NBS expedites the project timeline.**

**Our history of successful collaboration with NBS on previous projects demonstrates their reliability, responsiveness, and quality of work.**

**NBS performed the current Rate Study and they are familiar with our fiscal policies and financial statements.**

**NBS has 27 years of experience and Project Lead Allan Highstreet has 40 years in the Industry.**

**Recommendation: Approval for Sole Sourcing with NBS to Accept the Proposal and move forward with the 2024 rate study**



870 Market Street, Suite 1223  
San Francisco, CA 94102  
Toll free: 800.434.8349

[www.nbsgov.com](http://www.nbsgov.com)

February 29, 2024

Dave Savidge  
General Manager  
Lake Don Pedro Community Services District  
9751 Merced Falls Road  
La Grange, CA 95329

**RE: Proposal for Water Rate Study**

Dear Mr. Savidge,

Thank you for the opportunity to provide a proposal to update the District's Water Rate Study. We understand that the District revenues are lower than anticipated and operating costs are higher, limiting the ability to pay for needed capital improvements. Our proposed scope of work is structured to perform a comprehensive review of the current financial situation (why revenues are lower than forecast and costs are higher), develop the rate increases needed to fund operations and improvements, develop final recommendations, and clearly communicate the results to the District's customers. The study report will also provide the administrative record necessary to comply with Proposition 218. Some of the key benefits of our proposal include:

- **Ensuring Revenue Sufficiency and Stability:** NBS will review all revenue sources and develop a financial plan that will fully fund the District's operating, maintenance, and capital improvements costs, as well as meet other financial obligations, such as debt service requirements and adequate reserve levels. This will include a cost-of-service analysis and a review of the current rate structure to ensure revenue stability.
- **Defensibility and Meeting Legal Requirements:** NBS will provide the expertise required to navigate the requirements under Proposition 218 and other best methods to ensure new water rates are defensible and in line with industry standards. Our ultimate goal is to ensure that the study recommendations are legally defensible, comply with industry standards, founded on reasonable assumptions, and designed to meet the broader objectives of the District and its ratepayers.
- **Support with the New Rate Adoption Process:** NBS will assist District staff in communicating the outcomes and recommendations of the study in presentations to the public and with the Board.

NBS has provided financial services to California public agencies for more than 27 years and our team offers dedicated senior practitioners experienced in the entirety of the study and approval process. Allan Highstreet will lead this effort for NBS. This proposal outlines the scope of work, the projected cost, and the estimated schedule.

Please contact me via email at [ahighstreet@nbsgov.com](mailto:ahighstreet@nbsgov.com) if you have any questions or would like to discuss our professional qualifications further. We would genuinely like to work on this project and help the District move forward successfully.

Sincerely,

Allan Highstreet  
Project Manager

Michael Rentner  
President

## SCOPE OF SERVICES

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### Water Rate Study

NBS will work cooperatively with the District to develop a financial plan and rate recommendations that are well suited to the District's needs, are practical and implementable, and can be confidently defended from both a technical and legal perspective.

The scope of services NBS offers for completing the study is presented in this section. We will also be prepared to adjust during the course of the study to reflect the direction of District staff and stakeholders as the study progresses. NBS will provide the leadership necessary to guide you through the various options, key concerns, and explaining the issues involved. These tasks serve as the basis for the proposed budget for this study.

#### TASK 1. DATA COLLECTION

NBS will start this work with a kick-off conference call with District staff at the beginning of the study. The kick-off meeting will be used to review and discuss the data from the billing/accounting system and data requirements in general and review study objectives, tasks, and schedule. A preliminary plan for public presentations will be discussed with the District during this meeting. The data the District will need to provide includes customer account information, such as:

- Customer billing information that includes: meter sizes, customer class and monthly water consumption for each customer (Excel file preferred).
- Financial data typically reported in financial statements.
- Capital Improvement and/or Master Plans (CIP projects by name, cost, and timing).

#### TASK 2. FINANCIAL PLAN

NBS will prepare a detailed financial plan for the water utility that includes revenue, expenditures, reserves, debt coverage ratios, capital improvement costs, repair and replacement costs and net revenue requirements. Task deliverables will include:

- Financial projection model that will serve as a financial "roadmap" for the water utility.
- Summary of current and projected net revenue requirements.
- Update reserve fund policies and targets potentially including reserves for operations, rate stabilization, repair and replacement, debt service and capital projects.
- Projected year-end reserve fund levels.
- Calculated debt service coverage ratios.
- Three alternatives (i.e., annual rate increases) that meet projected net revenue requirements.
- Funding sources (cash vs. debt) for capital improvements.

This financial plan will lay the groundwork for the cost-of-service and rate design analyses addressed in Tasks 3 and 4. The following are subtasks to the Financial Plan:

**Projected Revenues and Expenditures** – Using a cash-basis reflecting the District's system of accounts, NBS will prepare a projection of revenues, expenses, and increases in rate revenue needed to meet all

obligations. This will provide the District with a financial planning tool to plan for rate adjustments to address operating and maintenance costs, infrastructure improvements, asset replacement and maintaining appropriate reserve fund levels. The District’s projected customer growth rates from master plan documents and planned cost inflation factors will be incorporated in this analysis.

**Evaluate Reserve Fund Sufficiency** – NBS will evaluate the sufficiency of existing reserve funds, target reserves, reserve fund policies, and related issues such as meeting debt service coverage ratios and other rate covenants. We will provide recommendations for reserve fund targets that are tailored to the District’s specific needs such as operating, capital rehabilitation/replacement, rate stabilization and catastrophes, etc. We will develop a phased-in approach to funding reserves to minimize the impact on ratepayers.

**Review Capital Improvement Program Funding** – NBS will incorporate District plans for new facilities, infrastructure improvements, and asset replacement plans into the financial plan. We will evaluate the timing, costs, and available reserves used to fund various projects. We will work with District staff to develop a well-conceived approach to funding these capital needs.

### **TASK 3. COST OF SERVICE ANALYSIS**

Using the net revenue requirements developed in Task 2, NBS will equitably allocate costs to individual customer classes based on cost-of-service principles that comply with Prop 218. NBS will also review and incorporate the historical usage and strength characteristics by customer class, including changes related to Covid-19 impacts, and determine how best to project future usage and strength.

#### **3.1 Water Cost-of-Service Analysis**

NBS will prepare a cost-of-service analysis to equitably allocate the revenue requirements to the individual customer classes based on industry standards. We will review existing customer classes and analyze the historical characteristics of each customer class. The main components of the cost-of-service analysis are as follows:

- 1. Functionalization/Classification of Expenses** – Functionalizing the expenses means arranging costs into basic categories, such as source of supply, treatment, transmission, and distribution, as well as administrative and overhead costs. Once the costs have been functionalized, they are then classified into their various cost components (i.e., capacity, commodity, or customer-related costs).
- 2. Allocation of Costs to Customer Classes** – These costs are then allocated to individual customer classes based on allocation factors specific to each cost classification, producing fixed and variable revenue requirements for each customer class. These allocations will be used for the actual rate calculations.

### **TASK 4. RATE DESIGN ANALYSIS**

NBS will work with District staff to review the current rate structure and evaluate whether there are alternatives that better meet the District’s broader rate design goals and objectives. The following are subtasks to the Rate Design Analysis:

**Develop Rate Design Recommendations** – Utility rates will be developed based on the cost-of-service analyses. Evaluating the District’s desired rate complexity and resulting customer bills will be essential components of this process.

**Criteria for Improving the Rate Design** – When evaluating rate design, revenue sufficiency and financial resiliency are critical considerations. NBS’ general approach is to avoid significant **under-collection** of rate revenue, which is the worst-case scenario from a financial perspective. Other criteria for evaluating rate structures include:

- Ease of understanding the rate structure by customers.
- How costs allocated to fixed and volumetric rates affect revenue stability.
- How water conservation is reflected in the analysis.
- How summer peaking patterns are reflected in water rate design.
- How meter sizes are used in calculating fixed charges.
- Impacts on customer monthly bills.
- Differences, if any, in collection system and general overhead and administrative costs and how they are allocated to various customers.
- Changes due to drought, conservation efforts, and Covid-19 over the last several years that may affect rates on a going-forward basis.
- The amount of revenue collected from fixed and variable charges (which can significantly impact customer bills).

The rate structure selected will ultimately provide the basis for comparing monthly customer bills under both the current and new rate structures. However, all rate structures will be “revenue neutral” because they will all collect the same amount of revenue, both in total and within each customer class.

**Calculate Fixed and Volumetric Charges** – Ideally, fixed charges should be used to cover fixed costs; however, due to the emphasis on using pricing signals to encourage conservation, this is rarely the case. As a result, many agencies have struggled with revenue stability during times of uncertain demands. Fixed charges will reflect the number of accounts, equivalent meters, and size of meters. In contrast, volumetric rates should cover variable costs and should be allocated in proportion to consumption. Determining the best combination of fixed and variable charges is also influenced by other factors, such as revenue stability, conservation, ease of understanding, and ease of administration. NBS will strive for an appropriate balance between fixed and variable charges.

**Comparison of Customer Bills** – In order to compare various financial plan and rate alternatives, we will prepare rate tables and bill comparisons for various customer classes to illustrate how the rate adjustments will affect customer bills. It is important to note that all rate structure alternatives will be “revenue neutral”: they all collect the same amount of revenue within each customer class.

**Regional Rate Comparison** -- NBS will compare current and proposed utility rates with up to ten neighboring communities to see how the District’s rates compare to other nearby agencies. The results of this comparison will be presented in the rate study report and in public presentations. The comparisons will provide District staff and Board with a basis to compare the cost of delivering water service to customers in the region.

## **TASK 5. PREPARE RATE STUDY REPORT**

NBS will prepare a draft study report that include proposed rates for the next five years. Tables, graphs, and charts will be used as appropriate, but the emphasis will be on providing a clear, concise and understandable report that will provide the District with a thorough administrative record. Key assumptions, methodologies, and factors affecting the development of proposed rates will be highlighted with charts and graphs when helpful. However, more technical aspects of the study, particularly the tables documenting the calculations and sources of data, will be separately provided in technical appendices.

NBS will provide an electronic file in Microsoft Word format of the draft report for the District’s review and comment. Once we have received the District’s comments<sup>1</sup>, we will incorporate those comments into a final report.

## **TASK 6. MEETINGS AND PRESENTATIONS**

NBS plans to provide support to the District in public meetings to support the new rate adoption process. We will also plan to meet with District staff to review study results and recommendations throughout the project. The following meetings and presentations are anticipated for this study:

**Meetings with District Staff** – NBS proposes to hold progress meetings with District staff via conference call or web meeting format. These meetings will be used to review initial work products and gain input from Staff on the direction of the study. Prior to the public meetings, we also expect to have regular phone conversations with District staff to discuss how the study is proceeding, solicit input from Staff, and to review and discuss the study’s initial results and work products. In addition, NBS will work with District Staff to discuss and understand talking points while continuously providing guidance on how to manage questions for community members to ensure a clear and transparent message.

**Other Public Workshops/Presentations** – NBS rate study staff will provide up to two (2) public workshops<sup>2</sup> including with the Board and a public hearing for the Proposition 218 process. The rate team will prepare a PowerPoint presentation for these meetings, which will include visual aids, graphics, charts and additional worksheets or handouts. In these presentations, NBS will present study results, recommendations, receive input and guidance on the direction of the study and answer questions. Our team will work with District Staff to create an agenda and develop presentations that allow for clear and insightful presentations.

## **TASK 7. NOTICE OF PUBLIC HEARING MAILING**

NBS will create a mailing list using the most recent County Assessor secured roll data available, combining that with the District’s customer database. Duplicates will be removed to create a comprehensive mailing list. NBS will also draft the Notice to property owners subject to the proposed Fee. Final form of the Notice will be reviewed and approved by legal counsel and District staff.

NBS will work with District staff to answer any questions that come up and guide you through the adoption process. The key technical tasks will be to prepare a draft and final Prop 218 Notice and provide the

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<sup>1</sup> We assume District staff’s comments will be in an electronic Microsoft Word file using track-changes mode.

<sup>2</sup> The number of meetings/presentations that NBS provides can be adjusted as necessary by District staff. We plan to discuss the number of meetings and plans for presentation at the kick-off meeting and adjust throughout the process as needed.

proposed rate tables included in the notices. NBS will work with District staff to review the draft and final notice prior to public release. The District should have legal counsel review all notices for legal compliance with the provisions of Prop 218.

**PROJECT TIMELINE**

The following is an overview of our proposed project schedule. We will discuss a detailed schedule at the kick-off meeting, along with the expected timing for individual tasks.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT PROJECT SCHEDULE	March			April				May				June				July				August		
	Weeks from Start																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
<b>Work Plan 1 - Water Rate Study</b>																						
Task 1 - Data Collection																						
Task 2 - Financial Plan																						
Task 3 - Cost of Service Analysis																						
Task 4 - Rate Design Analysis																						
Task 5 - Prepare Rate Study Report																						
Task 6 - Meetings and Public Presentations																						
Task 7 - Proposition 218 Notice Preparation																						

1. Meetings and Presentations are estimated and will be scheduled as needed.
2. Timing of the Proposition 218 Process for the Rate Study is estimated. Timing will be discussed w/ District staff at project initiation.

- Active task work
- Staff Meeting (estimated, to be scheduled as needed)
- Public Presentation (estimated, to be scheduled as needed)

**PROJECT TEAM**

The following provides an overview of NBS professional staff that would be assigned to this project. Full-length resumes for the key project team staff are available upon request.

**ALLAN HIGHSTREET, PROJECT MANAGER**

**Role and Responsibilities:** Allan Highstreet will lead the work efforts as project manager. He will work closely with the District to review the overall approach, develop rate alternatives, and suggest creative solutions to consider. He will direct analytical efforts of the project team and monitor the schedule and delivery of work products to the District’s satisfaction. Allan will be available for meetings with District staff and public presentations for this project.

**Work Experience:** Allan Highstreet has 41 years of experience in the water industry where he was a senior vice president managing water resource planning and development projects for Jacobs Engineering (previously CH2M Hill). Allan’s four decades of experience includes preparing water and sewer rate and capacity fee studies, and he provides invaluable experience to the NBS project team for this engagement. His academic background includes a BS in Agricultural Business and a MS in Agricultural Economics.



### **JEREMY TAMARGO, TECHNICAL REVIEW**

**Role and Responsibilities:** Jeremy Tamargo will provide technical review on this project. He will be available as needed throughout the project to assist the project team with the analysis and technical issues as they arise.

**Work Experience:** Jeremy Tamargo is a professional engineer licensed in the State of Oregon and has an application in technical review with the California Board for Professional Engineers, Land Surveyors, and Geologists for comity licensure in the State of California. He has extensive experience in both the public and private sectors in civil engineering design as well as preparing utility master plans for municipal agencies in both Oregon and Washington. In his role as Assistant City Engineer at City of Tigard, Jeremy managed the City's System Development Charge program for the Public Works Department, which was used to pay for the installation, construction, extension, and expansion of the City's water, sanitary, sewer, stormwater, park and transportation systems. A member of the American Society of Civil Engineers, he is solutions-oriented and has a passion for focusing on excellence and sustainability on every project. Jeremy has a Master of Science in Environmental Engineering from Syracuse University and a Bachelor of Science in Civil Engineering from University of Notre Dame.

### **EVAN HOENIG, SENIOR PROJECT ANALYST**

**Role and Responsibilities:** Under direction of the Project Manager, Evan Hoenig will perform large-scale data analysis and validation as needed on this project. He will support facilitating data collection and reminders to staff to keep efforts moving along the agreed upon timeline for the completion of each task.

**Work Experience:** Evan Hoenig is a Senior Project Analyst with NBS. He brings more than a decade of compliance management experience to our project team, as well as public budget development and administration, research, project management and financial analysis experience. He has extensive skills in analytical software, databases, and spreadsheets. Evan has a Bachelor of Science in Business Administration/ Management from California State University, San Marcos.

### **TERRI HENRY, PROJECT RESOURCE ANALYST**

**Role and Responsibilities:** Under direction of the Project Manager, Terri Henry will coordinate content and review documentation and data analysis as needed on this project.

**Work Experience:** As a Project Resource Analyst, Terri Henry brings more than 30 years of experience to our project team. She has an extensive background in journalism, marketing, public relations, as well as administration, research, and project management. Terri earned a Bachelor of Arts in English from Christopher Newport University and has employed her skills as a newspaper reporter, editor, creative director, and legal administrative assistant.

### **TIM SEUFERT, CLIENT SERVICES DIRECTOR**

**Role and Responsibilities:** As Client Services Director, Tim Seufert will ensure that the District's fundamental objectives are being met at all times and that the project is proceeding on a timely basis. He is

included on the team as an active representative of our company’s commitment to the highest level of service.

**Work Experience:** Tim Seufert has two decades of local government experience with a wide variety of revenue tools. He also has a decade of corporate financial experience. Tim has been involved with many projects from their inception and feasibility stage to their completion. He has been a presenter at dozens of training seminars, and he is an author on local government finance issues for the California League of Cities, the California Special Districts Association, California Society of Municipal Finance Officers, and other forums.

**PROFESSIONAL FEES**

Our professional fees are based on our understanding of the District’s needs and the effort we believe is necessary to complete the scope of services described in our proposal. Work will be performed on a time and materials basis, at the hourly rates shown in the budget table below. Additional services, such as additional public meetings, or additional rate alternatives, can be provided based on these hourly rates. All tasks would be mutually agreed upon by NBS and the District before proceeding.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT PROJECT BUDGET						
Study Tasks	Consultant Labor (Hours)				Grand Totals	
	Technical Reviewer (Tamargo)	Project Manager (Highstreet)	Senior Project Analyst (Hoenig)	Project Resource Analyst (Henry)	Total Consultant Labor (Hrs.)	Total Consultant Costs (\$)
<i>Hourly Rates</i>	<b>\$225</b>	<b>\$250</b>	<b>\$165</b>	<b>\$130</b>		
<b>Water Rate Study</b>						
Task 1 - Data Collection	-	2.0	8.0		10.0	\$ 1,820
Task 2 - Financial Plan	1.0	6.0	16.0		23.0	\$ 4,365
Task 3 - Cost of Service Analysis	1.0	6.0	12.0		19.0	\$ 3,705
Task 4 - Rate Design Analysis	1.0	8.0	12.0		21.0	\$ 4,205
Task 5 - Prepare Rate Study Report	1.0	4.0	8.0	8.0	21.0	\$ 3,585
Task 6 - Meetings and Public Presentations						
6.1 - Meetings w/ District Staff	-	8.0			8.0	\$ 2,000
6.2 - Public Workshops/Presentations (2)	-	16.0		4.0	20.0	\$ 4,520
Task 7 - Proposition 218 Notice Preparation		2.0	4.0	4.0	10.0	\$ 1,680
<b>Task Totals</b>	<b>4.0</b>	<b>52.0</b>	<b>60.0</b>	<b>16.0</b>	<b>132.0</b>	<b>\$ 25,880</b>
<b>Reimbursable Expenses:</b>						
Printing and Mailing Expenses <sup>1</sup>						\$ 3,600
Other Out of Pocket Expenses <sup>2</sup>						\$ 1,000
<b>GRAND TOTAL NOT TO EXCEED</b>	<b>4.0</b>	<b>52.0</b>	<b>60.0</b>	<b>16.0</b>	<b>132.0</b>	<b>\$ 30,480</b>

1. Printing and mailing expenses are based on the Prop. 218 ballot mailing for the Standby Fee at approximately \$2 per ballot, estimated for 1,800 lots. Only actual costs will be billed to the District.

2. Customary out-of-pocket expenses are billed at the actual cost incurred. These expenses may include document reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees.

**Hourly Rates**

We applied the following hourly rates to derive the overall not-to-exceed pricing for the requested scope of services. Our hourly rates are inclusive of all costs associated with professional time, such as travel, document production, and incidentals. The following rates will apply for the duration of our contract:



Title	Hourly Rate
Director / Senior Review	\$250
Associate Director / Engineer	\$225
Senior Consultant	\$200
Consultant	\$175
Senior Project Analyst	\$165
Project Analyst	\$150
Project Resource Analyst	\$130
Clerical / Support	\$110

**TERMS**

At no time will we invoice for charges in excess of the fee to which the District and NBS mutually agree. Should the District specifically request additional services beyond those described in this document, we will discuss those requests and associated costs at that later time and only invoice for additional fees upon separate written authorization from the District. NBS proposes to invoice the District on a monthly basis, following recorded consultant time on the project, paralleling our completion of the work.



## **Lake Don Pedro Community**

### **STAFF REPORT**

**To: Board of Directors**  
**From: Dave Savidge**  
**Date: March 11, 2024**  
**Subject: Approve Construction Work at Central Tank**

**Central Tank has two valves that have failed and have been leaking for quite a while. The valves have been in use since the tank was built and have lasted longer than expected. Mar-Tech, a construction company that LDPCSD has used several times has submitted a quote to replace the two valves with butterfly valves, install two Weg soft starts (VFDs), connect two 3-inch wafer check valves, and fabricate two 90-degree fittings for \$19,652.32 plus tax & freight.**

**Recommendation: Approve the Quote and Move Forward with the Construction**

Quote# Q11959REV-1

January 15, 2024

Lake Don Pedro CSD

Randy Gilgo  
Chief Operator  
Lake Don Pedro C.S.D.  
Office (209) 852-2331 x5  
Cell (209) 916-5025



**Mechanical  
Analysis /  
Repair, Inc.**

Subject: Clay valve upgrade

- 1) Replace starters with 2ea. Weg soft starts.
- 2) Replace 2ea 6" butterfly valves lug style.
- 3) Replace 2ea. 3" wafer check valves.
- 4) Fabricate and install 2ea. 90's.

If digging is needed to excavate an area, it is to be done by others.

Labor and equipment	\$ 12,630.00 + tax & Frt.
Materials	\$ 6,273.40
Tax @ 8.75%	\$ 548.92
<u>Freight (estimated)</u>	<u>\$ 200.00</u>
Total estimated cost	\$ 19,652.32

Thank you for the opportunity to quote you on this project.

Sincerely,

Andy De Lemos

142 North Cluff Avenue, Lodi CA 95240 Tel: 209.333.8478 Fax  
209.333.8479

email: info@mar-tech.com

Contractor License: 684442

website: www.mar-tech.com

**RESOLUTION 2024 -xxx**

**RESOLUTION OF THE BOARD OF  
DIRECTORS OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
APPROVING THE PROPOSAL FROM MAR-TECH FOR CONSTRUCTION ON CENTRAL TANK**

**WHEREAS**, the Lake Don Pedro Community Services District (herein "District") is a Local Governmental Agency formed and operating in accordance with section §61000 et seq. of the California Government Code; and

**WHEREAS**, one of the powers of the District is to provide water for beneficial use for residents within District boundaries {Govt. Code §61100(a)}; and

**WHEREAS**, the Central Tank is the hub of the water system to deliver water to the customers of LDPCSD; and

**WHEREAS**, due to the critical impact on the water system, this tank feeds all other tanks in the system that provide drinking water and fire flows to our customers; and

**WHEREAS**, the District finds these improvements are necessary to ensure that public health and safety standards will continue to be met in the future and has directed Staff to move forward with the process in accordance with the California Public Contract Code and the Uniform Construction Cost Accounting Act as adopted by the District.

**WHEREAS**, the governing body of the District accepts the construction quote from Mar-Tech in the amount of \$19,652.32; and

**WHEREAS**, approves for contractor Mar-Tech to install two Weg soft starts, two 6-inch butterfly valves, two wafer check valves, and 2 fabricated 90's

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVE THE PROPOSAL WITH CONTRACTOR MAR-TECH SHALL BE EFFECTIVE IMMEDIATELY**

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on March 11, 2024, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Danny Johnson, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Syndie Marchesiello, Secretary  
CERTIFICATE OF SECRETARY  
(STATE OF CALIFORNIA)  
(COUNTY OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District, duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on March 11, 2024.