

Lake Don Pedro Community Services District
9751 Merced Falls Rd. La Grange, CA 95329
(209) 852-2331 – www.ldpcsd.org

DIRECTORS
Danny Johnson, President
Mary Smith, Vice President
Russell Warren
Emery Ross
Roy Phillips

Special Meeting of the Board of Directors

9751 Merced Falls Road
January 21, 2025 at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending December 31, 2024 including summary of claims paid
- b. Approval of the Minutes of the following meetings:
 - ♦ Special Meeting of December 9, 2024

5. DISCUSSION AND ACTION ITEMS:

- a. Information only regarding an Update on the Solar Project
- b. Information only regarding the Installation of the Gate Valve on the corner Castillo and Merced Falls Rd

6. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility



GENERAL MANAGER'S REPORT

January 21, 2025

Impact of Los Angeles Fires: The fires in Los Angeles have been devastating, highlighting the critical need for generators at Intake, the Treatment Plant, and all pump sites. During power outages, our ability to supply water is severely limited. No water is pumped to the tanks that feed the fire hydrants, leaving us with only the water in our tanks at the time of the outage. The immense water demand during a fire places significant strain on the treatment plant. We can only produce a limited amount of water at a time, and without power, we cannot produce any water at all .

Solar Project Update: Please see the attached document.

Valve Project: Please see the attached document

Grant/Study Updates:

DWR Raw Water Intake Pump Station Project: We had a meeting with Mountain Cascade and Black Water on Thursday, January 10th, to discuss pipe size and valves. On December 18th, we completed an exploratory dig at the Raw Water Intake project to verify the pipe size for a new meter installation. A meeting was held at Black Water on January 15th to review the 35% completion of plans.

DWSRF Treatment Plant Modernization Project: Randy and I met with Black Water Engineering to review the Treatment Plant Modernization Project study. The goal was to prioritize the scope of work before seeking funding. Once the planning document is complete, I will share it with the Board of Directors. This project includes necessary distribution projects, with generators at all pump sites being the top priority.

NBS Water Rate Study: *The Prop 218 notice has been sent out, and several responses have been received.*

Budget: Our budget is tracking as expected and is being monitored daily.

Operations:

Critical Project Updates:

- Coronado and Central tanks have been prepared for upgrades. The crew has been exposing utilities on site, excavating and removing old cyclone fences that are not necessary. The projects are expected to be completed next month. During a field trip, we identified a leaking pump at Coronado and a control valve at Central that does not open, preventing water from being pumped from the tank. A fitting for Central Tank will be made onsite by Mar-Tech. Once installed, this project will be completed.

Water Distribution System:

- The crew has been busy addressing leaks and cleaning valve boxes. We have replaced our first valve at Castillo and Merced Falls Road.

Fire Hydrants:

- The crew will begin checking fire hydrants next week to ensure they are in working condition.

Treatment Plant:

- The treatment plant is operating well.

Meter System:

- Meeting with Neptune Meters next month.

Training:

- We are awaiting quotes for competent training, focusing on operators' ability to identify hazards while working in trenches.

Lead Service Line Inventory:

- Lead Worker Randy Gilgo has created a spreadsheet of addresses that need inspection. The crew checks service lines as fill-in work. Approximately 95 addresses in Mariposa County and 75 in Tuolumne County have been checked, with about five galvanized lines found. Randy is completing the report for submission.

Administrative:

- The Office Manager has contacted our Auditor, and the process will start on the 22nd. Additionally, we are close to implementing a new payment method on our website, allowing customers to pay with their credit card online without contacting us or visiting the office. Less inconvenience to the customer.

Surplus – Randy Gilgo is creating a list of surplus items to sell

Meetings:

- Weekly staff meetings
- Monthly safety meetings: Wildfire Smoke - Know the Hazards

You can reach me at:

- **District phone:** (209) 852-2331 Ext 1
- **E-mail:** dave@ldpcsd.org

If you need any further adjustments or have additional information, just let me know!

Safety Talk 2023

Date	Safety Topic
9/13/2023	Flammable and Combustible Liquids, Safe Handling and Storage
9/27/2023	Ergonomics Tips for Remote Workstations
10/13/2023	Earthquake Readiness
11/13/2023	Fire Extinguisher Safety
12/5/2023	Employee Wellness

Safety Talk 2024

2/14/2024	Bloodborne Pathogens
3/6/2024	Lockout/Tagout for Employees
3/6/2024	Bloodborne Pathogens
4/4/2024	Overhead Crane/Hoist Inspections
5/29/2024	Working Around Powered Mobile Equipment (video)
6/14/2024	Heat Illness Prevention
6/21/2024	On-site Electrical Awareness Training by Barry Electric
7/10/2024	Outdoor Hazards (Insects, Snakes and more)
7/17/2024	Preventing Bench and Angle Grinder Injuries
8/2/2024	Safe Lifting Tips
9/12/2024	Working Safely in Trenches
10/16/2024	Holiday Safety and Wellness
10/4/2024	On-site Backhoe and compact skid steer training by United Rentals
11/22/2024	Defensive Driving in Wet Weather
12/10/2024	Preventing Slips/Falls in Winter

Safety Talk 2025

1/9/2025	Wildfire Smoke - Know the Hazards
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End of Month Water Report

December 2024

Description	CCF	Acre/ft.	Percent	
Water pumped from Lake McClure acre/ft.	15195	34.88		
Water pumped from Well acre/ft.	1186	2.72		
Total Pumped acre/ft.		37.61		
Last month acre/ft.		38.84		
Difference from last month %			-3.18%	
Treated water sold acre/ft.	9855	22.62		
Last month treated water sold acre/ft.		25.46		
Difference from last month %			-12.54%	
Golf course water sold acre/ft.	0	0.00		
Hydrant usage	160	0.37		
Billed Metered Customers				1544
Meters with no consumption this month				310
Meters with no consumption last month				298
Usage outside filed MID Place of Use	827	1.90		
Total acre/ft. from Wells		2.72		
Backwash/Rinse on start up	1261	2.89		
Plant Process Equipment (FIXED VALUE)	55	0.13		
Water in Distribution system (Averaged Main Size) FIXED VALUE	901	2.07		
Sed Basin cleaning	116	0.27		
Raw Storage Difference from last month	330	0.76		
Treated storage difference from last month	103	0.24		
Total water loss in acre/ft. (Leaks and Evaporation)		8.26	21.98%	

End of the Month MID LakeMcClure Readings

Date of Reading	12/26/2024	
Inflow	292	CFS (Cubic Feet Per Second)
Storage	641,607	AF (Acre Feet)
Elevation	803.12	Feet Above Mean Sea Level
Outflow	278	CFS (Cubic Feet Per Second)
Lake McClure Capacity	1,024,600	AF (Acre Feet)

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: December 2024

The district ended the month of December 2024 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$ 189,527	
Total Restricted:		<u>\$ 189,527</u>
Unrestricted:		
Checking	\$ 140,217	
Money Market - Working Capital	\$ 201,360	
Petty Cash	\$ 125	
Total Unrestricted:		<u>\$ 341,702</u>
Total Restricted & Unrestricted:		<u>\$ 531,229</u>

The district ended December 2024 with the following amounts affecting our financial status:

	Dec-2024	Year to Date
Sales & Business Revenue:	\$ 142,266	\$ 997,498
Total Operating Expenses:	\$ (171,964)	\$ (1,020,757)
Non-Operating Income/Expense:	\$ (9,897)	\$ (94,359)
Change in Net Assets (P&L):	\$ (39,595)	\$ (117,618)
Net Cash Flow:	\$ 43,233	\$ (118,924)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 43,510	\$ -	\$ -	\$ 126,573
> 30 Days	\$ 254	\$ -	\$ -	\$ -
> 60 Days	\$ 32,799	\$ -	\$ -	\$ -
> 90 Days	\$ 8,163	\$ -	\$ -	\$ -
> 120 Days	\$ 72,688	\$ 175,278	\$ 35,241	\$ -
Credits	\$ (30,774)	\$ -	\$ -	\$ -
Total	\$ 126,640	\$ 175,278	\$ 35,241	\$ 126,573
Total Combined	\$ 428,491		\$ 35,241	
G/L Balance	\$ 428,491		\$ 35,241	
Difference	\$ -		\$ 0	

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$175,278

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 34,758	\$ -	\$ 6,748
> 30 Days	\$ -	\$ -	\$ 6,873
> 60 Days	\$ -	\$ -	\$ 10,749
> 90 Days	\$ -	\$ -	\$ 38,946
Credits	\$ -	\$ -	\$ -
Total	\$ 34,758	\$ -	\$ 63,316
G/L Balance	\$ 34,758	\$ -	\$ 63,316
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
December 2024 & Year-To-Date Versus 6/30/25 Approved Budget

	Dec-24	December vs Budget %	2024-2025 YTD	YTD vs Budget %	2024-2025 Budget	Remaining Budget	Available Budget %
Revenue							
01-0-3010-301	Meter Reconnection Fee			0.00%	100	100	100.00%
01-0-3010-302	Donated Capital - Meters Curre		20,000	66.67%	30,000	10,000	33.33%
01-0-4010-400	Water Sales Residential	27,169	300,857	61.20%	491,595	190,738	38.80%
01-0-4010-402	Water Availability Revenue	14,607	87,163	49.59%	175,772	88,608	50.41%
01-0-4010-403	Water Service Charges	99,790	596,873	48.63%	1,227,347	630,474	51.37%
01-0-4020-410	Interest Income - LAIF	-	4,311	67.92%	6,347	2,036	32.08%
01-0-4020-413	Int Inc Penalties - Customer	4,470	25,359	59.46%	42,650	17,291	40.54%
01-0-4020-414	Transfer Fee Income	700	7,200	135.85%	5,300	(1,900)	-35.85%
01-0-4020-415	Other Income	40	739	369.43%	200	(539)	-269.43%
01-0-4020-416	Meter Set Fee	-	2,500	62.50%	4,000	1,500	37.50%
01-0-4020-900	Hydrant Service Charge	-	91	108.33%	84	(7)	-8.33%
01-0-4020-901	Hydrant Rental	-	200	50.00%	400	200	50.00%
01-0-4020-902	Hydrant Consumption	-	551	83.21%	662	111	16.79%
01-0-4020-999	Avail Fee Income	-	2,063	114.58%	1,800	(263)	-14.58%
01-0-4040-100	Lease Fee	3,250	15,000	19.23%	78,000	63,000	80.77%
TOTAL REVENUE	150,026	7.27%	1,062,907	51.49%	2,064,256	1,001,349	48.51%
Expenses							
01-1-5010-100	Regular Pay - Plant	17,219	119,851	42.09%	284,724	164,873	57.91%
01-1-5010-101	Overtime Pay	2,435	18,134	56.67%	32,000	13,866	43.33%
01-1-5010-102	Sick Pay	854	5,600	43.63%	12,836	7,236	56.37%
01-1-5010-104	Vacation Pay	19,112	25,751	160.07%	16,088	(9,664)	-60.07%
01-1-5010-105	Holiday Pay	2,215	9,500	46.45%	20,453	10,953	53.55%
01-1-5010-200	PERS	2,165	14,016	50.68%	27,656	13,640	49.32%
01-1-5010-201	FICA/Medicare	1,956	12,530	50.40%	24,861	12,330	49.60%
01-1-5010-202	SUI	262	262	44.27%	591	329	55.73%
01-1-5010-203	Health Insurance	5,836	32,224	49.08%	65,662	33,439	50.92%
01-1-5010-204	Workers Compensation	694	7,968	67.72%	11,767	3,799	32.28%
01-1-5010-206	Dental Insurance	386	2,317	55.67%	4,162	1,845	44.33%
01-1-5010-546	Travel, Meetings & Mileage	149	496	28.41%	1,746	1,250	71.59%
01-1-5020-510	Repair & Maintenance - Plant	4,309	21,499	107.49%	20,000	(1,499)	-7.49%
01-1-5020-511	Repair & Maintenance - Vehicle	975	15,610	122.34%	12,760	(2,850)	-22.34%
01-1-5020-512	Repair & Maintenance - Distribution	-	35,959	108.97%	33,000	(2,959)	-8.97%
01-1-5020-520	Small Tools & Equipment	-	1,496	24.85%	6,019	4,523	75.15%
01-1-5020-521	Vehicle Equipment Fuel	1,313	8,981	43.03%	20,874	11,892	56.97%
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	1,727	69.50%	2,485	758	30.50%
01-1-5020-524	Health & Safety	-	3,944	57.39%	6,873	2,929	42.61%
01-1-5020-529	Telephone - T & D	1,822	10,922	56.16%	19,446	8,524	43.84%
01-1-5020-544	Water Testing Fees	1,940	5,670	38.64%	14,675	9,005	61.36%
01-1-5020-545	Water System Fees	5,731	5,731	41.83%	13,700	7,969	58.17%
01-1-5020-548	Water Testing Materials	-	-	0.00%	3,200	3,200	100.00%
01-1-5021-521	Water Treatment Chemicals	11,707	43,149	45.42%	95,000	51,851	54.58%
01-1-5021-524	P G & E Power - Office	284	2,724	61.91%	4,400	1,676	38.09%
01-1-5021-525	P G & E Power - Intake	13,270	101,925	54.61%	186,651	84,726	45.39%
01-1-5021-526	P G & E Power - Well	34	199	2.32%	8,575	8,376	97.68%
01-1-5021-527	P G & E Power - Water Treatment	3,246	30,325	52.04%	58,270	27,945	47.96%
01-1-5021-528	P G & E Power - Distribution	4,437	39,915	55.13%	72,399	32,484	44.87%
01-1-5021-529	P G & E Power - Well 2	1,038	8,412	74.15%	11,345	2,933	25.85%
01-1-5021-530	P G & E Power - Medina	68	446	3.57%	12,480	12,034	96.43%
01-1-5021-532	P G & E Power - Well 5/6	-	-	#DIV/0!	-	-	#DIV/0!
01-1-5021-561	Purchased Water Actual-mid-p	6,748	63,316	52.75%	120,032	56,716	47.25%
01-1-5023-533	Outside Services	758	7,612	134.68%	5,652	(1,960)	-34.68%
01-1-5023-535	Fire Protection/Weed Control	-	-	0.00%	4,850	4,850	100.00%
01-1-5023-537	Pest Control	38	228	41.45%	550	322	58.55%
01-1-5023-538	Engineering Services	-	-	0.00%	3,500	3,500	100.00%
01-1-5023-539	Employee Education	-	1,966	98.28%	2,000	34	1.72%
01-1-5024-540	Memberships	-	338	22.51%	1,500	1,162	77.49%
01-1-5024-541	Subscriptions	-	-	#DIV/0!	-	-	#DIV/0!
01-1-5024-542	Publications	-	-	#DIV/0!	-	-	#DIV/0!
01-1-5024-543	Licenses, Permits & Cert.	323	323	26.92%	1,200	877	73.08%
01-1-5032-583	Depreciation Expense	24,067	142,849	50.68%	281,882	139,032	49.32%
01-2-6010-100	Regular Pay - Administration	20,096	138,053	43.94%	314,198	176,145	56.06%
01-2-6010-101	Overtime Pay	-	643	18.37%	3,500	2,857	81.63%
01-2-6010-102	Sick Pay	1,906	6,372	54.45%	11,702	5,331	45.55%
01-2-6010-104	Vacation Pay	3,707	8,808	79.92%	11,021	2,213	20.08%
01-2-6010-105	Holiday Pay	946	3,784	63.95%	5,917	2,133	36.05%

		December vs	2024-2025	YTD vs	2024-2025	Remaining	Available	
	Dec-24	Budget %	YTD	Budget %	Budget	Budget	Budget %	
01-2-6010-200	PERS	2,086	8.98%	13,590	58.50%	23,232	9,642	41.50%
01-2-6010-201	FICA/Medicare	1,797	8.35%	11,462	53.24%	21,530	10,068	46.76%
01-2-6010-202	SUI	239	28.82%	303	36.54%	828	526	63.46%
01-2-6010-203	Health Insurance	2,076	8.33%	12,456	50.00%	24,912	12,456	50.00%
01-2-6010-204	Workers Compensation	69	10.04%	412	60.23%	684	272	39.77%
01-2-6010-206	Dental Insurance	158	3.99%	950	23.91%	3,972	3,022	76.09%
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	200	200	100.00%
01-2-6010-546	Travel, Meetings & Mileage	48	2.13%	1,303	58.05%	2,245	942	41.95%
01-2-6020-512	Propane	-	0.00%	66	5.26%	1,254	1,188	94.74%
01-2-6020-515	Customer Billing Supplies	-	0.00%	3,999	61.53%	6,500	2,501	38.47%
01-2-6020-529	Telephone - Admin	2,415	8.95%	14,246	52.76%	27,000	12,754	47.24%
01-2-6020-530	Office Supplies	446	12.06%	1,870	50.54%	3,700	1,830	49.46%
01-2-6020-531	Postage	771	7.71%	5,519	55.19%	10,000	4,481	44.81%
01-2-6023-531	Computer IT	2,689	8.79%	17,219	56.27%	30,600	13,381	43.73%
01-2-6023-532	R & M Equipment	-	0.00%	617	12.33%	5,000	4,384	87.67%
01-2-6023-533	Outside Services	2,925	8.24%	20,155	56.77%	35,500	15,345	43.23%
01-2-6023-535	Office Cleaning Serv	360	15.15%	1,110	46.72%	2,376	1,266	53.28%
01-2-6023-536	Legal Services	609	8.12%	3,056	40.74%	7,500	4,445	59.26%
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	12,000	12,000	100.00%
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	2,700	2,700	100.00%
01-2-6024-540	Memberships	20	0.19%	8,677	82.64%	10,500	1,823	17.36%
01-2-6024-542	Publications	-	0.00%	475	59.39%	800	325	40.61%
01-2-6024-543	Licenses, Permits & Cert.	4,421	147.37%	4,421	147.37%	3,000	(1,421)	-47.37%
01-2-6024-999	County Avail Fee	2,167	98.48%	2,167	98.48%	2,200	34	1.52%
01-3-6025-100	Regular Pay	500	6.25%	3,200	40.00%	8,000	4,800	60.00%
01-3-6025-201	FICA/Medicare	38	3.90%	245	24.98%	980	735	75.02%
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	2,700	2,700	100.00%
01-9-6030-569	Credit Card Service Charges	1,029	7.35%	7,814	55.81%	14,000	6,186	44.19%
01-9-6030-570	Bank Service charges	532		3,297				#DIV/0!
01-9-6030-572	Business Insurance Expense	8,592	6.71%	63,407	49.54%	128,000	64,593	50.46%
01-9-6030-576	Misc Other Expense	139	27.79%	796	159.25%	500	(296)	-59.25%
01-9-6030-577	Retired Employee Health	1,025	6.68%	5,149	33.55%	15,346	10,197	66.45%
01-9-6031-580	Interest Long Term Debt	925	5.11%	6,094	33.65%	18,112	12,017	66.35%
01-9-6032-583	Depreciation Expense	18	8.03%	105	47.62%	221	116	52.38%
TOTAL EXPENSES		198,137	8.62%	1,175,752	51.16%	2,298,296	1,122,545	48.84%
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)								
01-9-6030-590	NBS Rate Evaluation	-	0.00%	9,450	37.80%	25,000	15,550	62.20%
01-9-6030-596	USDA Intake Upgrade	-	0	-	0	75,000	75,000	100.00%
01-9-6030-597	DWSRF Expenses	-	#DIV/0!	20,863	#DIV/0!	-	(20,863)	#DIV/0!
01-9-6030-598	DWR Intake	3,959	3.96%	21,827	21.83%	100,000	78,173	78.17%
01-9-6030-599	SWRCB Disbursements	-	0.00%	-	0.00%	100,000	100,000	100.00%
TOTAL CIP IN PROGRESS		3,959	1.32%	52,140	17.38%	300,000	247,860	82.62%
CARRYOVER PROJECT (GRANT) REVENUE								
01-0-4020-428	USDA Grant	-	0.00%	-	0.00%	75,000	75,000	100.00%
01-0-4020-430	DWR Grant Revenue	9,709	9.71%	18,633	18.63%	100,000	81,367	81.37%
01-0-4020-431	SWRCB Grant Revenue	2,766	2.77%	28,734	28.73%	100,000	71,266	71.27%
TOTAL CARRYOVER PROJECT REVENUE		12,475	4.54%	47,367	17.22%	275,000	227,633	82.78%
NEW CAPITAL PURCHASES / IMPROVEMENTS								
01-0-1090-320	Filter Media Replacement	-	0.00%	-	0.00%	150,000	150,000	100.00%
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%		0.00%	15,000	15,000	100.00%
01-0-1090-322	Flushing/Valve Program		0.00%		0.00%	25,000	25,000	100.00%
01-0-1090-327	1999 GMC Dump Truck Rest.		#DIV/0!		#DIV/0!			#DIV/0!
01-0-1090-328	2022 SCADA Master Plan		#DIV/0!		#DIV/0!			#DIV/0!
01-0-1090-329	2022 Pressure Regulating Station		#DIV/0!		#DIV/0!			#DIV/0!
TBD	2000 CAT Backhoe Restoration		#DIV/0!		#DIV/0!			#DIV/0!
01-0-1090-331	LDPCSD Technology Upgrades		#DIV/0!		#DIV/0!			#DIV/0!
TBD	Central Station Control Valves		#DIV/0!		#DIV/0!			#DIV/0!
TBD	IM4000 Digital Copier System		#DIV/0!		#DIV/0!			#DIV/0!
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		-	0.00%	-	0.00%	190,000	190,000	100.00%

LDPGSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending December 2024****Asset :**

Cash and investments	\$	531,230
Restricted cash	\$	-
Accts Receivable net of res	\$	385,705
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	68,644
Deferred Outflow of Resources - OPEB	\$	148,073
Deferred Outflow of Resources - Pension	\$	216,130
Total current assets	\$	1,419,714

Property, plant & equipment	\$	14,225,405
less depreciation	\$	(8,671,559)
C I P	\$	162,941
Net P P & E	\$	5,716,787

Other L T Assets

Total Assets	\$	7,136,501
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Liabilites:

Accounts payable	\$	34,758
Interest payable	\$	3,238
Water Accrual	\$	63,316
Accrued Payroll	\$	158,832
A/P Accrued Payables	\$	2,682
L T debt, current	\$	109,254
Total current liab	\$	372,081

L T debt

Post Retirement Benefit	\$	1,887,871
Net Pension Liability	\$	187,659
Deferred Inflow of Resources - OPEB	\$	23,055
Deferred Inflow of Resources - Pension	\$	642,251
Muni Loan	\$	223,984
less current above	\$	(109,254)

Total Liabilites	\$	3,227,646
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Net assets	\$	3,908,855
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Total liab & net ass't	\$	7,136,501
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
1223	000076	USPS	12/03/2024	760.65
1556	000105	PACIFIC GAS & ELECTRIC	12/06/2024	22,829.10
1557	000263	Brenntag	12/06/2024	1,330.86
1558	00071	Mother Lode Answering Service	12/06/2024	555.00
1559	0002321	STREAMLINE	12/06/2024	249.00
1560	0007349	Recology Mariposa	12/06/2024	379.21
1561	000196	AQUA SIERRA CONTROLS, INC	12/06/2024	4,309.44
1562	000550	LUIS'S HOUSEKEEPING / YARDS	12/06/2024	180.00
1563	0000129	PRECISION ENVIRO-TECH	12/06/2024	700.00
1564	UB*11012	THE PAUL THORPE 2021 LIVING TRUST	12/06/2024	130.96
1565	0000536	AGUSTIN CAMPOS	12/16/2024	148.80
1566	004779	California CAD Solutions	12/16/2024	175.00
1567	004212	SWRCB - DWOCP	12/16/2024	3,540.00
1568	004212	SWRCB - DWOCP	12/16/2024	881.00
1569	000105	PACIFIC GAS & ELECTRIC	12/16/2024	1,038.46
1570	000105	PACIFIC GAS & ELECTRIC	12/16/2024	68.01
1571	702	Warmerdam CPA Group	12/16/2024	2,750.00
1572	000165	ACWA/JPIA	12/16/2024	8,936.77
1573	0006293	WEX Bank	12/16/2024	1,312.97
1574	000383	BUSINESS CARD	12/27/2024	399.55
1575	000383	BUSINESS CARD	12/27/2024	174.99
1576	000383	BUSINESS CARD	12/27/2024	72.28
1577	000383	BUSINESS CARD	12/27/2024	39.15
1578	000383	BUSINESS CARD	12/27/2024	643.07
1579	000596	MARIPOSA CO. HEALTH DEPARTMENT	12/27/2024	323.00
1580	000118	D & D PEST CONTROL *	12/27/2024	38.00
1581	0000129	PRECISION ENVIRO-TECH	12/27/2024	340.00
1582	000025	CHEMCO PRODUCTS COMPANY	12/27/2024	10,376.09
1583	660108	VERIZON WIRELESS	12/27/2024	304.59
1584	000136	AT&T	12/27/2024	3,317.14
1585	000289	Tuolumne County Auditors Office	12/27/2024	2,166.50

Report Total: 68,469.59

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
December 9, 2024 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329
President Johnson called the meeting to order at 1:00 p.m.
Directors present: Johnson, Smith, Phillips, Warren, and Ross
Also present GM D. Savidge
Also present: Board Secretary: S. Marchesiello

2. **PUBLIC COMMENT:**
The Board received no public comment

3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None given at this time

 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM Dave Savidge***

4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending November 30, 2024 including summary of claims paid
 - b. Approval of the Minutes of the following meetings:
 - ♦ Regular Meeting of November 18, 2024

Motion: To approve the consent calendar with corrections

Votes: Carried 5-0

First: Ross Second: Smith

Ayes: Ross, Smith, Johnson, Warren, and Phillips

Nays:

5. DISCUSSION AND ACTION ITEMS:

- a. Conduct the Annual Board Reorganization to include the appointment of the Office of President and Vice-President

Motion: To approve the following; I move to appoint director Johnson to the office of Board President, and Director Smith to the office of Board Vice President

Votes: Carried 5-0

First: Ross Second: Phillips

Ayes: Ross, Phillips, Smith, Warren, and Johnson

Nays:

- b. Discussion / Approval regarding Confirmation of the Board Presidents Standing Committees

President Johnson confirmed the standing committee appointments would remain with no changes as follows:

- **Planning: Warren/Ross**
- **Warren - Lead**
The Planning Committee shall be concerned with the formulation of plans for arranging, realizing, and/or achieving District goals.

- **Ordinance: Ross/Warren**
- **Ross - Lead**
The Ordinance Committee shall be concerned with proposed ordinances, resolutions and/or District policies, except those pertaining specifically to personnel.

- **Personnel: Johnson /Phillips**
- **Johnson - Lead**
The Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.

- **Finance: Smith / Phillips**
- **Smith - Lead**
The Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

- **Public Information: Smith / Johnson**
- **Smith - Lead**
The Public Information Committee shall be concerned with assuring that information regarding the affairs of the District is adequately and appropriately communicated to its constituents and the public at large.

- c. Discussion / Approval regarding Resolution 2024-xxxx Accepting the NBS Water Rate Study and Authorizing the Start of the Proposition 218 Process

Motion: The Board approved resolution 2024-xxx accepting the NBS water rate study and authorizing the start of the proposition 218 process

Votes: Carried 5-0

First: Warren Second: Smith

Ayes: Warren, Smith, Johnson, Ross, and Phillips

Nays:

- d. Discussion / Approval regarding selecting the date for a Proposition 218 Hearing to be held at Don Pedro High School

Motion: To Board approved selecting the date range of March 3rd through March 7th with the preferred time between 4:00 pm through 6:00 p.m.

Votes: Carried 5-0

First: Smith Second: Warren

Ayes: Smith, Warren, Johnson, and Phillips

Nays:

6. ADJOURNMENT: 1:44 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary



Lake Don Pedro Community

STAFF REPORT

To: Board of Directors

From: Dave Savidge

Date: January 21, 2025

Subject: Solar Project Update

Solar Project Loan: I have been diligently working on obtaining a loan for the solar project. The holidays have contributed to delays in the process. However, after multiple email communications, I have been assured of full assistance from RCAC.

NEM 2 Central Tank: The application for this site currently covers only one-third of the electricity usage. I am in contact with PG&E to explore the possibility of increasing the capacity from 7 kW to 21 kW.

Project Costs: Initially, the project was estimated to cost \$297,000. With additional costs for project management, the formal bidding process, and contingencies, we are now looking at an estimated total of approximately \$400,000, not including the Central Tank. Once I have the final costs, I will evaluate our return on investment.

Recommendation: Information Only



Lake Don Pedro Community

STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: January 21, 2025
Subject: Install Gate Valve

On Thursday, January 2nd, an 8-inch gate valve was installed at the intersection of Castillo and Merced Falls Road. This installation was necessary to isolate Castillo for a fire hydrant run. We notified customers and posted information on our website about the project, indicating that water service would be interrupted from 10:00 AM to 2:00 PM. Unfortunately, we exceeded this timeframe.

Prior to the installation, we conducted two practice shutdowns to ensure proper notification of affected customers and to identify which valves needed to be closed. After the second attempt, we felt confident that the water flow was manageable for the valve installation.

However, on the day of the project, an electrical failure at the treatment plant resulted in a four-hour delay, preventing us from focusing on the valve installation. Once we were able to resume the project, we encountered excessive water flow when we cut the pipe, necessitating the identification and closure of additional valves to reduce the flow. Many valve boxes were filled with dirt and mud, and we lacked the proper tools for efficient cleaning. Eventually, we managed to clean and close the necessary valves, but what should have been a 4-5 valve shutdown required 9-10 valves. Despite not achieving a complete shutdown, we were able to install the new valve, finishing the work at 8:00 PM.

I bring this to your attention to emphasize the need for a valve replacement program, which I have mentioned in previous meetings. Most of the existing valves are old and worn out, making future shutdowns likely to cause significant water outages. All valve boxes need to be cleaned, and valves need to be exercised to ensure they are operable. Properly functioning valves are also crucial for directional flushing, which helps minimize rusty or dirty water complaints. The number of valves in the system plays a major role in isolating sections of the pipeline for installation or repair.

Implementing this program is essential for maintaining control of our water system, though the process may cause some inconvenience to the District and our customers. Past projects have not been implemented due to the inability to isolate sections of the distribution system.

Recommendation: Information Discussion Only – No Action Needed