

Regular Meeting of the Board of Directors

9751 Merced Falls Road
August 15, 2022 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AMENDED AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending July 31, 2022 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting July 18, 2022 and Special Meeting of August 5, 2022

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval of Resolution 2022-xxxx regarding Funding for Ranchito II Mitigation Work
- b. Discussion / Information regarding Regional Water Quality Control Board California In-Lieu Fee, regarding the Raw Water Intake Upgrade Project
- c. Discussion / Information regarding SWRCB (State Water Resource Control Board) Drought Technical Monitoring Order

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

- d. Discussion / Approval regarding Treatment Plant Backwash SOP (Standard Operating Procedure)
- e. Discussion / Action - Government Code section 54957(b)(2), A Complaint Received regarding the Work Environment at the LDPCSD

6. ADJOURNMENT:

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

August 15th, 2022

LDPCSD'S water barge has been providing approximately 97% of our community's water for the past 368 days. The vision and fortitude shown from District Board of Directors to fund and oversee the barge renovation project has come to fruition. This auxiliary water pumping system has protected our community during these low reservoir levels we are facing.

Distribution system leaks have increased with seasonal water demand. We greatly appreciate the communities help in notifying of these water system breaks when identified. Water loss numbers throughout our system are at record lows. LDPCSD staff's unified approach to addressing distribution system failures has been superb.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

DWR BARRETT COVE RAW WATER INTAKE PROJECT- LDPCSD Board of Directors recently approved the design – build method of construction for our eagerly anticipated project. The project will now go out to bid at 35% design and a contractor/engineer team is awarded the project and works together to accomplish the final design and construction of the project. It is our hope that this construction process will expedite the project timeline, incentivize value engineering, and allows contractor best practices to be incorporated in design.

USDA LOAN / RAW WATER MAIN REPLACEMENT- Robert Neilson, the State Engineer, is preparing the Preliminary Engineering Report (PER) for the Raw Water Intake Pump Station. This will save the District the expenses associated with writing a PER. The PER would then be used to formally apply for funding through the USDA. We anticipate the USDA will provide the required funding for the project, but it is currently unknown what amount of the funding will be grant versus low-interest loan.

Current District Projects

- **EMERGENCY LEAK CREW** – There has been **four service** leaks and **one main** leak since our last meeting. Staff continues to assist water loss numbers with quick and immediate repairs once notified.
- **PRESSURE REGULATING STATIONS** – District operations staff are performing preventative maintenance on our twelve P.R.S in our system. Each station is located in underground vaults.
- **TREATMENT PLANT INFLUENT METER UPGRADE** – Our 35-year-old influent meter recently stopped registering a read. I was able to locate a replacement meter head and register to easily replace the existing. Upon delivery, operations staff will install.
- **1999 GMC DUMP TRUCK RESTORATION - COMPLETE**
- **BOBCAT 863 RESTORATION - COMPLETE**
- **PORTER WELL** – In correspondence in regards to easement contract.
- **RANCHITO II – PLEASE SEE ATTACHED STAFF REPORT**
- **HYDRANT/VALVE MAINTENANCE** – We recently identified a broken isolation valve and non-operational hydrant within our system. Parts and materials have been ordered and this project will be scheduled ASAP.

Operations

- **SERVICE ORDERS** – This past month we have completed 18 service order requests:
 - 4 Meter boxes cleaned & rodent protected
 - 9 Meter reads, for properties being transferred or sold
 - 5 Possible leaks
- **BARGE** – Operating efficiently. Staff recently installed a new fire extinguisher, safety flagging, and glow in the dark tape to increase visibility & safety.
- **MONTHLY METER READS** - Staff performed **1522** monthly meter reads for billing.
- **USA NORTH 811** – Underground Service Alert is a non-profit organization that links the excavation community and the owners of the underground lines. LDPCSD receives USA Ticket

requests daily to locate and mark our existing water lines for a planned excavation. PG&E and their subcontractors have been extremely active in our community. Staff typically has on average 2 USA Tickets to complete.

- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.
- **WATER QUALITY** – Remains extremely consistent at this time.

Administrative

- **RWQCB CALIFORNIA IN-LIEU FEE – PLEASE SEE ATTACHED STAFF REPORT**
- **BACKWASH SOP – PLEASE SEE ATTACHMENT**
- **LAKE DON PEDRO OWNERS ASSOCIATION** – I recently began quarterly check-ins with our local homeowners association. It is my hope that this communication will assist all parties involved moving forward.
- **SWRCB DROUGHT TECHNICAL MONITORING ORDER – PLEASE SEE ATTACHED STAFF REPORT>**
- **SDRMA TRAINING PROGRAM** – LDPCSD staff continue to participate in the relevant monthly tailgate safety training. I have cataloged years of training manuals and distribute accordingly.
- **CALCAD GIS SITE** – Working with our GIS contractor the annual assessor data update is underway with our two counties. This process helps to ensure that any updates to a property are correct.
- **JULY DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**
- **VEHICLE GPS SYSTEM** – GPS device orders have been placed and we await the installation scheduled for 8/26/2022. It is vital that we protect our assets and have the ability to locate staff in the event of an emergency.

Sincerely,

Patrick McGowan General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: August 15th, 2022
Subject: Monthly Water Loss Report

Date: 6/29/2022 – 7/26/2022

Water Sold: 20,965 (ccf) = 48.12 Acre Feet

Flows into System: 26,173 (ccf) = 60.08 Acre Feet

Change in Storage: -59.5 (ccf) = - .13 Acre Feet

Flows Out of Zone: 23,241 (ccf) = 53.35 Acre Feet

Water Used at Plant: 1434.43 (ccf) = 3.29 Acre Feet

Pumped From Lake: 26,173 (ccf) = 60 Acre Feet

Pumped From Wells: 1,232 (ccf) = 2.83 Acre Feet

Total Water Pumped: 27,405 (ccf) = 62.83 Acre Feet

Real and Apparent Treated Water Loss: 6.47 Acre Feet = 10.8%



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: August 15th, 2022
Subject: Reservoir Level Update

Description – Reservoir Level

July 4th, 2022

743.60' Above Sea Level
393,306 Acre Feet Water Storage

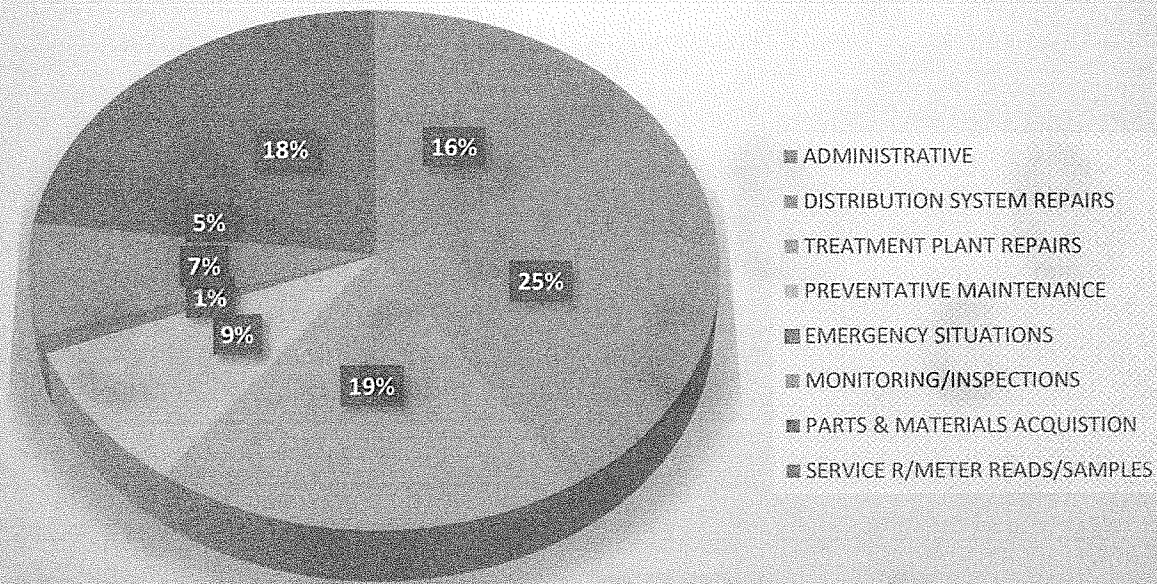
August 4th, 2022

720.04' Above Sea Level
317,920 Acre Feet Water Storage

75,386 Acre Feet Decrease in Storage
24.5 Billion Gallons of Water decrease
23.56' Decrease in Reservoir Level
Fiscal Year Rainfall Total = 0

ADMINISTRATIVE	16%
DISTRIBUTION SYSTEM REPAIRS	25%
TREATMENT PLANT REPAIRS	19%
PREVENTATIVE MAINTENANCE	9%
EMERGENCY SITUATIONS	1%
MONITORING/INSPECTIONS	7%
PARTS & MATERIALS ACQUISITION	5%
SERVICE R/METER READS/SAMPLES	18%

JULY TASK BREAKDOWN



**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: July 2022

The district ended the month of July 2022 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	175,700
Total Restricted:		<u>\$ 175,700</u>
Unrestricted:		
Checking	\$	32,815
Money Market - Working Capital	\$	505,393
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 538,333</u>
Total Restricted & Unrestricted:		<u>\$ 714,033</u>

The district ended July 2022 with the following amounts affecting our financial status:

	<u>Jul-2022</u>	<u>Year to Date</u>
Sales & Business Revenue:	\$ 155,946	\$ 155,946
Total Operating Expenses:	\$ (118,376)	\$ (118,376)
Non-Operating Income/Expense:	\$ (17,125)	\$ (17,125)
Water Drought Income/Expense:	\$ (24,752)	\$ (24,752)
Change in Net Assets (P&L):	\$ (4,307)	\$ (4,307)
Net Cash Flow:	<u>\$ (46,263)</u>	<u>\$ (46,263)</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 4,010	\$ 177,912	\$ 189	\$ 136,648
> 30 Days	\$ 41,720	\$ -	\$ 244	\$ -
> 60 Days	\$ 18,640	\$ -	\$ 68	\$ -
> 90 Days	\$ 419	\$ -	\$ -	\$ -
> 120 Days	\$ 14,232	\$ -	\$ 35,241	\$ -
Credits	\$ (28,975)			
Total	\$ 50,046	\$ 177,912	\$ 35,742	\$ 136,648
Total Combined	\$ 364,606		\$ 35,742	
G/L Balance	\$ 364,606		\$ 35,742	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$177,912

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 31,692	\$ -	\$ 10,881
> 30 Days	\$ -	\$ -	\$ -
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 31,692	\$ -	\$ 10,881
G/L Balance	\$ 31,692	\$ -	\$ 10,881
Difference	\$0	\$0	\$0

**Statement of Revenues and Expenses (P&L)
July 2022 & Year-To-Date Versus 6/30/23 Approved Budget**

		Jul-22	July vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	0.00%	-	0.00%	100	100
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	-	0.00%	95,000	95,000
01-0-4010-400	Water Sales Residential	50,750	12.85%	50,750	12.85%	395,000	344,250
01-0-4010-402	Water Availability Revenue	14,647	7.92%	14,647	7.92%	185,000	170,354
01-0-4010-403	Water Service Charges	85,945	8.11%	85,945	8.11%	1,060,000	974,055
01-0-4020-410	Interest Income - LAIF	328	19.83%	328	19.83%	1,656	1,328
01-0-4020-413	Int Inc Penalties - Customer	2,735	11.89%	2,735	11.89%	23,000	20,265
01-0-4020-414	Transfer Fee Income	450	4.37%	450	4.37%	10,300	9,850
01-0-4020-415	Other Income	607	5.95%	607	5.95%	10,200	9,593
01-0-4020-416	Meter Set Fee	-	0.00%	-	0.00%	9,500	9,500
01-0-4020-900	Hydrant Service Charge	36	9.00%	36	9.00%	400	364
01-0-4020-901	Hydrant Rental	80	6.15%	80	6.15%	1,300	1,220
01-0-4020-902	Hydrant Consumption	73	9.68%	73	9.68%	750	677
01-0-4020-999	Avail Fee Income	3,966	165.25%	3,966	165.25%	2,400	(1,566)
01-0-4040-100	Lease Fee	3,800	13.48%	3,800	13.48%	28,200	24,400
TOTAL REVENUE		163,416	8.97%	163,416	8.97%	1,822,806	1,659,390
Expenses							
01-1-5010-100	Regular Pay - Plant	12,940	6.22%	12,940	6.22%	208,000	195,060
01-1-5010-101	Overtime Pay	2,297	8.33%	2,297	8.33%	27,560	25,263
01-1-5010-102	Sick Pay	1,027	12.75%	1,027	12.75%	8,056	7,029
01-1-5010-104	Vacation Pay	1,674	14.35%	1,674	14.35%	11,660	9,986
01-1-5010-105	Holiday Pay	531	5.12%	531	5.12%	10,388	9,857
01-1-5010-200	PERS	1,108	5.81%	1,108	5.81%	19,080	17,972
01-1-5010-201	FICA/Medicare	1,548	8.11%	1,548	8.11%	19,080	17,532
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,700	1,700
01-1-5010-203	Health Insurance	4,264	8.20%	4,264	8.20%	52,000	47,736
01-1-5010-204	Workers Compensation	562	4.32%	562	4.32%	13,000	12,438
01-1-5010-206	Dental Insurance	315	7.88%	315	7.88%	4,000	3,685
01-1-5010-546	Travel, Meetings & Mileage	913	91.35%	913	91.35%	1,000	87
01-1-5020-510	Repair & Maintenance - Plant	3,772	16.40%	3,772	16.40%	23,000	19,228
01-1-5020-511	Repair & Maintenance - Vehicle	-	0.00%	-	0.00%	10,000	10,000
01-1-5020-512	Repair & Maintenance - Distribution	914	2.77%	914	2.77%	33,000	32,086
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	5,000	5,000
01-1-5020-517	R&M Transmission - Well #2	3,650	24.33%	3,650	24.33%	15,000	11,350
01-1-5020-520	Small Tools & Equipment	-	0.00%	-	0.00%	10,000	10,000
01-1-5020-521	Vehicle Equipment Fuel	1,920	13.71%	1,920	13.71%	14,000	12,080
01-1-5020-522	Gas, Oil & Lubricant - Plant	45	0.91%	45	0.91%	5,000	4,955
01-1-5020-524	Health & Safety	2,262	30.16%	2,262	30.16%	7,500	5,238
01-1-5020-529	Telephone - T & D	1,209	9.30%	1,209	9.30%	13,000	11,791
01-1-5020-544	Water Testing Fees	-	0.00%	-	0.00%	15,000	15,000
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	11,000	11,000
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	1,000	1,000
01-1-5021-521	Water Treatment Chemicals	1,206	3.17%	1,206	3.17%	38,000	36,794
01-1-5021-524	P G & E Power - Office	421	14.78%	421	14.78%	2,850	2,429
01-1-5021-525	P G & E Power - Intake	14,370	13.00%	14,370	13.00%	110,500	96,130
01-1-5021-526	P G & E Power - Well	31	0.18%	31	0.18%	17,000	16,969
01-1-5021-527	P G & E Power - Water Treatment	4,402	12.58%	4,402	12.58%	35,000	30,598
01-1-5021-528	P G & E Power - Distribution	5,490	13.72%	5,490	13.72%	40,000	34,510
01-1-5021-529	P G & E Power - Well 2	57	1.27%	57	1.27%	4,500	4,443
01-1-5021-530	P G & E Power - Medina	214	21.43%	214	21.43%	1,000	786
01-1-5021-532	P G & E Power - Well 5/6	214	21.43%	214	21.43%	1,000	786
01-1-5021-561	Purchased Water Actual-mid-p	13,848	16.68%	13,848	16.68%	83,000	69,152
01-1-5023-533	Outside Services	308	5.60%	308	5.60%	5,500	5,192
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250
01-1-5023-537	Pest Control	36	0.65%	36	0.65%	5,500	5,464
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	5,000	5,000
01-1-5023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-1-5024-540	Memberships	643	64.29%	643	64.29%	1,000	357
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	1,000	1,000
01-1-5032-583	Depreciation Expense	21,515	8.54%	21,515	8.54%	252,000	230,485
01-2-6010-100	Regular Pay - Administration	15,846	6.55%	15,846	6.55%	242,000	226,155
01-2-6010-101	Overtime Pay	353	23.51%	353	23.51%	1,500	1,147

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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		Jul-22	July vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
01-2-6010-102	Sick Pay	352	7.18%	352	7.18%	4,900	4,548
01-2-6010-104	Vacation Pay	592	7.78%	592	7.78%	7,600	7,008
01-2-6010-105	Holiday Pay	376	6.84%	376	6.84%	5,500	5,124
01-2-6010-200	PERS	1,609	7.66%	1,609	7.66%	21,000	19,391
01-2-6010-201	FICA/Medicare	1,498	7.68%	1,498	7.68%	19,500	18,002
01-2-6010-202	SUI	-	0.00%	-	0.00%	1,250	1,250
01-2-6010-203	Health Insurance	4,353	7.91%	4,353	7.91%	55,000	50,647
01-2-6010-204	Workers Compensation	56	4.27%	56	4.27%	1,300	1,244
01-2-6010-206	Dental Insurance	319	8.17%	319	8.17%	3,900	3,581
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	722	722
01-2-6010-546	Travel, Meetings & Mileage	229	22.85%	229	22.85%	1,000	771
01-2-6020-512	Propane	-	0.00%	-	0.00%	1,650	1,650
01-2-6020-515	Customer Billing Supplies	-	0.00%	-	0.00%	2,600	2,600
01-2-6020-529	Telephone - Admin	1,515	12.12%	1,515	12.12%	12,500	10,985
01-2-6020-530	Office Supplies	-	0.00%	-	0.00%	3,700	3,700
01-2-6020-531	Postage	813	8.56%	813	8.56%	9,500	8,687
01-2-6023-531	Computer IT	3,035	11.45%	3,035	11.45%	26,500	23,465
01-2-6023-532	R & M Equipment	-	0.00%	-	0.00%	4,000	4,000
01-2-6023-533	Outside Services	2,500	9.26%	2,500	9.26%	27,000	24,500
01-2-6023-535	Office Cleaning Serv	160	9.41%	160	9.41%	1,700	1,540
01-2-6023-536	Legal Services	940	11.74%	940	11.74%	8,000	7,060
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	9,000	9,000
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-2-6024-540	Memberships	-	0.00%	-	0.00%	8,600	8,600
01-2-6024-542	Publications	-	0.00%	-	0.00%	800	800
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	800	800
01-2-6024-999	County Avail Fee	-	0.00%	-	0.00%	2,000	2,000
01-3-6025-100	Regular Pay	400	6.67%	400	6.67%	6,000	5,600
01-3-6025-201	FICA/Medicare	31	6.12%	31	6.12%	500	469
01-9-6030-546	Travel, Meetings & Mileage	87	10.88%	87	10.88%	800	713
01-9-6030-569	Credit Card Service Charges	1,020	9.27%	1,020	9.27%	11,000	9,980
01-9-6030-572	Business Insurance Expense	-	0.00%	-	0.00%	72,000	72,000
01-9-6030-576	Misc Other Expense	30	5.13%	30	5.13%	580	550
01-9-6030-577	Retired Employee Health	1,177	6.04%	1,177	6.04%	19,500	18,323
01-9-6031-580	Interest Long Term Debt	1,960	7.69%	1,960	7.69%	25,500	23,540
01-9-6032-583	Depreciation Expense	18	8.89%	18	8.89%	200	182
TOTAL EXPENSES		142,971	8.11%	142,971	8.11%	1,763,226	1,620,255
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-597	DWSRF Expenses	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-598	DWR Intake	24,752	#DIV/0!	24,752	#DIV/0!	-	-
TOTAL CIP IN PROGRESS		24,752	#DIV/0!	24,752	#DIV/0!	-	(24,752)
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!	-	#DIV/0!	-	-
TOTAL CARRYOVER PROJECT REVENUE		-	#DIV/0!	-	#DIV/0!	-	-
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace	456	1.75%	456	1.75%	26,000	25,544
01-0-1090-321	Filter Tank Inspection Cleaning	-	0.00%	-	0.00%	11,000	11,000
01-0-1090-322	Flushing/Valve Program	1,655	27.59%	1,655	27.59%	6,000	4,345
01-0-1090-326	Used Vacum Truck / Valve Truck	-	0.00%	-	0.00%	16,000	16,000
01-0-1090-327	1999 GMC Dump Truck Rest.	5,754	52.31%	5,754	52.31%	11,000	5,246
TBD	Replacement Truck	-	0.00%	-	0.00%	45,000	45,000
01-0-1090-328	2022 SCADA Master Plan	1,813	11.33%	1,813	11.33%	16,000	14,187
TBD	2022 Computer Server Upgrade	6,115	27.79%	6,115	27.79%	22,000	15,885
01-0-1090-330	Bobcat Restoration	-	0.00%	-	0.00%	10,000	10,000
01-0-1090-329	2022 Pressure Regulating Station	-	0.00%	-	0.00%	10,000	10,000
TBD	IM4000 Digital Copler System	-	0.00%	-	0.00%	9,000	9,000
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		15,793	9.18%	15,793	9.18%	172,000	156,207

LDPCSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending July 2022****Asset :**

Cash and investments	\$	714,033
Restricted cash	\$	-
Accts Receivable net of res	\$	249,110
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	20,841
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	96,562
Total current assets	\$	1,359,663

Property, plant & equipment	\$	13,337,077
less depreciation	\$	(7,999,131)
C I P	\$	827,226
Net P P & E	\$	6,165,171

Other L T Assets

Total Assets	\$	7,524,835
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Liabilites:

Accounts payable	\$	31,692
Interest payable	\$	8,820
Water Accrual	\$	10,881
Accrued Payroll	\$	94,508
A/P Accrued Payables	\$	2,682
L T debt, current	\$	96,683
Total current liab	\$	245,266

L T debt

Post Retirement Benefit	\$	1,653,377
Net Pension Liability	\$	360,316
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	50,403
Muni Loan	\$	474,851
less current above	\$	(96,683)

Total Liabilites	\$	2,720,772
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Net assets	\$	4,804,063
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Total liab & net ass't	\$	7,524,835
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
256	000121	UNION DEMOCRAT*	07/01/2022	117.00
257	000059	MARIPOSA GAZETTE	07/01/2022	181.30
258	000358	POLLARD CO., INC.	07/01/2022	647.64
259	000579	MCNAMARA SPORTS	07/01/2022	847.42
260	000105	PACIFIC GAS & ELECTRIC	07/01/2022	23,728.37
261	000094	USA BlueBook	07/01/2022	252.25
262	UB*10883	MR/MRS MARK WATTS	07/01/2022	442.00
263	UB*10884	LINDA CARTER	07/01/2022	147.34
264	UB*10885	MR/MRS ERNEST WARD	07/01/2022	267.91
265	UB*10886	MR/MRS ALFARO	07/01/2022	94.59
266	UB*10887	ERIC FORESTER	07/01/2022	159.02
267	UB*10888	ALFRED & SUSAN EDGMON	07/01/2022	155.20
268	UB*10889	RICHARD FOX	07/01/2022	115.51
269	UB*10890	DANIEL MANAGER	07/01/2022	158.78
270	0000129	PRECISION ENVIRO-TECH	07/11/2022	200.00
271	000092	HOWK SYSTEMS	07/11/2022	3,722.50
272	0007349	Recology Mariposa	07/11/2022	308.08
273	000203	GRISWOLD, LaSALLE, COBB, DOWD	07/11/2022	1,329.17
274	000165	ACWA/JPIA	07/11/2022	9,794.20
275	00071	Mother Lode Answering Service	07/11/2022	446.00
276	0002321	STREAMLINE	07/11/2022	200.00
277	004212	SWRCB - DWOCF	07/11/2022	105.00
278	UB*10891	MR/MRS MARK WATTS	07/11/2022	308.06
279	000094	USA BlueBook	07/21/2022	98.71
280	000571	KELLOGG'S SUPPLY	07/21/2022	1,056.65
281	0005300	AVENTA TECHNOLOGY INC	07/21/2022	236.25
282	702	Warmerdam CPA Group	07/21/2022	2,500.00
283	000196	AQUA SIERRA CONTROLS, INC	07/21/2022	1,813.00
284	000051	MERCED IRRIGATION DISTRICT	07/21/2022	43,326.17
285	0000605	Black Water Consulting Engineers Inc	07/21/2022	24,751.50
286	UB*10892	MR/MRS WILL BARKER JR	07/21/2022	2,596.82
287	0006293	WEX Bank	07/27/2022	1,919.67
288	660108	VERIZON WIRELESS	07/27/2022	180.71
289	000136	AT&T	07/27/2022	2,006.40
290	0002127	BTS TRUCK REPAIR INC	07/27/2022	5,754.09
291	000095	UNDERGROUND SERVICE ALERT	07/27/2022	642.89
292	000567	GENERAL AIR COMPRESSORS NORTH	07/27/2022	6,114.59
293	000552	Red Wing Business Advantage	07/27/2022	1,679.49
294	000105	PACIFIC GAS & ELECTRIC	07/27/2022	428.67
295	000105	PACIFIC GAS & ELECTRIC	07/27/2022	57.07
296	000092	HOWK SYSTEMS	07/27/2022	3,649.76
297	000094	USA BlueBook	07/27/2022	3,673.69
298	0007592	FERGUSON ENT LLC #3325	07/27/2022	456.08
299	0009924	PATRICK MCGOWAN	07/27/2022	228.52
300	UB*10893	CHARLOTTE CARVER	07/27/2022	145.65
301	UB*10894	MR & MRS SANTRAM BOUGHEN, ET AL	07/27/2022	218.88
302	UB*10895	DIANA & CARLOS LOPEZ	07/27/2022	97.58
502	000076	USPS	07/01/2022	555.21

Report Total: 147,915.39

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
July 18, 2022 at 1:00 p.m.

- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Hankemeier called the meeting to order at 1:02 p.m.
Directors present: Ross, Johnson, Hankemeier, and Sperry
Directors Absent: Warren
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
- 2. PUBLIC COMMENT:**
The Board of Directors received no public comments
- 3. PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None presented at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM P. McGowan***
- 4. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending June 30, 2022 including summary of claims paid
 - b. Approval of the Minutes of the Special Meeting June 23,, 2022 and Regular Meeting of June 27, 2022

Motion: To approve the consent calendar with suggested changes
Votes: Carried 4-0
First: Ross **Second: Sperry
Ayes: Ross, Sperry Johnson, and Hankemeier
Absent: Warren**
- 5. DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Presentation provided by BlackWater Consulting Engineers regarding LDPCSD Raw Water Intake Pump Station Project Update
No action taken: Presented by GM Patrick McGowan
 - b. Discussion / Approval of Resolution 2022-xxxx approving Budget Adjustments for Fiscal Year 2022-2023

Motion: To approve the Recommended Motion to approve the Resolution 2022-xxxx

approving budget adjustments for fiscal year 2022-2023

Votes: Carried 4-0

First: Ross Second: Johnson

Ayes: Ross, Johnson, Sperry, and Hankemeier

Absent: Warren

- c. Discussion / Review of LDPCSD Code of Ethics Policy and Policies 4000 Series
No action taken
- d. Discussion / Approval Regarding the Adoption of the Barge SOP (Standard Operating Procedure)
No action taken – Item will be placed on a future agenda
- e. Information Only Regarding DWR (Department of Water Resources Reimbursement Claim 1 (one))
No action taken – Information only
- f. Information / Correspondence regarding RCAC Income Survey
No action taken –Information only
- g. Discussion / Information regarding Ranchito Wells Update
No action taken -Information only
- h. Adoption of a Resolution Calling for a General District Election in Mariposa County

Motion: To approve Resolution 2022-xxxx call for a General District Election in Mariposa County

Votes: Carried 4-0

First: Johnson Second: Ross

Ayes: Johnson, Ross, Sperry, and Hankemeier

Absent: Warren

- i. Adoption of a Resolution Calling for a General District Election in Tuolumne County

Motion: To approve Resolution 2022-xxxx call for a General District Election in Tuolumne County

Votes: Carried 4-0

First: Johnson Second: Ross

Ayes: Johnson, Ross, Sperry, and Hankemeier

Absent: Warren

6. ADJOURNMENT: 2:38 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
August 5, 2022 at 10:00 a.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Hankemeier called the meeting to order at 10:00 a.m.
Directors present: Hankemeier, Ross, Johnson, Warren, and Sperry
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
Also Present: Christiana Gledd from Black Water Consulting Engineers
2. **PRESENTATION / INFORMATION:**
 - a. Department of Water Resources Barrett Cove Raw Water Intake construction options / Black Water Engineering Group
Presented by Christiana Gledd from Black Water Consulting Engineers – No action taken
3. **DISCUSSION / ACTION ITEM:**
 - b. Discussion / Approval of Resolution 2022-xxxx regarding design-bid-build, or design-build construction options for Barrett Cove Raw Water Intake Project

Motion: To approve Resolution 2022-xxxx approving Design – Build Construction for Barrett Cove Raw Water Intake Project
Votes: Carried 5-0
First: Warren **Second: Ross
Ayes: Warren, Ross, Johnson, Sperry, and Hankemeier
Absent:**
4. **ADJOURNMENT:** 10:34 a.m.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: August 15th, 2022

Subject: Ranchito II Well Rehabilitation Estimates

Description – Ranchito II has experienced numerous operational difficulties the past few years. The recent videoing captured issues within the Well casing that need to be addressed. We have received an estimate to clean/jet the Well and replace the non-operational pump and motor. The expense associated with the mitigation work is greater than accounted for in our FY 2022-2023 budget.

Recommendation – Accept the estimate from Howk Systems in the amount of \$18,811.84

RESOLUTION 2022-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
ACCEPTING HOWK SYSTEM'S ESTIMATE
FOR REHABILITATION WORK TO
RANCHITO II

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, Ranchito II has experienced numerous operational setbacks since initial installation; and

WHEREAS, It is extremely important that our production Wells stay operational, particularly in the middle of the severe drought conditions that have become the new normal; and

WHEREAS, in accordance with the SWRCB, District Wells must produce water to satisfy our outside place of use residents located within our service area; and

WHEREAS, at this time the District has two operational Wells: Medina I & Medina II; and

WHEREAS It is crucial that all four of the Districts Wells be functional heading into the Fall with the reservoir level dropping daily.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ACCEPT HOWK SYSTEMS ESTIMATE FOR REHABILITATION WORK TO RANCHITO II WELL.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on August 15th, 2022, by the following vote:

- AYES: ()
- NOES: ()
- ABSENT: ()
- ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF
SECRETARY (STATE OF
CALIFORNIA) (COUNTY OF
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on August 15th, 2022.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: August 15th, 2022

Subject: RWQCB California In-Lieu Fee

Description –

The Regional Water Quality Control Board (RWQCB) is requiring mitigation for permanent impacts to McClure Reservoir due to our proposed Barrett Cove Raw Water Intake Project. The related impact stems from the added footings that will accompany our pipeline in the reservoir. In these circumstances an agency typically has two options:

1. Mitigation Banks that work with the regulatory agencies have been created. These banks can offer credits to be purchased that theoretically offset the environmental impact of your project. This option is substantially less expensive than the alternative. At this time there are no credits available from these mitigation banks.
2. When there are no available credits to be purchased from a mitigation bank, the remaining option is paying the In-lieu fee fund. This alternative is considerably more costly. Approximately three times the amount of option 1.

An in-lieu fee fund estimate has been provided at this time in the amount of **\$16,595**. **The fee is not due until the day ground is broke on a project. This expense is not reimbursable under our State funding agreement.** Our team will continue to explore the most viable (less costly) option for our District.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: August 15th, 2022

Subject: Drought Technical Reporting Order

Description –

On July 21, 2022, the State Water Resources Control Board's Division of Drinking Water (Division) issued Order DDW_HQ_22D_001 (Order) requiring applicable water systems to regularly submit a Drought Technical Report to the Division concerning their ability to operate during the drought. Public water systems that the Division determines to have a risk of future water shortage are subject to the Order. Based on the Division's review of our public water system's location, sources, and other factors, the Division has determined that LDPCSD system is at risk of a future water shortage and is subject to the Order. LDPCSD is hereby required to comply with the Order. The Division's determination that our public water system is at risk of a future water shortage is not a determination that we are in violation of the California Safe Drinking Water Act. Please note that there are legally enforceable deadlines associated with the Order.

Recommendation – I have begun the monthly process of providing the information required.

State Water Resources Control Board Division of Drinking Water

July 25, 2022

System No. CA5510008

PATRICK MCGOWEN
GENERAL MANAGER
LAKE DON PEDRO CSD
9751 MERCED FALLS ROAD
LA GRANGE, CA 95329
patrick@ldpcsd.org

NOTICE OF APPLICABILITY TO LAKE DON PEDRO CSD (CA5510008) OF ORDER DDW_HQ_22D_001 REQUIRING TECHNICAL REPORTING IN RESPONSE TO DROUGHT

On July 21, 2022, the State Water Resources Control Board's Division of Drinking Water (Division) issued Order DDW_HQ_22D_001 (Order) requiring applicable water systems to regularly submit a Drought Technical Report to the Division concerning their ability to operate during the drought. Public water systems that the Division determines to have a risk of future water shortage are subject to the Order. Based on the Division's review of your public water system's location, sources, and other factors, the Division has determined that your system is at risk of a future water shortage and is subject to the Order. **You are hereby required to comply with the Order, which is attached to this notice and is also available at:**

<https://www.waterboards.ca.gov/drought/resources-for-drinking-water-systems/drought-orders.html>

The Division's determination that your public water system is at risk of a future water shortage is not a determination that your system is in violation of the California Safe Drinking Water Act.

Please note that there are legally enforceable deadlines associated with the Order.

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

If you believe that your public water system is not at risk of a future water shortage, you may request the Division's review of its determination by emailing ddw-drought@waterboards.ca.gov with supporting information.

If you have any questions regarding this matter, please contact the [District](#) or [Local Primacy Agency](#) Office or via email at ddw-drought@waterboards.ca.gov.

For information on drought resources for public water systems, visit <https://www.waterboards.ca.gov/drought/resources-for-drinking-water-systems/>

Sincerely,



Tricia Wathen, P.E.
Supervising Water Resource Control Engineer
Northern California Section
Division of Drinking Water

Enclosure:

1. Drought Technical Order DDW_HQ_22D_001

STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER

Issued: July 21, 2022

**ORDER DDW_HQ_22D_001 REQUIRING TECHNICAL
REPORTING IN RESPONSE TO DROUGHT**

The State Water Resources Control Board (State Water Board), acting by and through its Division of Drinking Water (Division), and pursuant to California Health and Safety Code section 116530, hereby issues Order No. DDW_HQ_22D_001 (Order), as set forth below.

FINDINGS AND AUTHORITIES

1. **WHEREAS** on October 19, 2021, Governor Gavin Newsom issued a Proclamation of a State of Emergency declaring that California is in a second consecutive year of dry conditions, resulting in drought throughout the state and extreme or exceptional drought in most parts of the state, and that these extreme conditions present a significant risk of water shortages in communities.
2. **WHEREAS** since Governor Newsom's State of Emergency Proclamation was issued, the drought situation has worsened, with January, February, and March of

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

2022 having the least rain and snow in over a century of state records for these months, resulting in the Governor's proclamation on March 22, 2022, stating that California is in a third consecutive year of dry conditions, resulting in continuing drought in all parts of the State.

3. **WHEREAS** public water systems are required at all times to have source capacity available to meet their maximum day demand, in accordance with section 64554 of title 22 of the California Code of Regulations.
4. **WHEREAS** in response to the drought, the Division developed a data model to assist Division staff in identifying public water systems at risk of future water shortages. The model considers multiple factors including but not limited to: system size, number of sources, source type, location, groundwater basin status, surface water availability, source capacity violation history, risk assessment score, and water system self-reported drought risk in the Electronic Annual Report.
5. **WHEREAS** using the data model and staff expertise, the Division determined that certain public water systems are at risk of future water shortages.
6. **WHEREAS** California Health and Safety Code section 116530 authorizes the State Water Board to require a public water system to submit a technical report in a form and format and at intervals specified by the State Water Board, which may include without limitation: water quality information, physical descriptions of the existing water system, information related to drinking water accessibility, and information related to technical, managerial, and financial capacity and sustainability.

7. **WHEREAS** the Division will mail Notices of Applicability to the public water systems that the Division determines are at risk of future water shortages, informing them that they are subject to the requirements of this Order.

DIRECTIVES

THEREFORE, the State Water Board hereby orders that public water systems receiving a Notice of Applicability comply with the following directives:

1. No later than the seventh day of each month, submit to the Division a Drought Technical Report containing data for the prior month. Begin reporting in the month following receipt of a Notice of Applicability.
2. The contents of the Drought Technical Report shall consist of responses to the technical questions available at drought.waterboards.ca.gov . The technical questions relate to, among other things, public water systems' sources and supplies, drinking water demand, forecast water shortages, demand reduction measures, and efforts to augment supplies to meet current demand. The Drought Technical Report questions set forth at <https://drought.waterboards.ca.gov> are incorporated by reference and made a part of this Order.
3. Public Water Systems subject to this Order shall submit the Drought Technical Report using the web-based reporting tool at drought.waterboards.ca.gov.
4. If the Division determines that a public water system - including a public water system subject to this Order - is experiencing a severe water shortage or is expected to experience one within 90 days, the Division may require weekly

reporting. The Division will consider the following factors to determine whether a severe water shortage exists or is imminent: loss of pressure in parts of the system to less than 20 PSI, inadequate supply to customers, reliance on hauled or bottled water to meet demand, or other operational conditions threatening the availability of drinking water or the health and safety of the public water system's consumers. If notified by the Division, a public water system shall submit its Drought Technical Report on a weekly basis, no later than seven days after the end of the weekly reporting period. Weekly reporting periods begin on Sunday and end the following Saturday.

5. If a public water system subject to this Order believes that it is not at risk of a future water shortage, it may seek the Division's review of the Notice of Applicability by emailing the Division at ddw-drought@waterboards.ca.gov and providing supporting information. A public water system that is ordered to report on a weekly basis may seek the Division's review of its determination that the system is experiencing or will imminently experience a severe water shortage by emailing the Division at ddw-drought@waterboards.ca.gov and providing supporting information. Any change to the reporting frequency or other requirements must be approved in writing by the Division.

NOTICES OF APPLICABILITY

The Division will send Notices of Applicability and a copy of this Order to public water systems that the Division determines are at risk of future water shortages. When the Division determines that a public water system is no longer at risk of a future water shortage, the Division will inform the public water system in writing that it is no longer subject to the requirements of this Order.

PREVIOUS DROUGHT REPORTING ORDERS

The drought reporting orders previously issued by the Division and listed in Appendix 1 are hereby rescinded.

AMENDMENTS TO THIS ORDER

The State Water Board reserves the right to make modifications to this Order as it may deem necessary to protect public health and safety. Such modifications may be issued as amendments to this Order or changes to the Drought Technical Reporting webpage.

FUTURE TECHNICAL REPORTING ORDERS

By issuing this Order and Notices of Applicability, the State Water Board does not waive its authority to issue individual technical reporting orders to public water systems.

PARTIES BOUND

This Order shall apply to and be binding upon the System, its owners, shareholders, officers, directors, agents, employees, contractors, successors, and assignees.

SEVERABILITY


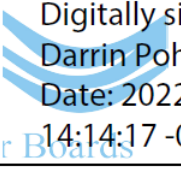
The directives of this Order are severable, and future invalidation of a provision of this Order shall not be deemed to affect the validity of any other provision of this Order.

FURTHER ENFORCEMENT ACTION

The California SDWA authorizes the State Water Board to issue a citation with monetary penalties to a public water system for violation or continued violation of the requirements of the California SDWA or any regulation, permit, standard, citation, or

order issued or adopted thereunder. Failure to comply with this Order may subject the System to a citation with monetary penalty.

The California SDWA also authorizes the State Water Board to suspend or revoke a permit that has been issued to a public water system if the public water system has violated applicable law or regulations or has failed to comply with an order of the State Water Board, and to petition the superior court to take various enforcement measures against a public water system that has failed to comply with an order of the State Water Board. The State Water Board does not waive any further enforcement action by issuance of this Order.

		Digitally signed by Darrin Polhemus Date: 2022.07.21 14:14:17 -07'00'	<u>July 21, 2022</u>
<hr/>			Date
Darrin Polhemus, Deputy Director Division of Drinking Water			

Appendices:

1. Previously Issued Drought Reporting Orders That Are Rescinded

APPENDIX 1 – Previously Issued Drought Reporting Orders That Are Rescinded

District/LPA	Water System No.	Water System Name	Order Number
DISTRICT 21 - VALLEY	CA0600012	COLUSA CO. SERVICE AREA #1-CENTURY RANCH	01_21_21D_002
DISTRICT 09 - SACRAMENTO	CA0910015	TAHOE KEYS WATER COMPANY	01_09_21D_004
DISTRICT 09 - SACRAMENTO	CA0910018	EL DORADO ID - OUTINGDALE	01_09_21D_006
DISTRICT 23 - FRESNO	CA1010004	COALINGA-CITY	03_23_21D_001
DISTRICT 23 - FRESNO	CA1010044	HURON, CITY OF	03_23_21D_002
DISTRICT 19 - TEHACHAPI	CA1500436	HUNGRY GULCH MWC	03_19_21D_003
DISTRICT 12 - VISALIA	CA1500493	EL ADOBE POA, INC.	03_12_21D_001
DISTRICT 19 - TEHACHAPI	CA1510007	FRAZIER PARK PUD	03_19_21D_001
DISTRICT 19 - TEHACHAPI	CA1510023	LAKE OF THE WOODS MWC	03_19_21D_002
DISTRICT 12 - VISALIA	CA1610007	HOME GARDEN CSD	03_12_21D_002
DISTRICT 01 - KLAMATH	CA4700513	HORNBROOK C.S.D.	01_01_21D_001
DISTRICT 01 - KLAMATH	CA5310002	TRINITY CO. W.W. DIST #1	01_01_21D_002
DISTRICT 02 - LASSEN	CA4500006	SHASTA CSA - SUGARLOAF, #2	01_02_21D_002
DISTRICT 03 - MENDOCINO	CA1700519	CRESCENT BAY IMPROVEMENT COMPANY	02_03_21R_013
DISTRICT 03 - MENDOCINO	CA1700546	CLEAR WATER MUTUAL WATER COMPANY	02_03_21R_014
DISTRICT 03 - MENDOCINO	CA1700568	HARBOR VIEW MUTUAL WATER COMPANY	02_03_21R_015
DISTRICT 03 - MENDOCINO	CA1710001	CLEARLAKE OAKS COUNTY WATER DISTRICT	02_03_21R_020
DISTRICT 03 - MENDOCINO	CA1700584	WESTWIND MOBILE HOME PARK	02_03_21R_017
DISTRICT 03 - MENDOCINO	CA1700606	BAYCLIFF WATER	02_03_21R_018
DISTRICT 03 - MENDOCINO	CA1700609	LAZY S MOBILE RANCH	02_03_21R_019
DISTRICT 03 - MENDOCINO	CA1710003	HIGHLANDS MUTUAL WATER COMPANY	02_03_21R_021
DISTRICT 03 - MENDOCINO	CA1710004	LAKEPORT, CITY OF	02_03_21R_022
DISTRICT 03 - MENDOCINO	CA1710005	LUCERNE WATER CO. - CAL WATER SERVICE	02_03_21R_023
DISTRICT 03 - MENDOCINO	CA1710006	KONOCTI COUNTY WATER DISTRICT	02_03_21R_024
DISTRICT 03 - MENDOCINO	CA1710008	NICE MUTUAL WATER COMPANY	02_03_21R_025
DISTRICT 03 - MENDOCINO	CA1710011	BUCKINGHAM PARK WATER DISTRICT	02_03_21R_026
DISTRICT 03 - MENDOCINO	CA1710021	LAKE COUNTY CSA 21 - NORTH LAKEPORT	02_03_21R_027
LPA50 - MADERA COUNTY	CA2000589	MAMMOTH POOL MOBILE HOME PARK	03_11_21D_002
LPA50 - MADERA COUNTY	CA2000727	MD 36 EASTIN ARCOLA	03_11_21D_003
DISTRICT 11 - MERCED	CA2010008	MADERA CO MD10A-MADERA RANCHOS	03_11_21D_001
DISTRICT 03 - MENDOCINO	CA1710022	LAKE COUNTY CSA 20 - SODA BAY	02_03_21R_028
DISTRICT 03 - MENDOCINO	CA2300502	ALBION MUTUAL WATER COMPANY	02_03_21R_056
DISTRICT 03 - MENDOCINO	CA2300507	CALPELLA COUNTY WATER DISTRICT	02_03_21R_002
DISTRICT 03 - MENDOCINO	CA2300596	BIG RIVER VISTA MUTUAL WATER COMPANY	02_03_21R_030
DISTRICT 03 - MENDOCINO	CA2300604	POINT OF VIEW MUTUAL WATER CO	02_03_21R_031
DISTRICT 03 - MENDOCINO	CA2300605	RIVER ESTATES MUTUAL WATER COMPANY	02_03_21R_003

DISTRICT 03 - MENDOCINO	CA2300606	LAKE VIEW MUTUAL WATER CO.	02_03_21R_004
DISTRICT 03 - MENDOCINO	CA2300609	SEAFAIR ROAD AND WATER COMPANY	02_03_21R_034
DISTRICT 03 - MENDOCINO	CA2300610	CASPAR SOUTH SERVICE COMPANY	02_03_21R_035
DISTRICT 03 - MENDOCINO	CA2300634	OCEAN'S EDGE ESTATES	02_03_21R_036
DISTRICT 03 - MENDOCINO	CA2300638	WILDWOOD CAMPGROUND	02_03_22R_002
DISTRICT 03 - MENDOCINO	CA2300644	WOODSIDE RV PARK	02_03_21R_057
DISTRICT 03 - MENDOCINO	CA2300646	BELLA SHORES MOBILE HOME PARK	02_03_21R_038
DISTRICT 03 - MENDOCINO	CA2300667	WOODS, THE (MENDOCINO)	02_03_21R_039
DISTRICT 03 - MENDOCINO	CA2300668	POINT CABRILLO HIGHLANDS	02_03_21R_040
DISTRICT 03 - MENDOCINO	CA2300730	WESTPORT COUNTY WATER DISTRICT	02_03_21R_041
DISTRICT 03 - MENDOCINO	CA2300731	CITY OF 10,000 BUDDHAS	02_03_21R_005
DISTRICT 03 - MENDOCINO	CA2300735	HOLLY RANCH VILLAGE	02_03_21R_043
DISTRICT 03 - MENDOCINO	CA2300832	HILLS RANCH MUTUAL WATER COMPANY	02_03_21R_044
DISTRICT 03 - MENDOCINO	CA2300837	YOKAYO TRIBE OF INDIANS	02_03_21R_006
DISTRICT 03 - MENDOCINO	CA2310001	FORT BRAGG, CITY OF	02_03_21R_046
DISTRICT 03 - MENDOCINO	CA2310002	ROGINA WATER COMPANY INC.	02_03_21R_007
DISTRICT 03 - MENDOCINO	CA2310003	UKIAH, CITY OF	02_03_21R_008
DISTRICT 03 - MENDOCINO	CA2310005	WILLOW COUNTY WATER DISTRICT	02_03_21R_009
DISTRICT 03 - MENDOCINO	CA2310006	MILLVIEW COUNTY WATER DISTRICT	02_03_21R_050
DISTRICT 03 - MENDOCINO	CA2310007	NORTH GUALALA WATER COMPANY	02_03_21D_001
DISTRICT 03 - MENDOCINO	CA2310008	REDWOOD VALLEY COUNTY WATER DISTRICT	02_03_21R_011
DISTRICT 03 - MENDOCINO	CA2310010	HOPLAND PUBLIC UTILITY DISTRICT	02_03_21R_012
DISTRICT 03 - MENDOCINO	CA2810003	NAPA, CITY OF	02_03_21R_053
DISTRICT 03 - MENDOCINO	CA2800526	BERRYESSA ESTATES (LBRID)	02_03_21D_001
DISTRICT 03 - MENDOCINO	CA2810007	TOWN OF YOUNTVILLE	02_03_21R_054
DISTRICT 03 - MENDOCINO	CA2810008	VETERANS HOME OF CALIFORNIA	02_03_21R_055
DISTRICT 03 - MENDOCINO	CA2310012	IRISH BEACH WATER DISTRICT	02_03_22R_003
LPA63 - RIVERSIDE COUNTY	CA3301171	BRADFORD RUN RV	05_63_21D_001
LPA63 - RIVERSIDE COUNTY	CA3301180	ANZA MUTUAL WATER COMPANY	05_63_21D_001
LPA63 - RIVERSIDE COUNTY	CA3301491	ALPINE VILLAGE	05_63_21D_003
LPA63 - RIVERSIDE COUNTY	CA3301529	RAMONA WATER COMPANY	05_63_21D_001
DISTRICT 13 - SAN BERNARDINO	CA3610048	TERRACE WATER COMPANY	05_13_21D_001
DISTRICT 13 - SAN BERNARDINO	CA3610051	VALLEY OF ENCHANTMENT MWC	05_13_21D_002
DISTRICT 13 - SAN BERNARDINO	CA3610082	SAN ANTONIO CANYON MSC	05_13_21D_003
DISTRICT 13 - SAN BERNARDINO	CA3610109	SHEEP CREEK WATER COMPANY	05_13_21D_004
LPA67 - SAN DIEGO COUNTY	CA3700041	BARRETT LAKE MH AND RV LLC	05_67_21D_001
DISTRICT 17 - SANTA CLARA	CA4100512	LOMA MAR MUTUAL	02_17_21D_003
LPA72 - SANTA BARBARA COUNTY	CA4200851	ROLLING HILLS MUTUAL WATER COMPANY	04_07_21D_024
DISTRICT 17 - SANTA CLARA	CA4300573	GREEN ACRES MUTUAL WATER	02_17_21D_002
DISTRICT 17 - SANTA CLARA	CA4300716	LUPIN LODGE	02_17_21D_001
DISTRICT 18 - SONOMA	CA4900510	SOUTH CLOVERDALE WATER COMPANY	02_19_21R_008

DISTRICT 18 - SONOMA	CA4900521	GILL CREEK MUTUAL WATER COMPANY	02_18_21R_009
DISTRICT 18 - SONOMA	CA4900536	OCCIDENTAL COMMUNITY SERVICES DISTRICT	02_18_21R_041
DISTRICT 18 - SONOMA	CA4900570	PALOMINO LAKES MUTUAL WATER CO.	02_18_21R_010
DISTRICT 18 - SONOMA	CA4900577	RIO LINDO ADVENTIST ACADEMY	02_18_21R_011
DISTRICT 18 - SONOMA	CA4900608	SIX ACRES WATER COMPANY	02_18_21R_012
DISTRICT 18 - SONOMA	CA4900611	RAINS CREEK WATER DISTRICT	02_18_21R_013
DISTRICT 18 - SONOMA	CA4900620	AUSTIN ACRES MUTUAL WATER COMPANY	02_18_21R_042
DISTRICT 18 - SONOMA	CA4900630	AUSTIN CREEK MUTUAL (SPRINGHILL)	02_18_21R_043
DISTRICT 18 - SONOMA	CA4900646	ALEXANDER VALLEY ACRES WATER COMPANY	02_18_21R_014
DISTRICT 18 - SONOMA	CA4900665	RUSSIAN RIVER MUTUAL WATER CO.	02_18_21R_015
DISTRICT 18 - SONOMA	CA4900736	CLEAR CREEK WATER COMPANY	02_18_21R_016
DISTRICT 18 - SONOMA	CA4900893	WEST WATER COMPANY (PUC)	02_18_21R_017
DISTRICT 18 - SONOMA	CA4910002	CLOVERDALE, CITY OF	02_18_21R_018
DISTRICT 18 - SONOMA	CA4910005	HEALDSBURG, CITY OF	02_18_21R_019
DISTRICT 18 - SONOMA	CA4910010	SONOMA COUNTY CSA 41-FITCH MOUNTAIN	02_18_21R_021
DISTRICT 18 - SONOMA	CA4910024	CALIFORNIA-AMERICAN GEYSERVILLE (PUC)	02_18_21R_020
DISTRICT 18 - SONOMA	CA4910029	CAMP MEEKER WATER SYSTEM	02_18_21R_044
DISTRICT 25 - MARIN	CA2110005	BOLINAS COMMUNITY PUD	02_18_21R_025
DISTRICT 21 - VALLEY	CA5200534	PASKENTA COMM. SERVICES DIST.	01_21_21D_001
LPA49 - LA COUNTY	CA1900903	SLEEPY VALLEY WATER COMPANY	05_49_22D_003
DISTRICT 24 - TULARE	CA5400567	TOOLEVILLE MUTUAL NON PROFIT WATER ASSN	03_24_21D_002
DISTRICT 24 - TULARE	CA5400641	TEVISTON COMMUNITY SERVICES DISTRICT	03_03_24D_001
DISTRICT 24 - TULARE	CA5400647	YOKOHL MUTUAL WATER CO	03_24_21D_003
DISTRICT 12 - VISALIA	CA5410025	WOODVILLE PUBLIC UTILITY DIST	03_12_21D_003
DISTRICT 11 - MERCED	CA5510007	DEL ORO WATER COMPANY - STRAWBERRY DIV.	03_11_21D_004
DISTRICT 09 - SACRAMENTO	CA5710011	WILD WINGS GOLF COMMUNITY	01_09_21D_005
LPA88 - YUBA COUNTY	CA5800924	CAMPTONVILLE COMMUNITY SERV DIST	01_21_21D_003
DISTRICT 23 - FRESNO	CA1010052	SIERRA CEDARS CSD	03_23_21D_003A1
DISTRICT 12 - VISALIA	CA1610009	KETTLEMAN CITY CSD	03_12_21D_004
DISTRICT 12 - VISALIA	CA5410017	LONDON COMMUNITY SERV DIST	03_12_21D_005
LPA49 - LA COUNTY	CA1900942	ALPINE SPRINGS MOBILE HOME PARK	05_49_22D_004
DISTRICT 19 - TEHACHAPI	CA1500566	SPRING MOUNTAIN MUTUAL WATER COMPANY	03_19_22D_001
DISTRICT 18 - SONOMA	CA4900634	HUCKLEBERRY MUTUAL WATER COMPANY	02_18_22R_003
DISTRICT 24 - TULARE	CA5410006	LINDSAY, CITY OF	03_24_22D_001
LPA49 - LA COUNTY	CA1900062	LOS ANGELES RESIDENTIAL COMMUNITY FOUNDA	05_49_22D_002
DISTRICT 23 - FRESNO	CA1010023	CITY OF ORANGE COVE	03_23_22D_001
LPA57 - MONTEREY COUNTY	CA2700713	ROLLING HILLS RANCHO WA	02_57_21D_001
LPA75 - SHASTA COUNTY	CA4500101	LAKE SHASTA PINES RV PARK & CAMPGROUND	01_02_21D_001

Date: 8/15/2022

To: Lake Don Pedro CSD Staff / Board of Directors

From: Patrick McGowan, General Manager

Subject: **Backwash Standard Operating Procedure**

To ensure the water we provide to our customers is the highest quality our water filters must be backwashed. Backwashing is a form of preventive maintenance that enables the filter media can continue to stay in use. The process of backwashing refers to pumping water backwards through the filters media. When our filters are loaded (heavy turbidity) we lose pressure (head loss) in our water production. The frequency of backwashing in our system may depend on the time of year, water demand, and our water quality. During summer months our four filters are typically backwashed after 24-36 hours of runtime.

The steps listed below will help to standardize our backwashing process, and train additional staff in future.

1. Shut the effluent valve off
2. Obtain effluent meter read
3. Turnoff Chlorine on pump using up or down arrow on right side
4. Set polymer chemical pump. First dial to 50, second dial to 100
5. Press Regen button on panel twice
6. Ensure open pump (pump not in use) is in "open hand" position
7. List which filter that started first
8. Collect beginning and ending pressure and gallons per minute readings. Each filter typically takes 4 minutes to backwash
9. Shut pump "hand" off at 11.75 on time gage of last filter
10. Obtain Influent meter read
11. Set flow for combined NTU's (150 ml / 30 sec)
12. Collect and transcribe data for rinse on provided backwash forms
13. Once rinse is complete obtain influent meter read
14. Open effluent valve
15. Turn chlorine on (middle top button)
16. Set filter aid/polymer to 1st .45 and 2nd .25
17. Attain combined NTU's
18. Set turbidity meter's flow to (150 ml / 30 sec)

Syndie Marchesiello

From: Danny Johnson [REDACTED]
Sent: Thursday, August 11, 2022 4:33 PM
To: Patrick McGowan
Cc: Syndie Marchesiello; [REDACTED]
Subject: Employee Complaint

This is to inform you that a Board Member received a complaint regarding the work environment at the LDPCSD.

This item is being added to the August 15, 2022 agenda.

Sent from Yahoo Mail on Android

State of California

GOVERNMENT CODE

Section 54957

54957. (a) This chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or a threat to the public's right of access to public services or public facilities.

(b) (1) Subject to paragraph (2), this chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

(3) The legislative body also may exclude from the public or closed meeting, during the examination of a witness, any or all other witnesses in the matter being investigated by the legislative body.

(4) For the purposes of this subdivision, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official, member of a legislative body or other independent contractors. This subdivision shall not limit local officials' ability to hold closed session meetings pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code. Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

(Amended by Stats. 2013, Ch. 11, Sec. 1. (AB 246) Effective January 1, 2014.)