

## Regular Meeting of the Board of Directors

9751 Merced Falls Road  
September 17, 2018 at 1:00 p.m.

**Mission Statement:** *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

### AGENDA

**1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:

**2. PUBLIC COMMENT:**

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of **three minutes** is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

**3. PRESENTATION ONLY:**

- a. Presiding Officer's Report
- b. General Manager's Report: Peter J. Kampa
- c. Chief Plant Operator's Report: R. Gilgo

**4. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the July and August 2018 Treasurer's Reports
- b. Approval of the Minutes of the Regular Meeting of July 16, 2018
- c. Approval of the Minutes of the Special Meeting of September 6, 2018

**5. DISCUSSION AND ACTION ITEMS**

- a. Adoption of a Resolution approving agreement with APN # 071-210-07-00 (McDonough/ Clark) to once again have District water service available to the property
- b. Adoption of a resolution approving agreement with John Blomberg, CPA for the completion of the annual audit for the fiscal years ending June 30, 2018 and June 30, 2019
- c. Adoption of a resolution approving agreement with an engineering firm 071-210-07-00 for professional consulting services as District Engineer
- d. Approval to proceed with bidding of the Water Service Line Replacement Project, funded by the Department of Water Resources, IRWMP and Bond Law grant programs

**6. ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

**LAKE DON PEDRO  
COMMUNITY SERVICES DISTRICT**

**Treasurer's Report**

Reporting Period: July 2018

**The district ended the month of July 2018 with the following balances in our accounts:**

\* All bank accounts verified against bank statements

Restricted:	
Investment - LAIF	\$ 166,455
Total Restricted:	<u>\$ 166,455</u>
Unrestricted:	
Checking	\$ 110,309
Money Market - Working Capital	\$ 749,854
Petty Cash	<u>\$ 125</u>
Total Unrestricted:	<u>\$ 860,288</u>
Total Restricted & Unrestricted:	<u>\$ 1,026,743</u>

**The district ended July 2018 with the following amounts affecting our financial status:**

	Jul-2018	Year to Date
Sales & Business Revenue:	\$ 136,686	\$ 136,686
Total Operating Expenses:	\$ (96,735)	\$ (96,735)
Non-Operating Income/Expense:	\$ (13,443)	\$ (13,443)
Water Drought Income/Expense:	\$ 105,209	\$ 105,209
Change in Net Assets (P&L):	\$ 131,717	\$ 131,717
Net Cash Flow:	<u>\$ 62,695</u>	<u>\$ 62,695</u>

**Accounts Receivable:**

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue	A/R Water IRWMP	A/R Water USDA
Current	\$ 33,001	\$ 186,360	\$ 292	\$ 115,344	\$ -	\$ -
> 30 Days	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -
> 60 Days	\$ 7,219	\$ -	\$ 44	\$ -	\$ -	\$ -
> 90 Days	\$ 2,733	\$ -	\$ 44	\$ -	\$ -	\$ -
> 120 Days	\$ 4,451	\$ -	\$ 5,241	\$ -	\$ -	\$ -
Credits	\$ (16,317)					
<b>Total</b>	<b>\$ 31,262</b>	<b>\$ 186,360</b>	<b>\$ 5,621</b>	<b>\$ 115,344</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Combined</b>	<b>\$ 332,966</b>		<b>\$ 5,621</b>			<b>\$ -</b>
<b>G/L Balance</b>	<b>\$ 332,966</b>		<b>\$ 5,621</b>			<b>\$ -</b>
<b>Difference</b>	<b>\$ -</b>		<b>\$ -</b>			<b>\$ -</b>

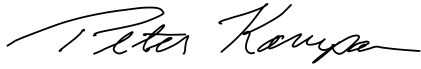
\* Amount of availability payments received: \$0

\* Amount of availability payments outstanding: \$186,360

**Accounts Payables:**

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 28,254	\$ -	\$ 9,223
> 30 Days	\$ -	\$ -	\$ -
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 28,254</b>	<b>\$ -</b>	<b>\$ 9,223</b>
<b>G/L Balance</b>	<b>\$ 28,254</b>	<b>\$ -</b>	<b>\$ 9,223</b>
<b>Difference</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.



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Name

Title

Date

Statement of Revenues and Expenses (P&L)  
 July 2018 & Year-To-Date Versus 6/30/19 Approved Final Budget

		Jul-18	July vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget
<b>Revenue</b>							
01-0-3010-301	Meter Reconnection Fee	100	#DIV/0!	100	#DIV/0!	-	(100)
01-0-3010-302	Donated Capital - Meters Curre	5,000	33.33%	5,000	33.33%	15,000	10,000
01-0-4010-400	Water Sales Residential	35,596	11.27%	35,596	11.27%	315,917	280,321
01-0-4010-402	Water Availability Revenue	15,471	8.27%	15,471	8.27%	186,971	171,500
01-0-4010-403	Water Service Charges	79,636	8.37%	79,636	8.37%	951,430	871,794
01-0-4020-410	Interest Income - LAIF	786	33.85%	786	33.85%	2,322	1,536
01-0-4020-413	Int Inc Penalties - Customer	2,099	7.28%	2,099	7.28%	28,847	26,748
01-0-4020-414	Transfer Fee Income	900	11.72%	900	11.72%	7,680	6,780
01-0-4020-415	Other Income	558	10.08%	558	10.08%	5,536	4,978
01-0-4020-416	Meter Set Fee	500	27.78%	500	27.78%	1,800	1,300
01-0-4020-417	Interest Income Guaranty Fed	-	#DIV/0!	-	#DIV/0!	-	-
01-0-4020-901	Hydrant Rental	288	150.00%	288	150.00%	192	(96)
01-0-4020-902	Hydrant Consumption	214	445.83%	214	445.83%	48	(166)
01-0-4020-999	Avail Fee Income	3,981	247.73%	3,981	247.73%	1,607	(2,374)
01-0-4040-100	Lease Fee	4,500	10.42%	4,500	10.42%	43,200	38,700
01-0-4050-575	Office Fire Reimbursement	-	0.00%	-	0.00%	32,000	32,000
TBD	Connection/Capacity Fees	-		-		-	-
TBD	Transfer From Reserve	-		-		-	-
<b>TOTAL REVENUE</b>		<b>149,629</b>	<b>9.40%</b>	<b>149,629</b>	<b>9.40%</b>	<b>1,592,550</b>	<b>1,442,921</b>
<b>Expenses</b>							
01-1-5010-100	Regular Pay - Plant	7,561	4.84%	7,561	4.84%	156,093	148,532
01-1-5010-101	Overtime Pay	1,616	9.16%	1,616	9.16%	17,634	16,018
01-1-5010-102	Sick Pay	337	6.08%	337	6.08%	5,543	5,206
01-1-5010-104	Vacation Pay	620	8.27%	620	8.27%	7,498	6,878
01-1-5010-105	Holiday Pay	-	0.00%	-	0.00%	6,568	6,568
01-1-5010-200	PERS	710	7.35%	710	7.35%	9,665	8,955
01-1-5010-201	FICA/Medicare	801	6.00%	801	6.00%	13,367	12,566
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,810	1,810
01-1-5010-203	Health Insurance	3,699	6.77%	3,699	6.77%	54,646	50,947
01-1-5010-204	Workers Compensation	571	9.43%	571	9.43%	6,054	5,483
01-1-5010-206	Dental Insurance	240	7.01%	240	7.01%	3,428	3,188
01-1-5010-207	Vision Care	-	#DIV/0!	-	#DIV/0!	-	-
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	3,000	3,000
01-1-5020-501	Lease Of Equipment	-	0.00%	-	0.00%	643	643
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	-	0.00%	18,000	18,000
01-1-5020-511	Repair & Maintenance - Vehicle	28	0.24%	28	0.24%	11,637	11,609
01-1-5020-512	Repair & Maintenance - Distribution	5,691	9.65%	5,691	9.65%	58,950	53,259
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	10,000	10,000
01-1-5020-520	Small Tools & Equipment	-	0.00%	-	0.00%	2,923	2,923
01-1-5020-522	Gas, Oil & Lubricant - Plant	1,279	10.70%	1,279	10.70%	11,956	10,677
01-1-5020-524	Health & Safety	-	0.00%	-	0.00%	6,000	6,000
01-1-5020-529	Telephone - T & D	558	7.20%	558	7.20%	7,751	7,193
01-1-5020-544	Water Testing Fees	-	0.00%	-	0.00%	18,999	18,999
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	10,437	10,437
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	3,811	3,811
01-1-5021-521	Water Treatment Chemicals	6,981	17.45%	6,981	17.45%	40,000	33,019
01-1-5021-524	P G & E Power - Office	346	13.42%	346	13.42%	2,581	2,235
01-1-5021-525	P G & E Power - Intake	7,613	11.70%	7,613	11.70%	65,049	57,436
01-1-5021-526	P G & E Power - Well	22	0.75%	22	0.75%	3,000	2,978
01-1-5021-527	P G & E Power - Water Treatment	3,444	10.41%	3,444	10.41%	33,088	29,644
01-1-5021-528	P G & E Power - Distribution	4,749	14.90%	4,749	14.90%	31,868	27,119
01-1-5021-529	P G & E Power - Well 2	1,497	49.92%	1,497	49.92%	3,000	1,503
01-1-5021-530	P G & E Power - Medina	556	18.52%	556	18.52%	3,000	2,444
01-1-5021-532	P G & E Power - Well 5/6	556	18.52%	556	18.52%	3,000	2,444
01-1-5021-561	Purchased Water Actual-mid-p	9,223	12.05%	9,223	12.05%	76,546	67,323
01-1-5023-533	Outside Services	505	1.79%	505	1.79%	28,203	27,698
01-1-5023-535	Fire Protection/Weed Control	-	#DIV/0!	-	#DIV/0!	-	-
01-1-5023-537	Pest Control	-	0.00%	-	0.00%	5,836	5,836
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	10,000	10,000

	Jul-18	July vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget	
01-1-5023-539	Employee Education	-	0.00%	-	0.00%	4,000	4,000
01-1-5024-540	Memberships	150	17.40%	150	17.40%	862	712
01-1-5024-542	Publications	628	101.66%	628	101.66%	618	(10)
01-1-5024-543	Licenses, Permits & Cert.	105	13.13%	105	13.13%	800	695
01-1-5032-583	Depreciation Expense	20,722	10.36%	20,722	10.36%	199,967	179,245
01-2-6010-100	Regular Pay - Administration	7,988	9.18%	7,988	9.18%	87,058	79,070
01-2-6010-101	Overtime Pay	513	20.80%	513	20.80%	2,466	1,953
01-2-6010-102	Sick Pay	2,711	45.41%	2,711	45.41%	5,969	3,258
01-2-6010-104	Vacation Pay	1,560	21.97%	1,560	21.97%	7,099	5,539
01-2-6010-105	Holiday Pay	-	0.00%	-	0.00%	4,459	4,459
01-2-6010-200	PERS	537	8.30%	537	8.30%	6,464	5,927
01-2-6010-201	FICA/Medicare	653	7.80%	653	7.80%	8,382	7,729
01-2-6010-202	SUI	-	0.00%	-	0.00%	1,580	1,580
01-2-6010-203	Health Insurance	1,936	8.11%	1,936	8.11%	23,873	21,937
01-2-6010-204	Workers Compensation	56	9.35%	56	9.35%	604	548
01-2-6010-206	Dental Insurance	159	8.83%	159	8.83%	1,804	1,645
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	252	252
01-2-6010-546	Travel, Meetings & Mileage	39	3.24%	39	3.24%	1,200	1,161
01-2-6020-512	Propane	-	0.00%	-	0.00%	684	684
01-2-6020-515	Customer Billing Supplies	-	0.00%	-	0.00%	1,667	1,667
01-2-6020-529	Telephone - Admin	299	7.87%	299	7.87%	3,802	3,503
01-2-6020-530	Office Supplies	412	17.12%	412	17.12%	2,406	1,994
01-2-6020-531	Postage	1,245	13.77%	1,245	13.77%	9,042	7,797
01-2-6023-531	Computer IT	2,483	5.57%	2,483	5.57%	44,572	42,089
01-2-6023-533	Outside Services	11,250	8.27%	11,250	8.27%	136,017	124,767
01-2-6023-534	Temporary Outside Labor	-	#DIV/0!	-	#DIV/0!	-	-
01-2-6023-535	Office Cleaning Serv	140	9.26%	140	9.26%	1,512	1,372
01-2-6023-536	Legal Services	-	0.00%	-	0.00%	10,283	10,283
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	12,350	12,350
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	1,500	1,500
01-2-6024-540	Memberships	35	0.54%	35	0.54%	6,495	6,460
01-2-6024-542	Publications	630	20.07%	630	20.07%	3,137	2,507
01-2-6024-547	County Fees	-	0.00%	-	0.00%	101	101
01-2-6024-999	County Avail Fee	-	0.00%	-	0.00%	2,035	2,035
01-3-6025-100	Regular Pay	500	9.02%	500	9.02%	5,544	5,044
01-3-6025-201	FICA/Medicare	38	9.02%	38	9.02%	424	386
01-3-6025-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	2,000	2,000
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	95	95
01-9-6030-569	Credit Card Service Charges	554	8.98%	554	8.98%	6,172	5,618
01-9-6030-572	Business Insurance Expense	2,907	6.87%	2,907	6.87%	42,289	39,382
01-9-6030-576	Misc Other Expense	23	1.14%	23	1.14%	2,000	1,977
01-9-6030-577	Retired Employee Health	2,252	8.14%	2,252	8.14%	27,655	25,403
01-9-6030-580	Retired EE Benefit Expense	-	0.00%	-	0.00%	148,142	148,142
01-9-6031-580	Interest Long Term Debt	3,372	7.54%	3,372	7.54%	44,692	41,320
01-9-6032-583	Depreciation Expense	18	8.11%	18	8.11%	219	201
01-9-6035-575	Office Fire Recovery	-	#DIV/0!	-	#DIV/0!	-	-
<b>TOTAL EXPENSES</b>		<b>123,121</b>	<b>7.58%</b>	<b>123,121</b>	<b>7.58%</b>	<b>1,623,876</b>	<b>1,500,754</b>

	Jul-18	July vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget
<b>CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)</b>						
01-1-5020-535	Water Supply Emergency 2014	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-584	Well 2*	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-585	Medina Well*	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-586	Well 3/4	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-587	Well 5*	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-588	Well 6	-	#DIV/0!	-	#DIV/0!	-
01-0-1090-315	Intake Booster #2 Installation	-	#DIV/0!	-	#DIV/0!	-
01-0-1090-314	CIP-Barge Renovation	-	0.00%	-	0.00%	80,000
TBD	Springbrook Update	-	0.00%	-	0.00%	30,000
01-0-1090-305	Ranchito Well #1 Renovation	-	0.00%	-	0.00%	15,000
01-9-6030-591	IRWMP Service Lines	-	0.00%	-	0.00%	950,000
01-9-6030-592	IRWMP Administrative Expenses	472	4.17%	472	4.17%	11,307
01-9-6030-593	IRWMP Water Use Efficiency	-	0.00%	-	0.00%	83,369
<b>TOTAL CIP IN PROGRESS</b>		<b>472</b>	<b>0.04%</b>	<b>472</b>	<b>0.04%</b>	<b>1,169,676</b>
<b>CARRYOVER PROJECT (GRANT) REVENUE</b>						
01-0-4020-428	USDA Grant	-	#DIV/0!		#DIV/0!	-
TBD	DWR Grant					86,520
01-0-4020-425	IRWMP Service Line Replacement	69,666	8.22%	69,666	8.22%	847,287
01-0-4020-427	IRWMP Regional Water Use Efficiency	33,486	31.22%	33,486	31.22%	107,260
01-0-4020-426	IRWMP Grant Administration***	2,530	21.08%	2,530	21.08%	12,000
<b>TOTAL CARRYOVER PROJECT REVENUE</b>		<b>105,681</b>	<b>10.04%</b>	<b>105,681</b>	<b>10.04%</b>	<b>1,053,067</b>
<b>NEW CAPITAL PURCHASES / IMPROVEMENTS</b>						
TBD	2018 SCADA Update Project***		0.00%		0.00%	55,000
TBD	Replacement Truck (2003 Chevy)		0.00%		0.00%	32,000
TBD	Replacement Truck (2005 Chevy)		#DIV/0!		#DIV/0!	-
TBD	Tablets for System Maintenance		#DIV/0!		#DIV/0!	-
TBD	Effluent Meter Replacement (Plant)		#DIV/0!		#DIV/0!	-
TBD	Replacement Flocculator Gear Drives		0.00%		0.00%	12,000
01-0-1090-316	Horniga Water Line Replacement	-	0.00%	-	0.00%	46,463
TBD	Portable Generator		0.00%		0.00%	6,000
<b>TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS</b>		<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>151,463</b>
<b>PROJECT PLANNING, DESIGN AND STUDIES</b>						
TBD	CIP Development					20,000
TBD	Connection Fee Study					10,000
01-9-6030-594	Grant Application Services	-	0.00%	-	0.00%	19,000
01-9-6030-594	District Map Digitizing and Updates		0.00%		0.00%	5,000
TBD	Planning Study re Lake McClure					-
<b>TOTAL PLANNING, DESIGN AND STUDIES</b>		<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>54,000</b>

\*\*\*Amounts from these accounts were not added properly on the approved budget. Differences on the totals of the approved budget and the budget on this form are from these accounts



**LDPCSD Financials****Asset :**

Cash and investments  
Restricted cash  
Accts Receivable net of res  
Water Drought Receivable  
Inventory  
Prpd expense & deposits  
Deferred Outflow of Resources

**Statement of Net Assets (Balance Sheet)  
for the month ending July 2018**

	\$	1,026,743
	\$	-
	\$	178,068
	\$	-
	\$	69,931
	\$	52,966
	\$	54,459
<b>Total current assets</b>	\$	<b>1,382,167</b>

Property, plant & equipment  
less depreciation  
C I P

	\$	11,452,244
	\$	(7,044,711)
	\$	459,402
<b>Net P P &amp; E</b>	\$	<b>4,866,935</b>

**Other L T Assets**

<b>Total Assets</b>	\$	<b>6,249,102</b>
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**Liabilites:**

Accounts payable  
Interest payable  
Water Accrual  
Accrued Payroll  
A/P Accrued Payables  
L T debt, current

	\$	28,254
	\$	15,173
	\$	9,223
	\$	57,444
	\$	2,250
	\$	79,508
<b>Total current liab</b>	\$	<b>191,852</b>

L T debt  
Post Retirement Benefit  
Net Pension Liability  
Deferred Inflow of Resources  
Muni Loan  
less current above

	\$	1,049,179
	\$	183,360
	\$	69,728
	\$	817,594
	\$	(79,508)
<b>Total Liabilites</b>	\$	<b>2,232,205</b>

**Net assets**

	\$	4,016,897
<b>Total liab &amp; net ass't</b>	\$	<b>6,249,102</b>

<u>Vendor</u>	<u>Check Amount</u>
0000303 Kennedy/Jenks Consultants	7,958.35
000047 LAWSON & SON BACKHOE & GRADIN	4,495.00
000051 MERCED IRRIGATION DISTRICT	25,245.37
000065 KKI CORPORATION	506.25
000076 USPS	1,137.38
000091 VALERO MARKETING & SUPPLY	934.46
000095 UNDERGROUND SERVICE ALERT	150.00
000099 CYNTHIA MARCHESIELLO	38.88
000105 PACIFIC GAS & ELECTRIC	17,325.05
0001157 Sierra Instant Printing	628.24
000121 UNION DEMOCRAT*	112.40
000136 AT&T	421.64
000165 ACWA/JPIA	7,887.14
0002321 STREAMLINE	200.00
000263 Brenntag	806.33
0003221 KAMPA COMMUNITY SOLUTIONS LLC	6,250.00
000383 BUSINESS CARD	1,328.61
0004375 Accela Inc #774375	9,045.80
000550 LUIS'S HOUSEKEEPING / YARDS	280.00
000585 MO CAL OFFICE SOLUTIONS	512.70
00071 Mother Lode Answering Service	285.00
0007349 Recology Mariposa	252.65
000746 Mariposa Co. Resource Conservation Distr	22,524.73
019970 NJIRICH & SON'S INC	34,306.12
660108 VERIZON WIRELESS	302.44
702 Warmerdam CPA Group	2,500.00
987 NATIONAL METER & AUTOMATION	2,447.45
UB*10606 DONALD BERGMAN	200.00
UB*10607 MR & MRS STEPHEN ZOZAYA	157.14
UB*10608 DERRAL COBLE	204.00
UB*10609 MR KEVIN PANAH	19.04

**Report Total: 148,462.17**

# LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

## Treasurer's Report

Reporting Period: August 2018

**The district ended the month of August 2018 with the following balances in our accounts:**

\* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	166,455
Total Restricted:		<u>\$ 166,455</u>
Unrestricted:		
Checking	\$	95,981
Money Market - Working Capital	\$	806,968
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 903,074</u>
Total Restricted & Unrestricted:		<u>\$ 1,069,529</u>

**The district ended August 2018 with the following amounts affecting our financial status:**

	Aug-2018	Year to Date
Sales & Business Revenue:	\$ 140,634	\$ 277,320
Total Operating Expenses:	\$ (86,106)	\$ (182,841)
Non-Operating Income/Expense:	\$ (17,507)	\$ (30,950)
Water Drought Income/Expense:	\$ 43,654	\$ 148,863
Change in Net Assets (P&L):	\$ 80,675	\$ 212,392
Net Cash Flow:	\$ 42,786	\$ 105,481

**Accounts Receivable:**

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue	A/R Water IRWMP	A/R Water USDA
Current	\$ 919	\$ -	\$ 96	\$ 124,975	\$ -	\$ 86,520
> 30 Days	\$ 40,109	\$ 186,360	\$ 110	\$ -	\$ -	\$ -
> 60 Days	\$ 395	\$ -	\$ -	\$ -	\$ -	\$ -
> 90 Days	\$ 2,100	\$ -	\$ 44	\$ -	\$ -	\$ -
> 120 Days	\$ 6,183	\$ -	\$ 5,285	\$ -	\$ -	\$ -
Credits	\$ (16,242)					
<b>Total</b>	<b>\$ 33,464</b>	<b>\$ 186,360</b>	<b>\$ 5,535</b>	<b>\$ 124,975</b>	<b>\$ -</b>	<b>\$ 86,520</b>
<b>Total Combined</b>	<b>\$ 344,799</b>		<b>\$ 5,535</b>			<b>\$ 86,520</b>
<b>G/L Balance</b>	<b>\$ 344,799</b>		<b>\$ 5,535</b>			<b>\$ 86,520</b>
<b>Difference</b>	<b>\$ -</b>		<b>\$ -</b>			<b>\$ -</b>

\* Amount of availability payments received: \$0

\* Amount of availability payments outstanding: \$186,360

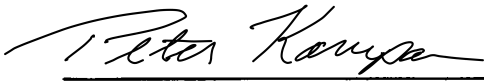
**Accounts Payables:**

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 72,205	\$ -	\$ 10,582
> 30 Days	\$ -	\$ -	\$ 9,223
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 72,205</b>	<b>\$ -</b>	<b>\$ 19,805</b>
<b>G/L Balance</b>	<b>\$ 72,205</b>	<b>\$ -</b>	<b>\$ 19,805</b>
<b>Difference</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\* AP Trade balance of \$72,205 includes the following invoices:

- Mariposa County Resource Conservation District \$31,013.76
- Kennedy Jenks invoices for \$13,840.00

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.



General Manager

9-14-18

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Name

Title

Date

Statement of Revenues and Expenses (P&L)  
 August 2018 & Year-To-Date Versus 6/30/19 Approved Final Budget

	Aug-18	August vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget
<b>Revenue</b>						
01-0-3010-301	Meter Reconnection Fee	100	#DIV/0!	200	#DIV/0!	- (200)
01-0-3010-302	Donated Capital - Meters Curre	5,000	33.33%	10,000	66.67%	15,000 5,000
01-0-4010-400	Water Sales Residential	45,734	14.48%	81,330	25.74%	315,917 234,587
01-0-4010-402	Water Availability Revenue	15,375	8.22%	30,846	16.50%	186,971 156,125
01-0-4010-403	Water Service Charges	79,694	8.38%	159,330	16.75%	951,430 792,100
01-0-4020-410	Interest Income - LAIF	-	0.00%	786	33.85%	2,322 1,536
01-0-4020-413	Int Inc Penalties - Customer	2,488	8.63%	4,587	15.90%	28,847 24,260
01-0-4020-414	Transfer Fee Income	550	7.16%	1,450	18.88%	7,680 6,230
01-0-4020-415	Other Income	482	8.71%	1,040	18.79%	5,536 4,496
01-0-4020-416	Meter Set Fee	1,000	55.56%	1,500	83.33%	1,800 300
01-0-4020-417	Interest Income Guaranty Fed	-	#DIV/0!	-	#DIV/0!	- -
01-0-4020-901	Hydrant Rental	99	51.56%	387	201.56%	192 (195)
01-0-4020-902	Hydrant Consumption	309	643.46%	523	1089.29%	48 (475)
01-0-4020-999	Avail Fee Income	(2,226)	-138.52%	1,755	109.21%	1,607 (148)
01-0-4040-100	Lease Fee	900	2.08%	5,400	12.50%	43,200 37,800
01-0-4050-575	Office Fire Reimbursement	-	0.00%	-	0.00%	32,000 32,000
TBD	Connection/Capacity Fees	-	-	-	-	- -
TBD	Transfer From Reserve	-	-	-	-	- -
<b>TOTAL REVENUE</b>	<b>149,505</b>	<b>9.39%</b>	<b>299,134</b>	<b>18.78%</b>	<b>1,592,550</b>	<b>1,293,416</b>
<b>Expenses</b>						
01-1-5010-100	Regular Pay - Plant	7,666	4.91%	15,227	9.76%	156,093 140,866
01-1-5010-101	Overtime Pay	1,700	9.64%	3,316	18.80%	17,634 14,318
01-1-5010-102	Sick Pay	329	5.94%	666	12.02%	5,543 4,877
01-1-5010-104	Vacation Pay	526	7.01%	1,146	15.28%	7,498 6,352
01-1-5010-105	Holiday Pay	-	0.00%	-	0.00%	6,568 6,568
01-1-5010-200	PERS	742	7.67%	1,452	15.02%	9,665 8,213
01-1-5010-201	FICA/Medicare	785	5.87%	1,587	11.87%	13,367 11,780
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,810 1,810
01-1-5010-203	Health Insurance	3,699	6.77%	7,399	13.54%	54,646 47,247
01-1-5010-204	Workers Compensation	571	9.43%	1,142	18.86%	6,054 4,912
01-1-5010-206	Dental Insurance	240	7.01%	481	14.03%	3,428 2,947
01-1-5010-207	Vision Care	-	#DIV/0!	-	#DIV/0!	- -
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	3,000 3,000
01-1-5020-501	Lease Of Equipment	-	0.00%	-	0.00%	643 643
01-1-5020-510	Repair & Maintenance - Plant	10	0.05%	10	0.05%	18,000 17,990
01-1-5020-511	Repair & Maintenance - Vehicle	699	6.00%	726	6.24%	11,637 10,911
01-1-5020-512	Repair & Maintenance - Distribution	4,991	8.47%	10,682	18.12%	58,950 48,268
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	10,000 10,000
01-1-5020-520	Small Tools & Equipment	395	13.53%	395	13.53%	2,923 2,528
01-1-5020-522	Gas, Oil & Lubricant - Plant	1,329	11.11%	2,608	21.81%	11,956 9,348
01-1-5020-524	Health & Safety	1,143	19.06%	1,143	19.06%	6,000 4,857
01-1-5020-529	Telephone - T & D	556	7.18%	1,115	14.38%	7,751 6,636
01-1-5020-544	Water Testing Fees	2,370	12.47%	2,370	12.47%	18,999 16,629
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	10,437 10,437
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	3,811 3,811
01-1-5021-521	Water Treatment Chemicals	999	2.50%	7,980	19.95%	40,000 32,020
01-1-5021-524	P G & E Power - Office	289	11.18%	635	24.60%	2,581 1,946
01-1-5021-525	P G & E Power - Intake	8,375	12.87%	15,988	24.58%	65,049 49,061
01-1-5021-526	P G & E Power - Well	24	0.79%	46	1.54%	3,000 2,954
01-1-5021-527	P G & E Power - Water Treatment	3,693	11.16%	7,137	21.57%	33,088 25,951
01-1-5021-528	P G & E Power - Distribution	4,626	14.52%	9,375	29.42%	31,868 22,493
01-1-5021-529	P G & E Power - Well 2	266	8.87%	1,763	58.78%	3,000 1,237
01-1-5021-530	P G & E Power - Medina	24	0.79%	579	19.31%	3,000 2,421
01-1-5021-532	P G & E Power - Well 5/6	24	0.79%	579	19.31%	3,000 2,421
01-1-5021-561	Purchased Water Actual-mid-p	10,583	13.83%	19,805	25.87%	76,546 56,741
01-1-5023-533	Outside Services	-	0.00%	505	1.79%	28,203 27,698
01-1-5023-535	Fire Protection/Weed Control	-	#DIV/0!	-	#DIV/0!	- -
01-1-5023-537	Pest Control	32	0.55%	32	0.55%	5,836 5,804
01-1-5023-538	Engineering Services	963	9.63%	963	9.63%	10,000 9,038
01-1-5023-539	Employee Education	166	4.14%	166	4.14%	4,000 3,834

	Aug-18	August vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget
01-1-5024-540	Memberships	-	150	17.40%	862	712
01-1-5024-542	Publications	-	628	101.66%	618	(10)
01-1-5024-543	Licenses, Permits & Cert.	-	105	13.13%	800	695
01-1-5032-583	Depreciation Expense	20,722	41,445	20.73%	199,967	158,522
01-2-6010-100	Regular Pay - Administration	5,993	13,982	16.06%	87,058	73,076
01-2-6010-101	Overtime Pay	-	513	20.80%	2,466	1,953
01-2-6010-102	Sick Pay	300	3,011	50.45%	5,969	2,958
01-2-6010-104	Vacation Pay	490	2,050	28.88%	7,099	5,049
01-2-6010-105	Holiday Pay	-	-	0.00%	4,459	4,459
01-2-6010-200	PERS	537	1,074	16.61%	6,464	5,390
01-2-6010-201	FICA/Medicare	618	1,272	15.17%	8,382	7,110
01-2-6010-202	SUI	-	-	0.00%	1,580	1,580
01-2-6010-203	Health Insurance	1,936	3,872	16.22%	23,873	20,001
01-2-6010-204	Workers Compensation	56	113	18.70%	604	491
01-2-6010-206	Dental Insurance	159	319	17.66%	1,804	1,485
01-2-6010-207	Vision Care	-	-	0.00%	252	252
01-2-6010-546	Travel, Meetings & Mileage	-	39	3.24%	1,200	1,161
01-2-6020-512	Propane	-	-	0.00%	684	684
01-2-6020-515	Customer Billing Supplies	-	-	0.00%	1,667	1,667
01-2-6020-529	Telephone - Admin	306	606	15.93%	3,802	3,196
01-2-6020-530	Office Supplies	236	648	26.94%	2,406	1,758
01-2-6020-531	Postage	482	1,727	19.10%	9,042	7,315
01-2-6023-531	Computer IT	1,385	3,868	8.68%	44,572	40,704
01-2-6023-533	Outside Services	10,355	21,605	15.88%	136,017	114,412
01-2-6023-534	Temporary Outside Labor	-	#DIV/0!	#DIV/0!	-	-
01-2-6023-535	Office Cleaning Serv	140	280	18.52%	1,512	1,232
01-2-6023-536	Legal Services	-	-	0.00%	10,283	10,283
01-2-6023-537	Audit Services	-	-	0.00%	12,350	12,350
01-2-6023-539	Employee Education	-	-	0.00%	1,500	1,500
01-2-6024-540	Memberships	35	70	1.08%	6,495	6,425
01-2-6024-542	Publications	-	630	20.07%	3,137	2,507
01-2-6024-547	County Fees	-	-	0.00%	101	101
01-2-6024-999	County Avail Fee	1,788	1,788	87.84%	2,035	248
01-3-6025-100	Regular Pay	-	500	9.02%	5,544	5,044
01-3-6025-201	FICA/Medicare	-	38	9.02%	424	386
01-3-6025-546	Travel, Meetings & Mileage	-	-	0.00%	2,000	2,000
01-9-6030-546	Travel, Meetings & Mileage	-	-	0.00%	95	95
01-9-6030-569	Credit Card Service Charges	569	1,123	18.20%	6,172	5,049
01-9-6030-572	Business Insurance Expense	2,907	5,814	13.75%	42,289	36,475
01-9-6030-576	Misc Other Expense	14	37	1.84%	2,000	1,963
01-9-6030-577	Retired Employee Health	2,252	4,503	16.28%	27,655	23,152
01-9-6030-580	Retired EE Benefit Expense	-	-	0.00%	148,142	148,142
01-9-6031-580	Interest Long Term Debt	3,372	6,744	15.09%	44,692	37,948
01-9-6032-583	Depreciation Expense	18	36	16.22%	219	183
01-9-6035-575	Office Fire Recovery	-	#DIV/0!	#DIV/0!	-	-
<b>TOTAL EXPENSES</b>		<b>112,483</b>	<b>235,605</b>	<b>14.51%</b>	<b>1,623,876</b>	<b>1,388,270</b>

		Aug-18	August vs Budget %	2018-2019 YTD	YTD vs Budget %	2018-2019 Approved Final Budget	Remaining Budget
<b>CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)</b>							
01-1-5020-535	Water Supply Emergency 2014	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-584	Well 2*	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-585	Medina Well*	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-586	Well 3/4	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-587	Well 5*	-	#DIV/0!	-	#DIV/0!	-	-
01-9-6030-588	Well 6	-	#DIV/0!	-	#DIV/0!	-	-
01-0-1090-315	Intake Booster #2 Installation	-	#DIV/0!	-	#DIV/0!	-	-
01-0-1090-314	CIP-Barge Renovation	1,988	2.48%	1,988	2.48%	80,000	78,013
TBD	Springbrook Update	-	0.00%	-	0.00%	30,000	30,000
01-0-1090-305	Ranchito Well #1 Renovation	1,313	8.75%	1,313	8.75%	15,000	13,688
01-9-6030-591	IRWMP Service Lines	-	0.00%	-	0.00%	950,000	950,000
01-9-6030-592	IRWMP Administrative Expenses	250	2.21%	722	6.39%	11,307	10,585
01-9-6030-593	IRWMP Water Use Efficiency	30,764	36.90%	30,764	36.90%	83,369	52,605
<b>TOTAL CIP IN PROGRESS</b>		<b>34,314</b>	<b>2.93%</b>	<b>34,786</b>	<b>2.97%</b>	<b>1,169,676</b>	<b>1,134,890</b>
<b>CARRYOVER PROJECT (GRANT) REVENUE</b>							
01-0-4020-418	Well 2 Grant Revenue	21,630	#DIV/0!	21,630	#DIV/0!	-	-
01-0-4020-419	Medina Well Grant Revenue	21,630	#DIV/0!	21,630	#DIV/0!	-	-
01-0-4020-420	Well 3 & 4 Grant Revenue	21,630	#DIV/0!	21,630	#DIV/0!	-	-
01-0-4020-421	Well 5 Grant Revenue	21,630	#DIV/0!	21,630	#DIV/0!	-	-
01-0-4020-428	USDA Grant	-	#DIV/0!	-	#DIV/0!	-	-
TBD	DWR Grant	-	-	-	-	86,520	-
01-0-4020-425	IRWMP Service Line Replacement	-	0.00%	69,666	8.22%	847,287	777,621
01-0-4020-427	IRWMP Regional Water Use Efficiency	-	0.00%	33,486	31.22%	107,260	73,774
01-0-4020-426	IRWMP Grant Administration***	-	0.00%	2,530	21.08%	12,000	9,470
<b>TOTAL CARRYOVER PROJECT REVENUE</b>		<b>86,520</b>	<b>8.22%</b>	<b>192,202</b>	<b>18.25%</b>	<b>1,053,067</b>	<b>860,865</b>
<b>NEW CAPITAL PURCHASES / IMPROVEMENTS</b>							
TBD	2018 SCADA Update Project***	-	0.00%	-	0.00%	55,000	55,000
TBD	Replacement Truck (2003 Chevy)	-	0.00%	-	0.00%	32,000	32,000
TBD	Replacement Truck (2005 Chevy)	-	#DIV/0!	-	#DIV/0!	-	-
TBD	Tablets for System Maintenance	-	#DIV/0!	-	#DIV/0!	-	-
TBD	Effluent Meter Replacement (Plant)	-	#DIV/0!	-	#DIV/0!	-	-
TBD	Replacement Flocculator Gear Drives	-	0.00%	-	0.00%	12,000	12,000
01-0-1090-316	Hormiga Water Line Replacement	-	0.00%	-	0.00%	46,463	46,463
TBD	Portable Generator	-	0.00%	-	0.00%	6,000	6,000
<b>TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS</b>		<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>151,463</b>	<b>151,463</b>
<b>PROJECT PLANNING, DESIGN AND STUDIES</b>							
TBD	CIP Development	-	-	-	-	20,000	20,000
TBD	Connection Fee Study	-	-	-	-	10,000	10,000
01-9-6030-594	Grant Application Services	11,853	62.38%	11,853	62.38%	19,000	7,148
01-9-6030-595	District Map Digitizing and Updates	-	0.00%	-	0.00%	5,000	5,000
TBD	Planning Study re Lake McClure	-	-	-	-	-	-
<b>TOTAL PLANNING, DESIGN AND STUDIES</b>		<b>11,853</b>	<b>21.95%</b>	<b>11,853</b>	<b>21.95%</b>	<b>54,000</b>	<b>42,148</b>

\*\*\*Amounts from these accounts were not added properly on the approved budget. Differences on the totals of the approved budget and the budget on this form are from these accounts



**LDPCSD Financials****Statement of Net Assets (Balance Sheet)  
for the month ending August 2018****Asset :**

Cash and investments	\$	1,069,529
Restricted cash	\$	-
Accts Receivable net of res	\$	203,206
Water Drought Receivable	\$	86,520
Inventory	\$	69,931
Prpd expense & deposits	\$	51,442
Deferred Outflow of Resources	\$	54,459
<b>Total current assets</b>	<b>\$</b>	<b>1,535,087</b>

Property, plant & equipment	\$	11,452,244
less depreciation	\$	(7,065,450)
C I P	\$	462,701
<b>Net P P &amp; E</b>	<b>\$</b>	<b>4,849,495</b>

**Other L T Assets**

<b>Total Assets</b>	<b>\$</b>	<b>6,384,582</b>
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**Liabilites:**

Accounts payable	\$	72,205
Interest payable	\$	18,545
Water Accrual	\$	19,805
Accrued Payroll	\$	55,684
A/P Accrued Payables	\$	2,250
L T debt, current	\$	79,508
<b>Total current liab</b>	<b>\$</b>	<b>247,997</b>

**L T debt**

Post Retirement Benefit	\$	1,049,179
Net Pension Liability	\$	182,019
Deferred Inflow of Resources	\$	69,728
Muni Loan	\$	817,594
less current above	\$	(79,508)

<b>Total Liabilites</b>	<b>\$</b>	<b>2,287,009</b>
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<b>Net assets</b>	<b>\$</b>	<b>4,097,573</b>
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<b>Total liab &amp; net ass't</b>	<b>\$</b>	<b>6,384,582</b>
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<u>Vendor</u>	<u>Check Amount</u>
000012 AQUA LAB	2,370.00
000025 CHEMCO PRODUCTS COMPANY	6,174.58
000047 LAWSON & SON BACKHOE & GRADIN	3,865.00
000059 MARIPOSA GAZETTE	717.60
000065 KKI CORPORATION	41.85
000067 GENERAL PLUMBING SUPPLY CO., I	660.55
000076 USPS	457.17
00008 SENTRY ALARM SYTEMS	468.00
000091 VALERO MARKETING & SUPPLY	58.03
000094 USA BlueBook	936.27
000105 PACIFIC GAS & ELECTRIC	16,488.74
000106 BINKLEY ASSOCIATES, INC	962.50
000115 MARIPOSA COUNTY AUDITOR	2,226.00
000121 UNION DEMOCRAT*	517.15
000136 AT&T	431.39
000165 ACWA/JPIA	7,887.14
0002321 STREAMLINE	200.00
000290 Tuolumne County Recorder	154.00
0003221 KAMPA COMMUNITY SOLUTIONS LLC	6,250.00
000383 BUSINESS CARD	1,762.16
000550 LUIS'S HOUSEKEEPING / YARDS	140.00
000562 SEMS TECHNOLOGIES, LLC	3,395.00
00071 Mother Lode Answering Service	285.00
0007349 Recology Mariposa	252.65
0028330 Core & Main LP	607.20
004212 SWRCB - DWOCB	105.00
100995 Ann Bruley	105.00
660108 VERIZON WIRELESS	146.16
702 Warmerdam CPA Group	2,972.00
UB*10610 MR/MRS ANDREW COFFEE	94.66
UB*10611 MR/MRS BILL DAVIS	103.96
UB*10612 PATRICK QUIGLEY/ ET AL	147.50
UB*10613 L. NORTHUP	185.10
UB*10614 MICHAEL & BARBARA KARRY	194.16
UB*10615 RICHARD DEAN	133.44
UB*10616 VALERIE WORLEY	257.40
UB*10617 LAKEVIEW LOAN SERVICING, LLC	91.70
<b>Report Total:</b>	<b>61,844.06</b>

## Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road  
July 16, 2018 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:  
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.  
President Johnson called the meeting to order at 1:01 p.m.  
Directors present: Johnson, Hankemeier, Warren, Sperry, and Ross  
Director Warren arrived 1:04 p.m.  
Also present: GM P. Kampa  
Also present: Staff S. Marchesiello
  
2. **PUBLIC COMMENT:**  
*The Board received one public comment*
  
3. **PRESENTATION ONLY:**
  - a. Presiding Officer's Report including potential committee assignments  
***None given at this time***
  
  - b. General Manager's Report: Peter J. Kampa
    - Response to questions related to June 2018 Treasurer's Report
    - Report on grant funded and capital improvement projects and their status
    - Water loss/leak report***Presented by GM P. Kampa***
  
  - c. Chief Plant Operator's Report: R. Gilgo  
***Presented by GM P. Kampa***
  
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
  - a. Read and file the June 2018 Treasurer's Report
  - b. Approval of the Minutes of the Regular Meeting of June 18, 2018

**Motion: To approve the consent calendar**

**Votes: Carried 5-0**

**First: Hankemeier                      Second: Ross**

**Ayes: Hankemeier, Ross, Warren, and Johnson, and Sperry**

**Absent:**

**5. DISCUSSION AND ACTION ITEMS**

**PUBLIC HEARING** – The Board will conduct a public hearing to receive comments and protests related to the placement of delinquent accounts on the county tax rolls

- a. Adoption of a resolution approving 2018-19 Availability and Delinquency charges placed on the tax rolls

**Motion: To approve the resolution approving 2018-2019 availability and delinquent charges to be applied to the tax rolls for collection**

**Votes: Carried 5-0**

**First: Hankemeier                      Second: Warren**

**Ayes: Hankemeier, Warren, and Johnson, Sperry, and Ross**

**Absent:**

- b. Adoption of a Resolution approving the 2018/19 salary schedule effective July 1, 2018 through June 30, 2019

**Motion: To approve the recommended motion to adopt a resolution approving the District salary schedule for the July 1, 2018 through June 30, 2019 fiscal year**

**Votes: Carried 4-1**

**First: Ross                      Second: Warren**

**Ayes: Ross, Warren, Sperry, and Johnson**

**Nays: Hankemeier**

- c. Discussion and action related to the review of qualifications/proposals and award of a consulting contract for services as District Engineer

***Consensus of the board of Directors to defer this item to a future agenda***

- d. Adoption of a Resolution approving agreement with Kennedy Jenks Consultants for design and bidding assistance associated with the Water Service Line Replacement and Effluent Meter Replacement projects

**Motion: To approve a resolution approving agreement with Kennedy Jenks Consultants for design and bidding assistance associated with Water Service Line Replacement and Effluent Meter Replacement projects**

**Votes: Carried 5-0**

**First: Hankemeier                      Second: Ross**

**Ayes: Hankemeier, Ross, Warren, Johnson, and Sperry**

**Abstain**

Open Closed Session: 2:35

Reconvene Open Session: 3:26 p.m.

**6. CLOSED SESSION – PUBLIC EMPLOYMENT (GOVERNMENT CODE 54956.95, Operations Manager)**

The Board will take public comment on its closed session item and then convene a Closed Session pursuant to Government Code 54956.95, Public Employment. Following closed session, the Board will announce action taken in closed session, if any.

**REPORT OUT: No action taken**

**ADJOURNMENT:** 3:27 p.m.

Respectfully submitted by,

S. Marchesiello  
Board Secretary

## Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road  
September 6, 2018 at 4:00 p.m.

**1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:

The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329.

Vice President Hankemeier called the meeting to order at 4:05 p.m.

Directors present: Hankemeier, Warren, Ross, Sperry

Director absent: Johnson

Also present: GM P. Kampa

Also present: Staff S. Marchesiello

**2. DISCUSSION AND ACTION ITEMS**

a. Adoption of a resolution approving agreement with F&S Houseboats for the fabrication and completion of the Emergency Barge Renovation Project.

**Motion: To approve the Adoption of a resolution approving agreement with F&S Houseboats for the fabrication and completion of the Emergency Barge Renovation Project with the amendment of changing ' The work shall be completed in accordance with the Plans and Specifications within 120 days to 90 days of the Notice to Proceed, unless modified by approved change order 'in the agreement**

**Votes: Carried 4-0**

**First: Ross                      Second: Sperry**

**Ayes: Ross, Warren, Sperry, and Hankemeier**

**Absent: Johnson**

**3. ADJOURNMENT:** 4:27 p.m.

Respectfully submitted by,

S. Marchesiello  
Board Secretary

# LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

## OPERATIONS MANAGER REPORT

Board of Directors Meeting  
Monday, September 17th 2018

**Treatment Operations** – The plant has continued to operate well with no problems to report at this time.

**Plant Maintenance** – Maintenance included daily cleaning and calibrating of all our process analysis equipment, chemical injection pump maintenance and filter pump/motor maintenance. Staff has also replaced two more turbidity meters leaving on the two raw water meters to be replaced.

**Water Distribution System** - In the distribution system, staff performed site inspections for all facilities and conducted manual reading of all remote tank/pump site meters and gauges.

In available time, Jose is working with the office and continued to replace/reprogram meters and transmitters that have been reading incorrectly. A new list has been created containing meters that have shown zero usage for extended periods of time. These meters are being manually read (in available time) and site inspection made so staff knows if these reads are correct, if the houses are vacation homes or vacant and/or if it is indeed faulty equipment or incorrect reads.

**Intake** – The leak that was reported in the raw water main running down Barret Entrance Rd. is still awaiting scheduling with PG&E to assist due to the fact that a power pole is in too close of proximity to the water main to excavate the area without having the pole supported and or relocated.

**Customer Service** - In customer service, staffs remaining available time was spent responding to customer service requests and work orders that included meter lock offs and unlocks, meter read requests, meter install or removals, leak identification and underground service alerts.

Randy Gilgo  
Water Operations Manager/Chief Operator  
Lake Don Pedro C.S.D.

**Lake Don Pedro Community Services District**  
**Regular Meeting of September 17, 2018**

**AGENDA SUPPORTING DATA**

**5. DISCUSSION AND ACTION ITEMS**

- a. Adoption of a Resolution approving agreement with APN # 071-210-07-00 (McDonough/Clark) to once again have District water service available to the property

***Recommended Action***

**Staff recommends the following motion:**

***I move to adopt a Resolution approving agreement with APN # 071-210-07-00 (McDonough/Clark) to once again have District water service available to the property, subject to water supply availability, infrastructure extensions and payment of associated fees and costs***

***Background***

The District is authorized by the California Government Code to charge a standby availability charge as follows:

***61765.15: Notwithstanding Section 61765, in the Lake Don Pedro Community Services District, the water standby or availability charge shall not exceed sixty dollars (\$60) per year for each acre of land on which the charge is levied or sixty dollars (\$60) per year for a parcel less than one acre. This section, applicable only to the Lake Don Pedro Community Services District, is necessary because of the unique and special water management and financing problems in the area included within the district.***

The District Water Service Regulations provide a description of the applicability of the availability charge as follows:

**G. WATER STANDBY/AVAILABILITY CHARGE:**

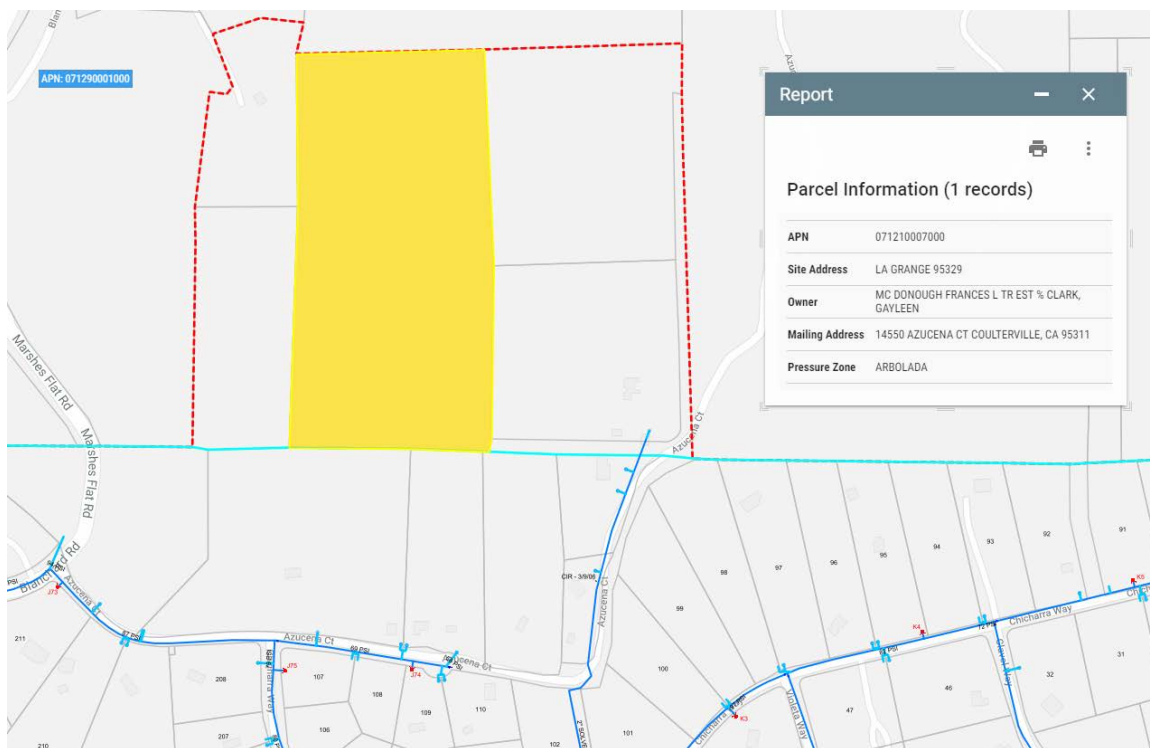
**1. Water Standby/Availability Charge: Applicable to all unimproved lots and parcels where metered service is available, but where such is not requested and installed.**

**2. Rate: The schedule is hereby fixed at \$60.00\* per year per acre times the number of acres in such parcel but with a minimum \$60.00 per parcel and a maximum of \$180.00 per parcel. The \$60.00 per acre charge for parcels larger than one acre, but smaller than three acres shall be prorated for each fractional acre rounded off to the nearest one tenth acre. The size of lots for purposes of fixing charges shall be based upon the Assessor's maps and records of the Counties of Mariposa and Tuolumne and the maps and records of the Lake Don Pedro Community Services District.**



Vacant parcels are charged the Availability Fee to pay a portion of the cost of maintaining capacity in the water system to ensure that the system will be capable of providing service to the property once developed. Availability Charges are now considered “property assessments” under Article XIID of the state constitution and the updated CSD laws.

In early 2011, the District received a request from Gaylene Clark and Francis McDonough (referred to herein as McDonough for simplicity) to terminate the payment of “standby” (Availability) fees charged by the District. The matter was considered by the Board and referred to District legal counsel for action. On August 15, 2011, the District Board approved an agreement with McDonough wherein they relinquished water service and system capacity rights in exchange for not paying the Availability Charges. The agreement is attached to this report. The property is shown in the screenshot below:



In the screenshot above, the red line depicts the District boundaries, and the turquoise line is the Merced Irrigation District POU boundary. The subject property is highlighted yellow. Our water lines are shown in dark blue, and as you can see the property is not currently served by the water system.

In August 2018, we received an inquiry from a local real estate agent regarding whether the above subject property could once again be eligible to receive water service in the future. On September 12, we received a request from Gaylene Clark, attached, to have water service once again made available in the future. This particular type of request is not addressed in the District water rules and regulations. District Resolution 2013-04 contains restrictions on new connections to the system for properties located outside the POU; based on the fact that the Ranchito Well had at the time no additional capacity to serve additional OPU parcels. As this

was not a request for a new connection (to the system), rather to be placed back in the availability status, this matter is appropriate for Board consideration at this time.

In conversation with District legal counsel, the process for reestablishment of water service availability would require the preparation of a simple agreement between Clark and the District, with agreement on their part to pay the cost of all availability fees avoided between 2011 and current, plus interest; to begin once again paying regular availability fees and to recognize the fact that water service could be made available in the future consistent with District rules and regulations. Clark will be required to make a \$2,500 deposit to cover the cost of the past availability fees and to cover legal and administrative costs. A draft resolution is included which outlines the terms of the proposed agreement.

## Syndie Marchesiello

---

**From:** Peter Schimmelfennig <pschimm@gmail.com>  
**Sent:** Wednesday, September 12, 2018 9:49 AM  
**To:** PKampa@KampaCS.Com; Syndie Marchesiello  
**Subject:** Board Adegnda Item: Re-admittance into Water District  
**Attachments:** McDonough\_22955 Azucena\_Plat Map.pdf; RealistReport 22.9ac.pdf

To: LAKE DON PEDRO CSD, Board of Directors  
From: Gaylene Clark

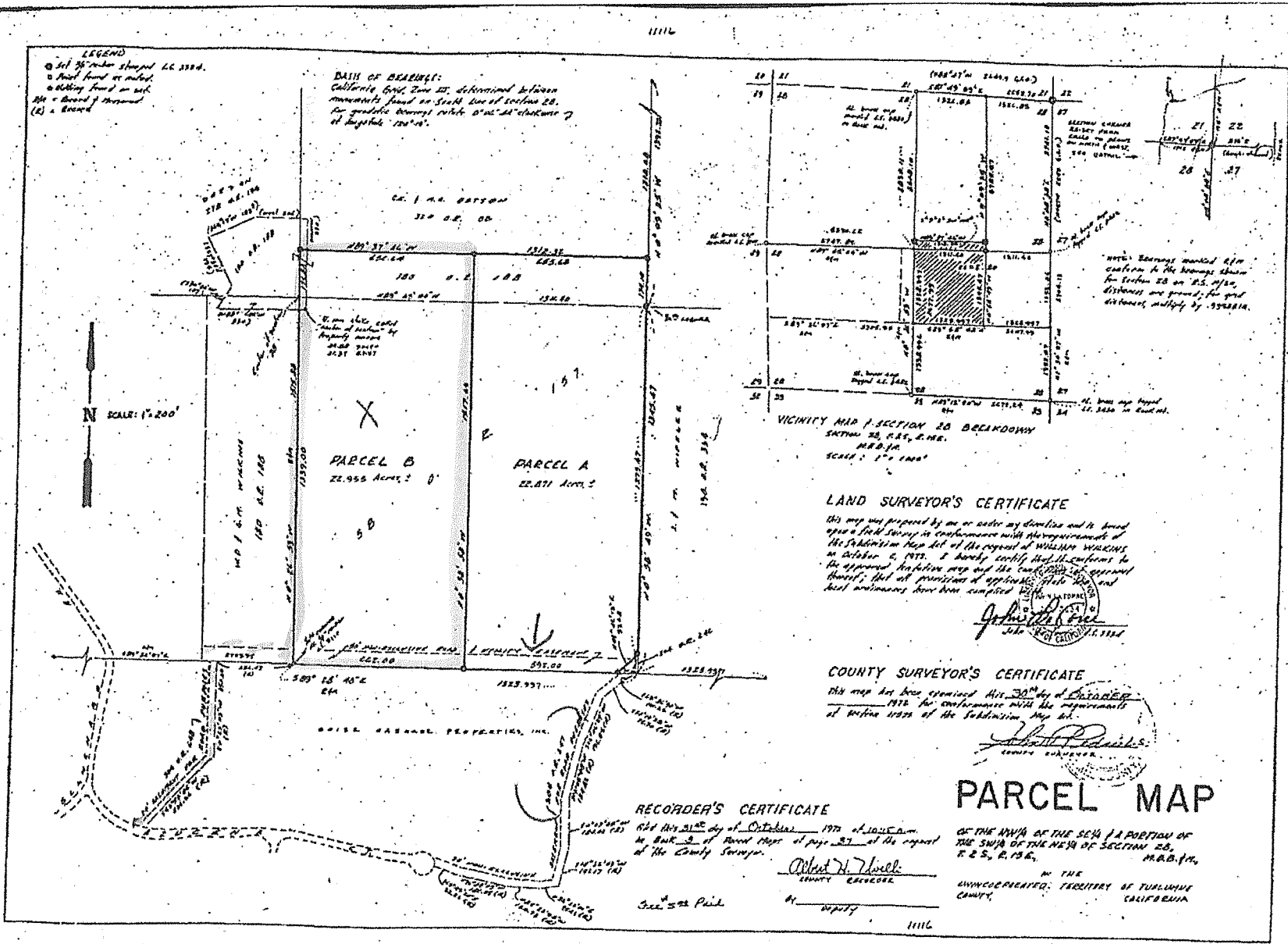
Dear Board of Directors:

I am requesting this Board to consider lot # 071-210-07-00 be readmitted back into the Lake Don Pedro CSD. I understand there may be fees and costs involved and would be willing to pay what this board deems reasonable. I would, moving forward, resume paying a standby fee or other as necessary to have metered water available to this lot in the future.

During a cost cutting period in my mother's life, Francis Mc Donough, who is deceased, had removed this lot from the Service District as a way to reduce her over head costs during her declining years.

Thank you for your consideration.

Attachments: Parcel Map, Accesses report



# 071-210-007-000, CA, Tuolumne County



N/A	N/A	999,920	N/A
Beds	Bldg Sq Ft	Lot Sq Ft	Sale Price
N/A	N/A	VCNT LND-NE	N/A
Baths	Yr Built	Type	Sale Date

## Owner Information

Owner Name:	Mc Donough Frances L	Tax Billing Zip:	95311
Tax Billing Address:	14550 Azucena Ct	Tax Billing ZIP + 4 Code:	9766
Tax Billing City & State:	Coulterville, CA		

## Location Information

Census Tract :	52.01	Comm College District Code:	Yosemite Jt
Zoning:	A-20	Flood Zone Code:	X
Section:	28	Flood Zone Panel:	06109C1500C
School District :	S Tuolumne Basic	Flood Zone Date:	04/16/2009

## Tax Information

APN:	071-210-007-000	Tax Area :	054015
Legal Description:	PAR B PM 3-37 POR SEC 28 T2S R15E 22.955AC		

## Assessment & Tax

Assessment Year	2017	2016	2015
Assessed Value - Total	\$65,639	\$64,352	\$63,386
Assessed Value - Land	\$65,639	\$64,352	\$63,386
YOY Assessed Change (\$)	\$1,287	\$966	
YOY Assessed Change (%)	2%	1.52%	

Tax Year	Total Tax	Change (\$)	Change (%)
2015	\$684		
2016	\$693	\$9	1.28%
2017	\$711	\$18	2.66%

## Characteristics

Lot Acres:	22.955	County Use Code :	Vacant Rural 20 To 40 Ac
Lot Sq Ft:	999,920	Universal Land Use :	Vacant Land (NEC)

## Last Market Sale & Sales History

Owner Name:	Mc Donough Frances L			
Recording Date	12/20/2010	06/02/2005	03/13/1981	11/26/1980
Settle Date	12/15/2010	05/19/2005		
Nominal	Y	Y		
Multi/Split Sale Type	Multi		Multiple	
Owner Name	McDonough Frances L	McDonough 2005 Trust	Mc Donough Lester L	
Seller Name	McDonough Lester L	McDonough Lester L & Frances L		
Document Number	16087	11283	638-368	
Deed Type	Affidavit	Grant Deed	Deed (Reg)	Deed (Reg)
Title Company	Attorney Only	Attorney Only		

Courtesy of Peter Schimmelfennig, MetroList Services, Inc

The data within this report is compiled by CoreLogic from public and private sources. The data is deemed reliable, but is not guaranteed. The accuracy of the data contained herein can be independently verified by the recipient of this report with the applicable county or municipality.

## Property Detail

Generated on 08/18/2018

Page 1 of 2

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

Lake Don Pedro Community  
Services District  
9751 Merced Falls Rd.  
La Grange, CA 95329  
No fee per Gov't Code § 27383

SEP 02 2011  
AB

AGREEMENT RELINQUISHING SERVICE/CAPACITY RIGHTS

This Agreement Relinquishing Service/Capacity Rights ("Agreement") is entered into effective March 1, 2011, by and between Lake Don Pedro Community Services District ("District"), a community services district formed and existing under the Community Services District Law codified at California Government Code §§ 61000 et seq., and the undersigned property owner ("Owner"). For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows: Owner does hereby forever and irrevocably relinquish, forego, abandon, waive, release, remise, and remit, any and all rights or claims upon the District to have that certain real property located in the County of Tuolumne, State of California, more particularly described on Exhibit "A" attached hereto (the "Property"), provided with water service (domestic or otherwise) from the District. Said waiver, relinquishment, abandonment, and release is full, final, and irrevocable, and is binding on all successors of Owner to any right, title or interest in the Property. No standby charges shall be due or imposed on the Property subsequent to the effective date hereof. Owner or Owner's successor(s) may seek restoration of opportunity to obtain water service to the Property upon payment all prior standby fees or other fees that would have been due had this Agreement not been made and upon approval by the District Board.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year written below.

DATED: August 31, 2011.

OWNER--FRANCES L. McDONOUGH, Surviving  
Trustee of The McDonough 2005 Revocable Trust  
dated March 31, 2005

By: Frances L. McDonough  
Frances L. McDonough, Surviving Trustee of The McDonough  
2005 Revocable Trust dated March 31, 2005

<sup>S. J. H. H.</sup>  
DATED: August 31, 2011.

DISTRICT--LAKE DON PEDRO COMMUNITY SERVICES  
DISTRICT, a California community services district

By: William Kinsella  
William Kinsella, Vice-President, Board of Directors

C:\R\LDPCSD\AGTS\FRANCES MOU II.wpd

EXHIBIT "A"

PARCEL A-1, as shown and designated on that certain Parcel Map filed in the Office of the County Recorder of Tuolumne County, California, on August 11, 1975 in Volume 8 of Parcel Maps at Page 5, Tuolumne County Records.

APN: 071-210-17-00

PARCEL B as shown and designated on that certain Parcel Map filed in the Office of the County Recorder of Tuolumne County, California, on October 31, 1972 in Volume 3 of Parcel Maps at Page 37, and being a portion of the Northwest Quarter of the Southeast Quarter and the Southwest Quarter of the Northeast Quarter of Section 28, Township 2 South, Range 15 East, M.D.B.&M.

APN: 071-210-07-00

PARCEL C, as shown and designated on that certain Parcel Map filed in the Office of the County Recorder of Tuolumne County, California, on June 12, 1973 in Volume 4 of Parcel Maps at Page 67, Tuolumne County Records, and being a portion of the East ½ of the East ½ of the Northeast ¼ of the Southwest ¼ of Section 28, T.2 S., R. 15 E., M.D.B.&M.

TOGETHER with a right of way, the record location which is not established, for water pipeline and television aerial over, upon and across adjoining Parcel "D", as said Parcel "D" is shown and designated on Parcel Map filed June 12, 1973 in Volume 4 of Parcel Maps, at Page 67, Tuolumne County Records.

ALSO TOGETHER with the use of water from a certain spring located in extreme SE corner of NW ¼ of NE ¼ of Section 28, T 2 S., R 15 E., M.D.B. & M., together with right of way for pipeline from said spring, as contained in Deed from E.R. Brunette, et al., to William Dee Wilkins, et ux, recorded January 19, 1953 in Volume 58 of Official Records, Page 157, Tuolumne County Records.

APN: 071-210-14-00

**RESOLUTION NO. 2013-4**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT REGARDING DISTRICT POLICY NOT TO SUPPLY WATER TO NEW USES OUTSIDE THE BOUNDARIES OF THE DISTRICT OR OUTSIDE THE AUTHORIZED PLACE OF USE OF MERCED IRRIGATION DISTRICT WATER RIGHT LICENSE 11395**

The Board of Directors of the Lake Don Pedro Community Services District does hereby find:

WHEREAS, the Lake Don Pedro Community Services District (“District”) is a California community services district formed and existing under the provisions of the California Community Services District Law, codified at Government Code §§ 61000-61144, and all acts and laws amendatory thereof or supplementary thereto, and possessing all the powers thereof; and

WHEREAS, the District receives water from Lake McClure on the Merced River; and

WHEREAS, said water is supplied to the District by Merced Irrigation District (MID); and

WHEREAS, MID holds water right License 11395 issued by the State Water Resources Control Board; and

WHEREAS, water received by the District from MID is subject to all conditions imposed on L 11395, including limits on the place of use (POU) of the water; and

WHEREAS, the District has a groundwater well located on Ranchito Road (the Ranchito Well); and

WHEREAS, the District supplies water from the Ranchito Well to approximately 36 water users outside the POU some of whom are also outside the boundaries of the District; and

WHEREAS, the District’s Engineer has determined that the Ranchito Well cannot supply any more uses than those it currently supplies; and

WHEREAS, the District does not have jurisdiction over the annexation into or detachment of territory from the District; and

WHEREAS, the District’s boundaries and the annexation into and detachment of territory from the District are under the jurisdiction of the Mariposa County Local Agency Formation



Commission (LAFCO); and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT RESOLVED by the Board of Directors of the Lake Don Pedro Community Services District hereby adopts the following policies:

1 No new water connections will be approved where the water will be used outside the POU.

2 No new water connections will be approved where the water will be used outside the District's boundaries. WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on July 15, 2013, by the following vote:

**Votes: Carried 3-1-1**

**Ayes: (3) Day, Afanasiev and, Richardson**

**Nays: (1) Ross**

**Abstain: (1) Johnson**

\_\_\_\_\_, President, Board of Directors ATTEST:

\_\_\_\_\_, ACTING SECRETARY

**CERTIFICATE OF SECRETARY**

I, \_\_\_\_\_, the duly appointed and acting Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District, duly called and held at the District office at \_\_\_\_\_, Merced Falls Road, on July 15, 2013.

DATED: July 15, 2013.

\_\_\_\_\_, ACTING SECRETARY

RESOLUTION 2018 - \_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING THE  
PREPARATION OF AN AGREEMENT WITH PROPERTY OWNERS  
MCDONOUGH/CLARK TO REESTABLISH SERVICE AND CAPACITY RIGHTS TO  
ASSESSORS PARCEL NO. 071-210-07-00

**WHEREAS**, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District is authorized pursuant to Government Code § 61110 (a) to Supply water for any beneficial uses, in the same manner as a municipal water district, formed pursuant to the Municipal Water District Law of 1911, Division 20 (commencing with Section 71000) of the Water Code; and

**WHEREAS**, Tuolumne County Assessor's Parcel No. 071-210-07-00, owned by McDonough/Clark, is located within the boundaries of the District but agreed effective March 1, 2011 in 2011 to relinquish the property of the rights of water service and water system capacity in exchange for being relieved of the obligation to pay the associated standby availability fees; and

**WHEREAS**, the property owners now wish to reestablish service and capacity rights to the above mentioned property; and

**WHEREAS**, the Board of Directors desires to accommodate said request subject to specific conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT that District Counsel shall be directed to prepare an agreement with the above property owners, which shall itself be subject to approval by the Board and subject to the following:

Section 1. Deposit of \$4000 with the District to cover the following expenses related to the preparation and approval of the agreement. Property owner will agree to pay the actual cost of these expenses above the amount of the deposit, if any, and the District will return any unused deposit amounts:

- Payment of Availability Charges that would have been paid by the property between March 1, 2011 and the date of the proposed agreement, which includes amounts for the 2018/19 fiscal year
- Payment of interest on the Availability Charges not paid during the above period
- Payment of legal, engineering and administrative costs associated with preparation and Board approval of said Agreement

Section 2. Recognition that standby availability charges will be due and payable beginning in 2019/10 and each year thereafter

Section 3. Recognition that water service will only be available to the property upon approval of the Board of Directors in recognition that adequate groundwater supply must be available to serve the demands of the property, and installation of the necessary water mains and related appurtenances in accordance with District regulations

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on September 17, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

---

Syndie Marchesiello,  
Secretary CERTIFICATE  
OF SECRETARY  
(STATE OF  
CALIFORNIA) (COUNTY  
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on September 17, 2018

**Lake Don Pedro Community Services District**  
**Regular Meeting of September 17, 2018**

**AGENDA SUPPORTING DATA**

**5. DISCUSSION AND ACTION ITEMS**

- b. Adoption of a resolution approving agreement with John Blomberg, CPA for the completion of the annual audit for the fiscal years ending June 30, 2018 and June 30, 2019

***Recommended Action***

**Staff recommends the following motion:**

***I move to adopt a Resolution approving agreement with John Blomberg, CPA for the completion of the annual audit for the fiscal years ending June 30, 2018 and June 30, 2019***

***Background***

On July 17, 2018 the Board adopted a resolution approving an agreement with John Blomberg, CPA for the completion of the annual audit. The proposal from Blomberg was for the fiscal years ending in 2017, 2018 and 2019. The Board's action during the meeting modified the draft resolution to approve Blomberg to complete the audit for only 2017, which was inconsistent with the draft Blomberg agreement. The letter of engagement was signed in accordance with the proposal, and we realized this inconsistency recently when preparing for the audit.

It is recommended that we honor the agreement with Blomberg based on their proposal, attached.

RESOLUTION 2017 - \_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING AN  
AGREEMENT WITH JOHN BLOMBERG, CPA FOR THE COMPLETION THE ANNUAL  
AUDIT FOR FISCAL YEARS ENDING JUNE 30, 2018 AND 2019

**WHEREAS**, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District is required to contract with an independent person or firm for the completion of an annual audit of its financial statements; and

**WHEREAS**, the District has determined that the annual auditing process and resulting audited financial statements prepared by John Blomberg, CPA and issued in fiscal years ending June 30, 2014, 2015, 2016 and 2017 have met the needs of the District; and

**WHEREAS**, John Blomberg, CPA has offered to continue providing independent auditing services for the District on an acceptable schedule and using a reasonable annual rate, and has submitted a services proposal therefore which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT that the proposal and agreement with John Blomberg, CPA included herein as Exhibit A, shall be approved and effective immediately.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on September 17, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Danny Johnson, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Syndie Marchesiello,  
Secretary  
CERTIFICATE  
OF SECRETARY  
(STATE OF  
CALIFORNIA) (COUNTY  
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on September 17, 2018

**INDEPENDENT AUDIT PROPOSAL**

**Lake Don Pedro Community Services District**



# Lake Don Pedro Community Services District Audit Proposal

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Summary of Auditor's Qualifications	4
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<u>Appendix</u>	
Resumes	6-7

## **Lake Don Pedro Community Services District - Audit Proposal-Page 1**

### **TRANSMITTAL LETTER**

Board of Directors  
Lake Don Pedro Community Service District (CSD)  
9751 Merced Falls Road  
La Grange, CA 95329

July 12, 2017

Dear Board of Directors:

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Lake Don Pedro Community Service District (CSD).

We propose to conduct the audits of the financial statements of the Lake Don Pedro Community Service District (CSD) for the years ending June 30, 2017, 2018, and 2019.

We will plan and perform the audits in accordance with generally accepted auditing standards and will include tests of the accounting records and other procedures considered necessary under the circumstances. The audits will include all funds of the Lake Don Pedro Community Services District. If our audit report is other than unqualified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit, we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audits for the years ended June 30, 2017, 2018, and 2019 as soon as the District records are available. Setup, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balances.

Our fee for the above services is based on hourly rates ranging \$45 to \$95 per hour with maximum fee not to exceed \$7,450 for each of the years ending June 30, 2017, 2018, and 2019.

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 6 bound copies and a PDF electronic copy of the audit report. Additional copies are available at \$5 each.



## Lake Don Pedro Community Service District -Audit Proposal-Page 2

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include obtaining copies of documents, contracts, invoices, etc., various audit inquiries and assistance with the preparation of audit confirmations and other standard audit procedures.

Should the District need additional services, our fee assisting shall be billed at the rate of \$95 per hour and travel fees in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John direct at (209) 466-3894.

Respectfully Submitted,



---

John E. Blomberg, C.P.A.

## Lake Don Pedro Community Services District Audit Proposal-Page 3

### Proposed Fee Schedule

Audit Phase	Performed by	Hours	Hourly Rate	Audit Fee
Prepare for field work	Senior	8	95	760
Field work of audit	Senior	24	95	2,280
Test remaining accounts, write report, and Conclude audit	Manager	10	95	950
Test remaining accounts, write report, and Conclude audit	Senior	16	95	1,520
Assist manager and accountant	Assistant Staff	8	75	600
Finalize audit reports	Manager	4	95	380
Bind and send audit reports	Assistant Staff	4	45	180
Hourly Rate Cost				6,670
Travel Cost				330
Cost of Preparing Controller's Report				450
<b>Total Audit Fee</b>				<b><u>\$ 7,450</u></b>

This audit proposal is for a financial audit and the above fees include our entire out of pocket personnel to successfully complete the audits. Such assistance will include obtaining copies of documents, contracts, invoices, etc., various audit inquiries and assistance with the preparation of audit confirmations and other standard audit procedures. Upon completion of the audits, we will present a draft copy of the annual report and management letter to the District General Manager for review. Six copies of the completed reports shall be submitted to the District. Should the District need additional services, our fee assisting shall be billed at the rate of \$95 per hour and travel fees in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John direct at (209) 466-3894.

Respectfully Submitted,

  
 \_\_\_\_\_  
 John E. Blomberg, C.P.A., President

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **Lake Don Pedro Community Services District Audit Proposal-Page 4**

### **Profile of Independent Auditors**

Blomberg & Griffin Accountancy Corporation is a local firm located in Stockton, CA. The firm provides different services such as attestation, tax, consulting, and bookkeeping, among other services to the Northern California public. We have provided these services for over thirty-five years. Our Firm is able to audit different organizations with computerized accounting systems. In addition, the Manager in charge John E. Blomberg, CPA has a current Certified Public Accounting License in the State of California. The firm meets all applicable independent standards and meets all specific requirements imposed by the state, local law and regulations. Also, the firm participates in the AICPA peer review program administered by the California Society of Certified Public Accountants. In addition, management believes all firm quality control standards are currently met. The firm is a member of the Community Services District Association.

### **Summary of the Auditor's Qualifications**

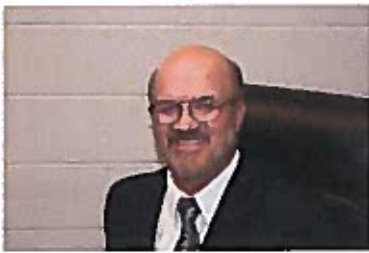
The manager in charge shall be John E. Blomberg, C.P.A. There will be one manager, a senior, and an assistant auditor assigned to the audit. We have included resumes of the personnel. Our Firm specializes in auditing the financial statements of special districts throughout California. We conduct approximately thirty financial audits of special districts including but not limited to community services, fire, water, sewer, cemetery, resource conservation, etc. Furthermore, approximately 97% of our total audits are special districts in California. Each audit adds to the experience of the staff and equips the staff to accurately and efficiently conduct audits of future engagements. The staff and the manager in charge have conducted many financial and single audits of local governments. The vast experience of the firm will ensure the District that the personnel assigned are up to date with internal control procedures, GASB pronouncements, and new audit testing techniques. Furthermore, the firm requires all Certified Public Accountants to take continuing education courses. Some of these courses include but not limited to Recovery and Reinvestment Act, Single Audits of Governmental Entities, Audits of State and Local Governments, and Internal Control and Fraud in Government Engagements. These courses are made available to the audit staff. These courses enable the C.P.A. and the staff to be knowledgeable in the latest GASB pronouncements.

## Lake Don Pedro Community Services District Audit Proposal-Page 5

### References

<u>Audit Client</u>	<u>Contact</u>	<u>Phone Number</u>
1) Woodside Fire Protection District	Kate Edwards	(650) 851-6205
2) Patterson Irrigation District	Toni Russel	(209) 892-6233
3) Browns Valley Irrigation District	Donna Springsteen	(530) 743-5703
4) Twain Harte CSD	Jeanne Lawton	(209) 586-3172
5) Eastside Fire Protection District	Ginger Root	(209) 956-3516
6) Colledgeville Fire Protection District	Betty Pettit	(209) 941-2339
7) Lockeford Community Services District	Judy Hoag	(209) 727-5035
8) Coastside Fire Protection District	Jan Cochran	(650) 726-5213

## Lake Don Pedro Community Services District Audit Proposal-Page 6



**John E. Blomberg, C.P.A.**  
1013 N. California Street  
Stockton, CA 95202

### **EDUCATION/LICENSE**

- **Certified Public Accountant, California** 1978
- San Diego State University, Bachelor of Science degrees in Accounting and a minor in Economics 1974

### **EXPERIENCE**

#### **Blomberg & Griffin Accountancy Corporation**

*President* 1981-Present

- Conducting audit services to various organizations such as special district, nonprofit, and professional health care organizations.
- Conducting water rate study to special district
- Managing the company's employees, finances, and marketing.
- Meeting with audit clients to improve financial and internal control measures

Steelgard, Inc. 1988-1990

Chief Financial Officer

- Managed all financial functions of 30 million dollar manufacturing organization.

Keller, Blomberg, Griffin, & Co.

Partner 1978-1981

- Perform audits of special districts, non-profit, and professional health care organizations.
- Prepare tax returns for clients who own rental properties, companies, conduct business in other states and countries, and sell stocks and bonds.

Blomberg & Bott 1974-1978

Staff Accountant

- Perform audits of special district, non-profit, and professional health care organizations.
- Prepare tax returns

### **COMPUTER SKILLS**

- Microsoft Office 2010, Creative Solutions
- Accounting, various accounting and bookkeeping programs, and ten key.



**Gabriela Mendoza**  
1013 N. California St.  
Stockton, CA 95202

**EDUCATION**

Individual Income Tax Course/Accounting I  
San Joaquin Delta College, Stockton, CA -2004

Various Microsoft Word, Excel Programs  
San Joaquin Delta College, Stockton, CA - 2003

Graduate, Student  
Franklin High School, Stockton, CA - 2001

**WORK EXPERIENCE**

Blomberg & Griffin Accountancy Corporation 2001-Present  
Office Manager/Bookkeeper

- \* Assist CPA in various complex governmental, not-for-profit, and professional Organizations
- Audits
- \* Prepare payroll tax returns
- \* Bookkeeping for small to medium size organizations in the Central Valley of California
- \* Prepare bank reconciliations
- \* Prepare tax returns for various corporations, partnerships, and individuals
- \* Consult clients for greater economic improvement
- \* Prepared sales tax reports
- \* Delegate responsibilities to employees to meet company expectations

**COMPUTER SKILLS**

- \* Microsoft Office Programs
- \* CSA Accounting Software
- \* Bookkeeping Solutions
- \* Lacerte Tax Programs
- \* QuickBooks

**LANGUAGE SKILLS**

- \* Bilingual (Spanish/English)

# Lake Don Pedro Community Services District

## Regular Meeting of September 17, 2018

### AGENDA SUPPORTING DATA

#### 5. DISCUSSION AND ACTION ITEMS

- c. Adoption of a resolution approving agreement for professional consulting services as District Engineer

#### ***Recommended Action***

**Staff recommends the following motion:**

***I move to adopt a Resolution approving agreement for professional consulting services as District Engineer***

#### ***Background***

In June 2018 the Board learned that District Engineer Binkley was retiring, and a new engineer would need to be contracted. In June, a Request for Proposals was circulated to six local and regional engineering firms and posted on the CSDA proposal distribution website. By the proposal due date, we had received three proposals from engineering firms, each of which were delivered to the Board in July 2018 for review. It was realized that a fourth proposal, from Alfonso Manrique Consulting Engineers, had been delivered in a timely manner (see attached email from July 11, 2018) but was unfortunately intercepted by the LDPCSD junk mail filter without my knowledge. The proposal is included with this packet should be considered valid.

Each firm delivered a technical proposal, and a separate fee schedule. Since we are not awarding an engineering contract for a specific project, there is no way for the firms to “bid” the District’s work. Therefore, the firm’s rate sheets list the hourly billing rates for the various levels of expertise and specialty. For reference, Binkley currently charges the District \$175 per hour.

The District is not required to award professional services agreements based on cost alone, such as bidding. In fact, the District should be evaluating the proposals based on a combination of best fit, experience, assigned staff and their experience, and fees.

By entering into agreement with a particular firm, we are not guaranteeing them a certain amount of work, nor are we reassigning any projects to them for which we already are under contract, such as the grant application currently being prepared by Kennedy Jenks.

All proposals have been reviewed by the General Manager and District Engineer Binkley. Both of us feel that each of the proposing firms have their strengths and weaknesses, and that any one of them could be a good fit.

In evaluating the proposals, we should make a decision based on:

- Responsiveness (location and workload to staff ratio, our experience)
- Broad Range of Technical Capabilities
- Specific experience with mountain systems
- Staff assigned
- Cost (should not be the deciding factor)



RESOLUTION 2018 - \_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING AN  
AGREEMENT WITH \_\_\_\_\_ TO SERVE AS DISTRICT ENGINEER

**WHEREAS**, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District issued a Request for Proposals in June 2018, seeking qualifications from engineering firms to serve as District Engineer; and

**WHEREAS**, on July 11, 2018, four proposals were received from qualified engineering firms; and

**WHEREAS**, the proposals have been reviewed by management, the existing District Engineer and the Board of Directors and each firm has been determined to be suitable to serve as District Engineer; and

**WHEREAS**, the engineering firm of \_\_\_\_\_ has the experience, qualifications, assigned staffing and approach to the work most desirable to the District, and their proposal is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT that the proposal and agreement with \_\_\_\_\_ included herein as Exhibit A, shall be approved and effective immediately.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on September 17, 2018, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
Danny Johnson, President, Board of Directors

ATTEST:

\_\_\_\_\_  
Syndie Marchesiello,  
Secretary  
CERTIFICATE  
OF SECRETARY  
(STATE OF  
CALIFORNIA) (COUNTY  
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on September 17, 2018

**Lake Don Pedro Community Services District**  
**Regular Meeting of September 17, 2018**

**AGENDA SUPPORTING DATA**

**5. DISCUSSION AND ACTION ITEMS**

- d. Approval to proceed with bidding of the Water Service Line Replacement Project, funded by the Department of Water Resources, IRWMP grant program

***Recommended Action***

Staff recommends the following motion:

***I move to authorize the General Manager to proceed with bidding of the Water Service Line Replacement Project, funded by the Department of Water Resources, IRWMP and Bond Law grant programs***

***Background***

The District water service lines, which are typically ¾-inch or 1-inch polyethylene tubing, have been failing and leaking at an abnormally high rate. For several years now, the District has been replacing the service lines as leaks have arisen, but the Board has directed a more proactive approach in the replacement of all service lines in the system.

The District applied for and received grant funding for the replacement of leaky water service lines, but unfortunately the amount of grant awarded was only 27% of that needed to replace all service lines. The District continued to search for available grant funds, but since we were unsure if additional funding would be made available, the project needed to proceed in a smaller fashion to replace only select service lines. A leak survey was completed that identified approximately 20 service lines in need of immediate replacement.

In August 2017 the Board authorized staff to proceed with public bidding of the project, and very soon thereafter, an additional \$400,000 grant from the Department of Water Resources, Bond Law Program was applied for and received. Project bidding was delayed until the project plans and specifications could be revised. Also, during this timeframe, District Engineer Elizabeth Binkley announced her retirement, which delayed the update of plans further as we found an engineering firm to complete the bid package. In July 2018 the District entered into agreement with Kennedy Jenks who has now completed the 90% project plans and specifications; the plans for which are included herein.

Due to grant contract end dates, we must quickly proceed with construction of the project. To proceed with project construction, we must secure bids from qualified contractors, and award the construction contract to the lowest responsible bidder. Attached are the plans for the project bid packet prepared Kennedy Jenks. The full bid packet was not included due to its size and technical nature.

A construction contract will be awarded after bids are received, and we will only authorize the contractor to proceed with construction of replacement lines for which we have funding available in the grant. Normally, this action would be by resolution of the Board and delegate

responsibility to the GM to award the construction contract within the budget. In the case of this project, the contract will be brought to the Board for approval.

The bid advertisement will be published in both general circulation newspapers, as well as published in the trade journals and sent to plan centers as required by law.

**FINANCIAL IMPACTS**

The cost to proceed with project bidding is less than \$5,000, including engineering assistance. This does not include construction costs.

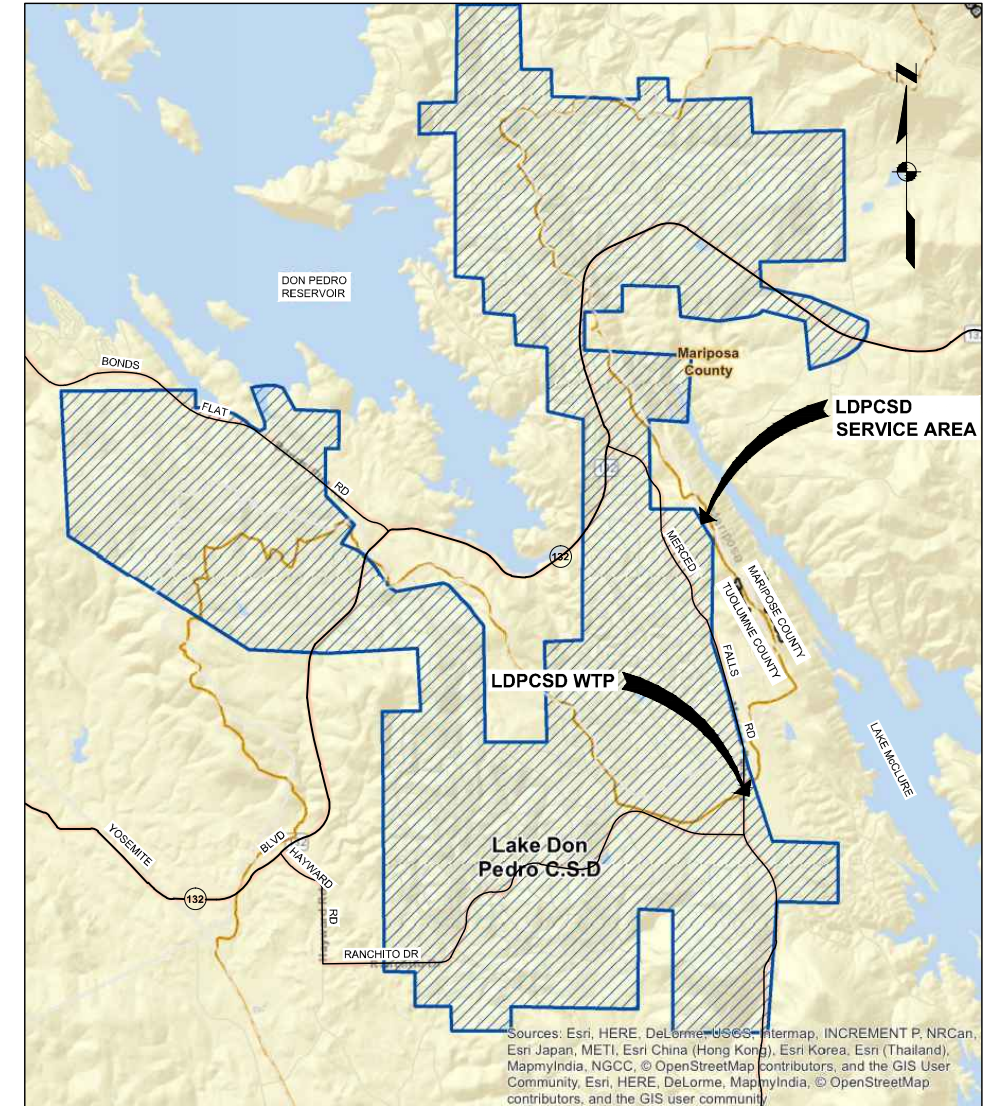
# LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SERVICE LINE REPLACEMENT AND WATER TREATMENT PLANT EFFLUENT METER UPGRADE

## 90% SUBMITTAL AUGUST 2018



**LOCATION MAP**  
SCALE: NTS

DRAWING INDEX		
DWG NO	SHEET NO	DRAWING TITLE
GENERAL		
1	G01	TITLE SHEET, VICINITY & LOCATION MAPS AND DRAWING INDEX
2	G02	ABBREVIATIONS, LEGEND, PIPING SYMBOLS AND PIPING SCHEDULE
3	G03	SITE MAP - EFFLUENT METER, AND SERVICE LINES KEY MAP
CIVIL		
4	C01	EFFLUENT METER DEMOLITION AND REPLACEMENT PLAN
5	C02	EFFLUENT METER VAULT DETAILS
6	C03	TYPICAL WATER SERVICE LINE REPLACEMENT AND TRENCH SECTION DETAILS
ELECTRICAL		
7	E01	EFFLUENT METER ELECTRICAL PLAN



**VICINITY MAP**  
SCALE: 1" = 500'

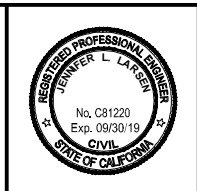
**PRELIMINARY N.F.C.**

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NO.	REVISION	DATE	BY

**SCALES**  
0 1" = 25mm  
IF THIS BAR IS NOT DIMENSION SHOWN, ADJUST SCALES ACCORDINGLY.



DESIGNED: KMW  
DRAWN: HCS  
CHECKED: TRM  
Page 52

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
MARIPOSA COUNTY, CALIFORNIA  
**SERVICE LINE REPLACEMENT AND  
WATER TREATMENT PLANT EFFLUENT METER UPGRADE**  
Kennedy/Jenks Consultants  
10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

**TITLE SHEET, VICINITY & LOCATION MAPS  
AND DRAWING INDEX**

FILE NAME: 1870011.00-G-01.dwg  
JOB NO.: 1870011.00  
DATE: AUGUST 2018  
SHEET 1 OF 7  
**G01**

CIVIL/GENERAL SYMBOLS

GENERAL CIVIL

NEW

EXISTING

Grid of symbols for civil and general engineering including guy wire, spot elevation, contours, trees, buildings, pipelines, and various materials like concrete, asphalt, and gravel.

PIPING SYMBOLS

SINGLE LINE PLAN DOUBLE LINE PLAN

Grid of symbols for piping joints, fittings, and valves such as flanged pipe coupling, bell and spigot, and various types of valves.

VALVE SYMBOLS

Grid of symbols for valves categorized by single line plan and elevation, including gate, globe, plug, and solenoid valves.

ABBREVIATIONS

Two-column table of abbreviations and their full names, ranging from & L to W/W.

PIPE IDENTIFICATION SCHEDULE

Table with columns for Legend, System, Pipe Size, Exposed, and Buried, showing data for Service Line, Effluent Line, and Drain.

NOTES:

- 1. FUSION EPOXY LINED AND COATED STEEL PIPE.
2. PVC SCHEDULE 80 PIPE.

GENERAL NOTES

- 1. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SPECIAL PROVISIONS...
2. THE LOCATION, PIPE DIAMETER, MATERIAL, AND/OR ELEVATIONS OF UNDERGROUND UTILITIES...
3. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONARY MEASURES NECESSARY TO PROTECT EXISTING IMPROVEMENTS...
4. PRIOR TO SUBMITTAL OF PIPE SHOP DRAWINGS...
5. ALL TRENCH EXCAVATIONS 5 FEET OR MORE IN DEPTH...
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LINE AND GRADE OF ALL NEW PIPING...
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING RECORD DRAWINGS...
8. THE CONTRACTOR SHALL REMOVE AND PROPERLY DISPOSE OF ALL SURPLUS EXCAVATION MATERIAL...

REFERENCE SYMBOLS

Diagrams for Detail and Section reference symbols, including a circle with '1' and a triangle with 'A'.

PRELIMINARY N.F.C.

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SCALES 1" = 25mm



Table with columns for DESIGNED, DRAWN, CHECKED, and TRM, with names KMW and HCS.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
MARIPOSA COUNTY, CALIFORNIA
SERVICE LINE REPLACEMENT AND WATER TREATMENT PLANT EFFLUENT METER UPGRADE
Kennedy/Jenks Consultants
10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

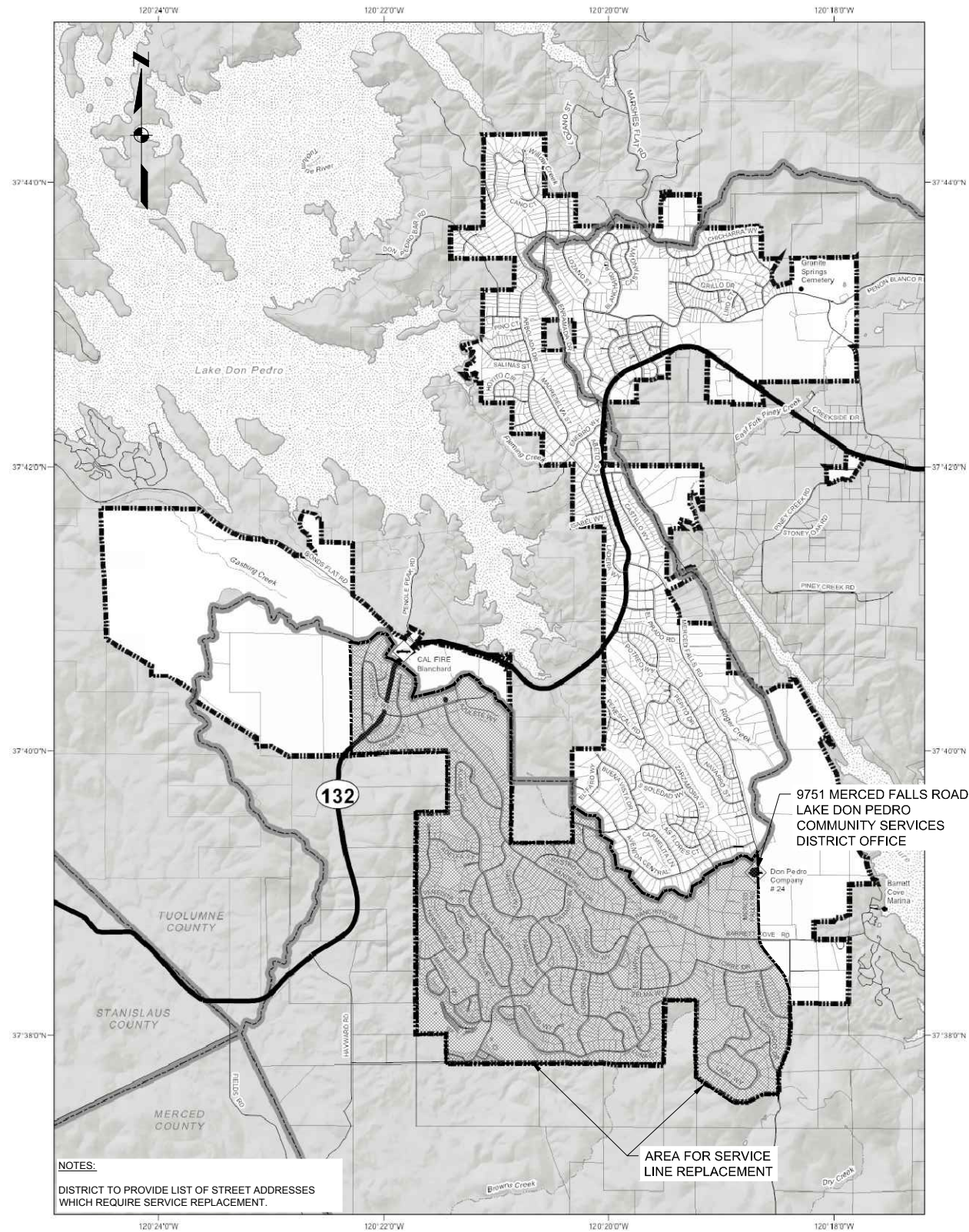
ABBREVIATIONS, LEGEND, PIPING SYMBOLS AND PIPING SCHEDULE

Table with columns for FILE NAME, JOB NO., DATE, SHEET 2 OF 7, and G02.

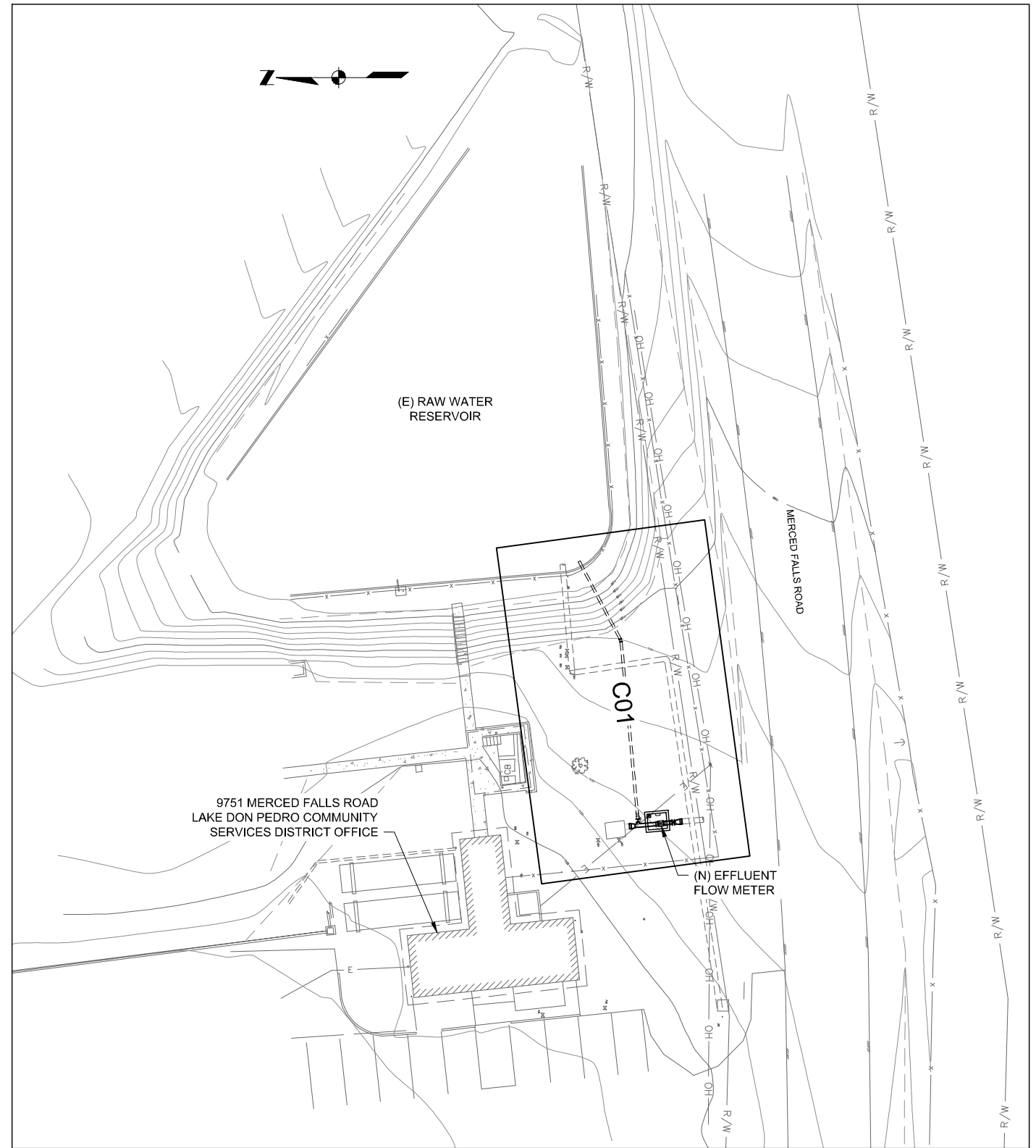
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**SERVICE LINE KEY MAP**  
 SCALE: NTS



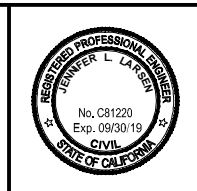
**SITE MAP - EFFLUENT METER KEY MAP**  
 SCALE: 1" = 20'

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NO.	REVISION	DATE	BY

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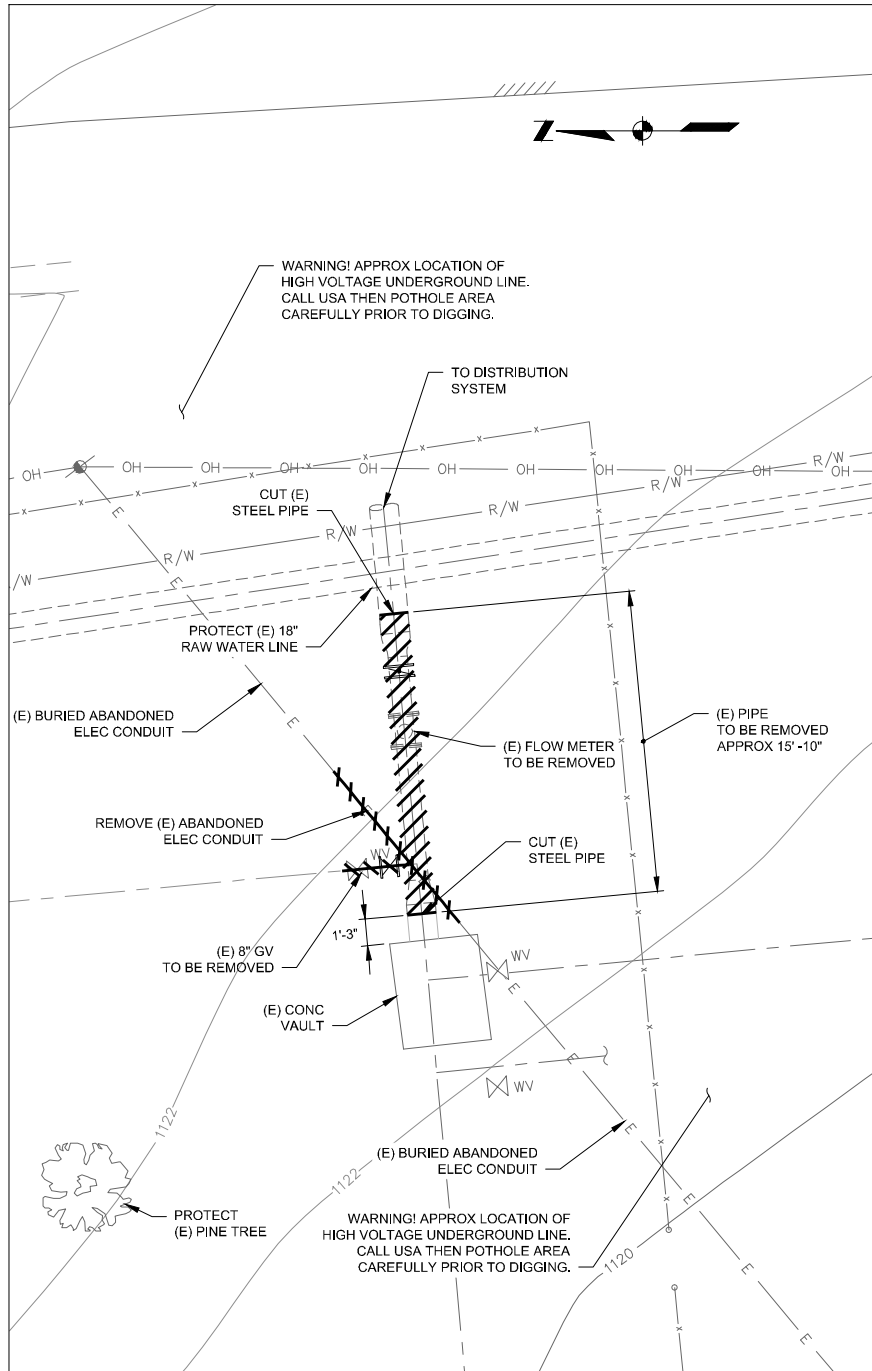
DESIGNED  
 KMW  
 DRAWN  
 HCS  
 CHECKED  
 TRM  
 Page 54

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
 MARIPOSA COUNTY, CALIFORNIA  
**SERVICE LINE REPLACEMENT AND  
 WATER TREATMENT PLANT EFFLUENT METER UPGRADE**  
 Kennedy/Jenks Consultants  
 10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

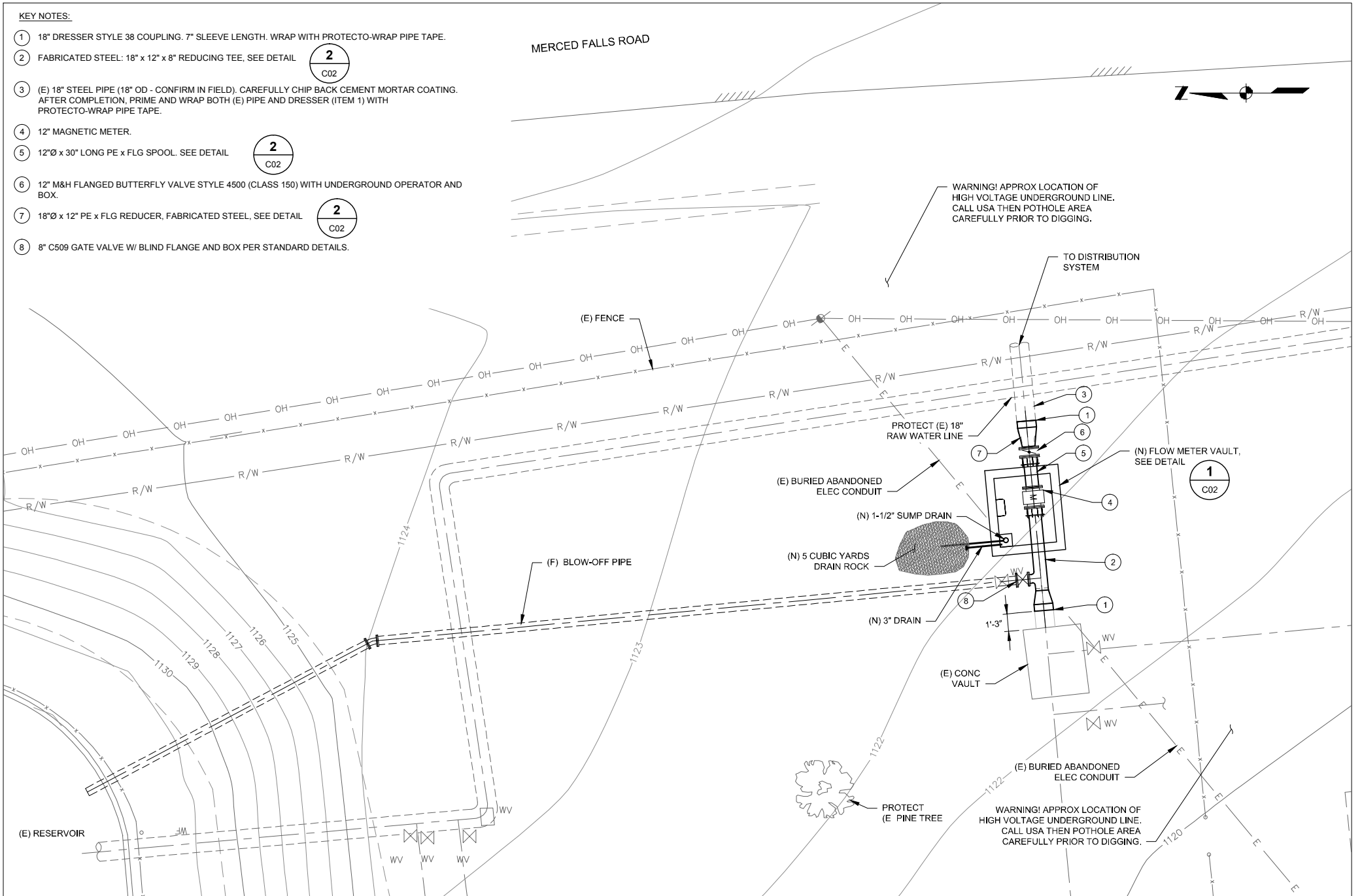
**SITE MAP**  
**EFFLUENT METER, AND SERVICE LINES KEYMAP**

FILE NAME  
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 JOB NO.  
 1870011.00  
 DATE  
 AUGUST 2018  
 SHEET 3 OF 7  
**G03**

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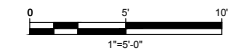


**DEMOLITION PLAN**  
SCALE: 1" = 5'



**EFFLUENT METER PLAN**  
SCALE: 1" = 5'

- KEY NOTES:**
- ① 18" DRESSER STYLE 38 COUPLING. 7" SLEEVE LENGTH. WRAP WITH PROTECTO-WRAP PIPE TAPE.
  - ② FABRICATED STEEL: 18" x 12" x 8" REDUCING TEE. SEE DETAIL. 2  
C02
  - ③ (E) 18" STEEL PIPE (18" OD - CONFIRM IN FIELD). CAREFULLY CHIP BACK CEMENT MORTAR COATING. AFTER COMPLETION, PRIME AND WRAP BOTH (E) PIPE AND DRESSER (ITEM 1) WITH PROTECTO-WRAP PIPE TAPE.
  - ④ 12" MAGNETIC METER.
  - ⑤ 12"Ø x 30" LONG PE x FLG SPOOL. SEE DETAIL. 2  
C02
  - ⑥ 12" M&H FLANGED BUTTERFLY VALVE STYLE 4500 (CLASS 150) WITH UNDERGROUND OPERATOR AND BOX.
  - ⑦ 18"Ø x 12" PE x FLG REDUCER, FABRICATED STEEL, SEE DETAIL. 2  
C02
  - ⑧ 8" C509 GATE VALVE W/ BLIND FLANGE AND BOX PER STANDARD DETAILS.



**PRELIMINARY N.F.C.**

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NO.	REVISION	DATE	BY

**SCALES**

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0 ————— 25mm

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CHECKED: TRM  
Page 55

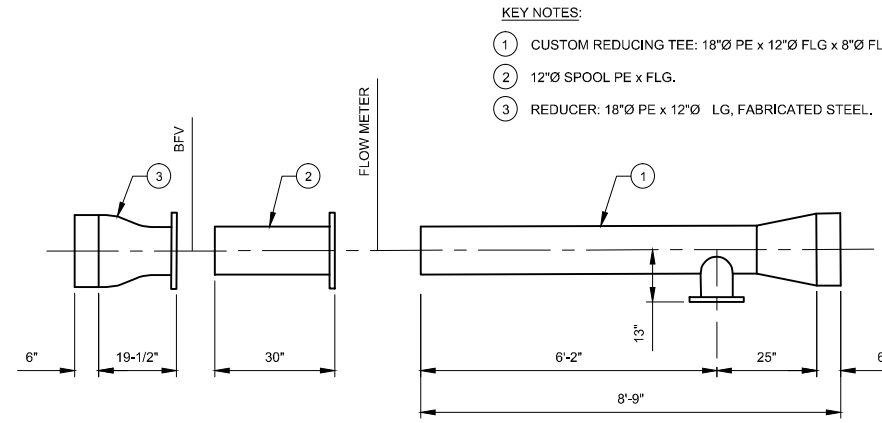
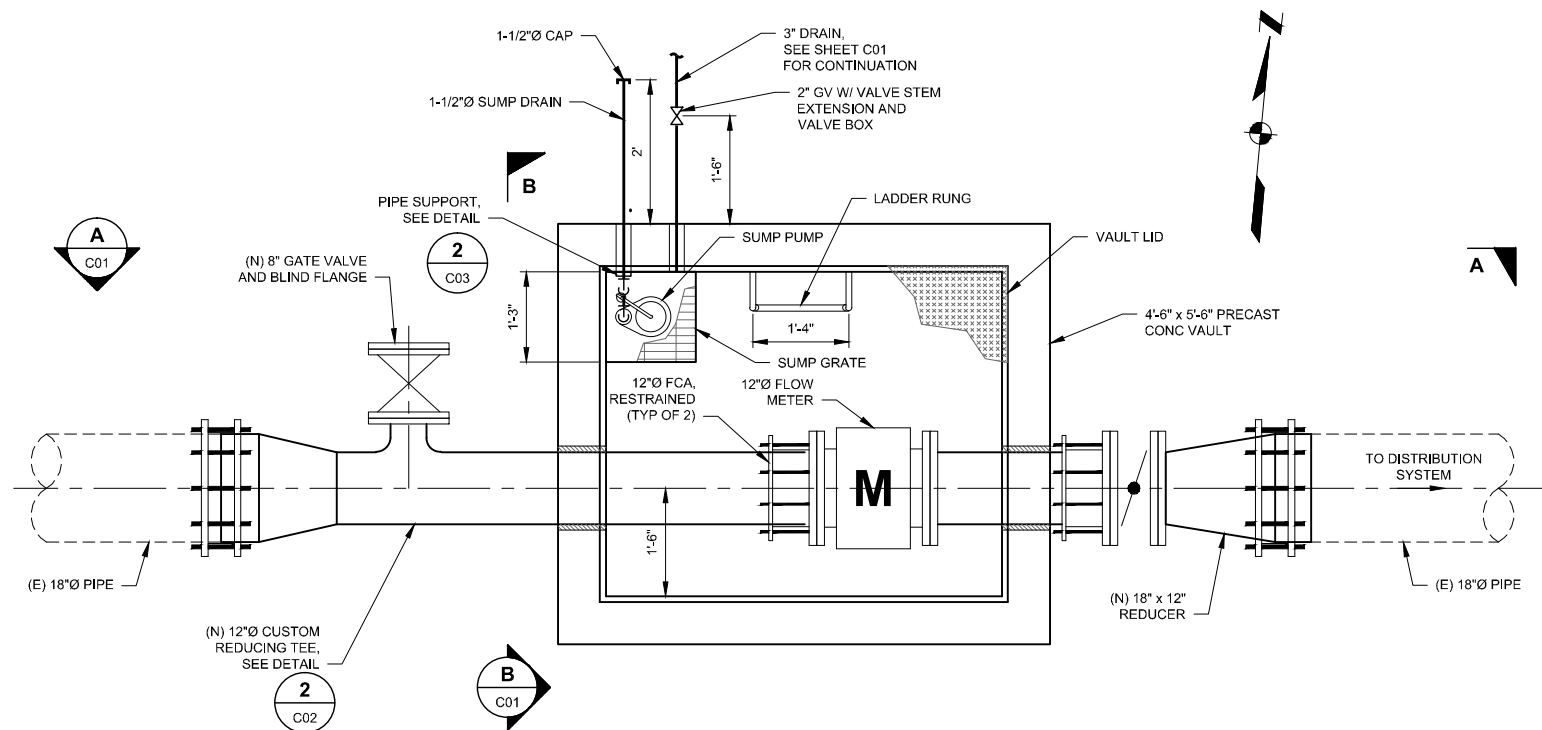
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
MARIPOSA COUNTY, CALIFORNIA

**SERVICE LINE REPLACEMENT AND  
WATER TREATMENT PLANT EFFLUENT METER UPGRADE**

Kennedy/Jenks Consultants  
10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

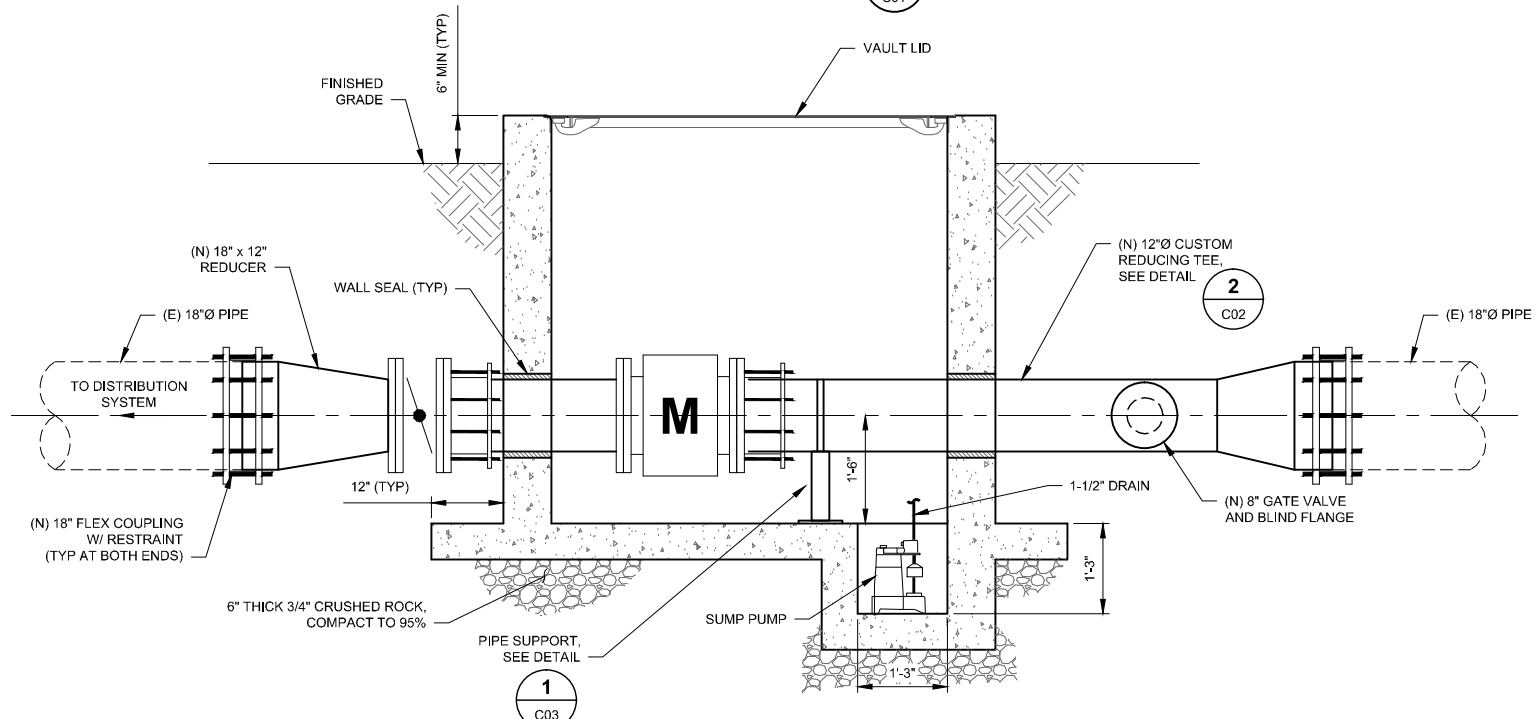
**EFFLUENT METER  
DEMOLITION AND REPLACEMENT PLAN**

FILE NAME: 1870011.00-C-01.dwg  
JOB NO.: 1870011.00  
DATE: AUGUST 2018  
SHEET 4 OF 7  
**C01**



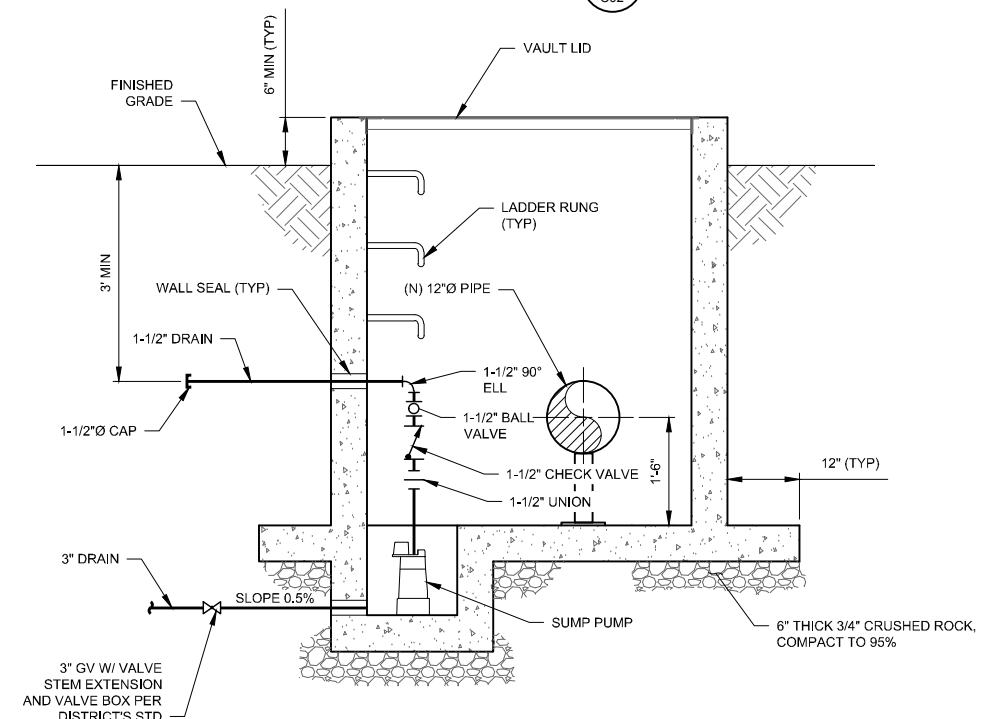
**NOTES:**  
 1. ALL ITEMS SHALL BE SCHEDULE 20 STEEL, POTABLE WATER SERVICE FUSION EPOXY (POWDER COAT) LINED AND COATED PER AWWA STANDARD C213. FLANGES SHALL BE RATED 150 PSI.

**FLOW METER VAULT PLAN** 1  
 SCALE: 3/4" = 1'-0"

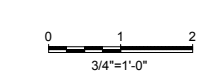


**SECTION A**  
 SCALE: 3/4" = 1'-0"

**SHOP DRAWING** 2  
 SCALE: NTS



**SECTION B**  
 SCALE: 3/4" = 1'-0"



**PRELIMINARY N.F.C.**

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**USE OF DOCUMENTS**

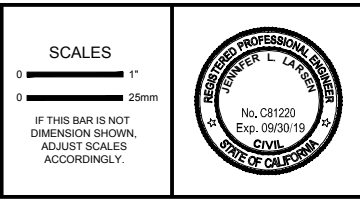
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NO.	REVISION	DATE	BY

**SCALES**

0 1" = 25mm

IF THIS BAR IS NOT DIMENSION SHOWN, ADJUST SCALES ACCORDINGLY.



DESIGNED: KMW  
 DRAWN: HCS  
 CHECKED: TRM  
 Page 56

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
 MARIPOSA COUNTY, CALIFORNIA

**SERVICE LINE REPLACEMENT AND WATER TREATMENT PLANT EFFLUENT METER UPGRADE**

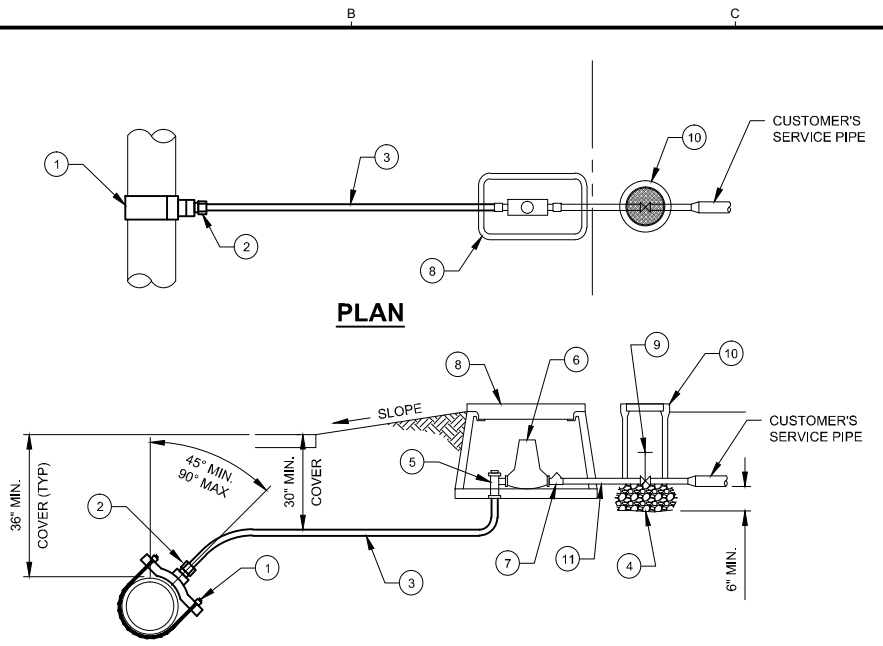
Kennedy/Jenks Consultants  
 10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

**EFFLUENT METER VAULT DETAILS**

FILE NAME: 1870011.00-C-02.dwg  
 JOB NO.: 1870011.00  
 DATE: AUGUST 2018  
 SHEET 5 OF 7  
**C02**



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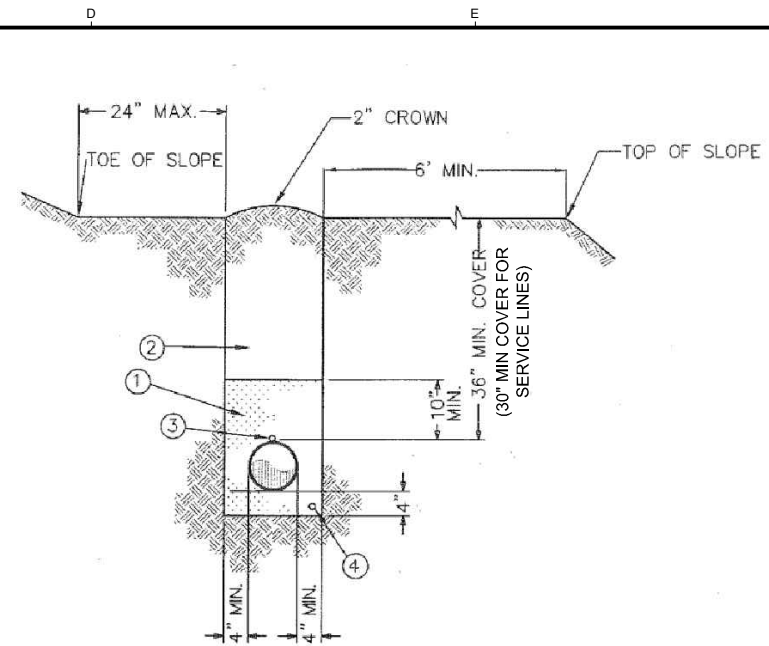
**PLAN**

**SECTION**

- 1 SERVICE SADDLE, FORD, S91 ON C900 PVC MAIN, FORD FC 202 WITH 1-1/4" OUTLET WITH INSULATING BUSHING ON D.I. PIPE.
- 2 1" BALL CORPORATION STOP, FORD FB1101 NPT X PACK JOINT.
- 3 1" DIA. PIPE - HDPE SDR 11 SERVICE PIPE, IPS OD. UNIONS OR COUPLINGS NOT AROUND PIPE.
- 4 3/4" CRUSHED DRAIN ROCK (AS DIRECTED BY DISTRICT ENGINEER).
- 5 BALL ANGLE LOCKING METER STOP, FORD BA63-332W.
- 6 METER WITH AMR TRANSMITTER (FURNISHED BY DISTRICT).
- 7 DUAL CHECK VALVE, METER COUPLING X NPT, ORD HHS91-323 STRATING CASCADING.
- 8 METER BOX, CARSON NO. 1419 WITH NO. 1419-3 FLUSH COVER LOCKING LID AND APPROVED BASE. FOR USE IN NON-VEHICULAR TRAFFIC/PARKING SITUATIONS ONLY WHERE DIRECTED BY THE DISTRICT. CONTACT DISTRICT ENGINEER IF INSTALLATION IS TO BE IN VEHICULAR TRAFFIC AND PARKING AREAS.
- 9 STRAIGHT BALL VALVE, FORD B11-333 WITH FORD HB-34S HANDLE.
- 10 CUSTOMER VALVE BOX, CHRISTY NO. F8 WITH NO. F8D ACCESS LID.
- 11 1" DIA. X 18" LONG SCH. 80 PIPE, THREADED.

**NOTES:**  
 ITEM 1 TO 3 : IN CONTRACT.  
 ITEM 4 TO 11 : NOT IN CONTRACT (FOR INFORMATION ONLY).  
 ITEM 8 : WHERE DIRECTED BY THE DISTRICT.

**STANDARD 1" SINGLE SERVICE CONNECTION**  
 SCALE: NTS

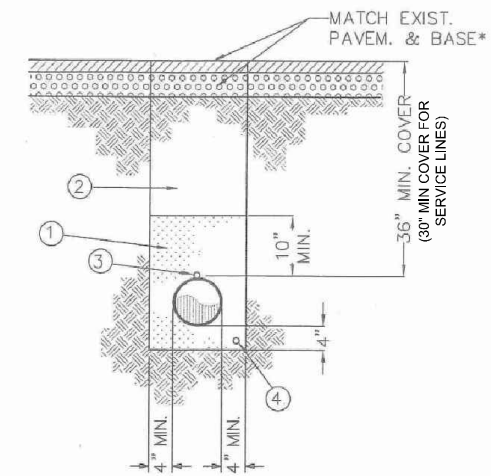


**TRENCH SECTION (UNPAVED AREA)**  
 SCALE: NTS

- 1 BEDDING & INITIAL BACKFILL SAND OR DECOMPOSED GRANITE\*\* COMPACT TO 90%, 8" LIFTS.
- 2 SELECT NATIVE OR IMPORTED SOIL, COMPACT TO 90%, 8" LIFTS.
- 3 TRACER WIRE: #8 BARE COPPER CONDUCTOR. CENTER OVER MAIN. SECURE TO TOP OF MAIN WITH WIRE TIES OR TAPE AT 6" CENTERS. INSERT INTO GATE VALVE BOXES PER STANDARD M2.
- 4 LOCATION OF CONTROL CONDUIT IN TRENCH (WHEN REQUIRED).

\*\* ENGINEER APPROVAL REQUIRED FOR DECOMPOSED GRANITE.

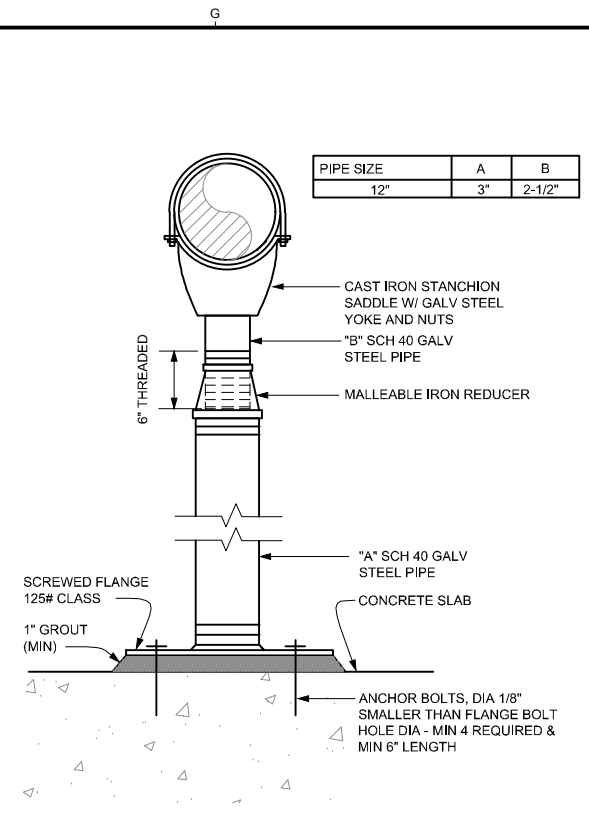
**TRENCH SECTION (PAVED AREA)**  
 SCALE: NTS



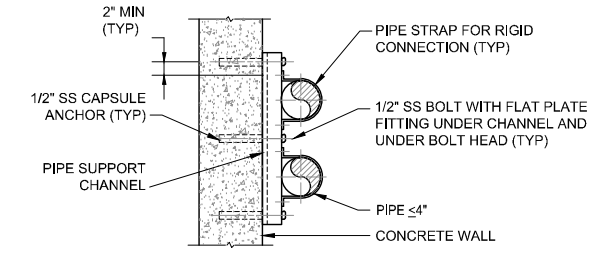
- 1 BEDDING & INITIAL BACKFILL SAND OR DECOMPOSED GRANITE\*\* COMPACT TO 90%, 8" LIFTS.
- 2 SELECT NATIVE OR IMPORTED SOIL, COMPACT TO 90%, 8" LIFTS.
- 3 TRACER WIRE: #8 BARE COPPER CONDUCTOR. CENTER OVER MAIN. SECURE TO TOP OF MAIN WITH WIRE TIES OR TAPE AT 6" CENTERS. INSERT INTO GATE VALVE BOXES PER STANDARD M2.
- 4 LOCATION OF CONTROL CONDUIT IN TRENCH (WHEN REQUIRED).

\* CONSTRUCT PER COUNTY STANDARDS WHEN IN COUNTY ROADS AND RIGHT-OF-WAYS.  
 \*\* ENGINEER APPROVAL REQUIRED FOR DECOMPOSED GRANITE.

**TRENCH SECTION (PAVED AREA)**  
 SCALE: NTS



**ADJUSTABLE PIPE SUPPORT 1**  
 SCALE: NTS



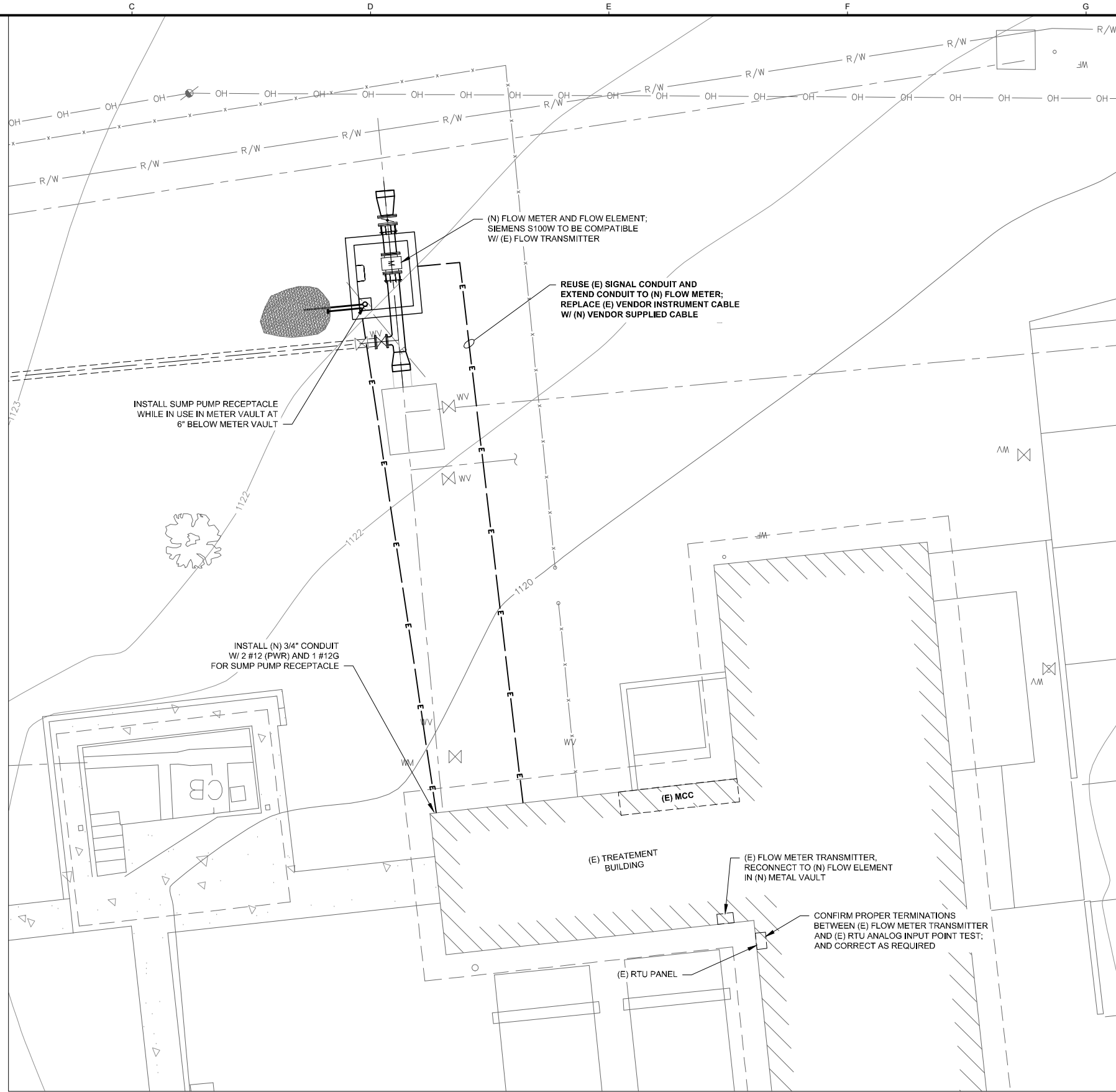
**TYPICAL DRAIN PIPE SUPPORT 2**  
 SCALE: NTS

PIPE SIZE	A	B
12"	3"	2-1/2"

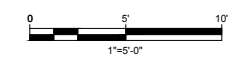
**PRELIMINARY N.F.C.**

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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>REVISION</th> <th>DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	REVISION	DATE	BY																		
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**EFFLUENT METER PLAN**  
SCALE: 1" = 5'

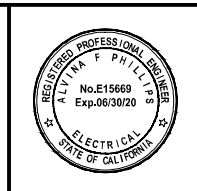


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**SCALES**  
0 1" 25mm  
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LAKE DON PEDRO COMMUNITY SERVICES DISTRICT  
MARIPOSA COUNTY, CALIFORNIA  
**SERVICE LINE REPLACEMENT AND WATER TREATMENT PLANT EFFLUENT METER UPGRADE**  
Kennedy/Jenks Consultants  
10850 Gold Center Drive, Suite 350, Rancho Cordova, California 95670

**EFFLUENT METER ELECTRICAL PLAN**

FILE NAME  
1870011.00-E-01.dwg  
JOB NO.  
1870011.00  
DATE  
AUGUST 2018  
SHEET 4 OF 7  
**E01**