

Lake Don Pedro Community Services District
9751 Merced Falls Rd. La Grange, CA 95329
(209) 852-2331 – www.ldpcsd.org

DIRECTORS
Danny Johnson, President
Mary Smith, Vice President
Russell Warren
Emery Ross
Roy Phillips

Regular Meeting of the Board of Directors

9751 Merced Falls Road
July 15, 2024 at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PUBLIC HEARING: A Notice of Public Hearing has been published and hearing to be held for the purpose of receiving public input and comment as required for the following revenue collection and budget related items. At the conclusion of the public Hearing, the Board will consider adoption of Resolution approving the various actions.

a. Adoption of a Resolution Approving the Placement of the Availability Billing and Delinquent Account balances on the Mariposa and Tuolumne County Fiscal Year 2025 Tax Rolls for collection

4. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

5. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending June 30, 2024 including summary of claims paid
- b. Approval of the Minutes of the following meeting:
 - ♦ Regular Meeting of June 17, 2024

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

6. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Information: GM Savidge Providing an Update on LDPCSD Wells
- b. Discussion / Information: GM Savidge Providing an Update on LDPCSD Valves and Gauges
- c. Discussion / Approval of Resolution 2024-xxx to update the Bank Signature Cards adding Director Roy Phillips

7. ADJOURNMENT:

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Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Syndie Marchesiello
Date: July 5, 2024
Subject: Availability Billing / Delinquent Accounts
Purpose: For the Board of Directors to approve placing the amounts on the tax rolls for collections.

At the beginning of the fiscal year in July the availability lots are billed. The availability fee and delinquent charges are placed on the tax rolls for collection.

Per Government Code 61115(b), a notice was posted in the Mariposa Gazette and Union Democrat for a Public Hearing held July 15, 2024 at the District office. In addition, a lien may be filed on the delinquent properties.

**Recommendation – The Board of Directors make a motion that states:
The Board approve resolution 2024-xxxx approving the availability, delinquent charges and lien / release fees, to be sent to Mariposa and Tuolumne Counties to be placed on the fiscal year 2025 tax rolls for collection with the exception of any balances that have been paid prior to placing them on the tax rolls. In addition, to have liens placed on the appropriate properties so as to meet the requirements of the counties and aid in collection of those fees.**

Amount Applied to Mariposa and Tuolumne Co.
Fiscal Year 2025 Tax Rolls

Mariposa County Availability (Standby) Fee

\$114,372.00

Tuolumne County Availability (Standby) Fee

\$65,122.50

Delinquents without Processing Fees

\$46,860.92

Total \$226,355.42

APN	Amount
021-110-010	\$1,572.05
019-090-021	\$1,655.99
019-100-006	\$1,325.33
019-070-005	\$1,432.55
019-050-010	\$1,034.65
019-140-006	\$1,437.34
021-230-019	\$921.85
020-030-005	\$921.84
021-170-016	\$921.85
019-120-018	\$1,028.85
021-150-006	\$921.20
021-110-013	\$1,467.07
020-270-004	\$754.09
019-090-036	\$921.85

019-150-015	\$1,049.97
021-210-032	\$1,652.63
021-160-003	\$1,681.29
019-010-025	\$965.69
001-020-014	\$1,595.65
021-250-014	\$779.22
019-060-024	\$1,455.00
020-040-023	\$1067.25
019-140-001	\$1,146.42
020-070-038	\$921.85
075-050-042	\$1,184.19
076-090-008	\$1,054.68
075-240-006	\$250.25
076-150-013	\$1,669.97
075-170-029	\$1,705.49
075-170-018	\$1,950.03
076-040-034	\$3,369.54
075-190-023	\$1,184.85
076-240-022	\$921.84
076-220-009	\$944.54
075-080-005	\$1,938.50
075-210-011	\$921.85
076-250-007	\$534.16
075-090-013	\$599.55

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

RESOLUTION 2024-xxx

Approving Fiscal Year 2025 Availability and Delinquent Charges applied to the tax rolls for collection

WHEREAS, the Lake Don Pedro Community Services District collects (Water) Availability Charges from vacant parcels within its boundaries, as well as collecting delinquent monthly service charges from active water customers as authorized in law; and

WHEREAS, the Fiscal Year 2025 Availability Fees and Delinquent Charges were submitted to the Board, and requested certification of the proposed charges to be place on the tax rolls for collection in addition to lien and lien release fees, and

WHEREAS, the Fiscal Year 2025 Availability and Delinquent Charges were duly presented to the public at the Special Board Meeting of July 15, 2024 and opportunity for public input provided; and

WHEREAS, the District must certify the fiscal Year 2025 Availability and Delinquent Charges and submit them as approved to the County of Tuolumne and County of Mariposa for collection on the tax rolls by August 1st and August 10th of each year.

NOW THEREFORE BE IT RESOLVED that the Availability and Delinquent Charges as submitted are hereby certified and approved for submission to the respective counties for collection on the tax rolls.

This resolution was passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District, this 15th day of July 2024 by the following vote:

- AYES:** (0)
- NAYS:** (0)
- ABSENT:** (0)
- ABSTAIN:** (0)

ATTEST:

Danny Johnson, President of the Board

Syndie Marchesiello, Secretary

CERTIFICATE OF SECRETARY

I, Syndie Marchesiello, as the duly appointed Secretary of the Lake Don Pedro Community Services District, do hereby certify that the foregoing Resolution was duly and regularly adopted on the 15th day of July 2024 at the Regular Meeting of the Board of Directors.



GENERAL MANAGER'S REPORT

July 15, 2024

On June 19th, 2024, the crew skillfully repaired a leak in front of Deerwood on Ranchito Drive. They excavated and dewatered the area, preparing it for a steel patch that effectively sealed the pipe. To facilitate the repair, the Treatment plant and the raw water intake pump were temporarily shut down. Additionally, they ensured that all water tanks in the distribution system remained filled, ensuring uninterrupted water supply for our customers. The project achieved success, and each crew member performed exceptionally well in their respective roles.

Solar: Been working with SiteLogiq to find what is best suited for the District. We have discussed carports, 17 acre land site for the Community Solar Program, installing panels at the Raw Water Intake and so far have had no success. Jessica Ritter, the representative for SiteLogiq is schedule to give a presentation but as of Thursday July 11th I have not received a response.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331 Ext 1
- E-mail - dave@ldpcsd.org

Grant/Study Updates

DWR RAW WATER INTAKE PUMP STATION PROJECT- Project Update: Thanks to DWR securing an additional \$600,000.00 we no longer rely on the State Water Resource Control Board. The project is informally progressing, and we're currently in the process of finalizing the \$600,000.00 grant with no repayment obligations. Once LDPCSD signs off, the project will officially move forward. We're now waiting for the agreement on the extra funding, and construction will be scheduled to begin during the Winter months.

USDA / FUNDING OPPORTUNITY – Status: We've submitted a project summary for the Raw Water Intake to explore the possibility of securing additional funds.

DWSRF Treatment Plant Modernization Project –Status: I've reviewed the planning document submitted by Black Water Engineering through DWSRF. We've identified some necessary corrections, and we'll resubmit it in time for the August meeting for further review. Once everyone agrees on the planning document, we can initiate the process of seeking funds for the project. The final plan will then be presented with the Board of Directors.

NBS Water Rate Study – NBS is still working on finalizing the study.

Operations

Critical Project Updates – Mar-Tech Construction has successfully completed a critical phase of the project for the Distribution system. The second phase is scheduled for winter. We've achieved full control over water flow, directing it from the Central tank to the Coronado tank and Alamo through a single outlet. Previously, we had minimal control over both outlets. All customers were informed, and LDPCSD was ready to provide bottled water upon request. Additionally, we had a water wagon available for large animals if needed.

Water Distribution System: During the fire response on Sunday, July 7th, approximately five leaks occurred due to the rapid opening and closing of fire hydrants, resulting in water hammer. Additionally, there was a leak on Zarzamora that kept the crew busy throughout the night. The remaining leaks in the system are being addressed by the crew, prioritized based on their level of hazard. In June, a total of 18 service requests were successfully completed.

Training - Barry's Electric will conduct safety awareness training for working with electricity. The training will cover both general electricity basics and specifics related to our equipment."

UPDATE: All operators were in attendance for six hours of safety while working around electricity.

Lead Service Line Inventory – State of California wants us to identify homes built before 1986 and identify the Districts and Customers material used for service lines. Our lead worker is working on this project. The goal is to have any lead service lines replaced that provide drinking water. This is on the customer side only by the customer. Children under 6 and fetuses are at the highest risk. LDPSCD does not have any lead in their service lines but we must identify a plan to check the customers' side by October. **Update – Randy and I to attend meeting discussing on how to develop and submit a service line material inventory to the Division of Drinking Water by October 16, 2024.**

Our 5-yard dump truck requires repairs, and we took it to Bonander last Friday. Unfortunately, the dump bed won't stay raised due to hydraulic ram issues, and the parking brake doesn't hold the truck while loading on an incline. To mitigate this dangerous situation, our crew has been using wheel chocks and having an operator manually apply the brake. We're addressing this urgently, but in the meantime, we'll need to rent another dump truck.

Additionally, the Bobcat Skid Steer experienced fuel issues, prompting us to call a service technician. They discovered a clogged fuel line check valve in the tank and resolved the problem.

Lastly, our compaction machine broke down, so we had to rent a replacement while it undergoes repairs. The team attempted to fix it themselves initially, but were unsuccessful.

Administrative

- **SAFETY MEETINGS MONTHLY – On June 21st, we received electrical training from a vendor, focusing on outdoor hazards during our safety meeting.**
- **All Annual Evaluations have been reviewed with Employees.**
- **Distribution Site Tour will be scheduled for cooler weather months Board of Directors.**

Sincerely,

Dave Savidge, General Manager

End of Month Water Report

June 2024

Description	CCF	Acre/ft.	Percent	
Water pumped from Lake McClure acre/ft.	24723	56.76		
Water pumped from Well acre/ft.	2176	5.00		
Total Pumped acre/ft.		61.75		
Last month acre/ft.		43.88		
Difference from last month %			40.73%	
Treated water sold acre/ft.	19597	44.99		
Last month treated water sold acre/ft.		31.80		
Difference from last month %			29.32%	
Golf course water sold acre/ft.	0	0.00		
Hydrant usage	25	0.06		
Billed Metered Customers				1541
Meters with no consumption this month				265
Meters with no consumption last month				278
Usage outside filed MID Place of Use	1132	2.60		
Total acre/ft. from Wells		5.00		
Backwash/Rinse on start up	1620	3.72		
Plant Process Equipment (FIXED VALUE)	55	0.13		
Water in Distribution system (Averaged Main Size) FIXED VALUE	901	2.07		
Sed Basin cleaning	0	0.00		
Raw Storage Difference from last month	57.76	0.13		
Treated storage difference from last month	-280.6	-0.64		
Total water loss in acre/ft. (Leaks and Evaporation)		10.66	17.26%	

End of the Month MID LakeMcClure Readings

Date of Reading	6/26/2024	
Inflow	1043	CFS (Cubic Feet Per Second)
Storage	980,067	AF (Acre Feet)
Elevation	860.63	Feet Above Mean Sea Level
Outflow	1963	CFS (Cubic Feet Per Second)
Lake McClure Capacity	1,024,600	AF (Acre Feet)

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: June 2024

The district ended the month of June 2024 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	185,216
Total Restricted:		<u>\$ 185,216</u>
Unrestricted:		
Checking	\$	97,790
Money Market - Working Capital	\$	367,022
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 464,937</u>
Total Restricted & Unrestricted:		<u>\$ 650,153</u>

The district ended June 2024 with the following amounts affecting our financial status:

	<u>Jun-2024</u>	<u>Year to Date</u>
<u>Sales & Business Revenue:</u>	<u>\$ 168,156</u>	<u>\$ 1,799,344</u>
<u>Total Operating Expenses:</u>	<u>\$ (150,841)</u>	<u>\$ (1,694,322)</u>
<u>Non-Operating Income/Expense:</u>	<u>\$ (19,792)</u>	<u>\$ (156,090)</u>
<u>Water Drought Income/Expense:</u>	<u>\$ (2,996)</u>	<u>\$ 65,421</u>
<u>Change in Net Assets (P&L):</u>	<u>\$ (5,473)</u>	<u>\$ 14,353</u>
 <u>Net Cash Flow:</u>	 <u>\$ (42,536)</u>	 <u>\$ 95,503</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 46,953	\$ -	\$ -	\$ 153,115
> 30 Days	\$ 18,428	\$ -	\$ -	\$ -
> 60 Days	\$ 8,106	\$ -	\$ -	\$ -
> 90 Days	\$ 839	\$ -	\$ -	\$ -
> 120 Days	\$ 55,324	\$ -	\$ 35,241	\$ -
Credits	\$ (32,726)			
Total	\$ 96,924	\$ -	\$ 35,241	\$ 153,115
Total Combined	\$ 250,039		\$ 35,241	
G/L Balance	\$ 250,039		\$ 35,241	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$176,094

* Amount of availability payments outstanding: \$0

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 36,334	\$ -	\$ 12,574
> 30 Days	\$ -	\$ -	\$ -
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 36,334	\$ -	\$ 12,574
G/L Balance	\$ 36,334	\$ -	\$ 12,574
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
June 2024 & Year-To-Date Versus 6/30/24 Approved Budget

	Jun-24	June vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %
Revenue							
01-0-3010-301					100	100	100.00%
01-0-3010-302		0.00%	30,000	46.15%	65,000	35,000	53.85%
01-0-4010-400	53,906	12.11%	455,990	102.47%	445,000	(10,990)	-2.47%
01-0-4010-402	14,670	7.93%	175,841	95.05%	185,000	9,159	4.95%
01-0-4010-403	99,130	8.64%	1,154,998	100.70%	1,147,000	(7,998)	-0.70%
01-0-4020-410	-	0.00%	6,803	219.45%	3,100	(3,703)	-119.45%
01-0-4020-413	3,195	10.14%	40,819	129.58%	31,500	(9,319)	-29.58%
01-0-4020-414	450	6.00%	6,450	86.00%	7,500	1,050	14.00%
01-0-4020-415	20	0.36%	221	4.02%	5,500	5,279	95.98%
01-0-4020-416	-	0.00%	3,500	53.85%	6,500	3,000	46.15%
01-0-4020-900	-	0.00%	47	11.75%	400	353	88.25%
01-0-4020-901	-	0.00%	320	42.67%	750	430	57.33%
01-0-4020-902	-	0.00%	450	60.05%	750	300	39.95%
01-0-4020-999	-	0.00%	1,748	72.83%	2,400	652	27.17%
01-0-4040-100	2,350	3.03%	78,268	101.03%	77,467	(801)	-1.03%
TOTAL REVENUE	173,720	8.78%	1,955,455	98.86%	1,977,967	22,512	1.14%
Expenses							
01-1-5010-100	20,336	7.56%	239,571	89.06%	269,000	29,429	10.94%
01-1-5010-101	2,525	10.10%	32,058	128.23%	25,000	(7,058)	-28.23%
01-1-5010-102	651	8.08%	10,677	132.53%	8,056	(2,621)	-32.53%
01-1-5010-104	1,052	9.02%	14,173	121.55%	11,660	(2,513)	-21.55%
01-1-5010-105	-	0.00%	16,069	141.10%	11,388	(4,681)	-41.10%
01-1-5010-200	2,054	7.90%	26,532	102.04%	26,000	(532)	-2.04%
01-1-5010-201	1,876	7.50%	24,050	96.20%	25,000	950	3.80%
01-1-5010-202	-	0.00%	700	58.33%	1,200	500	41.67%
01-1-5010-203	5,466	9.04%	62,645	103.54%	60,500	(2,145)	-3.54%
01-1-5010-204	549	3.92%	8,897	63.55%	14,000	5,104	36.45%
01-1-5010-206	386	8.40%	3,663	79.63%	4,600	937	20.37%
01-1-5010-546	108	4.33%	902	36.07%	2,500	1,598	63.93%
01-1-5020-510	8,427	42.13%	18,959	94.80%	20,000	1,041	5.20%
01-1-5020-511	5,123	51.23%	16,180	161.80%	10,000	(6,180)	-61.80%
01-1-5020-512	6,343	21.14%	30,053	100.18%	30,000	(53)	-0.18%
01-1-5020-520	-	0.00%	3,228	49.66%	6,500	3,272	50.34%
01-1-5020-521	1,436	9.26%	16,843	108.66%	15,500	(1,343)	-8.66%
01-1-5020-522	175	4.73%	1,634	44.16%	3,700	2,066	55.84%
01-1-5020-524	100	1.66%	7,665	127.75%	6,000	(1,665)	-27.75%
01-1-5020-529	1,849	14.22%	19,435	149.50%	13,000	(6,435)	-49.50%
01-1-5020-544	610	4.52%	13,401	99.27%	13,500	99	0.73%
01-1-5020-545	-	0.00%	5,071	37.01%	13,700	8,629	62.99%
01-1-5020-548	-	0.00%	3,113	113.21%	2,750	(363)	-13.21%
01-1-5021-521	1,664	2.92%	101,178	177.51%	57,000	(44,178)	-77.51%
01-1-5021-524	570	12.95%	4,154	94.41%	4,400	246	5.59%
01-1-5021-525	17,163	13.36%	151,886	118.20%	128,500	(23,386)	-18.20%
01-1-5021-526	31	0.70%	4,038	89.73%	4,500	462	10.27%
01-1-5021-527	5,624	13.72%	45,376	110.67%	41,000	(4,376)	-10.67%
01-1-5021-528	7,573	15.15%	56,453	112.91%	50,000	(6,453)	-12.91%
01-1-5021-529	1,583	131.94%	10,989	915.75%	1,200	(9,789)	-815.75%
01-1-5021-530	295	6.56%	3,272	72.71%	4,500	1,228	27.29%
01-1-5021-532	-	0.00%	2,976	66.14%	4,500	1,524	33.86%
01-1-5021-561	8,687	8.35%	88,954	85.53%	104,000	15,046	14.47%
01-1-5023-533	317	4.88%	4,634	71.29%	6,500	1,866	28.71%
01-1-5023-535	-	0.00%	-	0.00%	250	250	100.00%
01-1-5023-537	38	0.69%	5,231	95.11%	5,500	269	4.89%
01-1-5023-538	-	0.00%	-	0.00%	3,500	3,500	100.00%
01-1-5023-539	245	9.07%	455	16.86%	2,700	2,245	83.14%
01-1-5024-540	-	0.00%	16	1.07%	1,500	1,484	98.93%
01-1-5024-541	-	#DIV/0!	70	#DIV/0!	-	(70)	#DIV/0!
01-1-5024-542	-	0.00%	-	0.00%	500	500	100.00%
01-1-5024-543	245	24.50%	2,966	296.60%	1,000	(1,966)	-196.60%
01-1-5032-583	23,294	9.24%	283,413	112.47%	252,000	(31,413)	-12.47%
01-2-6010-100	21,309	7.53%	241,445	85.32%	283,000	41,555	14.68%
01-2-6010-101	43	1.58%	3,283	121.60%	2,700	(583)	-21.60%
01-2-6010-102	387	5.37%	7,695	106.87%	7,200	(495)	-6.87%
01-2-6010-104	692	7.87%	14,829	168.51%	8,800	(6,029)	-68.51%
01-2-6010-105	-	0.00%	6,822	124.04%	5,500	(1,322)	-24.04%

		Jun-24	June vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %
01-2-6010-200	PERS	1,985	9.68%	20,965	102.27%	20,500	(465)	-2.27%
01-2-6010-201	FICA/Medicare	1,697	8.70%	20,382	104.52%	19,500	(882)	-4.52%
01-2-6010-202	SUI	15	1.18%	768	61.43%	1,250	482	38.57%
01-2-6010-203	Health Insurance	1,887	4.02%	26,102	55.54%	47,000	20,898	44.46%
01-2-6010-204	Workers Compensation	54	4.17%	651	50.10%	1,300	649	49.90%
01-2-6010-206	Dental Insurance	158	4.06%	2,838	72.77%	3,900	1,062	27.23%
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	722	722	100.00%
01-2-6010-546	Travel, Meetings & Mileage	299	11.49%	2,175	83.67%	2,600	425	16.33%
01-2-6020-512	Propane	-	0.00%	1,094	91.18%	1,200	106	8.82%
01-2-6020-515	Customer Billing Supplies	-	0.00%	6,378	182.24%	3,500	(2,878)	-82.24%
01-2-6020-529	Telephone - Admin	2,333	17.28%	26,240	194.37%	13,500	(12,740)	-94.37%
01-2-6020-530	Office Supplies	336	9.08%	3,652	98.71%	3,700	48	1.29%
01-2-6020-531	Postage	706	7.43%	11,064	116.47%	9,500	(1,564)	-16.47%
01-2-6023-531	Computer IT	1,787	6.50%	28,178	102.46%	27,500	(678)	-2.46%
01-2-6023-532	R & M Equipment	-	#DIV/0!	217	#DIV/0!	-	(217)	#DIV/0!
01-2-6023-533	Outside Services	2,500	9.26%	35,287	130.69%	27,000	(8,287)	-30.69%
01-2-6023-535	Office Cleaning Serv	180	8.57%	1,980	94.29%	2,100	120	5.71%
01-2-6023-536	Legal Services	-	0.00%	4,788	68.40%	7,000	2,212	31.60%
01-2-6023-537	Audit Services	-	0.00%	11,325	125.83%	9,000	(2,325)	-25.83%
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	2,700	2,700	100.00%
01-2-6024-540	Memberships	-	0.00%	10,123	117.70%	8,600	(1,523)	-17.70%
01-2-6024-542	Publications	463	57.84%	723	90.39%	800	77	9.61%
01-2-6024-543	Licenses, Permits & Cert.	105	13.13%	2,776	347.00%	800	(1,976)	-247.00%
01-2-6024-999	County Avail Fee	-	0.00%	1,866	93.30%	2,000	134	6.70%
01-3-6025-100	Regular Pay	900	15.00%	9,400	156.67%	6,000	(3,400)	-56.67%
01-3-6025-201	FICA/Medicare	69	9.84%	719	102.73%	700	(19)	-2.73%
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	117	4.32%	2,700	2,583	95.68%
01-9-6030-569	Credit Card Service Charges	1,124	10.22%	15,117	137.43%	11,000	(4,117)	-37.43%
01-9-6030-570	Bank Service charges	566		6,210				#DIV/0!
01-9-6030-572	Business Insurance Expense	8,145	8.40%	110,950	114.38%	97,000	(13,950)	-14.38%
01-9-6030-576	Misc Other Expense	80	13.78%	1,130	194.88%	580	(550)	-94.88%
01-9-6030-577	Retired Employee Health	825	5.43%	11,440	75.26%	15,200	3,760	24.74%
01-9-6031-580	Interest Long Term Debt	1,140	4.47%	16,008	62.78%	25,500	9,492	37.22%
01-9-6032-583	Depreciation Expense	17	8.60%	209	104.56%	200	(9)	-4.56%
TOTAL EXPENSES		176,198	9.04%	2,006,523	102.99%	1,948,356	(58,167)	-2.99%
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)								
01-9-6030-590	NBS Rate Evaluation	13,288	#DIV/0!	16,185	#DIV/0!		(16,185)	#DIV/0!
01-9-6030-596	USDA Intake Upgrade	-	#DIV/0!	3,432	#DIV/0!		-3432	#DIV/0!
01-9-6030-597	DWSRF Expenses	7,744	#DIV/0!	30,513	#DIV/0!		(30,513)	#DIV/0!
01-9-6030-598	DWR Intake	1,865	2.19%	43,657	51.36%	85,000	41,344	48.64%
01-9-6030-599	SWRCB Disbursements	-	#DIV/0!	6,124	#DIV/0!		(6,124)	#DIV/0!
TOTAL CIP IN PROGRESS		22,896	26.94%	99,910	117.54%	85,000	(14,910)	-17.54%
CARRYOVER PROJECT (GRANT) REVENUE								
01-0-4020-430	DWR Grant Revenue	19,900	#DIV/0!	155,750	#DIV/0!	-	(155,750)	#DIV/0!
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!	9,581	#DIV/0!		(9,581)	#DIV/0!
TOTAL CARRYOVER PROJECT REVENUE		19,900	#DIV/0!	165,331	#DIV/0!	-	(165,331)	#DIV/0!
NEW CAPITAL PURCHASES / IMPROVEMENTS								
01-0-1090-216	Auto Meter Read/Replace	2,484	33.12%	2,484	33.12%	7,500	5,016	66.88%
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%		0.00%	95,000	95,000	100.00%
01-0-1090-322	Flushing/Valve Program		0.00%	120	2.00%	6,000	5,880	98.00%
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%		0.00%	4,500	4,500	100.00%
01-0-1090-328	2022 SCADA Master Plan		0.00%		0.00%	16,000	16,000	100.00%
01-0-1090-329	2022 Pressure Regulating Station		0.00%	4,789	53.21%	9,000	4,211	46.79%
TBD	2000 CAT Backhoe Restoration		0.00%		0.00%	14,500	14,500	100.00%
01-0-1090-331	LDPCSD Technology Upgrades		0.00%	2,985	13.57%	22,000	19,015	86.43%
TBD	Central Station Control Valves		0.00%		0.00%	35,000	35,000	100.00%
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000	100.00%
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		2,484	1.14%	10,379	4.75%	218,500	208,121	95.25%

LDPCSD Financials	Statement of Net Assets (Balance Sheet)	
Asset :	for the month ending June 2024	
Cash and investments	\$	650,153
Restricted cash	\$	-
Accts Receivable net of res	\$	295,187
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	16,401
Deferred Outflow of Resources - OPEB	\$	148,073
Deferred Outflow of Resources - Pension	\$	216,130
	Total current assets	\$ 1,395,875
Property, plant & equipment	\$	14,225,405
less depreciation	\$	(8,528,605)
C I P	\$	162,941
	Net P P & E	\$ 5,859,742
Other L T Assets		
	Total Assets	\$ 7,255,617
Liabilites:		
Accounts payable	\$	36,334
Interest payable	\$	3,990
Water Accrual	\$	12,574
Accrued Payroll	\$	133,934
A/P Accrued Payables	\$	2,682
L T debt, current	\$	106,616
	Total current liab	\$ 296,129
L T debt		
Post Retirement Benefit	\$	1,887,871
Net Pension Liability	\$	209,813
Deferred Inflow of Resources - OPEB	\$	23,055
Deferred Inflow of Resources - Pension	\$	642,251
Muni Loan	\$	276,640
less current above	\$	(106,616)
	Total Liabilites	\$ 3,229,144
Net assets	\$	4,026,473
	Total liab & net ass't	\$ 7,255,617

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
1217	000076	USPS	06/04/2024	695.89
1287	0001226	McCoy Passenger Tire Co	06/11/2024	1,970.05
1288	000585	MO CAL OFFICE SOLUTIONS	06/11/2024	122.15
1289	000203	GRISWOLD, LaSALLE, COBB, DOWD	06/11/2024	467.25
1290	000263	Brenntag	06/11/2024	3,266.12
1291	000049	Springbrook Holding Company LL	06/11/2024	13,146.13
1292	000105	PACIFIC GAS & ELECTRIC	06/11/2024	21,610.77
1293	702	Warmerdam CPA Group	06/11/2024	2,500.00
1294	0007349	Recology Mariposa	06/11/2024	317.42
1295	0000605	Black Water Consulting Engineers Inc	06/11/2024	9,877.50
1296	000025	CHEMCO PRODUCTS COMPANY	06/11/2024	12,358.10
1297	000121	UNION DEMOCRAT*	06/11/2024	221.25
1298	004212	SWRCB - DWOCF	06/11/2024	105.00
1299	00071	Mother Lode Answering Service	06/11/2024	555.00
1300	000165	ACWA/JPIA	06/11/2024	8,178.50
1301	0002321	STREAMLINE	06/11/2024	249.00
1302	UB*10984	DONA MCBRIEN	06/11/2024	76.07
1303	UB*10985	DON PEDRO MARKET	06/11/2024	240.86
1304	UB*10986	MR/MRS JACK THOMPSON	06/11/2024	163.31
1305	UB*10987	BRIAN & DAN & GLORIA HANSEN	06/11/2024	147.66
1306	UB*10988	THE DEERWOOD CORP	06/11/2024	150.24
1307	UB*10989	SIERRA MARIPOSA PROPERTIES	06/11/2024	153.15
1308	UB*10990	PAUL GLISCHINSKI	06/11/2024	33.12
1309	UB*10991	DIANA ISHMAEL	06/11/2024	61.94
1310	UB*10992	TARA ALLGOOD, TRUSTEE, ET/AL	06/11/2024	150.00
1311	UB*10993	WAYNE OSBORG	06/11/2024	131.66
1312	UB*10994	STEVEN & SUSAN MCKENNA, TRUSTEES	06/11/2024	395.65
1313	0000605	Black Water Consulting Engineers Inc	06/19/2024	1,865.00
1314	000223	BADGER METER	06/19/2024	2,462.32
1315	0000129	PRECISION ENVIRO-TECH	06/19/2024	410.00
1316	000105	PACIFIC GAS & ELECTRIC	06/19/2024	1,583.31
1317	000105	PACIFIC GAS & ELECTRIC	06/19/2024	295.42
1318	000059	MARIPOSA GAZETTE	06/19/2024	241.50
1319	000128	GRAINGER, INC.	06/19/2024	34.75
1320	000051	MERCED IRRIGATION DISTRICT	06/19/2024	28,917.35
1321	0006293	WEX Bank	06/21/2024	1,435.96
1322	000067	GENERAL PLUMBING SUPPLY CO., I	06/21/2024	660.35
1323	0028330	Core & Main LP	06/21/2024	1,223.21
1324	000136	AT&T	06/21/2024	3,285.65
1325	0000605	Black Water Consulting Engineers Inc	06/21/2024	7,743.50
1326	0015180	LIVING IRON STEEL WORKS	06/21/2024	1,000.00
1327	0032605	NBS	06/21/2024	13,287.50
1328	000099	CYNTHIA MARCHESIELLO	06/21/2024	236.21
1329	0004106	David Savidge	06/21/2024	62.50
1330	000383	BUSINESS CARD	06/21/2024	420.00
1331	000383	BUSINESS CARD	06/21/2024	340.04
1332	000383	BUSINESS CARD	06/21/2024	152.15
1333	000383	BUSINESS CARD	06/21/2024	99.80
1334	000383	BUSINESS CARD	06/21/2024	137.53
1335	000094	USA BlueBook	06/28/2024	1,387.25
1336	660108	VERIZON WIRELESS	06/28/2024	341.29
1337	000606	BARRY ELECTRIC	06/28/2024	625.00
1338	000550	LUIS'S HOUSEKEEPING / YARDS	06/28/2024	180.00
1339	000114	HOLT OF CALIFORNIA	06/28/2024	10,827.20
1340	000196	AQUA SIERRA CONTROLS, INC	06/28/2024	1,229.72
1341	000118	D & D PEST CONTROL *	06/28/2024	38.00
1342	0000129	PRECISION ENVIRO-TECH	06/28/2024	200.00
1343	0004106	David Savidge	06/28/2024	362.52
1344	UB*10995	MR/MRS LEROY BUTLER	06/28/2024	273.58
1345	UB*10996	DON EDDINGS, ET/AL	06/28/2024	61.91
1346	UB*10997	SHANE & JULIE SOUZA	06/28/2024	125.01
1347	UB*10998	ERIC HASSELL	06/28/2024	152.30

Check Number Vendor No Vendor Name

Check Date

Check Amount

Report Total:

159,041.62

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
June 17, 2024 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329
Vice President Smith called the meeting to order at 1:02 p.m.
Directors present: Johnson, Smith, Warren, Phillips, and Ross
Also present GM D. Savidge
Also present: Board Secretary: S. Marchesiello
2. **PUBLIC COMMENT:**
The Board received no public comment
3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None given at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM Dave Savidge***
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending May 31, 2024 including summary of claims paid
 - b. Approval of the Minutes of the following meetings:
 - ♦ Regular Meeting of May 20, 2024
 - ♦ Special Meeting of May 29, 2024

Motion: To approve the consent calendar
Votes: Carried 5-0
First: Warren Second: Ross
Ayes: Warren, Ross, Johnson, Smith, and Phillips
Nays:
5. **DISCUSSION AND ACTION ITEMS:**
 - a. Confirmation of the Board Presidents Standing Committee Appointments for the 2024 calendar year

President Johnson appointed Director Roy Phillips to serve on the finance and personnel committees

- b. Discussion / Approval of Resolution 2024-xxx approving Fiscal Year 2025 COLA (Cost of Living Adjustment)

Motion: To approve the resolution approving a four percent (4%) COLA (cost of living for fiscal year 2025 for employees

Votes: Carried 5-0

First: Ross Second: Smith

Ayes: Ross, Smith, Johnson, Warren, and Phillips

Nays:

- c. Discussion / Approval regarding a Quote for the Repair of a Flocculator from Industrial Electric

Motion: To approve the quote for the repair of a flocculator from Industrial Electric in the amount of \$2,947.74

Votes: Carried 5-0

First: Ross Second: Warren

Ayes: Ross, Warren, Johnson, Smith, and Phillips

Nays:

- d. Discussion / Approval of Resolution 2024-xxx approval the LDPCSD 2024-25 Final Budget

Motion: To approve the resolution approving the LDPCSD 2024-25 final budget

Votes: Carried 5-0

First: Ross Second: Phillips

Ayes: Ross, Phillips, Johnson, Warren, and Smith

Nays:

- e. Discussion / Adoption of a Resolution 2024-xxx Calling for a General District Election in Mariposa County

Motion: To approve the resolution calling for a General District Election in Mariposa County

Votes: Carried 5-0

First: Ross Second: Smith

Ayes: Warren, Smith, Ross, Johnson, and Phillips

Abstain:

- f. Discussion / Adoption of a Resolution 2024-xxx Calling for a General District Election in Tuolumne County

Motion: To approve the resolution calling for a General District Election in Tuolumne County

Votes: Carried 5-0

First: Ross Second: Warren

Ayes: Ross, Warren, Johnson, Smith, and Phillips

Abstain:

- g. Discussion / Approval of Resolution 2024-xxx Commending Syndie Marchesiello for her Twenty (20) Years of Service and Dedication to LDPCSD

Motion: To approve the resolution commending Syndie Marchesiello for her twenty (20) years of service and dedication to LDPCSD

Votes: Carried 5-0

First: Warren Second: Ross

Ayes: Warren, Ross, Johnson, Smith, and Phillips

Abstain:

- h. Discussion / Approval of Resolution 2024-xxx Commending Jose Santana, Randy Gilgo, and Brian Ayala for Obtaining their Backflow Certification

Motion: To approve the resolution commending Jose Santana, Randy Gilgo, and Brian Ayala for obtaining their backflow certification

Votes: Carried 5-0

First: Ross Second: Smith

Ayes: Ross, Smith, Johnson, Warren, and Phillips

Abstain:

- i. Discussion / Approval of Resolution 2024-xxx Commending Brian Ayala for obtaining his Grade 2 Water Treatment Certification

Motion: To approve the resolution commending Brian Ayala for obtaining his Grade 2 Water Treatment Certification

Votes: Carried 5-0

First: Ross Second: Smith

Ayes: Ross, Smith, Johnson, Warren, and Phillips

Abstain:

- j. Discussion / Approval of Resolution 2024-xxx Commending Dan Hankemeier for his Years of Service as Board Director to LDPCSD

Motion: To approve the resolution commending Dan Hankemeier for his Years of Service as Board Director to LDPCSD

Votes: Carried 5-0

First: Smith Second: Ross

Ayes: Smith, Ross, Johnson, Warren, and Phillips

Abstain:

6. ADJOURNMENT: 1:46 p.m.

Respectfully submitted by,
S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Dave Savidge

Date: July 15th, 2024

Subject: Update on LDPCSD Wells.

Currently the District has 4 wells. Three of which (Ranchito #2, Medina #1 and Medina #2) were installed to supply “Emergency” or “Backup” water to the raw water tank to help during the drought / low lake level events while the original well (Ranchito #1) was installed in the 90’s to meet contract obligations with M.I.D. to subsidize water being sold to customers in the district that are outside the M.I.D. P.O.U. (place of use). Since the installation of the three new wells, the district has rotated use of each well to cover the O.P.U. in order to rotate and limit the water table drawdown on each source, allow for sufficient water table recovery of each source and allow time for maintenance on sources not being used. At this time, only Ranchito #2 is fully operational. A description of each follows.

Ranchito 1 –Currently this Well is offline due to pumping of mud and debris. There could be a collapse of the Well and probably will have to be inspected with a camera that is inserted from the top and sent down to the bottom looking for any kind of collapse or failure. This procedure was completed once before during the initial rebuild of the original well. Although the video inspection did not find any anomalies at that time, it still may be or best or only option to troubleshoot our current problem without having to perform a full removal and rebuild again.

Ranchito 2 – Currently the Well is in good operating condition and is pumping a regulated 60 gpm.

Medina 1 – This well originally performed with no issues, however, after the neighboring property installed two new wells onto their property, the districts well (Medina #1) has begun to pump more air than water. After an extremely brief meeting and very remiss visual inspection by Howk, The well was suggested to be “gaseous” and nothing could be done. District staff does not feel this to be true as the well performed and produced with no

issues until the neighboring property installed its two wells. We believe it would be in our best interest to have it thoroughly inspected to determine if the problem is somehow caused by mechanical, electrical or plumbing issues or investigate if low or no water is the cause and potentially need to deepen the well. This well is currently offline.

Medina 2 – While in operation, there is a tendency to shut itself off consistently and unknowingly. Staff has tried several times to replicate and troubleshoot with no luck and we will be contacting our well contractor for further assistance. The well is currently offline but is still operational enough to use with close monitoring.

Maintenance and repairs on all 4 wells has been nonexistent due to lack of funds in the budget over the last several years. If we do not address soon we are in jeopardy of losing a redundant water supply that is desperately needed.

Recommendation: Information only, no recommendation at this time



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: July 15, 2024
Subject: Valves and Water Level Gauges

Description –

The District is currently experiencing issues with valving and water level gauge boards at the water supply facilities (Sturtevant, Arbolada, Enebro, Coronado, Alamo, Central, Tulipan and Lazo). The altitude valves at Alamo and Enebro facilities are currently leaking substantially, and are no longer manufactured, making it difficult for repairs. The control valves at Central, Enebro, and Tulipan are Bailey control valves which are also no longer manufactured, making it difficult to find any replacement parts for them. Tank water level gauge boards are currently inoperable or missing all together, these gauges serve as a guide on the outside of the tanks to indicate water levels. These need to be replaced immediately to have reliable water level indicators. The current sites that are in need of immediate replacement include Sturtevant, Arbolada, Enebro, Coronado, Alamo, Central and Lazo.

Recommendation: Information Only

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

RESOLUTION 2024-xx

**Resolution to update Bank Signature
Cards on All District Accounts**

WHEREAS, the District has had a change in Directors, Staff, and Bank Account which requires an update to all banking accounts, as well as open a new business account at PNC / Pinnacle Bank, to reflect the current Board of Directors and Staff,

And

WHEREAS, the PNC / Pinnacle Business Checking Account requires the log in password, the Local Agency Investment Account requires the pin number and the PNC / Pinnacle Business Checking account is set up to require one (1) signature for the Bank to withdraw funds, however, the District will internally require two (2) signatures – one a Director and one a Staff Member,

NOW THEREFORE IT IS RESOLVED, that the Board of Directors update the PNC / Pinnacle Bank accounts, and the Local Agency Investment Fund account to include current Directors and approved staff on the signature cards.

BE IT RESOLVED, on this 15th day of July, 2024 the Board of Directors for the Lake Don Pedro Community Services District have agreed to update the signature cards for the financial institutions as follows:

Authorized Signers PNC /Pinnacle Business Checking Account	Personnel Authorized to Transfer Funds and Direct Deposits PNC / Pinnacle Business Checking Account LAIF Account
Director Emery Ross Director Danny Johnson Director Russ Warren Director Mary Smith Director Roy Phillips Dave Savidge Syndie Marchesiello	Director Emery Ross Director Danny Johnson Director Russ Warren Director Mary Smith Director Roy Phillips Dave Savidge, General Manager Syndie Marchesiello, Office Manager

WHEREFORE, this resolution was passed and adopted this 15th day of July 2024 at the Regular Meeting by the Board of Directors by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

ATTEST:

Syndie Marchesiello, Board Secretary

President - Board of Directors – Director Danny Johnson

CERTIFICATE OF SECRETARY

*I, Syndie Marchesiello, Secretary of the **Lake Don Pedro Community Services District**, do hereby certify that the foregoing Resolution was duly and regularly updated on the 15th day of July, 2024 at the Regular Meeting of the Board of Directors.*

Syndie Marchesiello, Secretary