

Regular Meeting of the Board of Directors

9751 Merced Falls Road
April 17, 2023 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending March 31, 2023 including summary of claims paid
- b. Approval of the Minutes of the Special Meeting of March, 14, 2023 and Special Meeting March 16, 2023

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Information regarding LDP Golf Course, Country Club, and Townhome Lot Buyer Introduction Presentation
- b. Discussion / Action regarding Correspondence from Tuolumne County Community Development Department Concerning a Zone Change RZ23-004 Assessor's Parcel numbers 076-080-001 & 071-320-25
- c. Discussion / Approval regarding LDP Baptist Church Meter
- d. Discussion / Approval regarding Confirmation of the Board Presidents Standing Committee

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

- Appointments for the 2023 Calendar year
- e. Discussion / Approval requested by Vice President Ross regarding an increase in Board Member Compensation
 - f. Discussion / Approval regarding the On- Call Rotation
 - g. Discussion / Approval Resolution regarding Adoption of Out of Class Pay Policy
 - h. Discussion / Approval regarding Payment of Out of Class substitute for Lead Operator
 - i. Discussion / Information regarding Accounts Receivable Update
 - j. Discussion / Information regarding Water System Designation
 - k. Discussion / Information regarding DWR (Department of Water Resources) Intake Design Build Update
 - l. Discussion / Action regarding a verbal Update from the Planning Committee Involving the Applications for PG&E NEM 2 for Future LDPCSD Solar and Potential Community Solar

6. CLOSED SESSION:

- a. CLOSED SESSION
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
GOVERNMENT CODE SECTION 54957(b)(1)
Title: Lead Operator

- b. CLOSED SESSION
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
GOVERNMENT CODE SECTION 54957(b)(1)
Report from Subcommittee
Title: General Manager

7. ADJOURNMENT:

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

April 17th, 2023

Thankfully, the relentless precipitation has eased, and District staff are able to work effectively within the system. Fortunately, at this time distribution system leaks have been minimal. Staff are eager to jump on system projects that we have been unable to address due to extreme weather.

Water demand is increasing with the season change, and staff have been extremely active preparing our treatment plant in anticipation of summer high demand. We are thankful for the continued support from District residents in reporting potential leaks!

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

DWR BARRETT COVE RAW WATER INTAKE PROJECT- PLEASE SEE ATTACHED STAFF REPORT

USDA LOAN / RAW WATER MAIN REPLACEMENT- Robert Neilson, the State Engineer, is preparing the Preliminary Engineering Report (PER) for the Raw Water Intake Pump Station. This will save the District the expenses associated with writing a PER. The PER would then be used to formally apply for funding through the USDA. We anticipate the USDA will provide the required funding for the project, but it is currently unknown what amount of the funding will be grant versus low-interest loan.

DWSRF- LDPCSD submitted a grant application to the Department of Water Resources for Water Treatment Plant Modernization in 2015. Working with our engineer, I recently adjusted the proposed scope of work. I am currently working with project administrator to submit any reimbursable expenditures to date.

Current District Projects

- **EMERGENCY LEAK CREW** – We have replaced **two** service leaks since our last meeting.
- **PORTER RAW WATER MAIN LEAK**- We have identified an additional raw water leak located on the corner of Barrett Cove & Merced Falls Road. We have placed an order for the appropriate parts to fix this issue. Once received we will schedule accordingly.
- **WATER TREATMENT FILTERS** – Our filters are not performing. District staff have built and installed pressure gauges to measure high turbidity spikes with low head loss throughout our filtering process. With the installation of the gauges in the top of the filter under the air relief and measuring the pressures of the individual cells when the filters go online after the back wash and right before the need backwash, we can see if adjusting the media size or changing mechanical issues (back wash pump, is our best option.
- **SCADA STATE REPORTS**- In our 2022 Sanitary Survey Report the State requested additional information for monthly reports. We have worked with our contracted controls vendor to provide the Peak Hourly Flow report requested to State prior to deadline date.
- **VIOLETTA HYDRANT** – We have identified an isolation valve and hydrant to be replaced. In order to make appropriate repairs, there will be approximately 17 homes affected when project is scheduled. Staff have notified all customers and we are working around weather forecast to complete project efficiently and safely.
- **10” INFLUENT METER INSTALLATION** – Staff replaced the non-operable 10” influent meter head register. We are hoping this meter lasts 40 years as the last.
- **TREATMENT PLANT INSTRUMENTATION** – Operations staff performed all servicing, cleaning, and re-calibration of treatment plant instrumentation.
- **2000 CATERPILLAR BACKHOE** – We recently had our 250-hour service on our backhoe. The District received a long list of mitigation items to address. I am planning to budget for these repairs in FY 2023-2024 Budget.
- **SEDIMENTATION BASIN** – Operations staff have begun emptying & cleaning sedimentation basin weekly to ensure water quality meets standards. This maintenance item requires 2 to 3 operators for approximately half a day to perform duties.

Operations

- **SERVICE ORDERS & USA'S** – This past month we have completed **22** service order requests & **33 USA** Tickets included:
 - 14 meter reads, for properties being transferred or sold
 - 4 possible leaks
 - 2 pressure issues
- **MONTHLY METER READS** - Staff performed **1526** monthly meter reads for billing. We read approximately 350 of these meters manually.
- **USA NORTH 811** – Underground Service Alert is a non-profit organization that links the excavation community and the owners of the underground lines. LDPCSD receives USA Ticket requests daily to locate and mark our existing water lines for a planned excavation. PG&E and their subcontractors have been **extremely active** in our community.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.
- **WATER STORAGE SITE INSPECTIONS** – Field staff are in the process of visiting each water storage facility, and hydro-pneumatic station in order to perform preventive maintenance on pumps, visually inspect all components and cleanup area.
- **WATER QUALITY** – Water quality has not been consistent. With the continued rainstorms, runoff has made treating water difficult. Treatment operators have been diligent, performing jar tests, and adjusting chemical dosages to maximize water quality while also minimizing costs associated.

Administrative

- **MONTHLY STATE REPORTING** – The report is a combination of data provided throughout the month. Reports submitted are CT (concentration, contact time) referring to chlorine within our system, WQP report which tracks all chemicals used, backwashing, water quality, and bacteriological testing report that reports the potential indicating presence of E coli or fecal coliform bacteria in our water.
- **WATER SYSTEM DESIGNATION – PLEASE SEE ATTACHED STAFF REPORT**
- **SCADA REPORTING** – I have worked with our controls contractor to provide a new monthly Peak Hourly Flow report the State has requested. This report will assist in identifying when water quality is of poorer quality during water production.

- **ACTING / OUT OF CLASS PAY POLICY – PLEASE SEE ATTACHED STAFF REPORT**
- **DESIGN BUILD CONTRACTOR SELECTION – PLEASE SEE ATTACHED STAFF REPORT**
- **LDPCSD BOARD ELECTION** - The ballots were mailed out March 24th. They will be bringing the ballot box to the District to receive the ballots March 27th. The last day to vote will be April 24th and the ballot box will be picked up that day. The ballots will be counted by hand.
- **ON- CALL ROTATION – PLEASE SEE ATTACHED STAFF REPORT**
- **OPERATIONS STAFF REPORTING DOCUMENTS** – I recently created a series of reporting documents to assist operations staff in documenting work performed. These documents will help in tracking various District activities, and assist in our 2023 preventative maintenance program.
- **2022/2023 CONSUMER CONFIDENCE REPORT** – All documents have been completed. We are working with printing company to finalize and distribute to residents.
- **DISTRICT REIMBURSEMENTS – PLEASE SEE ATTACHED STAFF REPORT**
- **SWRCB DROUGHT TECHNICAL MONITORING ORDER** – This in depth monthly report tracks the usage of all District water sources.
- **MARCH DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**

Sincerely,

Patrick McGowan, General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: April 17th, 2023
Subject: Reservoir Level Update

Description – Reservoir Level

March 6th, 2023

809.72' Above Sea Level
674,941 Acre Feet Water Storage

April 6th, 2023

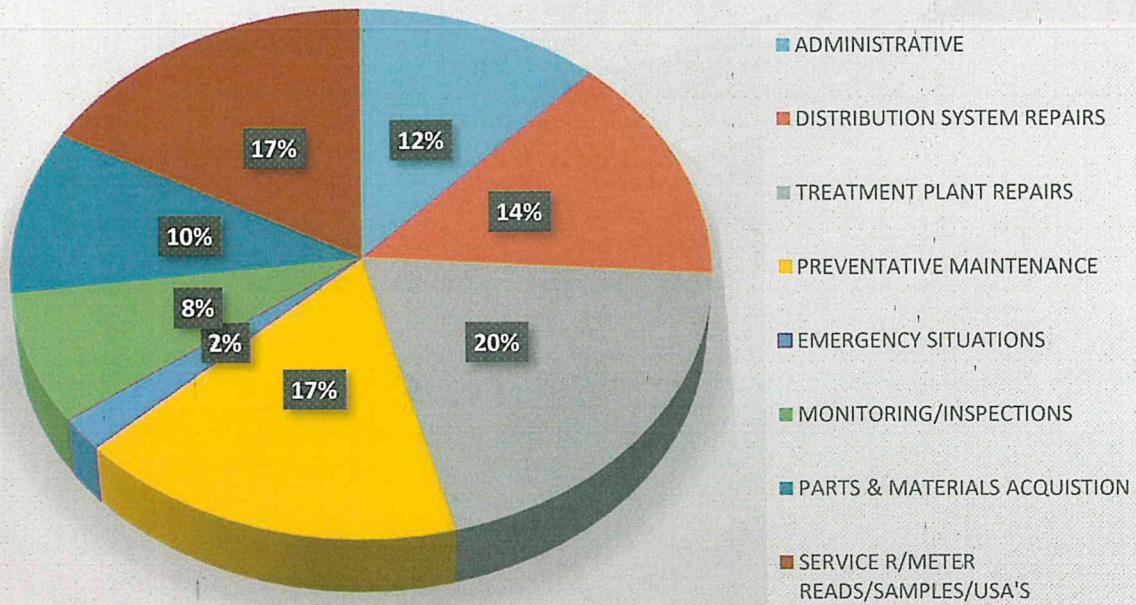
825.60' Above Sea Level
749,576 Acre Feet Water Storage

74,635 Acre Feet INCREASE in Storage
24 Billion Gallons of Water decrease
15.88' Increase in Reservoir Level
Seasonal Rainfall Total = 32.87"

Reservoir level April 6th 2022 = 726.12' Rainfall = 11.26"
Reservoir level April 6th 2023 = 825.60' Rainfall = 32.87"

ADMINISTRATIVE	12%
DISTRIBUTION SYSTEM REPAIRS	14%
TREATMENT PLANT REPAIRS	20%
PREVENTATIVE MAINTENANCE	17%
EMERGENCY SITUATIONS	2%
MONITORING/INSPECTIONS	8%
PARTS & MATERIALS ACQUISITION	10%
SERVICE R/METER READS/SAMPLES/l	17%

MARCH TASK BREAKDOWN



LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: March 2023

The district ended the month of March 2023 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:	
Investment - LAIF	\$ 177,218
Total Restricted:	<u>\$ 177,218</u>
Unrestricted:	
Checking	\$ 105,876
Money Market - Working Capital	\$ 255,359
Petty Cash	<u>\$ 125</u>
Total Unrestricted:	<u>\$ 361,360</u>
Total Restricted & Unrestricted:	<u>\$ 538,578</u>

The district ended March 2023 with the following amounts affecting our financial status:

	Mar-2023	Year to Date
Sales & Business Revenue:	\$ 128,974	\$ 1,258,617
Total Operating Expenses:	\$ (184,835)	\$ (1,272,777)
Non-Operating Income/Expense:	\$ (17,245)	\$ (143,225)
Water Drought Income/Expense:	\$ 38,822	\$ (26,596)
Change in Net Assets (P&L):	\$ (34,284)	\$ (183,981)
Net Cash Flow:	\$ (73,461)	\$ (221,717)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 261	\$ -	\$ -	\$ 113,538
> 30 Days	\$ 55,485	\$ -	\$ -	\$ -
> 60 Days	\$ 7,975	\$ -	\$ -	\$ -
> 90 Days	\$ 5,082	\$ -	\$ -	\$ -
> 120 Days	\$ 28,330	\$ 177,912	\$ 35,377	\$ -
Credits	\$ (28,186)			
Total	\$ 68,947	\$ 177,912	\$ 35,377	\$ 113,538
Total Combined	\$ 360,397		\$ 35,377	
 G/L Balance	 \$ 360,397		 \$ 35,377	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$66,977

* Amount of availability payments outstanding: \$110,935

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 24,808	\$ -	\$ 6,434
> 30 Days	\$ -	\$ -	\$ 5,448
> 60 Days	\$ -	\$ -	\$ 6,593
> 90 Days	\$ -	\$ -	\$ 59,709
Credits	\$ -	\$ -	\$ -
Total	\$ 24,808	\$ -	\$ 78,184
 G/L Balance	 \$ 24,808	 \$ -	 \$ 78,184
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
March 2023 & Year-To-Date Versus 6/30/23 Approved Budget

		Mar-23	March vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	0.00%	200	200.00%	100	(100)
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	25,000	26.32%	95,000	70,000
01-0-4010-400	Water Sales Residential	21,378	5.41%	314,659	79.66%	395,000	80,341
01-0-4010-402	Water Availability Revenue	14,826	8.01%	132,559	71.65%	185,000	52,441
01-0-4010-403	Water Service Charges	92,320	8.71%	799,506	75.43%	1,060,000	260,494
01-0-4020-410	Interest Income - LAIF	-	0.00%	1,847	111.54%	1,656	(191)
01-0-4020-413	Int Inc Penalties - Customer	3,036	13.20%	27,337	118.86%	23,000	(4,337)
01-0-4020-414	Transfer Fee Income	450	4.37%	5,500	53.40%	10,300	4,800
01-0-4020-415	Other Income	61	0.60%	1,231	12.07%	10,200	8,969
01-0-4020-416	Meter Set Fee	-	0.00%	3,000	31.58%	9,500	6,500
01-0-4020-900	Hydrant Service Charge	-	0.00%	316	79.00%	400	84
01-0-4020-901	Hydrant Rental	-	0.00%	520	40.00%	1,300	780
01-0-4020-902	Hydrant Consumption	-	0.00%	553	73.72%	750	197
01-0-4020-999	Avail Fee Income	-	0.00%	1,804	75.17%	2,400	596
01-0-4040-100	Lease Fee	3,250	11.52%	21,150	75.00%	28,200	7,050
TOTAL REVENUE		135,321	7.42%	1,335,182	73.25%	1,822,806	487,624
Expenses							
01-1-5010-100	Regular Pay - Plant	25,502	12.26%	160,008	76.93%	208,000	47,992
01-1-5010-101	Overtime Pay	2,417	8.77%	19,141	69.45%	27,560	8,419
01-1-5010-102	Sick Pay	1,035	12.85%	7,105	88.19%	8,056	951
01-1-5010-104	Vacation Pay	1,274	10.93%	9,095	78.00%	11,660	2,565
01-1-5010-105	Holiday Pay	802	7.72%	6,575	63.29%	10,388	3,813
01-1-5010-200	PERS	2,460	12.89%	19,398	101.67%	19,080	(318)
01-1-5010-201	FICA/Medicare	2,352	12.33%	15,474	81.10%	19,080	3,606
01-1-5010-202	SUI	13	0.75%	756	44.47%	1,700	944
01-1-5010-203	Health Insurance	4,208	8.09%	38,152	73.37%	52,000	13,848
01-1-5010-204	Workers Compensation	562	4.32%	7,706	59.28%	13,000	5,294
01-1-5010-206	Dental Insurance	315	7.88%	2,838	70.94%	4,000	1,162
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	2,027	202.69%	1,000	(1,027)
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	12,612	54.83%	23,000	10,388
01-1-5020-511	Repair & Maintenance - Vehicle	859	8.59%	5,585	55.85%	10,000	4,415
01-1-5020-512	Repair & Maintenance - Distribution	732	2.22%	33,983	102.98%	33,000	(983)
01-1-5020-515	R&M Transmission - Intake	-	0.00%	2,100	42.00%	5,000	2,900
01-1-5020-517	R&M Transmission - Well #2	-	0.00%	15,000	100.00%	15,000	-
01-1-5020-520	Small Tools & Equipment	129	1.29%	2,821	28.21%	10,000	7,179
01-1-5020-521	Vehicle Equipment Fuel	880	6.28%	13,570	96.93%	14,000	430
01-1-5020-522	Gas, Oil & Lubricant - Plant	578	11.56%	2,332	46.65%	5,000	2,668
01-1-5020-524	Health & Safety	330	4.40%	4,304	57.39%	7,500	3,196
01-1-5020-529	Telephone - T & D	691	5.31%	10,353	79.64%	13,000	2,647
01-1-5020-544	Water Testing Fees	7,250	48.33%	9,580	63.87%	15,000	5,420
01-1-5020-545	Water System Fees	160	1.45%	13,343	121.30%	11,000	(2,343)
01-1-5020-548	Water Testing Materials	699	69.87%	2,556	255.62%	1,000	(1,556)
01-1-5021-521	Water Treatment Chemicals	4,823	12.69%	39,761	104.63%	38,000	(1,761)
01-1-5021-524	P G & E Power - Office	322	11.30%	3,114	109.26%	2,850	(264)
01-1-5021-525	P G & E Power - Intake	8,112	7.34%	101,031	91.43%	110,500	9,469
01-1-5021-526	P G & E Power - Well	184	1.08%	1,393	8.20%	17,000	15,607
01-1-5021-527	P G & E Power - Water Treatment	2,717	7.76%	30,744	87.84%	35,000	4,256
01-1-5021-528	P G & E Power - Distribution	2,979	7.45%	35,889	89.72%	40,000	4,111
01-1-5021-529	P G & E Power - Well 2	31	0.68%	512	11.38%	4,500	3,988
01-1-5021-530	P G & E Power - Medina	377	37.70%	3,151	315.13%	1,000	(2,151)
01-1-5021-532	P G & E Power - Well 5/6	377	37.70%	3,151	315.13%	1,000	(2,151)
01-1-5021-561	Purchased Water Actual-mid-p	6,434	7.75%	81,633	98.35%	83,000	1,367
01-1-5023-533	Outside Services	18,137	329.76%	20,293	368.97%	5,500	(14,793)
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250
01-1-5023-537	Pest Control	4,775	86.82%	5,099	92.71%	5,500	401
01-1-5023-538	Engineering Services	-	0.00%	2,869	57.37%	5,000	2,131
01-1-5023-539	Employee Education	-	0.00%	234	23.35%	1,000	766
01-1-5024-540	Memberships	-	0.00%	724	72.35%	1,000	276
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	630	63.00%	1,000	370
01-1-5032-583	Depreciation Expense	21,515	8.54%	190,164	75.46%	252,000	61,836
01-2-6010-100	Regular Pay - Administration	38,416	15.87%	189,377	78.25%	242,000	52,623
01-2-6010-101	Overtime Pay	699	46.57%	2,215	147.67%	1,500	(715)
01-2-6010-102	Sick Pay	7,666	156.44%	10,656	217.48%	4,900	(5,756)

	Mar-23	March vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget	
01-2-6010-104	Vacation Pay	3,113	40.96%	8,032	105.69%	7,600	(432)
01-2-6010-105	Holiday Pay	433	7.86%	4,946	89.94%	5,500	554
01-2-6010-200	PERS	3,579	17.04%	18,223	86.78%	21,000	2,777
01-2-6010-201	FICA/Medicare	3,058	15.68%	15,866	81.36%	19,500	3,634
01-2-6010-202	SUI	70	5.57%	551	44.11%	1,250	699
01-2-6010-203	Health Insurance	3,918	7.12%	37,436	68.07%	55,000	17,564
01-2-6010-204	Workers Compensation	56	4.27%	500	38.46%	1,300	800
01-2-6010-206	Dental Insurance	319	8.17%	2,867	73.51%	3,900	1,033
01-2-6010-207	Vision Care	-	0.00%	100	13.85%	722	622
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	1,345	134.55%	1,000	(345)
01-2-6020-512	Propane	-	0.00%	647	39.20%	1,650	1,003
01-2-6020-515	Customer Billing Supplies	752	28.91%	3,160	121.53%	2,600	(560)
01-2-6020-529	Telephone - Admin	135	1.08%	12,775	102.20%	12,500	(275)
01-2-6020-530	Office Supplies	626	16.92%	3,444	93.08%	3,700	256
01-2-6020-531	Postage	713	7.51%	6,649	69.99%	9,500	2,851
01-2-6023-531	Computer IT	3,309	12.49%	26,841	101.29%	26,500	(341)
01-2-6023-532	R & M Equipment	-	0.00%	-	0.00%	4,000	4,000
01-2-6023-533	Outside Services	2,500	9.26%	24,025	88.98%	27,000	2,975
01-2-6023-535	Office Cleaning Serv	360	21.18%	1,500	88.24%	1,700	200
01-2-6023-536	Legal Services	2,147	26.84%	38,288	478.59%	8,000	(30,288)
01-2-6023-537	Audit Services	-	0.00%	8,600	95.56%	9,000	400
01-2-6023-539	Employee Education	236	23.63%	1,086	108.63%	1,000	(86)
01-2-6024-540	Memberships	16	0.19%	7,793	90.62%	8,600	807
01-2-6024-542	Publications	-	0.00%	-	0.00%	800	800
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	794	99.25%	800	6
01-2-6024-999	County Avail Fee	-	0.00%	1,857	92.85%	2,000	143
01-3-6025-100	Regular Pay	1,000	16.67%	6,000	100.00%	6,000	-
01-3-6025-201	FICA/Medicare	77	15.30%	459	91.80%	500	41
01-9-6030-546	Travel, Meetings & Mileage	435	54.33%	1,849	231.09%	800	(1,049)
01-9-6030-569	Credit Card Service Charges	1,044	9.49%	9,471	86.10%	11,000	1,529
01-9-6030-570	Bank Service charges	468	-	2,275	-	-	-
01-9-6030-572	Business Insurance Expense	7,179	9.97%	76,509	106.26%	72,000	(4,509)
01-9-6030-576	Misc Other Expense	65	11.16%	2,306	397.53%	580	(1,726)
01-9-6030-577	Retired Employee Health	1,214	6.23%	10,744	55.10%	19,500	8,756
01-9-6031-580	Interest Long Term Debt	780	3.06%	16,420	64.39%	25,500	9,080
01-9-6032-583	Depreciation Expense	18	8.89%	157	78.51%	200	43
TOTAL EXPENSES		208,427	11.82%	1,492,567	84.65%	1,763,226	270,659
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-597	DWSRF Expenses		#DIV/0!		#DIV/0!		
01-9-6030-598	DWR Intake	25,806	#DIV/0!	91,225	#DIV/0!		
TOTAL CIP IN PROGRESS		25,806	#DIV/0!	91,225	#DIV/0!	-	(91,225)
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-430	DWR Grant	64,629	#DIV/0!	64,629	#DIV/0!		(64,629)
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!		#DIV/0!	-	-
TOTAL CARRYOVER PROJECT REVENUE		64,629	#DIV/0!	64,629	#DIV/0!	-	(64,629)
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace		0.00%	5,231	20.12%	26,000	20,769
01-0-1090-321	Filter Tank Inspection Cleaning	-	0.00%		0.00%	11,000	11,000
01-0-1090-322	Flushing/Valve Program		0.00%	8,073	134.55%	6,000	(2,073)
01-0-1090-323	Intake Emergency			4,951			
01-0-1090-326	Used Vacum Truck / Valve Truck		0.00%		0.00%	16,000	16,000
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%	8,315	75.59%	11,000	2,685
TBD	Replacement Truck		0.00%		0.00%	45,000	45,000
01-0-1090-328	2022 SCADA Master Plan		0.00%	20,512	128.20%	16,000	(4,512)
TBD	2022 Computer Server Upgrade		0.00%		0.00%	22,000	22,000
01-0-1090-330	Bobcat Restoration			10,479			
01-0-1090-329	2022 Pressure Regulating Station	2,747	27.47%	12,826	128.26%	10,000	(2,826)
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		2,747	1.60%	70,386	40.92%	172,000	101,614

LDPCSD Financials	Statement of Net Assets (Balance Sheet)
	for the month ending March 2023

Asset :

Cash and investments	\$	538,578
Restricted cash	\$	-
Accts Receivable net of res	\$	297,470
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	32,434
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	96,562
Total current assets	\$	1,244,161

Property, plant & equipment	\$	13,337,077
less depreciation	\$	(8,167,920)
C I P	\$	881,819
Net P P & E	\$	6,050,976

Other L T Assets

Total Assets \$ **7,295,138**

Liabilites:

Accounts payable	\$	24,808
Interest payable	\$	780
Water Accrual	\$	78,184
Accrued Payroll	\$	111,857
A/P Accrued Payables	\$	2,682
L T debt, current	\$	101,528
Total current liab	\$	319,839

L T debt		
Post Retirement Benefit	\$	1,653,377
Net Pension Liability	\$	337,246
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	50,403
Muni Loan	\$	378,168
less current above	\$	(101,528)

Total Liabilites \$ **2,670,749**

Net assets \$ **4,624,389**

Total liab & net ass't \$ **7,295,138**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
493	000076	USPS	03/01/2023	656.64
564	0000605	Black Water Consulting Engineers Inc	03/24/2023	30,565.00
666	000105	PACIFIC GAS & ELECTRIC	03/03/2023	16,316.07
667	000059	MARIPOSA GAZETTE	03/03/2023	1,420.80
668	000442	KAMPS PROPANE INC.	03/03/2023	580.88
669	000157	CITY NATIONAL BANK	03/03/2023	59,503.04
670	000094	USA BlueBook	03/03/2023	959.23
671	001888	SWRCB Accounting Office	03/03/2023	12,388.96
672	0002321	STREAMLINE	03/03/2023	200.00
673	0000536	AGUSTIN CAMPOS	03/03/2023	347.20
674	UB*10928	DUSTIN WILLEY	03/03/2023	22.31
675	0005300	AVENTA TECHNOLOGY INC	03/10/2023	236.25
676	000165	ACWA/JPIA	03/10/2023	9,340.22
677	000550	LUIS'S HOUSEKEEPING / YARDS	03/10/2023	180.00
678	000304	HRM Consulting Inc	03/10/2023	10,966.50
679	000025	CHEMCO PRODUCTS COMPANY	03/10/2023	4,823.28
680	00071	Mother Lode Answering Service	03/10/2023	498.00
681	702	Warmerdam CPA Group	03/10/2023	2,500.00
682	0007349	Recology Mariposa	03/10/2023	308.08
683	000203	GRISWOLD, LaSALLE, COBB, DOWD	03/10/2023	1,387.76
684	0001765	LISE LEMONNIER	03/10/2023	160.00
685	0000129	PRECISION ENVIRO-TECH	03/10/2023	200.00
686	000105	PACIFIC GAS & ELECTRIC	03/17/2023	30.61
687	000105	PACIFIC GAS & ELECTRIC	03/17/2023	753.95
688	0001157	Sierra Instant Printing	03/17/2023	751.56
689	000585	MO CAL OFFICE SOLUTIONS	03/17/2023	113.19
690	000094	USA BlueBook	03/17/2023	616.91
691	000571	KELLOGG'S SUPPLY	03/17/2023	1,346.82
692	000118	D & D PEST CONTROL *	03/17/2023	4,775.00
693	0000129	PRECISION ENVIRO-TECH	03/17/2023	320.00
694	00740827	FERGUSON WATERWORKS	03/24/2023	732.05
695	0000129	PRECISION ENVIRO-TECH	03/24/2023	6,730.00
696	000585	MO CAL OFFICE SOLUTIONS	03/24/2023	236.24
697	0005300	AVENTA TECHNOLOGY INC	03/24/2023	474.10
698	000567	GENERAL AIR COMPRESSORS NORTH	03/24/2023	661.31
699	660108	VERIZON WIRELESS	03/24/2023	192.55
700	0006293	WEX Bank	03/24/2023	832.37
701	000383	BUSINESS CARD	03/24/2023	1,051.21
702	000383	BUSINESS CARD	03/24/2023	48.35
703	000383	BUSINESS CARD	03/24/2023	7.95
704	000383	BUSINESS CARD	03/24/2023	577.69
705	000383	BUSINESS CARD	03/24/2023	150.01
706	000383	BUSINESS CARD	03/24/2023	428.00
707	000550	LUIS'S HOUSEKEEPING / YARDS	03/30/2023	180.00
708	0009924	PATRICK MCGOWAN	03/30/2023	87.42

Report Total:

174,657.51

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road

La Grange, CA

Tuesday March 14, 2023 at 10:00 a.m.

- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329
President Hankemeier called the meeting to order at 10:03 a.m.
Directors present: Hankemeier, Ross, Johnson, Warren
Director Sperry arrived 10:30 a.m.
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
- 2. PUBLIC COMMENT:**
The Board of Directors received no public comments
- 3. PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM P. McGowan***
- 4. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending February 28, 2023 including summary of claims paid
 - b. Approval of the Minutes of the Special Meeting February 21, 2023 and Special Meeting March 2, 2023

Motion: To approve the consent calendar
Votes: Carried 5-0
First: Johnson Second: Warren
Ayes: Johnson, Warren, Ross, Hankemeier, and Sperry
Nays: _____
- 5. DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Information Only Item: Update on the 2022 LDPCSD Sanitary Survey Report / Findings
Information Item Only - No Action Taken

- b. Discussion / Information Only Item: Update to the 2023 LDPCSD Maintenance Plan

Direction from the Board of Directors for the General Manager P. McGowan to bring the Maintenance Plan back for re-review in December 2023 or sooner if completed earlier and the work sheets be completed and brought back in and list what cross training took place within that time

- c. Discussion / Information Only Item: LDPCSD Operator Certification Report

Direction from the Board of Directors for the General Manager P. McGowan to bring back document from the state what certificates are required to operate our plant

- d. Adoption of a Resolution Approving Agreement with John Blomberg, CPA for the Completion of the Annual Audit for the Fiscal Years Ending June 30, 2023, 2024 and 2025

Motion: To approve the resolution approving the agreement with Jon Blomberg, CPA for the completion of the annual audit for the Fiscal Years ending June 31, 2023, 2024, and 2025

Votes: Carried 5-0

First: Hankemeier **Second: Warren**

Ayes: Johnson, Warren, Ross, Hankemeier, and Sperry

Nays:

- e. Discussion / Approval request from Director Warren Regarding Applications for PG&E NEM 2 for Future LDPCSD Solar and Potential Community Solar

Motion: LDPCSD Board is requesting Dan Modiseette from Efficient Energy Renewable Energy Consultant to complete and secure the NEM 2 contracts for various electrical sites within our District.

Votes: Carried 4-1

First: Johnson **Second: Warren**

Ayes: Johnson, Warren, Hankemeier, and Sperry

Nays: Ross

Close Open Session: 11:42 p.m.

Reconvene: 2:40 p.m.

6. CLOSED SESSION:

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957

Title: Operations Lead

REPORT OUT: The employee will be paid through Thursday March 16, 2023

- b. CONFERENCE WITH LEGAL COUNSEL—REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code § 54956.8

Property: Groundwater well property

Agency Negotiator: Patrick McGowan

Negotiating Parties: District and Owner

Under Negotiation: Price, Terms and Conditions

REPORT OUT: Nothing to report on this item

c CLOSED SESSION
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code 54957(b)(1)
Title: General Manager

REPORT OUT: Nothing to report on this item

7. ADJOURNMENT: 2:41 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

Special Meeting of the Board of Directors

9751 Merced Falls Road

La Grange, CA

Thursday March 16, 2023 at 10:30 a.m.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance

The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329

President Hankemeier called the meeting to order at 1:30 a.m.

Directors present: Hankemeier, Ross, Johnson, Warren, and Sperry

Director Sperry left the meeting at 12:42 p.m.

Also present: GM P. McGowan

Also present: Board Secretary: S. Marchesiello

2. DISCUSSION AND ACTION ITEMS:

a. Discussion / Action: Approval of the Employee Complaint Form

Motion: To accept the complaint form and make available to employee's

Votes: Carried 4-0

First: Warren Second: Ross

Ayes: Warren, Ross, Johnson, and Hankemeier

Absent: Sperry

b. Discussion / Action Approval of a Policy for Out of Class Pay

Motion: To approve the G.M. P. McGowan to bring back a policy for this item

Votes: Carried 5-0

First: Hankemeier Second: Warren

Ayes: Hankemeier, Warren, Johnson,, Ross, and Sperry

Nays:

Close Open Session: 10:30 a.m.

Reconvene: 1:47 p.m.

3. CLOSED SESSION:

a. Closed Session---Government Code 54957(b)(1)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Title: Operations Lead

REPORT OUT: The Board considered the employees return to work regarding prior complaint took action pending legal counsel response

b. Closed Session---Government Code 54957(b)(1)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Title: General Manager

REPORT OUT: The Board took action to discipline the General Manager

c. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
[Government Code Section 54956.9(d)(2),(4)]
Number of Potential Cases: 2

REPORT OUT: No action taken

4. ADJOURNMENT:

Respectfully submitted by,

S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: LDP GOLF COURSE INVESTMENT GROUP

Description –

I received an email from Brett Baumann, Investment broker on March 5th, 2023 listed below:

Mr. Baumann: I would like to introduce Rahul Chitturi who represents an Investment Group who are very interested in purchasing the subject properties. Patrick and I had a conversation regarding what you need from Rahul and when you need it to get on your Agenda for upcoming Board Meetings. Can you please reiterate what you need and timelines?

Mr. McGowan: Thank you Brett, and nice to meet you Rahul. As mentioned in past conversations It is extremely difficult to provide you the information requested, prior to discussing plan/intentions with the Lake Don Pedro Community Services District Board. In order to be placed on an agenda for discussion please follow the attached document. Our scheduled March meeting has been moved up to March 14th. This agenda is heavy and I believe April's scheduled meeting on 17th would be ideal. Please let me know if there is anything I can assist with, and thank you once more!

Mr. Rahul: Could you please add LDP Golf Course to the April 17th agenda?

At a high level we have these questions. We can discuss more during our call

1. Most importantly, how do we provide waste water from the surrounding community to water the golf course? Is there some setup already or do we need to pay for the setting it up? How much would it cost to keep the golf course green throughout the year?
2. Does each of the 100+ lots have water and sewer connected to the County?
3. Do we have the county water and Sewer for the main club house? I wasn't sure if the current water is based on the well or connected to the city.

Thanks,
Rahul

Upon completion of community discussion, the Board should vote to direct me to either provide requested information or not at this time.



Lake Don Pedro Community Services District

STAFF REPORT

From: Syndie Marchesiello
Date: 4/13/23
Subject: Correspondence from Tuolumne County Community Development Department Concerning a Zone Change RZ23-004 Assessor's Parcel Numbers 076-080-001 & 071-320-025

Item Description:

LDPCSD received correspondence from the Tuolumne County Development Department regarding a lot line adjustment / merger of two properties. The purpose of the letter is for LDPCSD to provide requirements or concerns regarding the zone change by April 24, 2023 if they choose to.

According to LDPCSD digital map, research conducted found the following:

APN 076-080-001 Lot 1174 is located at the end of Llanura Dr. and is inside the MID (Merced Irrigation District) Place of Use Boundary. This property is currently paying a yearly availability fee and not receiving water from LDPCSD.

APN 071-320-025 is located outside the MID (Merced Irrigation District) Place of Use Boundary and outside LDPCSD District Boundary. This lot is not currently receiving water from LDPCSD nor paying a yearly availability fee.

Recommendation:

LDPCSD Board of Directors provide direction to staff if they want to reply in the comment section of the letter and if so provide a detailed response or seek legal advice for further research and response.

Syndie Marchesiello
Office Manager / Board Secretary



COMMUNITY DEVELOPMENT DEPARTMENT

Quincy Yaley, AICP
Director

Land Use and Natural Resources – Housing and Community Programs – Environmental Health – Building and Safety – Code Compliance

Date: April 4, 2023
 To: Interested Stakeholder
 From: Tuolumne County Community Development Department
 RE: Zone Change RZ23-004
 Assessor's Parcel Numbers: 076-080-001 & 071-320-025

48 Yaney Avenue, Sonora
 Mailing: 2 S. Green Street
 Sonora, CA 95370
 (209) 533-5633
 (209) 533-5616 (Fax)
 (209) 533-5909 (Fax – EHD)
 www.tuolumnecounty.ca.gov

The Community Development Department thanks you for your participation in the land development process in Tuolumne County. We value your comments and look forward to your continued participation in our planning process. This process provides information on your requirements and concerns to the applicant early in the review process. Involvement on your part can eliminate or minimize problems that could arise later.

Applicant: Diane and Orb Hatton

Project: The Community Development Department (CDD) has received an application for the following:

Zone Change RZ23-004 to rezone a 1.37± acre parcel (APN 076-080-001) from RE-2:MX (Residential Estate Two Acre Minimum:Mobile home Exclusion Combining) to RE-10:MX (Residential Estate Ten Acre Minimum:Mobile home Exclusion Combining) and to rezone 2 portions of a 266.64± acre parcel (APN 071-320-025) as follows:

APN/Location/Acreage	GP/Zoning Before	GP/Zoning After
Central Portion (APN:071-320-025) 253.69± Acres	General Plan: LR Zoning: AE-37	General Plan: unchanged Zoning: RE-10
North Portion (APN:071-320-025) 3.16± Acres	General Plan: AG Zoning: AE-37	General Plan: unchanged Zoning: O

<p>RR = Rural Residential</p> <p>LR = Large Lot Residential</p> <p>ER = Estate Residential</p> <p>AG = Agricultural</p>	<p>RE-5=Residential Estate, 5-acre minimum</p> <p>AE-37=Exclusive Agriculture, 37-acre minimum</p> <p>RE-10:MX=Residential Estate, 10-acre minimum, mobilehome exclusion combining</p> <p>RE-2:MX=Residential Estate, 2-acre minimum, mobilehome exclusion combining</p> <p>O=Open Space</p>
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Location: The project site is located 1,200± feet southwest of a forked road intersection, in which Llanura Drive becomes Solambo Mine Road in the Lake Don Pedro subdivision. Within a portion of Sections 30 & 31, Township 2 South, and Range 15 East. Within Supervisorial District 4. Assessor's Parcel Numbers 076-080-001 & 071-320-025.

Access: Llanura Drive

Sewage Disposal Method: septic

Water Source: Lake Don Pedro Community Services District

Fire Hazard Rating: High Fire Hazard Severity Zone

Additional Information:

1. The Zone Change is proposed in advance of a lot line adjustment proposed to occur between APNs 076-080-001 and 071-320-025.
2. Following the Lot Line Adjustment, parcel 1 (APN 071-320-025) would be 253.69± acres and parcel 2 (APN 076-080-001) would be 12.95± acres, no new parcels would be created as a result. The General Plan anticipated the zone change were evaluated in the General Plan and the Environmental Impact Report (EIR).

Please return your comments to the CDD by **April, 24 2023**.

Staff Contact: Clark Sintek, phone: (209) 533-5614, email: csintek@co.tuolumne.ca.us

AGENCY/NAME: _____

COMMENTS: _____

Please utilize the following link, or scan QR code to sign up and receive future notices that may include the above-mentioned project:

<https://www.tuolumnecounty.ca.gov/list.aspx> .



Planning Stakeholder Notification letters are posted at the following link:

<https://www.tuolumnecounty.ca.gov/1512/Planning-Stakeholder-Notifications>



All property owners within 1000 feet of the proposed project and agencies/organizations will be notified of future public hearings. Property owners do not need to request future notification. Please note that all comments that are submitted are part of the public record for the project.

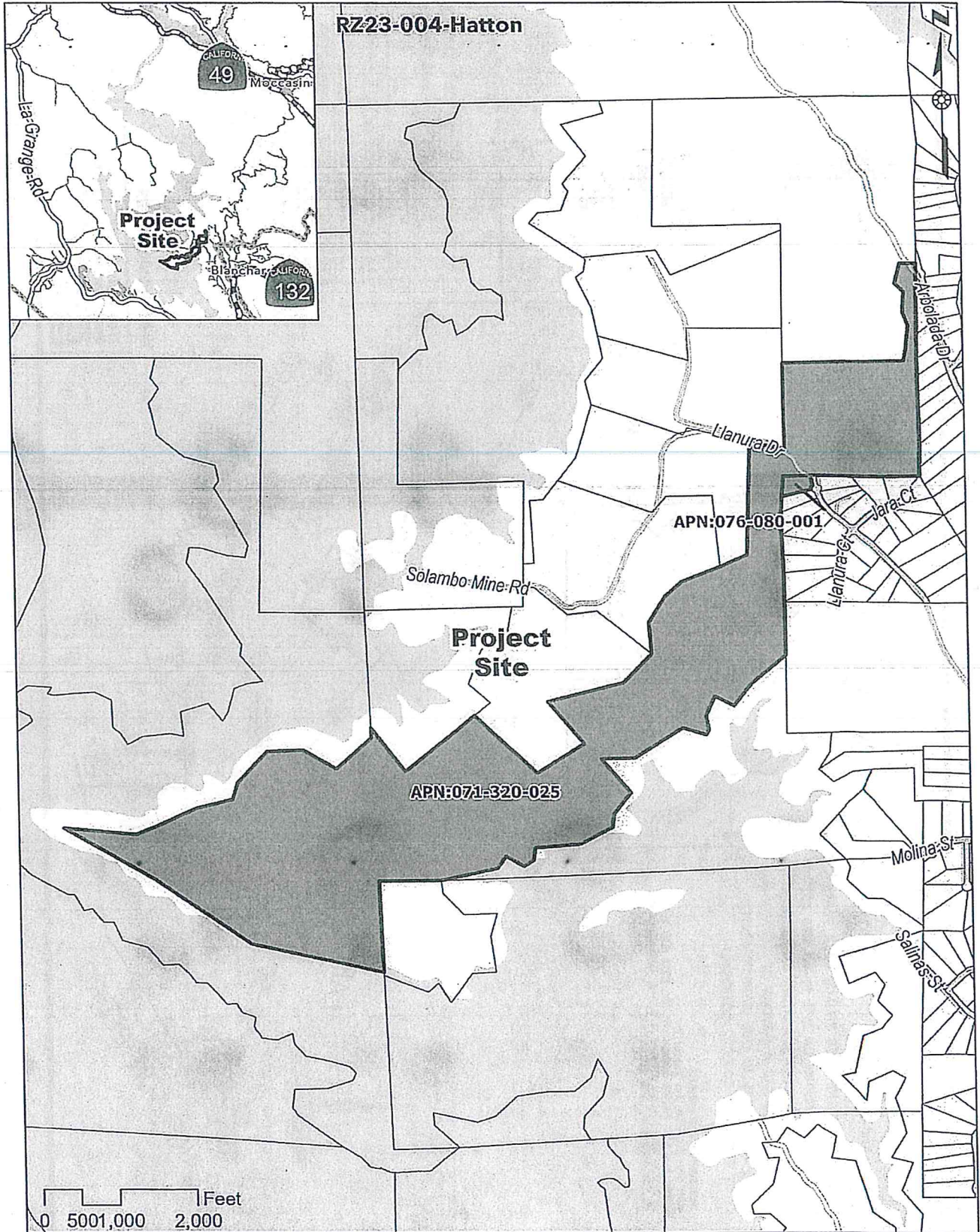
Signed by: _____

Agency: _____

Date: _____

S:\Planning\PROJECTS\Rezonal\2023\IRZ23-004 Hatton\Application Review\ARZ23-004 Stakeholder Notification 20230316.docx

Vicinity Map.

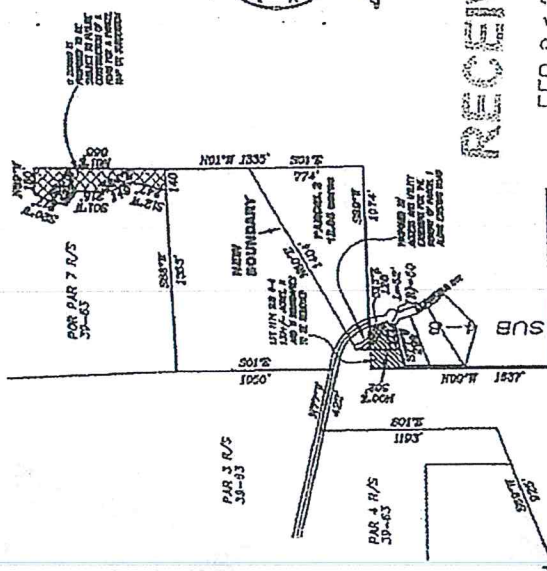
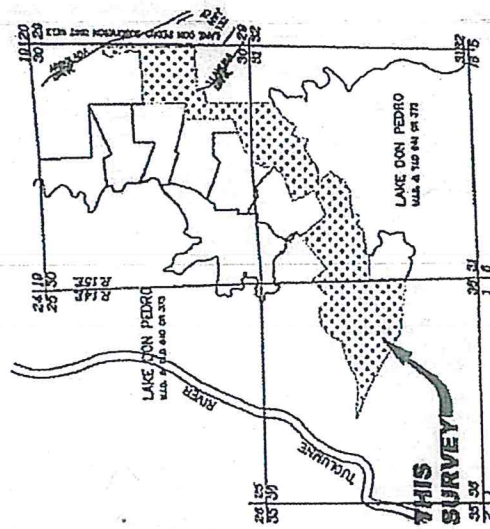


Site Plan

EXHIBIT MAP

OF
 A RESUBDIVISION AND ZONE CHANGE OF A PORTION
 OF PARCEL 7 AS SHOWN ON R/S 39-63 AND LOT
 1174 OF SUB 4-8 BEING A PORTION OF SECTIONS
 30, 31 T.2S., R.15E AND A PORTION OF SECTION 36,
 T.2S., R.14E M.D.B.&M. IN THE UNINCORPORATED
 AREA OF TUOLUMNE COUNTY, CALIFORNIA

SUBJECT PARCELS (METHOD):
 APN 071-320-025/Part Parcel 7;
 Dime and Old Million 1174 of Sub 4-8;
 APN 078-090-001/24, 1174 of Sub 4-8; Please read Ord
 Nation Instrument No. 202101893



David R. England

RECEIVED

FEB 21 2023

Community Development
 Department

SYMBOL	DESCRIPTION
[Hatched pattern]	EXISTING
[Solid black]	NEW
[Dotted pattern]	PROPOSED
[Cross-hatched pattern]	EXISTING
[Diagonal lines]	NEW
[Horizontal lines]	PROPOSED

VERSION: 02/21/23

PR 11

David England
 ENGINEERING AND LAND SURVEYING
 4045 ROBBINS ROAD
 GARDENA, CA 90248
 Phone (310) 522-7441
 Fax (310) 522-7442
 Email: david@england.com
 Certified by G. Ringland

JOB #
 22-91



076-080-001

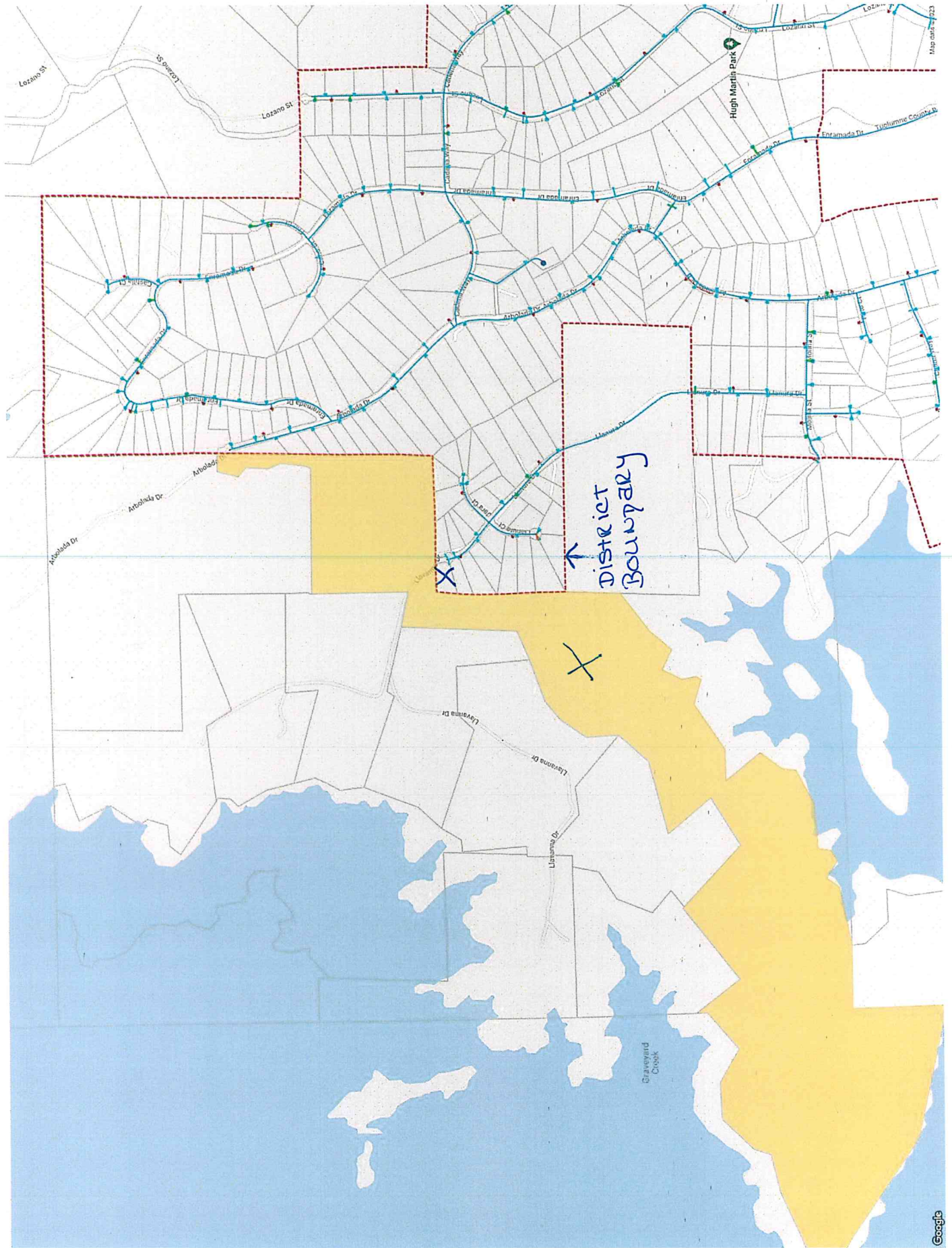
071-320-025

MID Boundary



076-080-001

071-320-005





Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: LDP BAPTIST CHURCH / RUSS YOUNG

Description –

I received a request for an agenda item being added to March's meeting. Due to scheduling issue's we could not approve this request at this time. I spoke with Church representative and informed their item will be place on the scheduled April 17th, 2023 meeting.

Mr. Young: Per our conversation, I am requesting you to please set aside a spot on this March's Water Board meeting to discuss the water meter situation with Lake Don Pedro Baptist Church. If you could RSVP me as soon as you have it confirmed I would appreciate it.

Thank You, Russ Young, could also text me a confirmation that you received this request..

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Policy and Procedures Manual

POLICY TITLE: Committees of the Board of Directors

POLICY NUMBER: 4060

ADOPTED: February 16, 2016

PURPOSE: This policy establishes rules for standing and ad hoc committees and study sessions (workshops).

4060.10 Appointment of Committees. The Board President shall establish and/or confirm the members of the standing committees for the ensuing year no later than the Board's regular meeting in January, as he/she deems necessary with the concurrence of a majority of the Board. Standing committees are outlined in B-100-30. Additionally, he/she shall appoint with the concurrence of a majority of the Board, Ad Hoc committees as needed at any time throughout the year.

4060.11 Specific Purpose. Standing and Ad Hoc committees are created for specific purposes. The performance of all duties and functions by committees is for the purpose of advising and recommending actions to the Board of Directors. Reports of standing, special and Ad Hoc committees shall be addressed to the Board.

4060.11.1 Definitions of "Specific Purpose" Committees.

- a) **Standing Committee.** A Standing committee consists of two Board members with alternate Board members. Standing committees duties are outlined in B-100-40. A Standing committee will meet with District Staff and Consulting firms as deemed necessary during the fiscal year in order to fulfill the needs of the Board.
- b) **Ad Hoc Committee.** An Ad Hoc committee consists of two Board members selected during a Regular Board meeting to meet with District Staff and Consulting firms to discuss and provide recommendation to the Board regarding a Specific Item not covered by the Standing committees. For Ad Hoc committees, the committee will be deemed dissolved after its final report is made to the Board.

4060.12 Appointment of Chairperson. The Board President shall designate the committee chairperson, who shall determine, in consultation with the District Manager, the date, time, and place of each committee meeting. The chairperson shall make periodic reports to the Board on the committee's progress.

This policy supersedes and replaces all previous policies pertaining to Board Committee Meetings of the District as of February 16, 2016
Approved February 16, 2016

4060.13 Scope of Responsibility. The committee shall gather information, explore alternatives, examine implications, and offer recommendations to the full Board. The committee may meet with staff and/or District consultants, but shall not interfere with their duties as determined by the Board.

4060.14 Limits on Authority. The committee shall not speak or act on behalf of the Board, shall not conflict with authority delegated to staff by the Board, and shall not attempt to exercise authority over staff.

4060.20 Periodic Study Sessions. The Board, by majority vote, may call for a Board study session as deemed necessary and appropriate. A study session may be held separate from the regular meeting of the Board at a time and place to be determined by majority vote of the Board. The study session may be an adjourned regular or special meeting. The District Manager in consultation with the Board President shall recommend appropriate items to be discussed at the study session. The agenda will be prepared and posted in the same manner as other Board meeting as is set forth in Policy B-80.

4060.21 Study Sessions and Action Plans. Study sessions shall generally be conducted to identify or determine key issues facing the District and provide the opportunity to develop plans of action that addresses those issues with specific actions, along with a timeline and responsibilities for carrying out the action plan to achieve District goals.

4060.22 Annual Study Session on Strategic Plan – An annual study session will take place in February each year or other such time as mutually agreed upon for the purpose of reviewing the continued relevancy of the District Strategic Plan and the progress made during the prior year. The annual study session will the following objectives:

1. For the Board to receive a detailed status report from the District Manager on the progress made in achieving the current year goals and objectives
2. To conduct the required annual review of the strategic plan and confirm its continued relevance for the following year
3. To adopt goals and objectives for the following year
4. To address any matters of concern to the Board

4060.30 The following shall be standing committees of the Board:

4060.31 Planning Committee;

4060.32 Ordinance Committee;

4060.33 Personnel Committee;

4060.34 Finance Committee; and,

4060.35 Public Information Committee.

4060.40 Duties of the Standing Committees. Upon direction of the Board, standing committees meet* and review District functions, activities, and/or operations pertaining to their respective areas of concern as set for the below.

This policy supersedes and replaces all previous policies pertaining to Board
Committee Meetings of the District as of February 16, 2016
Approved February 16, 2016

4060.41 The Planning Committee shall be concerned with the formulation of plans for arranging, realizing, and/or achieving District goals.

4060.42 The Ordinance Committee shall be concerned with proposed ordinances, resolutions and/or District policies, except those pertaining specifically to personnel.

4060.43 The Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.

B4060.44 The Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

4060.45 The Public Information Committee shall be concerned with assuring that information regarding the affairs of the District is adequately and appropriately communicated to its constituents and the public at large.

This policy supersedes and replaces all previous policies pertaining to Board
Committee Meetings of the District as of February 16, 2016
Approved February 16, 2016

Lake Don Pedro Community Services District

Special Meeting of February 21, 2023

The following are standing committees that will conduct their meetings in compliance with the Brown Act:

- **Planning: Hankemeier/Warren**
The Planning Committee shall be concerned with the formulation of plans for arranging, realizing, and/or achieving District goals.
- **Ordinance: Ross/Warren**
The Ordinance Committee shall be concerned with proposed ordinances, resolutions and/or District policies, except those pertaining specifically to personnel.
- **Personnel: Hankemeier/Sperry (until the new board member is sworn in due to county elections issues)**
The Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.
- **Finance: Hankemeier/Sperry (until the new board member is sworn in due to county elections issues)**
The Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.
- **Public Information: Ross/Warren**
The Public Information Committee shall be concerned with assuring that information regarding the affairs of the District is adequately and appropriately communicated to its constituents and the public at large.

Syndie Marchesiello

From: Emery Ross <[REDACTED]>
Sent: Tuesday, March 21, 2023 11:55 AM
To: Syndie Marchesiello
Subject: request for agenda item
Attachments: GOV_61047..pdf

Syndie:

Regarding Board member compensation, could we consider adopting a resolution that the Board of Directors stipend is in accordance with Government Code Section 61047(a).

See attached excerpt from the Government Code.

Thanks,

Emery



State of California

GOVERNMENT CODE

Section 61047

61047. (a) The board of directors may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed one hundred dollars (\$100) for each day of service. A member of the board of directors shall not receive compensation for more than six days of service in a month.

(b) The board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation that may be received by members of the board of directors.

(c) The board of directors may provide, by ordinance or resolution, that its members may receive their actual and necessary traveling and incidental expenses incurred while on official business. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3.

(d) A member of the board of directors may waive any or all of the payments permitted by this section.

(e) For the purposes of this section, a "day of service" means any of the following:

(1) A meeting conducted pursuant to the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5.

(2) Representation of the district at a public event, provided that the board of directors has previously approved the member's representation at a board of directors' meeting and that the member delivers a written report to the board of directors regarding the member's representation at the next board of directors' meeting following the public event.

(3) Representation of the district at a public meeting or a public hearing conducted by another public agency, provided that the board of directors has previously approved the member's representation at a board of directors' meeting and that the member delivers a written report to the board of directors regarding the member's representation at the next board of directors' meeting following the public meeting or public hearing.

(4) Representation of the district at a meeting of a public benefit nonprofit corporation on whose board the district has membership, provided that the board of directors has previously approved the member's representation at a board of directors' meeting and the member delivers a written report to the board of directors regarding the member's representation at the next board of directors' meeting following the corporation's meeting.

(5) Participation in a training program on a topic that is directly related to the district, provided that the board of directors has previously approved the member's participation at a board of directors' meeting, and that the member delivers a written

report to the board of directors regarding the member's participation at the next board of directors' meeting following the training program.

(Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.)



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WATER CODE - WAT

DIVISION 10. FINANCIAL SUPERVISION OF DISTRICTS [20200 - 20220] (*Division 10 added by Stats. 1943, Ch. 371.*)

CHAPTER 2. Compensation of Water District Directors [20200 - 20207] (*Chapter 2 added by Stats. 1984, Ch. 186, Sec. 1.*)

20200. As used in this chapter, "water district" means any district or other political subdivision, other than a city or county, a primary function of which is the irrigation, reclamation, or drainage of land or the diversion, storage, management, or distribution of water primarily for domestic, municipal, agricultural, industrial, recreation, fish and wildlife enhancement, flood control, or power production purposes. "Water districts" include, but are not limited to, irrigation districts, county water districts, California water districts, water storage districts, reclamation districts, county waterworks districts, drainage districts, water replenishment districts, levee districts, municipal water districts, water conservation districts, community services districts, water management districts, flood control districts, flood control and floodwater conservation districts, flood control and water conservation districts, water management agencies, water agencies, and public utility districts formed pursuant to Division 7 (commencing with Section 15501) of the Public Utilities Code.

(Amended by Stats. 2007, Ch. 213, Sec. 5. Effective January 1, 2008.)

20201. Notwithstanding any other provision of law, the governing board of any water district may, by ordinance adopted pursuant to this chapter, provide compensation to members of the governing board, unless any compensation is prohibited by its principal act, in an amount not to exceed one hundred dollars (\$100) per day for each day's attendance at meetings of the board, or for each day's service rendered as a member of the board by request of the board, and may, by ordinance adopted pursuant to this chapter, in accordance with Section 20202, increase the compensation received by members of the governing board above the amount of one hundred dollars (\$100) per day.

It is the intent of the Legislature that any future increase in compensation received by members of the governing board of a water district be authorized by an ordinance adopted pursuant to this chapter and not by an act of the Legislature.

For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(Amended by Stats. 2005, Ch. 700, Sec. 27. Effective January 1, 2006.)

20201.5. Reimbursement for expenses of members of a governing board of a water district is subject to Sections 53232.2 and 53232.3 of the Government Code.

(Added by Stats. 2005, Ch. 700, Sec. 28. Effective January 1, 2006.)

20202. In any ordinance adopted pursuant to this chapter to increase the amount of compensation which may be received by members of the governing board of a water district above the amount of one hundred dollars (\$100) per day, the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment, of the compensation which is received when the ordinance is adopted.

No ordinance adopted pursuant to this chapter shall authorize compensation for more than a total of 10 days in any calendar month.

(Amended by Stats. 1989, Ch. 111, Sec. 1.)

20203. Any water district described in Section 20201 is authorized to adopt ordinances pursuant to this chapter. No ordinance shall be adopted pursuant to this chapter except following a public hearing. Notice of the hearing shall be published in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

20204. An ordinance adopted pursuant to this chapter shall become effective 60 days from the date of its final passage. The voters of any water district shall have the right, as provided in this chapter, to petition for referendum on any ordinance adopted pursuant to this chapter.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

20205. If a petition protesting against the adoption of the ordinance is presented to the governing board of the water district prior to the effective date of the ordinance, the ordinance shall be suspended and the governing board shall reconsider the ordinance.

If the number of votes cast for all candidates for Governor at the last gubernatorial election within the boundaries of the water district exceeds 500,000, the ordinance is subject to referendum upon presentation of a petition bearing signatures of at least 5 percent of the entire vote cast within the boundaries of the water district for all candidates for Governor at the last gubernatorial election. If the number of votes cast for all candidates for Governor at the last gubernatorial election within the boundaries of the water district is less than 500,000, the ordinance is subject to referendum upon presentation of a petition bearing signatures of at least 10 percent of the entire vote cast within the boundaries of the water district for all candidates for Governor at the last gubernatorial election.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

20206. If the governing board does not entirely repeal the ordinance against which a petition is filed, the governing board shall submit the ordinance to the voters either at a regular election or a special election called for the purpose. The ordinance shall not become effective unless and until a majority of the votes cast at the election are cast in favor of it. If the ordinance is not approved by the voters, no new ordinance may be adopted by the governing board pursuant to this chapter for at least one year following the date of the election.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

20207. Except as otherwise provided in this chapter, the provisions of the Elections Code applicable to the right of referendum on legislative acts of districts shall govern the procedure on ordinances against which a petition is filed.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

POLICY TITLE: Remuneration and Reimbursement

POLICY NUMBER: 4030

4030.1 Members of the Board of Directors shall receive a monthly "Director's Fee," the amount of which shall be annually established by the Board at its regular meeting in July.

4020.2 Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings or in making any trips on official business of the Board when so authorized in accordance with Policy #4090. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

Resolution No. 2023-xxx

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT**

**ESTABLISHING BOARD MEMBER REMUNERATION, IN ACCORDANCE WITH
DIRECTOR'S POLICY 4030, FOR ATTENDANCE AT BOARD MEETINGS,
TRAINING, EDUCATION AND CONFERENCES**

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Board of Directors Policy Manual establishes that Directors shall receive a fee for each day of service;

WHEREAS, the policy also states that the fee shall be annually established by the Board at the first meeting in July;

WHEREAS, Board member remuneration is currently \$100.00, the maximum allowed under CSD Law Government Code Section 61047;

WHEREAS, if the Board so desires, per CSD Law Government Code Section 61047, it may increase the Director fee by up to a 5% inflator each year thereafter;

WHEREAS, the law provides that no member shall receive compensation for more than six (6) days of service in a month.

THEREFORE BE IT RESOLVED,

1. The Board of Directors hereby sets Board Member remuneration to increase by a 5 % inflator for Fiscal Year 2024 and not to receive compensation for more than six (6) days of service in a month.

PASSED AND ADOPTED by the Board of Directors of the Lake Don Pedro Community Services District on April 17, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

APPROVE:

Dan Hankemeier, Board President

ATTEST:

Syndie Marchesiello, Board Secretary

CERTIFICATE OF SECRETARY

I, Syndie Marchesiello, the duly appointed and acting Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District, duly called and held on April 17, 2023.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: ON-CALL ROTATION

Description –

Operations staff, have agreed to continue two week tours on-call at this time. Below is the set rotation.

Each staff member will have 1 ½ months off call in between rotation.

Randy Gilgo
Agustin Campos
Jose Santana
Patrick McGowan



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

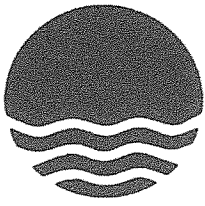
From: Patrick McGowan

Date: April 17th, 2023

Subject: ACTING / OUT OF CLASS PAY

Description –

In the event that a LDPCSD position is vacant due to attrition, extended leave, or on assignment and unable to perform their normal assigned duties, someone must step up to perform vital work related responsibilities. A request for higher compensation for employee performing additional work tasks shall be submitted to General Manager, if the employee meets minimum training and experience standards & is responsible to fully perform the scope of duties normally associated with the vacant position.



**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

9751 Merced Falls Road
La Grange, California 95329
(209) 852-2331 • Fax (209) 852-2268

Date: 4/17/2023

To: Lake Don Pedro CSD Board of Directors and Staff

From: Patrick McGowan, General Manager

Subject: Acting & Out of Class Pay

Out of Class work is defined as performing the full range of duties and responsibilities allocated to an existing classification more than 50 percent of the time, and the position is not allocated to the classification in which the person has a current, legal appointment.

ACTING AND OUT OF CLASS PAY

- (A) Acting/Out of Class Pay. Employees directed to work continuously in a vacant higher level regular position and perform work at the high level for more than one hundred and sixty (160) hours shall, subject to the other provisions of this paragraph, receive a salary rate increase to the higher level retroactive to the first hour of the higher level assignment. No additional compensation shall be paid where the employee is not directed to perform the higher level work for more than one hundred sixty (160) continuous hours. Such increase shall be determined as if the assignment had been a promotion retroactive to the first day of such assignment. A vacant position is defined as an authorized regular position that is unoccupied due to attrition, the incumbent being on an extended leave of absence, or the incumbent being on an assignment that keeps them from performing their normally assigned duties. Requests for higher compensation must be approved by the General Manager. Such requests may only be approved if the employee meets the minimum training and experience guidelines and is assigned and held responsible to perform fully the full scope of duties normally associated with the higher-level position. Assignment rotations among qualified staff are encouraged.

RESOLUTION 2023-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
APPROVING POLICY ACTING/OUT OF
CLASS PAY

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, Out of Class / Acting Pay is performing the full range of duties and responsibilities allocated to an existing classification more than 50% of the time; and

WHEREAS, is not allocated to the classification in which the person has a current, legal appointment

WHEREAS, employees directed to work continuously in a vacant higher level regular position and perform work at the high level for more than one hundred and sixty (160) hours; and

WHEREAS, subject to the other provisions of this paragraph, receive a salary rate increase to the higher level retroactive to the first hour of the higher level assignment; and

WHEREAS, no additional compensation shall be paid where the employee is not directed to perform the higher level work for more than one hundred sixty (160) continuous hours

WHEREAS, such increase shall be determined as if the assignment had been a promotion retroactive to the first day of such assignment. A vacant position is defined as an authorized regular position that is unoccupied due to attrition, the incumbent being on an extended leave of absence, or the incumbent being on an assignment that keeps them from performing their normally assigned duties

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL APPROVE POLICY ACTING / OUT OF CLASS PAY.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on April 17th, 2023, by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF SECRETARY
(STATE OF CALIFORNIA) (COUNTY
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on April 17th, 2023.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: EMPLOYEE REIMBURSEMENT

Description –

In the absence of our Water Operations Lead from 8/24/22 – 3/13/23, District employee Operator II performed at least 50% of the Operations Lead job duties. I would like to move forward with compensating him for work performed. The operator worked 968 hours in this acting supervisory role. The difference in compensation is \$2.09 an hour, leaving the proposed reimbursement of \$2023.12.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: ACCOUNTS RECEIVABLE

Description –

Our District has been extremely active repairing and upgrading our water system. This has been blatantly apparent in our financial records. Between now and the end of the fiscal year our District will receive substantial capital reserves from income sources other than water service, and commodities sales.

102,594.97 **Mariposa & Tuolumne County availability fees**

79,466.14 **DWR Raw Water Intake Upgrade Reimbursable II**

50,967.70 **Verizon Wireless Cell Tower lease negotiated 5 year upfront payment**

35,780.84 **DWSRF Plant Modernization Reimbursable I**

\$268,809.65



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: April 17th, 2023
Subject: WATER SYSTEM DESIGNATION

Description –

Lake Don Pedro CSD Water System designation: T2 / D2

“To summarize; Distribution classification is basic, based on both the size and population of a water system. Treatment designation is more complex, as there is a formula to determine the level of certification necessary. In addition to staffing the treatment plant, **The SHIFT Operator should be NO LESS than one certification level LOWER than is designated for the CHIEF Operator whether Distribution or Treatment.**”

Bruce Ramsden, LDPCSD State Regulator

Classification of Water Treatment Facility:

The State Board of Drinking Water has set the standards for the designation of a Public water systems classification designation. The overall system classification is based on the calculation of total points for the facility using the factors specified in attached document.

The attached document gives a description of the numerical designation. The sum of points derived from these specific system characteristics gives the overall Treatment Plant Designation. Examples:

- Source Water or Ground Water
- Water Quality
- Water Turbidity
- Type of Filtration
- Type of Disinfection

Classification of Distribution Systems:

The distribution system for each community and nontransient- noncommunity water system shall be classified and designated a numerical value, as our water treatment facility. The overall Distribution System classification is based on the overall population served & calculation of total points for the distribution system using specified factors in attached document.

Examples:

- Raw Water, Potable Water
- Quantity of Pressure Zones
- Quantity of Storage Facilities
- Largest Pump
- Disinfectants Applied in System

Lake Don Pedro CSD serves a small community of people. With 1,526 water connections we serve a community of approximately 2,700 – 3,200 people.

NOTE: This publication is meant to be an aid to the staff of the State Board's Division of Drinking Water and cannot be relied upon by the regulated community as the State of California's representation of the law. The published codes are the only official representation of the law. Refer to the published codes—in this case, 17 CCR and 22 CCR—whenever specific citations are required. Statutes related to the State Board's drinking water-related activities are in the Health & Safety Code, the Water Code, and other codes.

(a) “Wholesale water supplier,” or “wholesaler” means any person who treats water on behalf of one or more public water systems for the purpose of rendering it safe for human consumption.

(b) “Retail water supplier,” or “retailer” means

(1) Any person who owns or operates any distribution facilities and any related collection, treatment, or storage facilities under the control of the operator of the public water system which are used primarily in connection with the public water system; or

(2) Any person who owns or operates any collection or pretreatment storage facilities not under the control of the operator of the public water system which are used primarily in connection with the public water system.

§64402.30. Wholesale System.

“Wholesale system” means a public water system that treats source water as necessary to produce finished water and then delivers some or all of that finished water to another public water system. Delivery may be through a direct connection or through the distribution system of one or more consecutive systems.

Article 2. General Requirements

§64412. Determination of Persons Served.

(a) The number of persons served by a community water system shall be determined by the water system using one of the following methods:

(1) Utilizing the most recent United States census data, or more recent special census data certified by the California Department of Finance, for the service area served by the water system;

(2) Multiplying the number of service connections served by the water system by 3.3 to determine the total population served;

(3) Determining the total number of dwelling units or efficiency dwelling units as defined in the Uniform Building Code (Title 24, California Code of Regulations), the number of mobile home park spaces and the number of individual business, commercial, industrial and institutional billing units served by the water system and multiplying this total by 2.8 to arrive at the total population served by the system.

(b) Each community water system shall report to the State Board annually the number of persons and the number of service connections served by the system using the procedures set forth in subsection (a).

§64413.1. Classification of Water Treatment Facilities.

(a) Each water treatment facility shall be classified pursuant to Table 64413.1-A based on the calculation of total points for the facility using the factors specified in subsection (b).

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**Table 64413.1-A.
Water Treatment Facility Class Designations**

<i>Total Points</i>	<i>Class</i>
Less than 20	T1
20 through 39	T2
40 through 59	T3
60 through 79	T4
80 or more	T5

(b) The calculation of total points for each water treatment facility shall be the sum of the points derived in each of paragraphs (1) through (13). If a treatment facility treats more than one source, the source with the highest average concentration of each contaminant shall be used to determine the point value in paragraphs (2) through (5).

(1) For water source, the points are determined pursuant to Table 64413.1-B.

**Table 64413.1-B.
Points for Source Water Used by the Facility**

<i>Type of source water used by the facility</i>	<i>Points</i>
Groundwater and/or purchased treated water meeting primary and secondary drinking water standards, as defined in § 116275 of the Health and Safety Code	2
Water that includes any surface water or groundwater under the direct influence of surface water	5

(2) For influent microbiological water quality, points shall be determined by using the median of all total coliform analyses completed in the previous 24 months pursuant to Table 64413.1-C:

**Table 64413.1-C.
Influent Water Microbiological Quality Points**

<i>Median Coliform Density Most Probable Number Index (MPN)</i>	<i>Points</i>
less than 1 per 100 mL	0
1 through 100 per 100 mL	2
greater than 100 through 1,000 per 100 mL	4
greater than 1,000 through 10,000 per 100 mL	6
greater than 10,000 per 100 mL	8

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(3) For facilities treating surface water or groundwater under the direct influence of surface water, points for influent water turbidity shall be determined pursuant to Table 64413.1-D on the basis of the previous 24 months of data, except that if turbidity data is missing for one or more of the months, the points given for turbidity shall be 5. The maximum influent turbidity sustained for at least one hour according to an on-line turbidimeter shall be used unless such data is not available, in which case, the maximum influent turbidity identified by grab sample shall be used. For facilities that have not been in operation for 24 months, the available data shall be used. For facilities whose permit specifies measures to ensure that influent turbidity will not exceed a specified level, the points corresponding to that level shall be assigned.

**Table 64413.1-D.
Influent Water Turbidity Points**

<i>Maximum Influent Turbidity Level Nephelometric Turbidity Units (NTU)</i>	<i>Points</i>
Less than 15	0
15 through 100	2
Greater than 100	5

(4) The points for influent water perchlorate, nitrate, or nitrite levels shall be determined by an average of the three most recent sample results, pursuant to Table 64413.1-E.

**Table 64413.1-E.
Influent Water Perchlorate, Nitrate, and Nitrite Points**

<i>Perchlorate, Nitrate, and Nitrite Data Average</i>	<i>Points</i>
Less than or equal to the maximum contaminant level (MCL), as specified in Table 64431-A	0
For each contaminant greater than its MCL	5

(5) The points for other influent water contaminants with primary MCLs shall be a sum of the points for each of the inorganic contaminants (Table 64431-A), organic contaminants (Table 64444-A) and radionuclides (Tables 64442 and 64443). The points for each contaminant shall be based on an average of the three most recent sample results, pursuant to Table 64413.1-F. If monitoring for a contaminant has been waived pursuant to sections 64432(m) or (n), 64432.2(c), or 64445(d), the points shall be zero for that contaminant.

NOTE: This publication is meant to be an aid to the staff of the State Board's Division of Drinking Water and cannot be relied upon by the regulated community as the State of California's representation of the law. The published codes are the only official representation of the law. Refer to the published codes—in this case, 17 CCR and 22 CCR—whenever specific citations are required. Statutes related to the State Board's drinking water-related activities are in the Health & Safety Code, the Water Code, and other codes.

**Table 64413.1-F.
Influent Water Chemical and Radiological Contaminant Points**

<i>Contaminant Data Average</i>	<i>Points</i>
Less than or equal to the MCL	0
Greater than the MCL	2
5 Times the MCL or greater	5

(6) The total points for surface water filtration treatment shall be the sum of the points of those treatment processes utilized by the facility for compliance with section 64652, pursuant to Table 64413.1-G.

**Table 64413.1-G.
Points for Surface Water Filtration Treatment**

<i>Treatment</i>	<i>Points</i>
Conventional, direct, or inline	15
Diatomaceous earth	12
Slow sand, membrane, cartridge, or bag filter	8
Backwash recycled as part of process	5

(7) The points for each treatment process utilized by the facility and not included in paragraph (6) that is used to reduce the concentration of one or more contaminants for which a primary MCL exists, pursuant to Table 64431-A, Table 64444-A, and Tables 64442 and 64443, shall be 10. Blending shall only be counted as a treatment process if one of the blended sources exceeds a primary MCL.

(8) The points for each treatment process not included in paragraphs (6), or (7) that is used to reduce the concentration of one or more contaminants for which a secondary MCL exists, pursuant to Tables 64449-A and 64449-B, shall be 3. Blending shall only be counted as a treatment process if one of the blended sources exceeds a secondary MCL.

(9) The points for each treatment process not included in paragraphs (6), (7), or (8) that is used for corrosion control or fluoridation shall be 3.

(10) The total points for disinfection treatment shall be the sum of the points for those treatment processes utilized by the facility for compliance with section 64654(a), pursuant to Table 64413.1-H.

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**Table 64413.1-H.
Points for Disinfection Treatment**

<i>Treatment Process</i>	<i>Points</i>
Ozone	10
Chlorine and/or chloramine	10
Chlorine dioxide	10
Ultraviolet (UV)	7

(11) The points for disinfection/oxidation treatment not included in paragraphs (6), (7), (8), or (10) shall be a sum of the points for all the treatment processes used at the facility pursuant to Table 64413.1-I.

**Table 64413.1-I.
Points for Disinfection/Oxidation Treatment without Inactivation Credit**

<i>Treatment Process</i>	<i>Points</i>
Ozone	5
Chlorine and/or chloramine	5
Chlorine dioxide	5
Ultraviolet (UV)	3
Other oxidants	5

(12) The points for any other treatment process that alters the physical or chemical characteristics of the drinking water and that was not included in paragraphs (6), (7), (8), (9), (10), or (11) shall be 3.

(13) The points for facility flow shall be 2 per million gallons per day or fraction thereof of maximum permitted treatment facility capacity, up to a maximum of 50 points; except that for facilities utilizing only blending, the points shall be based on the flow from the contaminated source and the dilution flow required to meet the MCL(s) specified in Tables 64431-A, 64444-A, 64449-A, 64449-B, and Tables 64442 and 64443.

§64413.3. Classification of Distribution Systems.

(a) The distribution system for each community and nontransient- noncommunity water system shall be classified pursuant to Table 64413.3-A unless modified pursuant to subsection(b). For a wholesaler, the population served shall include the customers served by its retailers.

NOTE: This publication is meant to be an aid to the staff of the State Board's Division of Drinking Water and cannot be relied upon by the regulated community as the State of California's representation of the law. The published codes are the only official representation of the law. Refer to the published codes—in this case, 17 CCR and 22 CCR—whenever specific citations are required. Statutes related to the State Board's drinking water-related activities are in the Health & Safety Code, the Water Code, and other codes.

**Table 64413.3-A.
Distribution System Classifications**

<i>Population Served</i>	<i>Class</i>
1,000 or less	D1
1,001 through 10,000	D2
10,001 through 50,000	D3
50,001 through 5 million	D4
Greater than 5 million	D5

(b) The class determined pursuant to (a) shall be upgraded by one level if the population served is 5 million or less and the sum of all the points from paragraphs (1) through (6) exceeds 20.

(1) The points for pressure zones shall be zero for up to three zones, 4 for four to ten zones, or 6 for more than ten zones.

(2) The points for disinfectants used shall be zero if no disinfectant is applied in the distribution system and no more than one type of disinfectant residual is entering the distribution system. The points shall be 5 if a single disinfectant or ammonia is applied in the distribution system. The points shall be 8 if there are multiple disinfectants in the system.

(3) The points based on the largest single pump in the system for which the distribution operator is responsible shall be 4 for up to fifty horsepower, or 6 for fifty or more horsepower.

(4) The points for distribution storage reservoirs in the system shall be 4 for one to five reservoirs, or 6 for greater than five.

(5) The points for one or more existing uncovered distribution reservoirs shall be 10.

(6) The points to be added if any of the distribution system customers are also served by a non-potable water distribution system shall be 6. This does not apply to wholesalers if the only customers receiving non-potable water are served by its retailers.

§64413.5. Treatment Facility Staff Certification Requirements.

(a) Each water supplier shall designate at least one chief operator that meets the requirements specified in §63765 for each water treatment facility utilized by the water system.

(b) Each water supplier shall designate at least one shift operator that meets the requirements specified in §63765 for each water treatment facility utilized by the water system for each operating shift.

(c) Except as provided in (d), a chief operator or shift operator shall be on-site at all times that the facility is operating.

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(d) If the water supplier's operations plan, submitted and approved pursuant to §64661, demonstrates an equal degree of operational oversight and reliability with either unmanned operation or operation under reduced operator certification requirements, the chief operator or shift operator is not required to be on-site, but shall be able to be contacted within one hour.

(e) If there is no change in the treatment facility and the employed shift and/or chief operators, the water supplier shall be in compliance until January 1, 2003 with the shift and operator certification requirements that were in effect on December 31, 2000. If the water system employs a new shift and/or chief operator, that operator shall meet the certification requirements pursuant to §63765(a).

§64413.7. Distribution System Staff Certification Requirements.

(a) Each water supplier shall designate at least one chief operator that meets the requirements specified in §63770 for each distribution system utilized by the water system.

(b) Each water supplier shall designate at least one shift operator that meets the requirements specified in §63770 for each distribution system utilized by the water system for each operating shift.

(c) The chief operator or shift operator shall be on-site or able to be contacted within one hour.

§64414. Standby Sources.

(a) A source which has been designated "standby" shall be monitored a minimum of once every compliance cycle for all inorganic, organic, and radiological MCLs, unless a waiver has been granted by the State Board pursuant to Section 64432(m) or (n) for inorganics, Section 64432.2(c) for asbestos, or Section 64445(d) for organics.

(b) A standby source which has previous monitoring results indicating nitrate or nitrite levels equal to or greater than 50 percent of the MCL shall collect and analyze a sample for nitrate and nitrite annually. In addition, upon activation of such a source, a sample shall be collected, analyzed for these chemicals and the analytical results reported to the State Board within 24 hours of activation.

(c) A standby source shall be used only for short-term emergencies of five consecutive days or less, and for less than a total of fifteen calendar days a year.

(d) Within 3 days after the short-term emergency use of a standby source, the water supplier shall notify the State Board. The notification shall include information on the reason for and duration of the use.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: April 17th, 2023

Subject: DWR RAW WATER INTAKE CONTRACTOR SELECTION

Description –

I am extremely excited to let you know that we received five Statement of Qualifications (SOQ) from the following Design-Build Teams:

- McGuire Hester
- Mountain Cascade/Sandis
- Sierra Mountain Construction
- Cushman Contracting
- Syblon Reid General Engineering Contractors

LDPCSD reviewing team consisted of Black Water Engineering Group, Senior P.E / Owner Jeff Black & Senior P.E Jesse Franco, and General Manager Patrick McGowan.

In order to properly and consistently review the five Statements of Qualifications the three of us independently reviewed using the same scoring matrix & evaluation criteria.

Design and construction experience within the past 10 years, it is desired that the DB Entity successfully completed:

- Construction of at least two (2) and up to five (5) Raw Water Intake and/or Pump Station projects, of similar size and complexity to the Lake Don Pedro Community Services District Raw Water Intake & Pump Station Project.
 -
- At least one (1) of each type of project; raw water intake or water suction pipe installed underwater and raw water pump station with pumping capacity of 3600 gpm.

- Of the two (2) projects, it is desired that one (1) of the projects utilized a design-build project delivery method, or a similar project delivery method.

The next steps are:

1. Select qualified teams
2. Issue the Request for Proposal to the qualified teams
3. Select the most qualified team to negotiate a contract