

Regular Meeting of the Board of Directors

9751 Merced Falls Road
October 16, 2023 at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending September 30, 2023 including summary of claims paid
- b. Approval of the Minutes of the following meeting:
 - ♦ Regular Meeting of September 18, 2023

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Information regarding an Update on the Raw Water Intake Pump Station Project and RCAC (Rural Community Assistance Corporation) Bridge Loan
- b. Discussion / Information regarding an Update on the LDPCSD Water Filter Surveillance and Anthracite replacement
- c. Discussion / Action regarding Approval of Resolution 2023-xxx Approving AGM Dave Savidge as LDPCSD Negotiator and signer of Agreement regarding the Verizon / Enramada Land Lease Agreement

6. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility



Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

October 16, 2023

Treatment Plant is functionally well and the water quality coming from the lake has been the best it has been all year. Demand is decreasing. We had an equipment failure that set us back a few days and now we are catching up on our leaks. Meet with crew at 6:30 a.m. on most days to review work scheduled and keep lines of communication open. I am also reviewing the budget daily and reviewing the invoices every Thursday before signing. I ask questions to make sure that we are making responsible decisions when purchasing operation and maintenance items. Currently in discussion with Brenntag Chemicals to file tax, exempt from state sales tax when purchasing sodium hypochloride.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331 Ext 1
- E-mail - dave@ldpcsd.org

Grant/Study Updates

DWR RAW WATER INTAKE PUMP STATION PROJECT- Status of Project–Upcoming Item

USDA LOAN / RAW WATER MAIN REPLACEMENT- Introduced myself to Sara Brookes who is the project manager. This is not a fully funded project. I will research more but I think I should find additional funding source or combine with this one.

DWSRF SURFACE WATER RELIABILITY AND WATER TREATMENT PLANT MODERNIZATION PROJECT – Sent Resolution that was approved by Board of Directors that gives Assistant General Manager authorization to sign a Funding agreement. The funding amount is \$500,000. Waiting for updated agreement from DWSRF. We are expecting \$36,000 reimbursement that former GM had submitted. This will be 45 to 60 days after agreement is signed for funding.

Current District Projects

- **VERIZON WIRELESS CELL TOWER RIGHT OF WAY** –Status of Project – Upcoming Item

Operations

Went out on meter reads to witness the process. Handheld radios for reading have NO technical support. If fails, then meters must be read manually.

Randy & Jose reviewing and creating maintenance and inspection sheets for tank site visits.

Westside Water (Treatment Plant Operators) came out at no cost to review the treatment plant operations and commented that the operations crew kept the plant very clean compared to most facilities that he sees. Also stated that the flocculation process was very good and gave the operations a thumbs up.

In addition to monthly SDMR safety meetings, we have almost completed a calendar for safety videos that will help educate our employees on being safe at the work site. Work site inspections for safety will start in a couple of weeks.

Large Meter Replacement Program – There are approximately 10 meters that we will be replacing throughout the winter.

12 leaks in September and 6 have been fixed. Crew working on them everyday

11 Meter Read Requests

5 Meter Tests

1 High/Low Pressure

Administrative

- SAFETY MEETINGS MONTHLY
- WEEKLY STAFF MEETINGS – ONGOING

Sincerely,

Dave Savidge, Assistant General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: Oct 16th, 2023
Subject: Reservoir Level Update

Description – Reservoir Level

August 27, 2023

834.17' Above Sea Level

829,953 Acre Feet Water Storage

Sept 27, 2023

824.24' Above Sea Level

751,145 Acre Feet Water Storage

78,808 Acre Feet decrease in Water Storage

Or

25,679,699,644 gallons decrease

Nb

Lake Don Pedro Community Services District



STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: Oct 16th, 2023
Subject: Monthly Water Loss Report

Date: September

Water Sold: 18,010 (ccf) = 41.35 Acre Feet

Water Used at Plant: 4,783 (ccf) = 10.97 Acre Feet

Pumped From Lake: 20706 (ccf) = 47.53 Acre Feet

Pumped From Wells: 3310 (ccf) = 7.60 Acre Feet

Total Water Pumped: 24016 (ccf) = 55.13 Acre Feet

Total Water Loss = 3184.231 (ccf) 7.21 Acre Feet = 13.08%

Water loss includes water in the infrastructure such as tanks, distribution pipelines and water leaks. Had 9 water leaks which contributed to this water loss.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: September 2023

The district ended the month of September 2023 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$ 179,814	
Total Restricted:		<u>\$ 179,814</u>
Unrestricted:		
Checking	\$ 64,510	
Money Market - Working Capital	\$ 209,496	
Petty Cash	\$ 125	
Total Unrestricted:		<u>\$ 274,131</u>
Total Restricted & Unrestricted:		<u>\$ 453,945</u>

The district ended September 2023 with the following amounts affecting our financial status:

	Sep-2023	Year to Date
Sales & Business Revenue:	\$ 151,076	\$ 490,218
Total Operating Expenses:	\$ (151,707)	\$ (501,196)
Non-Operating Income/Expense:	\$ (23,539)	\$ (57,782)
Water Drought Income/Expense:	\$ 70,212	\$ 64,231
Change in Net Assets (P&L):	\$ 46,042	\$ (4,529)
Net Cash Flow:	\$ 17,740	\$ (100,705)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 52,015	\$ -	\$ -	\$ 138,786
> 30 Days	\$ 412	\$ -	\$ -	\$ -
> 60 Days	\$ 31,482	\$ 176,094	\$ 193	\$ -
> 90 Days	\$ -	\$ -	\$ -	\$ -
> 120 Days	\$ 43,619	\$ -	\$ 35,241	\$ -
Credits	\$ (26,478)			
Total	\$ 101,050	\$ 176,094	\$ 35,434	\$ 138,786
Total Combined	\$ 415,930		\$ 35,434	
 G/L Balance	 \$ 415,930		 \$ 35,434	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$176,094

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 45,056	\$ -	\$ 10,314
> 30 Days	\$ -	\$ -	\$ 11,377
> 60 Days	\$ -	\$ -	\$ 13,244
> 90 Days	\$ -	\$ -	\$ 51,414
Credits	\$ -	\$ -	\$ -
Total	\$ 45,056	\$ -	\$ 86,349
 G/L Balance	 \$ 45,056	 \$ -	 \$ 86,349
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name

Title

Date

Statement of Revenues and Expenses (P&L)
September 2023 & Year-To-Date Versus 6/30/24 Approved Budget

	Sep-23	September vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %	
Revenue								
01-0-3010-301					100	100	100.00%	
01-0-3010-302	Meter Reconnection Fee	0.00%		0.00%				
01-0-4010-400	Donated Capital - Meters Curre	(5,000)	-7.69%	-	0.00%	65,000	65,000	100.00%
01-0-4010-402	Water Sales Residential	45,996	10.34%	165,670	37.23%	445,000	279,330	62.77%
01-0-4010-403	Water Availability Revenue	14,675	7.93%	44,024	23.80%	185,000	140,977	76.20%
01-0-4020-410	Water Service Charges	92,337	8.05%	277,134	24.16%	1,147,000	869,866	75.84%
01-0-4020-413	Interest Income - LAIF	-	0.00%	1,401	45.19%	3,100	1,699	54.81%
01-0-4020-414	Int Inc Penalties - Customer	3,724	11.82%	10,350	32.86%	31,500	21,150	67.14%
01-0-4020-415	Transfer Fee Income	250	3.33%	950	12.67%	7,500	6,550	87.33%
01-0-4020-416	Other Income	-	0.00%	81	1.47%	5,500	5,419	98.53%
01-0-4020-900	Meter Set Fee	-	0.00%	500	7.69%	6,500	6,000	92.31%
01-0-4020-901	Hydrant Service Charge	-	0.00%	46	11.50%	400	354	88.50%
01-0-4020-902	Hydrant Rental	-	0.00%	80	10.67%	750	670	89.33%
01-0-4020-999	Hydrant Consumption	-	0.00%	67	8.91%	750	683	91.09%
01-0-4040-100	Avail Fee Income	(2,182)	-90.92%	1,748	72.83%	2,400	652	27.17%
	Lease Fee	2,350	3.03%	6,150	7.94%	77,467	71,317	92.06%
TOTAL REVENUE		152,150	7.69%	508,200	25.69%	1,977,967	1,469,767	74.31%
Expenses								
01-1-5010-100	Regular Pay - Plant	29,684	11.03%	66,909	24.87%	269,000	202,091	75.13%
01-1-5010-101	Overtime Pay	4,000	16.00%	9,740	38.96%	25,000	15,260	61.04%
01-1-5010-102	Sick Pay	1,217	15.11%	3,440	42.71%	8,056	4,616	57.29%
01-1-5010-104	Vacation Pay	1,562	13.39%	4,147	35.57%	11,660	7,513	64.43%
01-1-5010-105	Holiday Pay	1,055	9.27%	1,911	16.78%	11,388	9,477	83.22%
01-1-5010-200	PERS	3,120	12.00%	7,018	26.99%	26,000	18,982	73.01%
01-1-5010-201	FICA/Medicare	2,733	10.93%	6,346	25.38%	25,000	18,654	74.62%
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,200	1,200	100.00%
01-1-5010-203	Health Insurance	5,878	9.72%	14,294	23.63%	60,500	46,206	76.37%
01-1-5010-204	Workers Compensation	549	3.92%	1,647	11.76%	14,000	12,353	88.24%
01-1-5010-206	Dental Insurance	315	6.85%	946	20.56%	4,600	3,654	79.44%
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	496	19.84%	2,500	2,004	80.16%
01-1-5020-510	Repair & Maintenance - Plant	-	0.00%	1,719	8.60%	20,000	18,281	91.40%
01-1-5020-511	Repair & Maintenance - Vehicle	472	4.72%	1,843	18.43%	10,000	8,157	81.57%
01-1-5020-512	Repair & Maintenance - Distribution	10	0.03%	7,224	24.08%	30,000	22,776	75.92%
01-1-5020-515	R&M Transmission - Intake	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!
01-1-5020-517	R&M Transmission - Well #2	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!
01-1-5020-520	Small Tools & Equipment	250	3.84%	531	8.17%	6,500	5,969	91.83%
01-1-5020-521	Vehicle Equipment Fuel	1,636	10.55%	4,602	29.69%	15,500	10,898	70.31%
01-1-5020-522	Gas, Oil & Lubricant - Plant	452	12.21%	780	21.07%	3,700	2,920	78.93%
01-1-5020-524	Health & Safety	451	7.52%	3,005	50.08%	6,000	2,995	49.92%
01-1-5020-529	Telephone - T & D	1,481	11.39%	4,531	34.85%	13,000	8,469	65.15%
01-1-5020-544	Water Testing Fees	520	3.85%	2,750	20.37%	13,500	10,750	79.63%
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	13,700	13,700	100.00%
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	2,750	2,750	100.00%
01-1-5021-521	Water Treatment Chemicals	-	0.00%	49,185	86.29%	57,000	7,815	13.71%
01-1-5021-524	P G & E Power - Office	378	8.59%	1,331	30.26%	4,400	3,069	69.74%
01-1-5021-525	P G & E Power - Intake	14,457	11.25%	42,230	32.86%	128,500	86,270	67.14%
01-1-5021-526	P G & E Power - Well	380	8.44%	3,835	85.23%	4,500	665	14.77%
01-1-5021-527	P G & E Power - Water Treatment	4,490	10.95%	14,316	34.92%	41,000	26,684	65.08%
01-1-5021-528	P G & E Power - Distribution	6,095	12.19%	19,126	38.25%	50,000	30,874	61.75%
01-1-5021-529	P G & E Power - Well 2	1,607	133.93%	1,757	146.39%	1,200	(557)	-46.39%
01-1-5021-530	P G & E Power - Medina	60	1.34%	2,418	53.73%	4,500	2,082	46.27%
01-1-5021-532	P G & E Power - Well 5/6	60	1.34%	2,418	53.73%	4,500	2,082	46.27%
01-1-5021-561	Purchased Water Actual-mid-p	10,314	9.92%	34,935	33.59%	104,000	69,065	66.41%
01-1-5023-533	Outside Services	317	4.88%	1,300	20.00%	6,500	5,200	80.00%
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250	100.00%
01-1-5023-537	Pest Control	38	0.69%	114	2.07%	5,500	5,386	97.93%
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	3,500	3,500	100.00%
01-1-5023-539	Employee Education	-	0.00%	210	7.79%	2,700	2,490	92.21%
01-1-5024-540	Memberships	-	0.00%	-	0.00%	1,500	1,500	100.00%
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500	100.00%
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	1,000	1,000	100.00%
01-1-5032-583	Depreciation Expense	21,885	8.68%	67,115	26.63%	252,000	184,885	73.37%
01-2-6010-100	Regular Pay - Administration	24,571	8.68%	75,201	26.57%	283,000	207,799	73.43%
01-2-6010-101	Overtime Pay	917	33.95%	2,068	76.59%	2,700	632	23.41%
01-2-6010-102	Sick Pay	558	7.75%	4,246	58.97%	7,200	2,954	41.03%
01-2-6010-104	Vacation Pay	1,039	11.80%	8,182	92.98%	8,800	618	7.02%

	Sep-23	September vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %	
01-2-6010-105	Holiday Pay	455	8.27%	910	16.54%	5,500	4,590	83.46%
01-2-6010-200	PERS	3,036	14.81%	7,664	37.38%	20,500	12,836	62.62%
01-2-6010-201	FICA/Medicare	2,055	10.54%	6,475	33.20%	19,500	13,025	66.80%
01-2-6010-202	SUI	160	12.81%	189	15.12%	1,250	1,061	84.88%
01-2-6010-203	Health Insurance	1,685	3.59%	9,521	20.26%	47,000	37,479	79.74%
01-2-6010-204	Workers Compensation	54	4.18%	163	12.53%	1,300	1,137	87.47%
01-2-6010-206	Dental Insurance	314	8.04%	951	24.38%	3,900	2,949	75.62%
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	722	722	100.00%
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	625	24.02%	2,600	1,975	75.98%
01-2-6020-512	Propane	-	0.00%	-	0.00%	1,200	1,200	100.00%
01-2-6020-515	Customer Billing Supplies	-	0.00%	1,700	48.56%	3,500	1,800	51.44%
01-2-6020-529	Telephone - Admin	2,043	15.13%	6,246	46.27%	13,500	7,254	53.73%
01-2-6020-530	Office Supplies	435	11.77%	998	26.99%	3,700	2,702	73.01%
01-2-6020-531	Postage	679	7.15%	2,018	21.24%	9,500	7,482	78.76%
01-2-6023-531	Computer IT	3,647	13.26%	7,920	28.80%	27,500	19,580	71.20%
01-2-6023-532	R & M Equipment	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!
01-2-6023-533	Outside Services	4,622	17.12%	9,622	35.64%	27,000	17,379	64.36%
01-2-6023-535	Office Cleaning Serv	180	8.57%	540	25.71%	2,100	1,560	74.29%
01-2-6023-536	Legal Services	803	11.47%	2,455	35.08%	7,000	4,545	64.93%
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	9,000	9,000	100.00%
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	2,700	2,700	100.00%
01-2-6024-540	Memberships	-	0.00%	1,435	16.68%	8,600	7,165	83.32%
01-2-6024-542	Publications	55	6.88%	260	32.54%	800	540	67.46%
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	800	800	100.00%
01-2-6024-999	County Avail Fee	-	0.00%	-	0.00%	2,000	2,000	100.00%
01-3-6025-100	Regular Pay	900	15.00%	4,800	80.00%	6,000	1,200	20.00%
01-3-6025-201	FICA/Medicare	69	9.84%	367	52.46%	700	333	47.54%
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	117	4.32%	2,700	2,583	95.68%
01-9-6030-569	Credit Card Service Charges	1,251	11.37%	3,550	32.27%	11,000	7,450	67.73%
01-9-6030-570	Bank Service charges	454		1,485				#DIV/0!
01-9-6030-572	Business Insurance Expense	8,145	8.40%	24,435	25.19%	97,000	72,565	74.81%
01-9-6030-576	Misc Other Expense	42	7.24%	379	65.42%	580	201	34.58%
01-9-6030-577	Retired Employee Health	1,214	7.99%	3,642	23.96%	15,200	11,558	76.04%
01-9-6031-580	Interest Long Term Debt	1,455	5.70%	4,575	17.94%	25,500	20,925	82.06%
01-9-6032-583	Depreciation Expense	17	8.60%	53	26.36%	200	147	73.65%
TOTAL EXPENSES		176,320	9.05%	576,959	29.61%	1,948,356	1,371,397	70.39%
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)								
01-9-6030-597	DWSRF Expenses		#DIV/0!		#DIV/0!			#DIV/0!
01-9-6030-598	DWR Intake	4,296	5.05%	10,277	12.09%	85,000		0.00%
TOTAL CIP IN PROGRESS		4,296	5.05%	10,277	12.09%	85,000	74,723	87.91%
CARRYOVER PROJECT (GRANT) REVENUE								
01-0-4020-430	DWR Grant Revenue	74,508	#DIV/0!	74,508	#DIV/0!	-	(74,508)	#DIV/0!
TOTAL CARRYOVER PROJECT REVENUE		74,508	#DIV/0!	74,508	#DIV/0!	-	(74,508)	#DIV/0!
NEW CAPITAL PURCHASES / IMPROVEMENTS								
01-0-1090-216	Auto Meter Read/Replace		0.00%		0.00%	7,500	7,500	100.00%
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%		0.00%	95,000	95,000	100.00%
01-0-1090-322	Flushing/Valve Program		0.00%	120	2.00%	6,000	5,880	98.00%
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%		0.00%	4,500	4,500	100.00%
01-0-1090-328	2022 SCADA Master Plan		0.00%		0.00%	16,000	16,000	100.00%
01-0-1090-329	2022 Pressure Regulating Station		0.00%	4,789	53.21%	9,000	4,211	46.79%
TBD	2000 CAT Backhoe Restoration		0.00%		0.00%	14,500	14,500	100.00%
01-0-1090-331	LDPCSD Technology Upgrades		0.00%	2,985	13.57%	22,000	19,015	86.43%
TBD	Central Station Control Valves		0.00%		0.00%	35,000	35,000	100.00%
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000	100.00%
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		-	0.00%	7,894	3.61%	218,500	210,606	96.39%

LDPCSD Financials**Statement of Net Assets (Balance Sheet)****for the month ending September 2023****Asset :**

Cash and investments	\$	453,945
Restricted cash	\$	-
Accts Receivable net of res	\$	329,718
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	96,021
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	243,673
Total current assets	\$	1,402,475

Property, plant & equipment	\$	13,752,699
less depreciation	\$	(8,312,150)
C I P	\$	532,795
Net P P & E	\$	5,973,344

Other L T Assets

Total Assets	\$	7,375,819
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Liabilites:

Accounts payable	\$	45,056
Interest payable	\$	675
Water Accrual	\$	86,349
Accrued Payroll	\$	127,262
A/P Accrued Payables	\$	2,682
L T debt, current	\$	104,041
Total current liab	\$	366,066

L T debt

Post Retirement Benefit	\$	1,803,182
Net Pension Liability	\$	404,682
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	431,141
Muni Loan	\$	328,025
less current above	\$	(104,041)

Total Liabilites	\$	3,262,298
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Net assets	\$	4,113,521
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Total liab & net ass't	\$	7,375,819
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
572	000076	USPS	09/01/2023	668.91
941	000550	LUIS'S HOUSEKEEPING / YARDS	09/11/2023	180.00
942	000025	CHEMCO PRODUCTS COMPANY	09/11/2023	27,686.34
943	000263	Brenntag	09/11/2023	1,643.70
944	000105	PACIFIC GAS & ELECTRIC	09/11/2023	26,507.94
945	000157	CITY NATIONAL BANK	09/11/2023	59,503.04
946	000165	ACWA/JPIA	09/11/2023	8,776.74
947	UB*10959	MR/MRS RICHARD COLLINS	09/11/2023	545.40
948	UB*10960	MCERVIN DELA ROCA	09/11/2023	111.93
949	000203	GRISWOLD, LaSALLE, COBB, DOWD	09/19/2023	803.16
950	0000605	Black Water Consulting Engineers Inc	09/19/2023	4,296.00
951	702	Warmerdam CPA Group	09/19/2023	3,060.00
952	00071	Mother Lode Answering Service	09/19/2023	498.00
953	000105	PACIFIC GAS & ELECTRIC	09/19/2023	1,607.14
954	000105	PACIFIC GAS & ELECTRIC	09/19/2023	120.63
955	0005300	AVENTA TECHNOLOGY INC	09/25/2023	1,316.25
956	000059	MARIPOSA GAZETTE	09/25/2023	55.00
957	0007349	Recology Mariposa	09/25/2023	317.42
958	0002321	STREAMLINE	09/25/2023	249.00
959	0000129	PRECISION ENVIRO-TECH	09/25/2023	320.00
960	0006293	WEX Bank	09/25/2023	1,635.90
961	000383	BUSINESS CARD	09/25/2023	439.77
962	000383	BUSINESS CARD	09/25/2023	404.07
963	000383	BUSINESS CARD	09/25/2023	122.17
964	000383	BUSINESS CARD	09/25/2023	422.93
965	000383	BUSINESS CARD	09/25/2023	22.52

Report Total: 141,313.96

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
September 18, 2023 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329
President Hankemeier called the meeting to order at 1:01 p.m.
Directors present: Hankemeier, Ross, Warren, and Smith
Directors absent: Johnson
Also present: GM D. Savidge
Also present: Board Secretary: S. Marchesiello

2. **PUBLIC COMMENT:**
The Board of Directors received no public comments

3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
President Hankemeier presented a verbal report commenting the increase they have done is not covering the District's costs. He wanted to make a note that the PG&E is costing \$28,000 and the chemical cost is \$17,000.

 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates*Presented by GM D. Savidge*

4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending August 30, 2023 including summary of claims paid
 - b. Approval of the Minutes of the following meetings:
 - ♦ Special Meeting of August 18, 2023
 - ♦ Regular Meeting of August 21, 2023
 - ♦ Special Meeting of August 22, 2023
 - ♦ Special Meeting of September 1, 2023

Motion: To approve the consent calendar with corrections
Votes: Carried 4-0
First: Ross Second: Warren
Ayes: Ross, Warren, Smith, and Hankemeier
Absent: Johnson

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval regarding the Verizon Wireless Cell Tower Right of Way Agreement

Motion: To approve AGM Dave Savidge as the signer of the Verizon Cell Tower Right of Way Agreement

Votes: Carried 4-0

First: Warren Second: Ross

Ayes: Warren, Ross, Smith, and Hankemeier

Absent: Johnson

- b. Discussion / Information only regarding an Update on the DWR Intake Upgrade Invoices and Grant Reimbursements

Information Only – No Action Taken

- c. Discussion / Approval regarding the Revision of Resolution 2019-03 updating the Authorized General Manager to Assistant General Manager

Motion: To approve the revision of resolution 2019-03 updating the authorized general Manager to Assistant General Manager

Votes: Carried 4-0

First: Ross Second: Warren

Ayes: Ross, Warren, Smith, and Hankemeier

Absent: Johnson

- d. Discussion / Information only regarding the LDPCSD Water Filter Surveillance and Anthracite replacement

Information Only – No Action Taken

- e. Discussion / Approval regarding Assistant GM D. Savidge to serve as District Treasurer

Motion: To approve the resolution approving Assistant General Manager D. Savidge to serve as District Treasurer

Votes: Carried 4-0

First: Ross Second: Warren

Ayes: Ross, Warren, Smith, and Hankemeier

Absent: Johnson

- f. Discussion / Approval of a Resolution to update the Bank Signature Cards removing previous GM Patrick McGowan and adding Assistant GM Dave Savidge

Motion: To approve the resolution to update the Bank Signature Cards removing previous GM Patrick McGowan and adding Assistant General Manager Dave Savidge

Votes: Carried 4-0

First: Warren Second: Ross

Ayes: Warren, Ross, Smith, and Hankemeier

Absent: Johnson

6. ADJOURNMENT: 1:51 p.m.

Respectfully submitted by,
S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Dave Savidge

Date: October 16th, 2023

Subject: Update on Raw Water Intake Pump Station Project and RCAC (Rural Community Assistance Corporation) Bridge Loan

Description –

Mountain Cascade Design Build Team has been selected but not awarded, most qualified to provide Design-Build services for the Project.. The funding agreement from the Department of Water Resources' Small Community Drought Relief Program for this project is \$3,665,962. Black Water Consulting Engineers reviewed the bid with cost increases and have asked DWR for an increase of \$4,100,000. Project cost increase due to inflation on parts and materials and high water levels at Lake McClure. Total project cost \$7,765,962 at this time. DWR is requesting additional information and then Blackwater, LDPCSD and DWR will get together to discuss the additional funding and the potential to reimburse a loan (RCAC Bridge Loan), including fees and interest to LDPCSD that will be needed to pay invoices to Mountain Cascade and Black Water Consulting Engineers.

Upon successful negotiation and agreement of a final fixed design-build project cost and approval of project funding from DWR, a contract agreement will be presented to the Board of Directors for approval by Black Water Consultant Engineers.

Recommendation: Information only, no recommendation at this time



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: October 16th, 2023

Subject: LDPCSD Water Filter Surveillance and Anthracite Replacement

Description –

Filter Media was approved in the amount of \$90,000. The lowest bid is \$112,510.00. The district at this time does not have the funds to move forward. We have encountered some large sum invoices recently which has made it difficult to replace the media.

Staff has asked West Side Water for a quote for media replacement which came in at approximately \$101,000.00.

Operations Staff meets daily with myself to discuss the water quality and any issues with the plant. Operations Lead Randy Gilgo and operations staff at this time, agree that everything is working adequately and now that demand for water is decreasing that he they do not anticipate any issues with the water filters. But of course, we will be communicating on a daily basis in case we notice a change.

Once we have determined that the media is totally exhausted, we will at that point ask the Board of Directors to approve the purchase in an amount the exceeds the \$90,000 that was approved several month ago.

Recommendation: Information only, no recommendation at this time



Lake Don Pedro Community

STAFF REPORT

To: Board of Directors
From: Dave Savidge
Date: October 16, 2023
Subject: Verizon Enramada Land Lease

Description – Former General Manager was authorized to negotiate a lease that gives the right to Verizon to install, maintain, replace, add and operate communications equipment upon a portion of real property that is owned by LDPCSD at Enramada Drive and Cadena Way, La Grange, Ca.

Since the departure of the former General Manager and his authorization to negotiate a lease. I am asking that I be approved for further negotiations and the ability to sign the final lease agreement. The final lease agreement is at the LDPCSD attorney's office for final review.

Recommendation: Approve the resolution 2023-xxx approving IGM Dave Savidge as LDPCSD Negotiator and signer of the Verizon / Enramada Land Lease Agreement

RESOLUTION 2023-xxx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
APPROVING INTERUIM AGM DAVE SAVIDGE AS
LDPCSD NEGOTIATOR AND SIGNER OF
AGREEMENT REGARDING THE VERIZON /
ENRAMADA LAND LEASE AGREEMENT

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, Verizon Wireless representative contacted LDPCSD inquiring about a potential land lease opportunity at our existing Enramada water storage facility; and

WHEREAS, an area at the facility currently is leased by AT&T, for their existing cellphone tower; and

WHEREAS, Verizon Wireless has contacted AT&T in regards to leasing space on their existing tower; and

WHEREAS, Verizon Wireless is requesting to lease a 15' x 20' area of land at the Enramada site from Lake Don Pedro Community Services District; and

WHEREAS, supplemental income of any amount would be greatly utilized in upgrading our aging water system; and

WHEREAS, I am requesting that the Lake Don Pedro Community Services District Board of Directors approve AGM Dave Savidge as negotiator and signer of agreement on the potential land lease proposal at our Enramada water storage facility location.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL APPROVE AGM DAVE SAVIDGE AS LDPCSD NEGOTIATOR AND SIGNER OF AGREEMENT REGARDING THE POTENTIAL VERIZON / ENRAMADA LAND LEASE AGREEMENT.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on October 16, 2023 by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary

CERTIFICATE OF

SECRETARY (STATE OF

CALIFORNIA) (COUNTY OF

MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on October 16th, 2023.