

Special Meeting of the Board of Directors

9751 Merced Falls Road
La Grange, CA

December 12, 2022 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending November 30, 2022 including summary of claims paid
- b. Approval of the Minutes of the Special Meeting November 14, 2022, and Special Meeting November 28, 2022

5. DISCUSSION AND ACTION ITEMS:

- a. Conduct the Annual Board Reorganization to include the appointment of the Office of President and Vice-President
- b. Information Item regarding Potential Emergency Shortage of Water Treatment Chemicals
- c. Information Item regarding LDPCSD 2023 Sanitary Survey

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

- d. Discussion / Approval regarding Resolution 2022-xxx Verizon Wireless Land Lease Negotiations
- e. Information Item regarding Operator Certification Update
- f. Information Item regarding Customer Service Survey

6. ADJOURNMENT:

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

December 12th, 2022

The latest storms to pass through our District have supplied much needed rainfall accumulations. Water demand throughout our system has decreased with the temperature, and we are experiencing a much-needed slowdown in system distribution leaks. Operations staff are prepared for the change in season. They have performed all servicing, cleaning, and re-calibration of treatment instrumentation, and emptied & cleaned the sedimentation basin. Water quality is extremely consistent meeting all State standards.

The environmental planning process of our highly anticipated Barrett Cove raw water intake upgrade is complete. The District is eager to begin construction of this vital system upgrade.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

DWR BARRETT COVE RAW WATER INTAKE PROJECT- The geotechnical survey report will be concluded prior to the start of the New Year. This vital information will assist prospective contractors in submitting estimates for work to be performed.

USDA LOAN / RAW WATER MAIN REPLACEMENT- Robert Neilson, the State Engineer, is preparing the Preliminary Engineering Report (PER) for the Raw Water Intake Pump Station. This will save the District the expenses associated with writing a PER. The PER would then be used to formally apply for funding through the USDA. We anticipate the USDA will provide the required funding for the project, but it is currently unknown what amount of the funding will be grant versus low-interest loan.

DWSRF- LDPCSD submitted a grant application to the Department of Water Resources for Water Treatment Plant Modernization in 2015. The State asked that we update and re-file our Notice of Exemption with the Mariposa County Recorder's Office.

Current District Projects

- **EMERGENCY LEAK CREW** – There have been **two** service leaks since our last meeting. Staff continues to reduce water loss numbers with quick and immediate repairs.
- **PRESSURE REGULATING STATIONS** – District operations staff are performing preventative maintenance on our twelve P.R.S in our system.
- **TREATMENT PLANT INSTRUMENTATION** – Operations staff performed all servicing, cleaning, and re-calibration of treatment plant instrumentation. Staff took advantage of low water demand, emptied, and cleaned our sedimentation basin to assist with water quality.
- **METER BOX MAINTENANCE**- Operations staff have been active in cleaning and replacing meter boxes throughout our service area. Staff place steel mesh underneath rodent occupied boxes. This simple solution works extremely well in keeping area clean.
- **SEDIMENTATION BASIN CLEANING** – In order to maintain our high standard of water quality, operations staff have increased our scheduled sedimentation basin cleanings.
- **EFFLUENT METER FLOW TRANSMITTER – COMPLETE**
- **PORTER WELL** – Awaiting legal counsel response.
- **HYDRANT/VALVE MAINTENANCE** – We recently identified a broken isolation valve and non-operational hydrant within our system.

Operations

- **SERVICE ORDERS & USA'S** – This past month we have completed 40 service order requests & **162 USA** Tickets included:
 - 15 Meter boxes cleaned
 - 4 Meter reads, for properties being transferred or sold
 - 2 Possible leaks
 - 4 Meter replacements
- **BARGE** – Over the past 8 months staff have made weekly trips to reservoir to add additional lengths of pipe to continue to follow the reservoir water levels as it depleted. With the current weather trends, and the filling of the reservoir from precipitation we are now monitoring levels and will be removing pipe as the reservoir fills.
- **MONTHLY METER READS** - Staff performed **1525** monthly meter reads for billing.

- **USA NORTH 811** – Underground Service Alert is a non-profit organization that links the excavation community and the owners of the underground lines. LDPCSD receives USA Ticket requests daily to locate and mark our existing water lines for a planned excavation. PG&E and their subcontractors have been extremely active in our community.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.
- **WATER STORAGE SITE INSPECTIONS** – Field staff are in the process of visiting each water storage facility, and hydro-pneumatic station in order to perform preventive maintenance on pumps, visually inspect all components and cleanup area.
- **WATER QUALITY** – Remains extremely consistent at this time.

Administrative

- **MONTHLY STATE REPORTING** – The report is a combination of data provided throughout the month. Reports submitted are CT (concentration, contact time) referring to chlorine within our system, WQP Report which tracks all chemicals used, backwashing, water quality, and Bacteriological Testing Report that reports the potential indicating presence of E coli or Fecal Coliform bacteria in our water.
- **WATER OPERATOR CERTIFICATION – PLEASE SEE ATTACHED STAFF REPORT**
- **2023 SANITARY SURVEY – PLEASE SEE ATTACHED STAFF REPORT**
- **POTENTIAL EMERGENCY SHORTAGE TREATMENT CHEMICALS – PLEASE SEE ATTACHED STAFF REPORT**
- **ON-CALL POLICY** – I have spoken to or met with managers of nine agencies in regards to their current on-call policies. TUD, Groveland CSD, Hilmar CSD, Mariposa CSD, Santa Nella County Water District, City of Livingston, City of Atwater, City of Merced, and City of Modesto. To stay competitive in employee retention, and potential recruiting I believe it prudent to see what other like agencies offer.
- **CUSTOMER SATISFACTION SURVEY – PLEASE SEE ATTACHED STAFF REPORT**
- **VERIZON WIRELESS LAND LEASE – PLEASE SEE ATTACHED STAFF REPORT & RESOLUTION**

- **DON PEDRO OWNERS ASSOCIATION-** Quarterly I reach out via email and phone to ensure that there are no known issues with any properties throughout our service area.
- **DWR REIMBURSEMENT-** Quarterly reports and associated claims all have been submitted to Department of Water Resources for reimbursement.
- **SWRCB DROUGHT TECHNICAL MONITORING ORDER** – This monthly report tracks the usage of all District water sources.
- **NOVEMBER DAILY TASK BREAKDOWN – PLEASE SEE ATTACHMENT**
- **JANUARY 1ST, 2023 RATE INCREASE** – The approved rate increase adjustments of 7% begin January 1st, 2023.

Sincerely,

Patrick McGowan, General Manager



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors
From: Patrick McGowan
Date: December 12th, 2022
Subject: Reservoir Level Update

Description – Reservoir Level

November 6th, 2022

665.18' Above Sea Level
183,860 Acre Feet Water Storage

December 6th, 2022

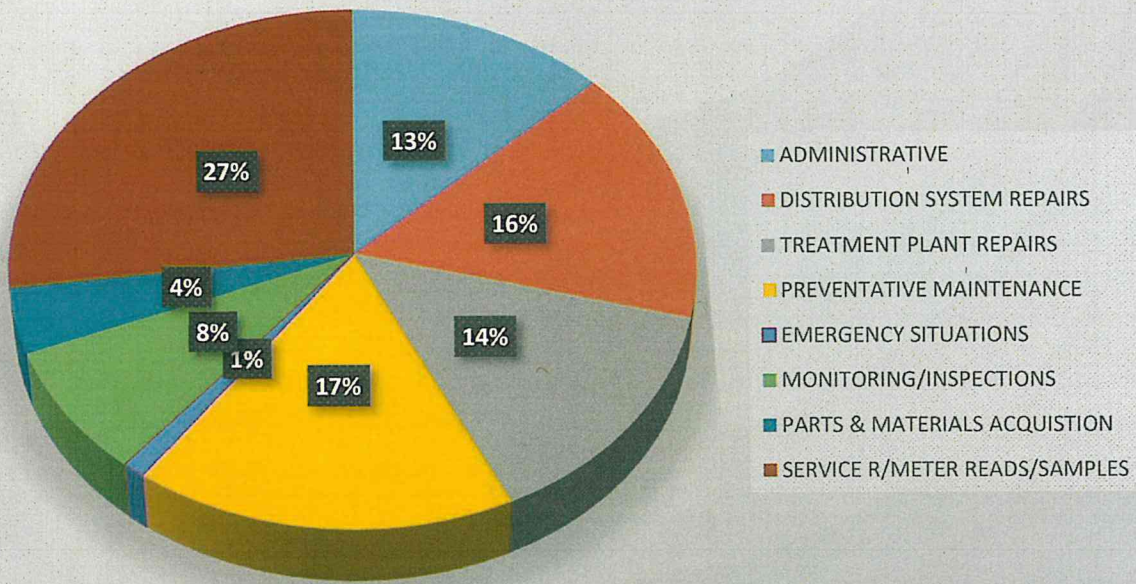
666.31' Above Sea Level
186,120 Acre Feet Water Storage

2,260 Acre Feet INCREASE in Storage
7.4 Million Gallons of Water decrease
1.13' Increase in Reservoir Level
Fiscal Year Rainfall Total = 5.71”

Reservoir level December 6th 2021 = 676.34'
Reservoir level December 6th 2022 = 666.31'

ADMINISTRATIVE	13%
DISTRIBUTION SYSTEM REPAIRS	16%
TREATMENT PLANT REPAIRS	14%
PREVENTATIVE MAINTENANCE	17%
EMERGENCY SITUATIONS	1%
MONITORING/INSPECTIONS	8%
PARTS & MATERIALS ACQUISITION	4%
SERVICE R/METER READS/SAMPLES	27%

NOVEMBER TASK BREAKDOWN



**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: November 2022

The district ended the month of November 2022 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	176,298
Total Restricted:		<u>\$ 176,298</u>
Unrestricted:		
Checking	\$	22,208
Money Market - Working Capital	\$	375,711
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 398,044</u>
Total Restricted & Unrestricted:		<u>\$ 574,342</u>

The district ended November 2022 with the following amounts affecting our financial status:

	Nov-2022	Year to Date
<u>Sales & Business Revenue:</u>	<u>\$ 131,106</u>	<u>\$ 739,460</u>
<u>Total Operating Expenses:</u>	<u>\$ (131,586)</u>	<u>\$ (660,062)</u>
<u>Non-Operating Income/Expense:</u>	<u>\$ (14,704)</u>	<u>\$ (78,437)</u>
<u>Water Drought Income/Expense:</u>	<u>\$ -</u>	<u>\$ (52,658)</u>
<u>Change in Net Assets (P&L):</u>	<u>\$ (15,184)</u>	<u>\$ (51,697)</u>
<u>Net Cash Flow:</u>	<u>\$ (2,008)</u>	<u>\$ (185,954)</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 44,584	\$ -	\$ 167	\$ 114,855
> 30 Days	\$ 19,148	\$ -	\$ 225	\$ -
> 60 Days	\$ 368	\$ -	\$ -	\$ -
> 90 Days	\$ 13,219	\$ -	\$ 111	\$ -
> 120 Days	\$ 25,082	\$ 177,912	\$ 35,691	\$ -
Credits	\$ (25,433)			
Total	\$ 76,968	\$ 177,912	\$ 36,194	\$ 114,855
Total Combined	\$ 369,735		\$ 36,194	
G/L Balance	\$ 369,735		\$ 36,194	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$177,912

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 24,091	\$ -	\$ 7,369
> 30 Days	\$ -	\$ -	\$ 9,658
> 60 Days	\$ -	\$ -	\$ 11,315
> 90 Days	\$ -	\$ -	\$ 25,335
Credits	\$ -	\$ -	\$ -
Total	\$ 24,091	\$ -	\$ 53,677
G/L Balance	\$ 24,091	\$ -	\$ 53,677
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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**Statement of Revenues and Expenses (P&L)
November 2022 & Year-To-Date Versus 6/30/23 Approved Budget**

		Nov-22	November vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	0.00%	200	200.00%	100	(100)
01-0-3010-302	Donated Capital - Meters Curre	5,000	5.26%	15,000	15.79%	95,000	80,000
01-0-4010-400	Water Sales Residential	28,701	7.27%	227,354	57.56%	395,000	167,646
01-0-4010-402	Water Availability Revenue	14,758	7.98%	73,388	39.67%	185,000	111,612
01-0-4010-403	Water Service Charges	86,230	8.13%	430,459	40.61%	1,060,000	629,541
01-0-4020-410	Interest Income - LAIF	-	0.00%	926	55.93%	1,656	730
01-0-4020-413	Int Inc Penalties - Customer	3,232	14.05%	15,424	67.06%	23,000	7,576
01-0-4020-414	Transfer Fee Income	750	7.28%	3,400	33.01%	10,300	6,900
01-0-4020-415	Other Income	(20)	-0.20%	1,129	11.07%	10,200	9,071
01-0-4020-416	Meter Set Fee	500	5.26%	2,000	21.05%	9,500	7,500
01-0-4020-900	Hydrant Service Charge	19	4.75%	122	30.50%	400	278
01-0-4020-901	Hydrant Rental	80	6.15%	320	24.62%	1,300	980
01-0-4020-902	Hydrant Consumption	68	9.05%	413	55.11%	750	337
01-0-4020-999	Avail Fee Income	-	0.00%	1,804	75.17%	2,400	596
01-0-4040-100	Lease Fee	900	3.19%	11,750	41.67%	28,200	16,450
TOTAL REVENUE		140,217	7.69%	783,689	42.99%	1,822,806	1,039,117
Expenses							
01-1-5010-100	Regular Pay - Plant	12,744	6.13%	70,767	34.02%	208,000	137,233
01-1-5010-101	Overtime Pay	1,550	5.62%	11,676	42.36%	27,580	15,884
01-1-5010-102	Sick Pay	1,635	20.30%	4,530	56.23%	8,056	3,526
01-1-5010-104	Vacation Pay	2,955	25.34%	8,445	55.27%	11,860	5,215
01-1-5010-105	Holiday Pay	1,503	14.47%	3,338	32.13%	10,388	7,050
01-1-5010-200	PERS	1,063	5.57%	11,047	57.90%	19,080	8,033
01-1-5010-201	FICA/Medicare	1,291	6.77%	7,399	38.78%	19,080	11,681
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,700	1,700
01-1-5010-203	Health Insurance	4,264	8.20%	21,318	41.00%	52,000	30,682
01-1-5010-204	Workers Compensation	562	4.32%	5,459	41.99%	13,000	7,541
01-1-5010-206	Dental Insurance	315	7.88%	1,577	39.41%	4,000	2,424
01-1-5010-546	Travel, Meetings & Mileage	303	30.27%	1,596	159.63%	1,000	(596)
01-1-5020-510	Repair & Maintenance - Plant	34	0.15%	11,774	51.19%	23,000	11,226
01-1-5020-511	Repair & Maintenance - Vehicle	1,638	16.38%	2,379	23.79%	10,000	7,621
01-1-5020-512	Repair & Maintenance - Distribution	9,039	27.39%	13,533	41.01%	33,000	19,467
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	5,000	5,000
01-1-5020-517	R&M Transmission - Well #2	11,350	75.67%	15,000	100.00%	15,000	-
01-1-5020-520	Small Tools & Equipment	-	0.00%	2,096	20.96%	10,000	7,904
01-1-5020-521	Vehicle Equipment Fuel	1,540	11.00%	10,175	72.68%	14,000	3,825
01-1-5020-522	Gas, Oil & Lubricant - Plant	175	3.50%	1,324	26.48%	5,000	3,676
01-1-5020-524	Health & Safety	468	6.24%	3,290	43.87%	7,500	4,210
01-1-5020-529	Telephone - T & D	1,215	9.34%	6,051	46.54%	13,000	6,949
01-1-5020-544	Water Testing Fees	260	1.73%	1,295	8.63%	15,000	13,705
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	11,000	11,000
01-1-5020-548	Water Testing Materials	719	71.94%	1,125	112.52%	1,000	(125)
01-1-5021-521	Water Treatment Chemicals	5,511	14.50%	25,931	68.24%	38,000	12,069
01-1-5021-524	P G & E Power - Office	263	9.23%	1,875	65.79%	2,850	975
01-1-5021-525	P G & E Power - Intake	10,293	9.31%	66,709	60.37%	110,500	43,791
01-1-5021-526	P G & E Power - Well	33	0.20%	77	0.45%	17,000	16,923
01-1-5021-527	P G & E Power - Water Treatment	3,096	8.84%	19,673	56.21%	35,000	15,327
01-1-5021-528	P G & E Power - Distribution	3,359	8.40%	23,293	58.23%	40,000	16,707
01-1-5021-529	P G & E Power - Well 2	32	0.72%	209	4.65%	4,500	4,291
01-1-5021-530	P G & E Power - Medina	320	31.99%	1,504	150.44%	1,000	(504)
01-1-5021-532	P G & E Power - Well 5/6	320	31.99%	1,504	150.43%	1,000	(504)
01-1-5021-561	Purchased Water Actual-mid-p	7,369	8.88%	56,645	68.25%	83,000	26,355
01-1-5023-533	Outside Services	308	5.60%	1,232	22.41%	5,500	4,268
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250
01-1-5023-537	Pest Control	36	0.65%	180	3.27%	5,500	5,320
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	5,000	5,000
01-1-5023-539	Employee Education	-	0.00%	234	23.35%	1,000	766
01-1-5024-540	Memberships	16	1.61%	675	67.53%	1,000	325
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	168	16.80%	1,000	832
01-1-5032-583	Depreciation Expense	20,821	8.26%	106,187	42.14%	252,000	145,814
01-2-6010-100	Regular Pay - Administration	17,321	7.16%	98,048	40.52%	242,000	143,952
01-2-6010-101	Overtime Pay	71	4.70%	1,217	81.11%	1,500	283
01-2-6010-102	Sick Pay	335	6.83%	1,940	39.59%	4,900	2,960

		Nov-22	November vs Budget %	2022-2023 YTD	YTD vs Budget %	2022-2023 Budget	Remaining Budget
01-2-6010-104	Vacation Pay	573	7.54%	3,183	41.88%	7,600	4,417
01-2-6010-105	Holiday Pay	1,128	20.52%	2,257	41.04%	5,500	3,243
01-2-6010-200	PERS	1,784	8.49%	9,302	44.30%	21,000	11,698
01-2-6010-201	FICA/Medicare	1,470	7.54%	8,205	42.08%	19,500	11,295
01-2-6010-202	SUI	-	0.00%		0.00%	1,250	1,250
01-2-6010-203	Health Insurance	4,353	7.91%	21,765	39.57%	55,000	33,235
01-2-6010-204	Workers Compensation	56	4.27%	278	21.37%	1,300	1,022
01-2-6010-208	Dental Insurance	319	8.17%	1,593	40.84%	3,900	2,307
01-2-6010-207	Vision Care	100	13.85%	100	13.85%	722	622
01-2-6010-546	Travel, Meetings & Mileage	104	10.35%	439	43.93%	1,000	561
01-2-6020-512	Propane	-	0.00%	66	4.00%	1,650	1,584
01-2-6020-515	Customer Billing Supplies	1,121	43.10%	1,805	69.42%	2,600	795
01-2-6020-529	Telephone - Admin	1,501	12.01%	7,593	60.74%	12,500	4,907
01-2-6020-530	Office Supplies	859	23.22%	1,907	51.53%	3,700	1,793
01-2-6020-531	Postage	645	6.79%	3,383	35.61%	9,500	6,117
01-2-6023-531	Computer IT	2,129	8.04%	16,890	63.74%	26,500	9,610
01-2-6023-532	R & M Equipment	-	0.00%		0.00%	4,000	4,000
01-2-6023-533	Outside Services	2,500	9.26%	14,025	51.94%	27,000	12,975
01-2-6023-535	Office Cleaning Serv	160	9.41%	800	47.06%	1,700	900
01-2-6023-536	Legal Services	-	0.00%	4,276	53.45%	8,000	3,724
01-2-6023-537	Audit Services	-	0.00%		0.00%	9,000	9,000
01-2-6023-539	Employee Education	-	0.00%	375	37.50%	1,000	625
01-2-6024-540	Memberships	-	0.00%	615	7.15%	8,600	7,985
01-2-6024-542	Publications	-	0.00%		0.00%	800	800
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%		0.00%	800	800
01-2-6024-999	County Avail Fee	-	0.00%	1,857	92.85%	2,000	143
01-3-6025-100	Regular Pay	700	11.67%	2,600	43.33%	6,000	3,400
01-3-6025-201	FICA/Medicare	54	10.71%	199	39.78%	500	301
01-9-6030-546	Travel, Meetings & Mileage	35	4.38%	648	81.05%	800	152
01-9-6030-569	Credit Card Service Charges	1,024	9.31%	5,210	47.37%	11,000	5,790
01-9-6030-570	Bank Service charges	488		488			
01-9-6030-572	Business Insurance Expense	7,179	9.97%	35,894	49.85%	72,000	36,106
01-9-6030-576	Misc Other Expense	40	6.94%	1,035	178.53%	580	(455)
01-9-6030-577	Retired Employee Health	1,177	6.04%	5,887	30.19%	19,500	13,613
01-9-6031-580	Interest Long Term Debt	1,760	6.90%	9,469	37.13%	25,500	16,031
01-9-6032-583	Depreciation Expense	17	8.60%	88	43.84%	200	112
TOTAL EXPENSES		155,402	8.81%	782,727	44.39%	1,763,226	980,499
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-597	DWSRF Expenses		#DIV/0!		#DIV/0!		
01-9-6030-598	DWR Intake	-	#DIV/0!	52,658	#DIV/0!		
TOTAL CIP IN PROGRESS		-	#DIV/0!	52,658	#DIV/0!	-	(52,658)
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-431	SWRCB Grant Revenue	-	#DIV/0!		#DIV/0!	-	-
TOTAL CARRYOVER PROJECT REVENUE		-	#DIV/0!	-	#DIV/0!	-	-
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace		0.00%	456	1.75%	26,000	25,544
01-0-1090-321	Filter Tank Inspection Cleaning	-	0.00%		0.00%	11,000	11,000
01-0-1090-322	Flushing/Valve Program	262	4.36%	8,073	134.55%	6,000	(2,073)
01-0-1090-323	Intake Emergency			4,951			
01-0-1090-326	Used Vacuum Truck / Valve Truck		0.00%		0.00%	16,000	16,000
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%	7,213	65.57%	11,000	3,787
TBD	Replacement Truck		0.00%		0.00%	45,000	45,000
01-0-1090-328	2022 SCADA Master Plan		0.00%	5,495	34.34%	16,000	10,505
TBD	2022 Computer Server Upgrade		0.00%		0.00%	22,000	22,000
01-0-1090-330	Bobcat Restoration			8,507			
01-0-1090-329	2022 Pressure Regulating Station		0.00%	6,402	64.02%	10,000	3,598
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		262	0.15%	41,096	23.89%	172,000	130,904

Asset :

Cash and investments	\$	574,341
Restricted cash	\$	-
Accts Receivable net of res	\$	315,189
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	80,548
Deferred Outflow of Resources - OPEB	\$	209,186
Deferred Outflow of Resources - Pension	\$	96,562
Total current assets	\$	1,345,758
Property, plant & equipment	\$	13,337,077
less depreciation	\$	(8,083,873)
C I P	\$	852,529
Net P P & E	\$	6,105,733
Other L T Assets		
Total Assets	\$	7,451,491
Liabilites:		
Accounts payable	\$	24,091
Interest payable	\$	4,400
Water Accrual	\$	53,677
Accrued Payroll	\$	97,064
A/P Accrued Payables	\$	2,682
L T debt, current	\$	99,076
Total current liab	\$	280,990
L T debt		
Post Retirement Benefit	\$	1,653,377
Net Pension Liability	\$	348,781
Deferred Inflow of Resources - OPEB	\$	33,243
Deferred Inflow of Resources - Pension	\$	50,403
Muni Loan	\$	427,100
less current above	\$	(99,076)
Total Liabilites	\$	2,694,818
Net assets	\$	4,756,673
Total liab & net ass't	\$	7,451,491

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
443	000263	Brenntag	11/04/2022	1,710.95
444	000203	GRISWOLD, LaSALLE, COBB, DOWD	11/04/2022	1,526.24
445	000105	PACIFIC GAS & ELECTRIC	11/04/2022	18,564.71
446	0002321	STREAMLINE	11/04/2022	200.00
447	0009924	PATRICK MCGOWAN	11/04/2022	103.54
448	UB*10911	MR/MRS MARK MAXWELL	11/04/2022	308.12
449	UB*10912	NOEL DOUGLAS	11/04/2022	140.37
450	UB*10913	NESTOR ANAYA	11/04/2022	67.23
451	UB*10914	JASON & JOANNA BUSLETT	11/04/2022	137.38
452	UB*10915	DECHOMAI ASSET TRUST	11/04/2022	196.30
453	0007349	Recology Mariposa	11/11/2022	308.08
454	00071	Mother Lode Answering Service	11/11/2022	446.00
455	00409211	SUNBELT RENTALS, INC	11/11/2022	1,415.19
456	000165	ACWA/JPIA	11/11/2022	9,794.20
457	0006293	WEX Bank	11/17/2022	1,539.92
458	000092	HOWK SYSTEMS	11/17/2022	18,811.84
459	000978	FASTENAL COMPANY	11/17/2022	1,577.15
460	000105	PACIFIC GAS & ELECTRIC	11/17/2022	32.49
461	000105	PACIFIC GAS & ELECTRIC	11/17/2022	639.84
462	00008	SENTRY ALARM SYTEMS	11/17/2022	468.00
463	0000129	PRECISION ENVIRO-TECH	11/17/2022	260.00
464	010129	DANNY JOHNSON	11/17/2022	35.00
465	000099	CYNTHIA MARCHESIELLO	11/17/2022	54.65
466	0000536	AGUSTIN CAMPOS	11/17/2022	248.00
467	0000103	CENTRAL VALLEY GPS	11/17/2022	882.86
468	0009924	PATRICK MCGOWAN	11/17/2022	100.00
469	702	Warmerdam CPA Group	11/28/2022	2,500.00
470	000025	CHEMCO PRODUCTS COMPANY	11/28/2022	5,511.27
471	000383	BUSINESS CARD	11/28/2022	295.56
472	000383	BUSINESS CARD	11/28/2022	569.11
473	000383	BUSINESS CARD	11/28/2022	637.33
474	000383	BUSINESS CARD	11/28/2022	7.95
475	000383	BUSINESS CARD	11/28/2022	50.03
488	0000623	JONES RV AND TRUCK REPAIR LLC	11/01/2022	1,458.88
489	000076	USPS	11/01/2022	619.05

Report Total: 71,217.24

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
La Grange, CA

November 14, 2022 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329
Vice President Ross called the meeting to order at 1:07 p.m.
Directors present: Ross, Johnson and Sperry
Directors absent: Warren and Hankemeier
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
2. **PUBLIC COMMENT:**
The Board of Directors received no public comments

Closed Open Meeting: 1:09 p.m.
Reconvene to Open Meeting: 2:15 p.m.

3. **CLOSED SESSION**
 - a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code section 54957(b)(1)
Title: General Manager

REPORT OUT: 'The board of directors discussed this very serious situation and the board of directors decided amongst themselves they want to have a meeting of the full board to get their input on this situation. It is high priority and the board wants the meeting scheduled as soon as possible and the board will move forward with or without the newly elected board members'

4. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None presented at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates**Presented by GM P. McGowan**

5. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending October 31, 2022 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting October 17, 2022
- c. Correspondence from SDRMA (Special District Risk Management Authority)

Motion: To approve the consent calendar

Votes: Carried 3-0

First: Johnson Second: Sperry

Ayes: Johnson, Sperry, and Ross

Absent: Warren and Hankemeier

6. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval regarding Abandonment Request for APN 076-230-023 & 076-230-024 Owner Schimmelfennig, County of Tuolumne

Motion: To approve the abandonment request for APN 076-230-023 & 076-230-024

Owner Schimmelfennig, County of Tuolumne

Votes: Carried 3-0

First: Johnson Second: Sperry

Ayes: Johnson, Sperry, and Ross

Absent: Warren and Hankemeier

- b. Information Item – DWR (Department of Water Resources) Raw Water Intake Environmental Fee's Staff Report
Information Item Only - No Action Taken

- c. Discussion / Approval of Resolution 2022-xxx regarding FY 2022-2023 Proposed Budget Adjustments

Motion: To approve the resolution 2022-xxx regarding FY 2022-2023 proposed budget adjustments

Votes: Carried 3-0

First: Johnson Second: Sperry

Ayes: Johnson, Sperry, and Ross

Absent: Warren and Hankemeier

- d. Information Item- LDPCSD Median Household Income Survey Staff Report
Information Item Only - No Action Taken

- e. Discussion / Approval regarding the Office Manager Job Description

Consensus of the Board of Directors to refer this item to the Personnel Committee for a recommendation with an understanding of what the original intent of what the board direction was and whatever decision is made it is retroactive from the time it started

7. ADJOURNMENT: 2:50 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road

La Grange, CA 95329

Teleconference located at

9629 Plana Ave. Mesa Arizona 85212

November 28, 2022 at 10:00 a.m.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance

The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329

President Hankemeier called the meeting to order at 10:00 a.m.

Directors present: Hankemeier, Ross, Warren, and Sperry

Directors present: Johnson – Via Teleconference

Directors absent: Sperry

Also present: GM P. McGowan

Also present: Board Secretary: S. Marchesiello

Closed Open Meeting: 10:01 a.m.

Reconvene to Open Meeting: 11:48 a.m.

2. CLOSED SESSION

a. PUBLIC EMPLOYEE

Government Code section 54956.9 (a)(2)

Title: Staff

REPORT OUT: The Board voted in closed session as follows and the vote is as follows:

Motion: To approve to pay the employee retroactively until the completion of the investigation. The employee was contacted to confirm he will be receiving his payroll compensation through the life of the investigation to include all the accrued leave and related benefits. He was also requested to contact the Office Manager to verify how he would be retroactively paid to address the related tax issue.

Votes: Carried 3-1

First: Ross Second: Johnson

Ayes: Ross, Johnson, Warren

Nays: Hankemeier

Absent: Sperry

3. ADJOURNMENT: 11:49

Respectfully submitted by,

S. Marchesiello
Board Secretary

Lake Don Pedro Community Services District

Special Meeting of December 12, 2022

AGENDA SUPPORTING DATA

5. Discussion and Action Items

- a. Conduct the annual Board reorganization to include the appointment of the office of President and Vice-President

Recommended Motion

Staff recommends a motion for the following:

I move to appoint director _____ to the office of Board President, and _____ -to the office of Board Vice President.

Background

It is customary and the policy of the Board that in December of each year, the board conduct an annual organizational meeting in which the appointment of Board President and Vice President is made. The District policy describing the role of Board President and its policy on Board meeting, including the process and limitations of Board officers, is included with this agenda item. The Board is not required to change officers.

The Board is not bound by law to follow its own existing protocol or policy with regard to the appointment of officers, and there is also no legal guidance or industry standard on how officer appointments are made. If the Board is to take action which is counter to its policy in this matter, as a best practice the member making the motion should also state why the policy should not be applicable in consideration of their recommended action, and/or what changes to policy should be considered in the future by the Board.

Government Code 61043 simply states:

- (a) Within 45 days after the effective date of the formation of a district, the board of directors shall meet and elect its officers. Thereafter, within 45 days after each general district or unopposed election, the board of directors shall meet and elect the officers of the board of directors. A board of directors may elect the officers of the board of directors annually.
- (b) The officers of a board of directors are a president and a vice president. The president shall preside over meetings of the board of directors and the vice president shall serve in the president's absence or inability to serve.
- (c) A board of directors may create additional offices and elect members to those offices, provided that no member of a board of directors shall hold more than one office

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Policy and Procedures Manual

POLICY TITLE: Board Meetings
POLICY NUMBER: 5010
Revised: January 21, 2020

5010.1 Regular meetings of the Board of Directors shall be held on the third (3rd) Monday of each calendar month at 1:00 pm in the Lake Don Pedro CSD Board Room, located at 9751 Merced Falls Road, La Grange, CA. Should the regular meeting fall on an observed Holiday, as defined by the District in Policy #2080, the Regular Meeting will be held on the next business day at 1:00 p.m.

5010.2 Special meetings (non-emergency) of the Board of Directors may be called by the Board President or 3 directors.

5010.2.1 All Directors, the General Manager, the District Secretary and any other appropriate District consultants shall be notified of the special Board meeting and the purpose or purposes for which it is called. Said notification shall be in writing, delivered to them at least 24 hours prior to the meeting.

5010.2.2 Newspapers of general circulation in the District, radio stations and television stations, organizations, and property owners who have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926) shall be notified by a mailing unless the special meeting is called less than one week in advance, in which case notice, including business to be transacted, will be given by telephone, fax or e-mail during business hours as soon after the meeting is scheduled as practicable.

5010.2.3 An agenda shall be prepared as specified for regular Board meetings in Policy #5020 and shall be delivered with the notice of the special meeting to those specified above.

5010.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

5010.3 Special Meetings (emergency). In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice required in 5010.21, above. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by the General Manager, Board-President or Vice President in the President's absence.

5010.3.1 Newspapers of general circulation in the District, radio stations and television stations which have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926) shall be notified by at least one hour prior to the emergency special meeting. In the event that telephone services are not functioning, the notice requirement of one hour is waived, but the General Manager, or his/her designee, shall notify such

newspapers, radio stations, or television stations of the fact of the holding of the emergency special meeting, and of any action taken by the Board, as soon after the meeting as possible.

5010.3.2 No closed session may be held during an emergency special meeting, and all other rules governing special meetings shall be observed with the exception of the 24-hour notice. The minutes of the emergency special meeting, a list of persons the General Manager or designee notified or attempted to notify, a copy of the roll call vote(s), and any actions taken at such meeting shall be posted for a minimum of ten days in the District office as soon after the meeting as possible.

5010.4 Adjourned Meetings. A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no or less than a quorum of Directors are present at any regular or adjourned regular meeting, the General Manager may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of adjournment to be given to those specified in 5010.2.2 above.

5010.5 Annual Organizational Meeting. The Board of Directors shall include an annual organizational meeting at its regular meeting in December. At this meeting, the Board will elect a President, Vice President. Standing Committees shall be appointed from among its members to serve during the coming calendar year.

5010.6 The General Manager shall determine the order in which agenda items shall be considered for discussion and/or action by the Board.

5010.7 The President and the General Manager shall insure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Policy and Procedures Manual

POLICY TITLE: Board President

POLICY NUMBER: 4040

4040.1 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: December 12th, 2022

Subject: POTENTIAL WATER TREATMENT CHEMICAL SHORTAGE

Description – I have contacted both Brenntag, and Chemco our water treatment chemical distributors, in regards to a potential chemical shortage. I was assured by vendors that our District remains a priority in receiving these chemicals if a shortage were to occur. Chemical prices will continue to increase for the foreseen future.

To assist in the reduction of chemical costs we have increased Water Storage Facility, Sedimentation Basin, and Filter cleanings. I believe this proactive approach has, and will continue to reduce overhead chemical costs for our District.

November 18, 2022

The Honorable Gavin Newsom
Governor
State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

The Honorable Steve Sisolak
Governor
State of Nevada
101 N. Carson Street
Carson City, NV 89701

SUBJECT: Potential Emergency Shortage of Water Treatment Chemicals and Fuel

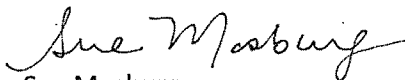
Dear Governors Newsom and Sisolak:

On behalf of the California-Nevada Section of the American Water Works Association, I write to urge you to plan immediately to avert severe consequences of a possible interruption to the supply of chlorine and other vital inputs for the treatment of drinking water and sewage. Our membership of nearly 500 water utilities and 5,000-plus water professionals work every day to provide the people of our states safe, reliable drinking water and protect the environment. However, the resurgence of a potential strike by railroad workers threatens to disrupt our members' ability to disinfect and treat drinking water and wastewater. Critical products used to disinfect and treat water and wastewater are typically delivered to distributors by rail, who then ship it to utilities over roadways. Trucking these chemicals may also be impaired, as tight supplies of diesel fuel impacting the eastern U.S. could easily cripple this alternative mode of shipping.

Efforts by the Biden Administration's Presidential Emergency Board to encourage a negotiated labor agreement temporarily succeeded when the possibility of a rail strike reached a critical point earlier this year. Six unions agreed to the proposed agreement, but two unions voted to reject it, and other unions are unlikely to cross picket lines. With the possibility of a strike looking increasingly likely, we expect rail companies to delay shipment of certain chemicals and other products, to avoid stranding these products in unsecured conditions.

We urge you to review and elevate contingency plans and work with our association and the respective Water and Wastewater Agency Response Networks (CalWARN and NvWARN) on preparations for this potential emergency. Contact me at smosburg@ca-nv-awwa.org or (909) 291-2108; or the leaders of the WARN organizations – Jim Wollbrinck with CalWARN at jim.wollbrinck@gmail.com or Corey Ross with NvWARN at corey.ross@lvvwd.com to engage our assistance in planning and communication to our members, who rely on us collectively to be prepared.

Sincerely,



Sue Mosburg
Executive Director

c: Mark Ghilarducci, California Office of Emergency Services
David Fogerson, Nevada Division of Emergency Management
Jim Wollbrinck, CalWARN
Corey Ross, NvWARN



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: December 12th, 2022

Subject: LDPCSD 2023 SANITARY SURVEY INFORMATION

Description –

A sanitary survey is a review of a public water system to assess their capability to supply safe drinking water. Sanitary surveys provide an opportunity for the primacy agency (MID) to visit the water system and educate the operator about proper monitoring and sampling procedures and to provide technical assistance. Sanitary surveys are a proactive public health measure and a vital component of the public water system supervision program.

The Sanitary Survey of the Merced River Watershed is completed every five years. The responsibility for completing this survey rotates every five years from participating water systems. I have updated Lake Don Pedro Community Services District information from the last Sanitary Survey completed in 2017.

Lake Don Pedro Community Services District Water System Information
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The Lake Don Pedro Community Services District (LDPCSD) service area is located 6 to 10 miles west of Coulterville, in mountainous terrain. The LDPCSD water system provides water to 1,452 connections serving a permanent population of about 3,600. All of the water connections (residential, commercial and irrigation) are metered. LDPCSD also provides raw and treated water to an 18-hole golf course; however the facility has been closed for several years. The club house and several drinking fountains on the golf course are provided treated water and raw water is provided only for irrigation. The raw water discharges to a pond on the golf course and the water is pumped from the pond for irrigation of the golf course. The service area includes approximately 3,000 lots. 155 of the lots located adjacent to the golf course, are sewered, the remaining lots have on-site septic tanks and leachfields for sewage disposal.

The primary source of water for the LDPCSD water system is surface water from Lake McClure, which is operated by Merced Irrigation District. The surface water intake pump is located at Barrett Cove on Lake McClure, approximately three miles from the treatment plant. The pump station consists of two 200 HP submersible pumps each installed in a slanted casing that pump to the 1.5 MG raw water storage tank located at the Water Treatment Plant on Merced Falls Road. The casings are submerged to an elevation of 700 feet above sea level. The LDPCSD uses a floating skid (emergency pumps) when the lake level drops approximately below 705 feet. The skid has a 150 HP (1,600 gpm) pump and a 75 HP (1,100 gpm) pump that have a combined capacity of about 2,700 gpm. The floating pumps are only used to boost water to the intake pump station during low lake levels. It should be noted that these flow rates are at optimum levels. The efficiency of the pumps drops about 7 gpm for each foot the level of the lake decreases.

The District also operates four groundwater wells, three of which were constructed in 2015-2016 to provide an emergency water supply during drought, when Lake McClure was expected to drop below the minimum level at which LDPCSD pumps can operate; 560 feet above sea level. The estimated well production is shown in table below. The estimated customer water demand during mandatory drought restrictions is estimated at 466 gallons per minute, leaving the need for continued surface water use to meet peak demands.

Emergency Water Supply Source Well Name:	Estimated Yield ¹ (GPM)
Ranchito Well #1 (Constructed 1992)	75
Ranchito Well #2	90
Medina Well	90
Well #5	100
TOTAL WATER SUPPLY:	355
TOTAL TITLE 22 ASSIGNED SUPPLY:²	177.5



Lake Don Pedro Community Services District

The Lake Don Pedro Community Services District (LDPCSD) water system was founded in 1966. The service area is located 6 to 10 miles west of Coulterville, in mountainous terrain. The LDPCSD water system provides water to 1,525 active connections serving a permanent population of about 3,600. All of the water connections (residential, commercial and irrigation) are metered. LDPCSD also provides raw and treated water to an 18-hole golf course; however the facility has been closed for several years. The club house and several drinking fountains on the golf course are provided treated water and raw water is provided only for irrigation. The raw water discharges to a pond on the golf course and the water is pumped from the pond for irrigation of the golf course. The service area includes approximately 3,000 lots. 155 of the lots located adjacent to the golf course, have sanitary sewer connections, the remaining lots have on-site septic tanks and leach fields for sewage disposal.

Surface Water

The primary source of water for the LDPCSD water system is surface water from Lake McClure, which is operated by Merced Irrigation District. The surface water intake pump is located at Barrett Cove on Lake McClure, approximately three miles from the treatment plant. The pump station consists of one 250 HP, and one 125 HP submersible pumps, each installed in a slanted casing that pump to the 1.5 MG raw water storage tank located at the Water Treatment Plant on Merced Falls Road. The casings are submerged to an elevation of 700 feet above sea level. The LDPCSD uses a newly renovated floating barge when the lake level drops approximately below 705 feet. Under normal operation, water levels in Lake McClure fluctuate between elevations of 867 feet and 705 feet. The barge has two 150 HP (1,600 gpm) pumps that have a combined capacity of about 2,700 gpm. It should be noted that these flow rates are at optimum levels. The efficiency of the pumps drops about 7 gpm for each foot the level of the lake decreases. The floating pumps are only used to boost water to the intake pump station during low lake levels. When the tank is filled, there are two 150 HP booster pumps that send water to the raw water tank at the treatment plant.

Groundwater Wells

The District operates four groundwater wells, three of which were constructed in 2015-2016 to provide an emergency water supply during drought. The two Ranchito Wells are located in the trough of a wide swell on the south side of Ranchito Dr. surrounding lots are up gradient from the well. The area is currently undeveloped, and will include leach fields for waste water disposal when developed. The two Medina wells are located on a 17 acre parcel just west behind the surface water treatment plant that the district purchased in 2014

RANCHITO I WELL: Constructed in July of 1992. Construction information on well is a depth of approximately 300 feet deep. The well contains an 8 ½ inch diameter blank steel casing extending to a depth of about 65 feet. A perforated casing extends from about 65 feet to a depth of about 125 feet. The well includes a 50 foot concrete annular seal. The well sustainably produces approximately 75 gpm from a 7.5 hp electric submersible pump. The well discharges directly into a 10-inch diameter

raw water line. The discharge is sent to the raw water holding tank and blended with surface water to be treated by the surface water treatment plant. The water quality of the well meets all of the primary drinking water standards. However, the water exceeds the secondary MCL for manganese.

RANCHITO II WELL: Constructed in March of 2015, to provide additional source capacity. Construction information on Ranchito II is a depth of approximately 260 feet deep. The well contains a 12 inch diameter blank steel casing extending to a depth of 8 feet. An 8 inch diameter blank steel casing to a depth of approximately 60 feet. Inside, a 6 inch sch 40 blank pvc runs from 0 to 40 feet, a 6 inch screened sch 40 pvc from 40 to 220 feet and a blank sch 40 pvc from 220 to 260 feet with a 60 foot concrete annular seal. The well sustainably produces on average 75 gpm from a 7.5 hp electric submersible pump. This well discharges to the same 10 inch diameter raw water line that Ranchito I ties into and also is sent to the raw water holding tank and blended with surface water to be treated by the surface water treatment plant.

MEDINA I WELL: Constructed in January of 2015. Construction information on well is a depth of approximately 218 feet deep. The well contains a 6 inch sch 40 blank pvc casing from 0 to 5 feet. Inside, a 4 inch sch 40 blank pvc runs from 0 to 138 feet and a screened 4 inch sch 40 runs from 138 to 218 feet with a 65 ft. bentonite pumped annular seal. The well produces an estimated 100 gpm from a 10 hp electric submersible pump. This well discharges into a 4 inch diameter C900 pipe that ties into the raw water main where it is also sent to the raw water holding tank and mixed with surface water to be treated by the surface water treatment plant.

MEDINA II WELL: Constructed in August of 2015. Construction information on well is a depth of approximately 300 feet deep. The well contains a 10 ¾ inch diameter blank steel casing from 0 to 20 feet deep. Inside, a 6 inch blank sch 40 pvc runs from 0 to 120 feet deep, a 6 inch screened sch 40 pvc from 120 to 280 feet and a 6 inch blank sch 40 pvc from 280 to 300 with 20 ft. concrete and 60 ft. bentonite annular seal. The well produces an average of 100 gpm from a 10 hp electric submersible pump. This well discharges into the same 4 inch diameter C900 pvc that Medina I Well pumps into and ties into the raw water main where it is also sent to the raw water holding tank and blended with surface water to be treated by the surface water treatment plant.

The wells were constructed to supply additional source water capacity and are to be used on a monthly rotational basis to ensure adequate subsidization of water deliveries to outside place of use customers as defined by contract with Merced Irrigation District. However, all of the wells can be used simultaneously during drought/low lake level conditions or in the event of intake failure/maintenance downtime. Mandatory drought restrictions is estimated at 466 gallons per minute, leaving the need for continued surface water use to meet peak demands.

Lake Don Pedro Water Treatment Plant

All surface and ground water sources are pumped into a 1.524 MG bolted steel reservoir at the treatment plant where they are blended before being pumped through a flocculation/sedimentation basin and effluent from the basin is sent through two, two cell (four cells total) high pressure gravity filter vessels. Filtered effluent water is chlorinated and travels to the two 20,000 gallon steel pressure chlorine reaction (detention/clear well) tanks. Clear well water is then pumped to the Central Tank.

Water Storage Facilities

Storage is provided by seven reservoirs located throughout the distribution system. The storage facilities are in good sanitary condition and are inspected routinely by system personnel. All tanks are climbed at least every six months. The District tries to perform an interior inspection of at least one tank each year, for a seven year rotation. All tanks were cleaned and inspected in 2020-2021. The total storage volume provided exceeds the minimum storage requirements specified in the California Waterworks Standards. All storage facilities are connected to the SCADA system that monitors and records tank levels. The District has at three of the storage facilities the capability to re-chlorinate/hypo-chlorinate, the use of these chlorine injection setups were discontinued due to high sampling results of disinfection by-products.

Raw Water Transmission Main

Raw water is pumped from the intake at Barrett Cove on Lake McClure and the four groundwater wells, through approximately three miles of 18-inch diameter tar and fiberglass wrapped steel pipe. The pipeline tees with a 10-inch diameter pipe at the corner of Merced Falls Road and Ranchito Drive. The 10-inch diameter pipe can discharge to a ponding basin that is used to irrigate the golf course when in use. The 18-inch pipe continues on to the treatment plant where it discharges into the new 1.524 MG raw water storage tank.

Distribution Mains

The distribution system consists of approximately 87 miles of pipe. Most of the system is comprised of 6 and 8-inch diameter asbestos-cement pipe, the remainder of pipe being 4 to 14-inch diameter asbestos-cement or PVC pipe. All new and repaired mains are disinfected in compliance with AWWA standards. Replacement or new installation mains consist of C900 PVC pipe. In most cases the LDPCSD performs all repairs and installations in the system. In some instances, subcontractors can/would be used with the supervision and inspections done by LDPCSD. Most repairs are completed under pressure. AWWA disinfection practices are followed, including the collection of bacteriological samples when necessary. The LDPCSD has an active valve exercise program, with each active valve being exercised every three years. The flushing program entails flushing one pressure zone each year in February or March if water availability allows. The distribution system includes approximately 480 hydrants, 11 pressure reducing valves, and air relief valves. LDPCSD distribution maps are updated periodically.

Pumping Facilities

The distribution system includes booster pumps for the seven pressure zones. Two pressure zones, Alamo and Arbolada, have separate small hydro pneumatic boosted pressure zones within them to serve residents on high ground. These two booster stations consist of hydro pneumatic tanks with air compressors and booster pumps. These two hydro pneumatic booster systems (Alamo-hydro and Arbolada-hydro) each have two centrifugal pumps (5 and 15 hp) and a 7,000 gallon steel pressure tank. One of the pumps is used for domestic purposes and the other for fire flow. The District has two generators permanently installed at the hydro pneumatic booster stations and is in the process of trying to secure funds to install generators or having the two generators portable with hook-ups at all sites when generators could be moved in for isolated power outages. The main booster pumping stations utilize two vertical turbine pumps to pump the water between various pressure zones. All of the pump stations are connected to the SCADA system that monitors and records pump operation, run times, suction and discharge pressures.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: December 12th, 2022

Subject: VERIZON CELLTOWER LAND LEASE

Description – Verizon Wireless representative contacted me in regards to leasing District land at our existing Enramada AT&T facility. Please see below:

Mr. McGowan - I represent Verizon Wireless and we would like to install some Verizon antennas on the existing ATT facility on Enramada Drive. The Lake Don Pedro Community Services Dist leased space to ATT back around 2017 and Verizon will need to lease a small amount of space for our ground equipment from the District. Verizon has already applied to ATT to lease space on their tower.

Are you the right person to be speaking with about this proposal? FYI - Verizon would only need about a 15' X 20' area.

Thank you,

Aaron Salars

On Air, LLC Agent for Verizon Wireless

Recommendation – Allow General Manager Patrick McGowan to negotiate terms of potential land lease. Once offer terms are received, I will present to legal counsel and LDPCSD Board of Directors.

RESOLUTION 2022-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
APPROVING GM PATRICK MCGOWAN AS
LDPCSD NEGOTIATOR IN POTENTIAL
ENRAMADA LAND LEASE AGREEMENT

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, Verizon Wireless representative contacted GM Patrick McGowan inquiring about a potential land lease opportunity at our existing Enramada water storage facility; and

WHEREAS, an area at the facility currently is leased by AT&T, for their existing cellphone tower; and

WHEREAS, Verizon Wireless has contacted AT&T in regards to leasing space on their existing tower; and

WHEREAS, Verizon Wireless is requesting to lease a 15' x 20' area of land at the Enramada site from Lake Don Pedro Community Services District; and

WHEREAS, supplemental income of any amount would be greatly utilized in upgrading our aging water system; and

WHEREAS, my experience working within labor union negotiations, land acquisitions, and previous AT&T cell tower deal have proven to be productive; and

WHEREAS, I am requesting that the Lake Don Pedro Community Services District Board of Directors approve GM Patrick McGowan as negotiator in potential land lease proposal at our Enramada water storage facility location.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL APPROVE GM PATRICK MCGOWAN AS LDPCSD NEGOTIATOR IN POTENTIAL ENRAMADA LAND LEASE AGREEMENT.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on December 12th, 2022, by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary

CERTIFICATE OF

SECRETARY (STATE OF
CALIFORNIA) (COUNTY OF
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed

and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on December 12th, 2022.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: December 12th, 2022

Subject: LDPCSD OPERATOR CERTIFICATION UPDATE

Description – LDPCSD recently sent acting Water Operations Lead to California Rural Water Association (CRWA) two-day review classes designed to enhance working knowledge of water distribution. Classes included a pre-test, detailed instruction on the expected range of knowledge for distribution operators, and practice exams. This format helps operators brush up on the many aspects of distribution systems and assists with test-taking skills. The information was brought back to the District and shared with all operations staff members.

Currently our District has five certified Water Operators:

Operator 1 – Treatment II & Distribution IV, Backflow Specialist, Cross Connection Specialist

Operator 2 – Treatment III & Distribution II

Operator 3 – Treatment II & Distribution II

Operator 4 – Treatment I

Operator 5 – Treatment I (Tested and passed December 3rd 2022.) The water operator was hired in September of 2019. At time of hire (per SWRCB) water operator had a current Distribution III license & Treatment II. The SWRCB had the wrong address on file and was unable to locate operator to notify of recertification timeline. Licenses expired in September of 2020, a year after hire date.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: December 12th, 2022

Subject: CUSTOMER SATISFACTION SURVEY

Description – I have created a customer satisfaction survey and placed it on our website homepage under quick links. Below are the ten questions:

1. **Did our website assist inn answering your questions?**
2. **Are you a LDPCSD customer?**
3. **How helpful were staff representatives at LDPCSD?**
4. **Do the services provided by LDPCSD meet your expectations?**
5. **Overall how likely are you to refer our services?**
6. **What has been your experience with office customer service staff?**
7. **What has been your experience with CSD field staff?**
8. **What has been your experience with CSD Board of Director's?**
9. **How likely are you to participate in our monthly Board of Director's Meeting?**
10. **Which of the following best describe our water service?**